

August 14, 2018

President Jacalyn Whiting called a Regular Meeting of the Le Roy Central School Board of Education to order on Tuesday, August 14, 2018, at 1:23 p.m. at Mercy Grove in Le Roy, New York.

The following members were present:

Mr. Lawrence Bonacquisti (arrived at 2:00 p.m.)
Mrs. Denise Duthé
Mr. Peter Loftus
Mr. William MacKenzie
Mr. Lloyd Miller
Mrs. Jacalyn Whiting

The following member was absent:

Mr. Richard Lawrence

The following administrators were present:

Mr. Merritt Holly, Superintendent of Schools
Mr. Brian Foeller, Business Administrator
Mr. Tim McArdle, High School Principal
Mrs. Carol Messura, Elementary Principal
Mr. Robert Blake, Director of Curriculum, Instruction
and Technology
Ms. Chelsea Eaton, Special Education & Student Services Director
Mrs. Lynda Lowe, High School Assistant Principal\

On a motion given by Mrs. Duthé and seconded by Mr. MacKenzie, the Board of Education approved the following agenda changes:

- ADD TO: ITEM F.3. APPROVAL OF AMENDED AWARDS, CAPITAL FUND CHECKING, FEDERAL FUND, GENERAL FUND CHECKING & GENERAL FUND SAVINGS TREASURER'S REPORTS FOR JUNE 2018**
- ADD: ITEM G.2.i. APPROVAL OF EXTRA-CURRICULAR/COACHING APPOINTMENTS**
- ADD: ITEM G.2.j. APPROVAL OF FALL MARCHING BAND PERCUSSION INSTRUCTOR**
- MODIFY: ITEM G.9. APPROVAL OF FIRST READING OF REVISED**

POLICY #4211, ORGANIZATIONAL CHART

MODIFY: ITEM G.10 APPROVAL OF INTERMUNICIPAL AGREEMENT WITH THE VILLAGE OF LE ROY RE: SCHOOL RESOURCE OFFICER FOR 2018-19

ADD TO: BOE WORKSHOP: SUPERINTENDENT PRESENTATION

BEYOND THE AVERAGE
Data Analysis & Report-Mr. Blake

Voting: 4 Yes, 1 No (Mr. Miller), 2 Absent (Mr. Bonacquisti, Mr. Lawrence). Motion carried.

Acting upon a recommendation of the Superintendent and on a motion given by Mr. Loftus and seconded by Mrs. Duthe, the Board of Education approved the following consent items, as listed:

1. Minutes of the July 24, 2018 regular meeting, as amended.
2. Warrants for the following accounts and bills contained thereon:

GENERAL ACCOUNT	-	\$ 449,391.20
CAFETERIA ACCOUNT	-	\$ 118.38
FEDERAL ACCOUNT	-	\$ 15,130.00
CAPITAL ACCOUNT	-	\$ 3,162.10

3. Amended Treasurer's Reports for June, 2018:

AWARDS ACCOUNT	-	\$ 13,153.96
CAPITAL CHECKING ACCOUNT	-	\$ 9,759.62
FEDERAL FUND ACCOUNT	-	\$ 35,289.86
GENERAL FUND CHECKING ACCOUNT-		\$ 616,318.45
GENERAL FUND SAVINGS ACCOUNT-		\$2,089,463.59

4. Recommendations of the Committee for Special Education.

Voting: 4 Yes, 1 No (Mr. Miller), 2 Absent (Mr. Bonacquisti, Mr. Lawrence). Motion carried.

Acting upon a recommendation of the Superintendent and on a motion given by Mrs. Duthe and seconded by Mr. Loftus, the Board of Education accepted the resignation of Mrs. Angie Moore from her position as a Food Service Worker effective August 1, 2018. Voting: 5 Yes, 0 No, 2 Absent (Mr. Bonacquisti, Mr. Lawrence). Motion carried.

Acting upon a recommendation of the Superintendent and on a motion given by Mr. Miller and seconded by Mr. MacKenzie, the Board of Education accepted the resignation of Mr. Travis Fenstermaker from his positions as Modified Football Coach and Junior Varsity Baseball Coach effective August 6, 2018. Voting: 5 Yes, 0 No, 2 Absent (Mr. Bonacquisti, Mr. Lawrence). Motion carried.

Acting upon a recommendation of the Superintendent and on a motion given by Mr. Loftus and seconded by Mrs. Duthe, the Board of Education approved the following probationary administrative appointment:

Name:	James Clark
Tenure Area:	Elementary Assistant Principal
Type of Appointment:	Four-year probationary
Effective Date:	August 27, 2018
Tenure Date:	August 27, 2022
Salary:	\$69,500.00 (prorated from start date)
Benefits:	Pursuant to LAA Contract

Voting: 5 Yes, 0 No, 2 Absent (Mr. Bonacquisti, Mr. Lawrence). Motion carried.

Acting upon a recommendation of the Superintendent and on a motion given by Mr. Loftus and seconded by Mrs. Duthe, the Board of Education approved the following annual appointment:

Name:	James Clark
Appointment:	Athletic Director
Effective Date:	August 21, 2018
Salary:	\$8,000 per year
Benefits:	N/A

Voting: 5 Yes, 0 No, 2 Absent (Mr. Bonacquisti, Mr. Lawrence). Motion carried.

Acting upon a recommendation of the Superintendent and on a motion given by Mr. MacKenzie and seconded by Mrs. Duthe, the Board of Education approved the following probationary appointment:

Name:	Nastassia Dotts
Effective Date of Appointment:	September 4, 2018
Tenure Area:	Music
Type of Appointment:	Four-year probationary
Date of Tenure:	September 4, 2022
Salary:	Step 3 of the LTA Contract

Voting: 5 Yes, 0 No, 2 Absent (Mr. Bonacquisti, Mr. Lawrence). Motion carried.

Acting upon a recommendation of the Superintendent and on a motion given by Mrs. Duthe and seconded by Mr. Miller, the Board of Education approved the following long-term substitute teaching appointment:

Name:	Daniel Whiteside
Type of Appointment:	Long-Term Substitute Special Education Teacher
Effective Date:	September 4, 2018
Salary:	\$75.00/day
Benefits:	Pro-rated non-cumulative sick/personal time

Voting: 5 Yes, 0 No, 2 Absent (Mr. Bonacquisti, Mr. Lawrence). Motion carried.

Acting upon a recommendation of the Superintendent and on a motion given by Mr. MacKenzie and seconded by Mr. Loftus, the Board of Education approved the probationary promotion of Ms. Jessica Adams from substitute Food Service Helper to regular Food Service Helper effective August 15, 2018 at a salary of \$12.15 per hour.

Voting: 5 Yes, 0 No, 2 Absent (Mr. Bonacquisti, Mr. Lawrence). Motion carried.

Acting upon a recommendation of the Superintendent and on a motion given by Mrs. Duthe and seconded by Mr. Miller, the Board of Education approved the appointment of Mrs. Emily Rock to a probationary Genesee County Civil Service

position as a food service helper effective August 15, 2018 at a salary of \$12.15 per hour.

Voting: 5 Yes, 0 No, 2 Absent (Mr. Bonacquisti, Mr. Lawrence). Motion carried.

Acting upon a recommendation of the Superintendent and on a motion given by Mrs. Duthe and seconded by Mr. Loftus, the Board of Education approved the appointment of Mrs. Betty Cochran to the Genesee County Civil Service position of substitute food service helper effective September 5, 2018 at a salary of \$11.10 per hour.

Voting: 5 Yes, 0 No, 2 Absent (Mr. Bonacquisti, Mr. Lawrence). Motion carried.

Acting upon a recommendation of the Superintendent and on a motion given by Mr. Loftus and seconded by Mr. Miller, the Board of Education approved the appointment of Mrs. Charlene Gassman to the Genesee County Civil Service position of substitute food service helper effective September 5, 2018 at a salary of \$11.10 per hour.

Voting: 5 Yes, 0 No, 2 Absent (Mr. Bonacquisti, Mr. Lawrence). Motion carried.

Acting upon a recommendation of the Superintendent and on a motion given by Mrs. Duthe and seconded by Mr. Loftus, the Board of Education approved the following extra-curricular/coaching appointments for the 2018-19 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Sarah Ford	Mentor Teacher (to William Hunt)	Per LTA Contract
Sara Horgan	Mentor Teacher (to Amy Johnston)	Per LTA Contract
Tim Knisley	Mentor Teacher (to Daniel Whiteside)	Per LTA Contract
Joseph Kusmierczak	Mentor Teacher (to Jamie Vink)	Per LTA Contract
Jackie McLean	Mentor Teacher (to Nastassia Dotts)	Per LTA Contract
Kelly Ronan	Mentor Teacher (to Mary Leposa)	Per LTA Contract
Nastassia Dotts	Assistant Marching Band Director	Per LTA Contract
Daniel Whiteside	Modified Football Coach	Per LTA Contract
Brandie Rogoyski	Mentor Teacher (to Abbey Leitten)	Per LTA Contract

Voting: 5 Yes, 0 No, 2 Absent (Mr. Bonacquisti, Mr. Lawrence). Motion carried.

Acting upon a recommendation of the Superintendent and on a motion given by Mrs. Duthe and seconded by Mr. Loftus, the Board of Education approved the appointment of Mr. Kevin Bleiler to a stipend position of Percussion Instructor for the

Fall 2018 Marching Band at a stipend of \$1,000. Voting: 5 Yes, 0 No, 2 Absent (Mr. Bonacquisti, Mr. Lawrence). Motion carried.

Acting upon a recommendation of the Superintendent and on a motion given by Mrs. Duthe and seconded by Mr. Miller, the Board of Education amended the appointment of Robin Horn as a teaching assistant for the 2018 Summer Academy from four hours per day to five hours per day, retroactive to July 16, 2018, at the salary of \$16.17 per hour. Voting: 5 Yes, 0 No, 2 Absent (Mr. Bonacquisti, Mr. Lawrence). Motion carried.

Acting upon a recommendation of the Superintendent and on a motion given by Mrs. Duthe and seconded by Mr. Miller, the Board of Education adopted the 2018-19 tax warrant, as revised. Voting: 5 Yes, 0 No, 2 Absent (Mr. Bonacquisti, Mr. Lawrence). Motion carried.

[COPY OF 2018-19 REVISED TAX WARRANT ATTACHED HERETO]

Acting upon a recommendation of the Superintendent and on a motion given by Mr. Miller and seconded by Mr. Loftus, the Board of Education adopted the following Resolution, as amended, on a roll call vote:

Resolution Certifying
Lead Evaluators for the District's APPR Plan

WHEREAS, pursuant to New York State Education Law §3012-c and Subpart 30-2 of the Rules of the Board of Regents, the District is required to adopt an Annual Professional Performance Review (APPR) Plan; and

WHEREAS, §30-2.9 of the Commissioner's Regulations require that any individual serving as lead evaluator in this District be certified by the Board of Education as a qualified lead evaluator; and

WHEREAS, to qualify for certification as a lead evaluator an individual shall successfully complete a training course that meets the minimum requirements prescribed in §30-2.9(b) of the Commissioner's regulations; and

WHEREAS, the Superintendent of Schools has recommended to the Board of Education that Tim Mc Ardle, Lynda Lowe, Carol Messura, Chelsea Eaton, Robert Blake, James Clark and Merritt Holly have met the minimum requirements; now, therefore,

BE IT RESOLVED, that the District hereby certifies Tim Mc Ardle, Lynda Lowe, Carol Messura, Chelsea Eaton, Robert Blake, James Clark and Merritt Holly as lead evaluators for the 2018-19 school year.

Ayes: Mrs. Duthe, Mr. Loftus, Mr. MacKenzie,
Mr. Miller, Mrs. Whiting

Nays: None

Absent: Mr. Bonacquisti, Mr. Lawrence

Acting upon a recommendation of the Superintendent and on a motion given by Mr. MacKenzie and seconded by Mrs. Duthe, the Board of Education formally accepted the \$3,880.00 gift from Merry-Go-Round Playhouse to the Le Roy Central School District General Fund for Arts in Education programming. Voting: 5 Yes, 0 No, 2 Absent (Mr. Bonacquisti, Mr. Lawrence). Motion carried.

Acting upon a recommendation of the Superintendent and on a motion given by Mr. Loftus and seconded by Mrs. Duthe, the Board of Education approved the following requests for private school transportation for the 2018-19 school year:

Parents/Guardian	Address	Student	Grade	School
Jason & Meg Beachel	11 Fillmore Street Le Roy, NY 14482	Drew Beachel Blair Beachel	2 K	St. Joseph St. Joseph
Chris & Sarah Bobo	2 Franklin Street Le Roy, NY 14482	Edward Bobo	1	St. Joseph
Kelly Lucas	62 Summit Street Le Roy, NY 14482	Danilee Schneckenburger	9	Notre Dame HS

Voting: 4 Yes, 1 No (Mr. Miller), 2 Absent (Mr. Bonacquisti, Mr. Lawrence). Motion carried.

Acting upon a recommendation of the Superintendent and on a motion given by Mr. Loftus and seconded by Mrs. Duthe, the Board of Education approved the second reading of revised Policy #5660, School Food Service Program (Lunch and Breakfast), as amended and presented. Voting: 5 Yes, 0 No, 2 Absent (Mr. Bonacquisti, Mr. Lawrence). Motion carried.

Acting upon a recommendation of the Superintendent and on a motion given by Mr. Miller and seconded by Mrs. Duthe, the Board of Education approved the first reading of revised Policy #4211, Organizational Chart, as presented and amended. Voting: 5 Yes, 0 No, 2 Absent (Mr. Bonacquisti, Mr. Lawrence). Motion carried.

Acting upon a recommendation of the Superintendent and on a motion given by Mr. Miller and seconded by Mr. MacKenzie, the Board of Education tabled action on Item G.10, Approval of the Intermunicipal Agreement with the Village of Le Roy Re: School Resource Office for 2018-19, to the August 28, 2018 board meeting. Voting: 6 Yes, 0 No, 1 Absent (Mr. Lawrence). Motion carried.

Acting upon a recommendation of the Superintendent and on a motion given by Mr. Miller and seconded by Mrs. Duthe, the Board of Education approved the following capital funds transfers, as amended:

OUT:

H1 – 15/16 Bus Garage Light upgrade project - \$25,407.35

H1 - 16/17 Bus Garage Boiler Upgrade project - \$8,956.00

IN:

H4 – 16/17 Emergency Project (replace bus lift) - \$34,363.35

Voting: 6 Yes, 0 No, 1 Absent (Mr. Lawrence). Motion carried.

The meeting then proceeded into the Board workshop for 2018-19.

Mr. P.J. Fannon, Director of Facilities, presented an overview of building/facilities condition and status of summer projects. All of the Averdi trailers from the R.I.T.E. Project that are not owned by the district have been removed from the property. The renovations to the elementary bathrooms, the new plastic coverings for the walls by the elementary school cafeteria serving line, the installation of water bottle filling stations at high school, the renovation of dugouts at Hartwood Park (with the exception of the junior varsity soccer field), the varsity level compliant fencing at the lower softball field, and the extension of decorative fencing across the parking lot will be completed by the end of summer. In addition, the pressure washer installation at the bus garage and the safety upgrades to the public address system at both the elementary and high school are expected to be completed by the start of school. Finally, Mr. Fannon thanked his crew for all their hard work during the rainstorm flooding at Wolcott Street School and the Lapp building.

There was a discussion about the use of the Hartwood Park concession stand by school and outside groups. The district is seeking an internal appointment for a concession stand coordinator to oversee the usage and compliance to health codes and to verify that the stand is returned in the same condition as before the event.

Mr. MacKenzie left the meeting at 2:32 p.m.

Mr. MacKenzie returned to the meeting at 2:36 p.m.

Mr. MacKenzie left the meeting at 2:37 p.m.

Mr. MacKenzie returned to the meeting at 2:41 p.m.

Mr. Holly outlined the new staff member orientation from this morning, focusing on the district's student population and changing demographic. He supplied some information about Genesee County including that the County has a 41% free and reduced

lunch program participation rate. While Batavia does account for a larger portion of that percentage, Le Roy's numbers have been increasing each year, from a district total of 32% in 2016, to 34% in 2017 and 38% in 2018. The elementary backpack program has also expanded greatly since its inception in 2012 serving 16 families, to serving 80 families in 2018. Over half of the properties in the Village of Le Roy are rental properties, usually drawing a more transient population. The average market rent per month in Le Roy is \$887 or \$10,644 per year. For a female in Le Roy, the median annual income is \$19,575. A focal point for both buildings is to look at what the district is doing to support our at-risk students, not only in the classroom but at home as well. The high school employs two counselors at the senior high, one counselor for seventh and eighth grades, one school psychologist and one school social worker. The elementary has two counselors and a school psychologist on staff. There are mental health and attendance issues on a daily basis that these staff members handle, as well as an increase in child protective services referrals. Wolcott Street School implemented a connectivity project in 2014 – where every child should feel connected with an adult. In 2014, forty-one students reported not feeling connected to any adult in the district. In 2018, that number was down to two students. Efforts must continue to reach out to our at-risk students and families to ensure that when the child is in school, they are able to concentrate on learning and eliminate worries that exist beyond the school walls.

Ms. Eaton reported on the 2018 Summer Academy. This year there were over 170 students invited to attend the Academy, with 82 students attending. Although attendance was inconsistent on a day-to-day basis, the students were encouraged to attend, even if they were not able to participate in all sessions. Classes ranged from a low of eight students in seventh grade to a high of fifteen students. Teachers reviewed

data to see if students regressed, maintained or showed improvement. Progress reports were sent to parents at the end of the Academy with this information.

Ms. Eaton also discussed with the Board of Education her activities since commencing her new appointment as Special Education and Student Services Director. She was very thankful to be working with Bonnie Whitney as a consultant during the transition. Over the summer, the office has scheduled many meetings on transfer students and pre-school referrals. The annual review process last year transitioned from an anniversary review date to all reviews being scheduled in the springtime. Therefore, teachers last year participated in 350 meetings on 93 students. Ms. Eaton in looking to significantly cut the number of meetings down this year. All annual review meetings have been scheduled and at this time, there are only 93 meetings (one per student), Additional meetings could be scheduled if there is a mid-year adjustment in program or services, any new referrals during the year, or for re-evaluations which take place every three years. The high school annual reviews will take place in February and March, with March and April scheduled for elementary student reviews. The district will hold an “IEP Fair”, where special education staff will come in for training and prepare a “cheat sheet” on each student for use by the general education teachers to make sure everyone is on the same page in terms of services, goals and testing accommodations. This information will be distributed prior to the start of school, so the teachers will have it in place for every student upon their arrival in September. Ms. Donna Murray met with Ms. Eaton and Ms. Whitney last week to review the STAC and Medicaid process. The district has been informed by Ms. Murray that it is able to go back three years to input and verify costs for our out-of-district placements and should be receiving an aid reimbursement on those costs. Going forward, the data will be kept up-to-date on a

monthly basis rather than an annual basis to ensure that we are capitalizing on aid. Ms. Whitney will also be providing support to the district's two new special education teachers as well as supporting the 12:1 classroom in the elementary building. Ms. Eaton reported that presently the district has 26 out-of-district placements in grades K-12 through age 21. There are 93 classified special education students and seven McKinney Vento homeless students. Finally, she reported that all IEP reports were finalized by the end of June, when teachers left for the year.

Mrs. Messura discussed three year goals for Wolcott Street School. The first goal was to increase quality first tier instruction, which is being accomplished through the use of continued professional learning communities using the Jan Richardson plan. All observations in 2017-18 were focused on a reading lesson plan. The staff utilized more reading data from guided reading and prioritized standards to help with Response to Intervention. Mrs. Messura, along with the administrative team, monitored progress through the teacher observations and the Response to Intervention meetings. Teachers bring student data to the intervention meeting and are reviewed in light of what has been done, what's been tried, what proof is there that it is or is not working.

Mrs. Messura stated that the focus on next year's Professional Learning Communities will be more data driven, based on benchmark data and information from the newly purchased shared and interactive reading programs from Fountas and Pinnel for K-3. Mrs. Messura and Mr. Blake have met with every grade level over the summer months in preparation for the 2018-19 school year.

The second goal at the elementary school was an academic goal to increase state assessment scores. New York State has informed districts that the data from the assessments will not be available until possibly the end of September. Mrs. Messura

reported that, with all the interruptions and glitches in computer-based testing from the state this year, this data may not be very useful or adequate. She reported that there hasn't been a significant increase in reading levels. The benchmarking in the new system is much more intensive and rigorous because it now measures comprehension and this could account for the reading level data.

Another academic goal was to break down students w disabilities and our economically disadvantaged groups. Those groups did quite well. Students with disabilities across the board maintained around 60% approaching on their level. General education levels were at 65%.

Finally, data was collected on discipline referrals to find that those levels have remained consistent. In 2015-16, there were 181 discipline referrals, 184 referrals in 2016-17 and 182 in 2017.18.

Mr. McArdle had previously shared the results from the Advanced Placement and Regents testing for 2018. There was a 73.5 passing rate of students receiving a three or higher score on Advanced Placements exams. On the goal of increasing Tier 1 instruction, he commended Jen Bertrand, the Instructional Support Services teacher, for assisting teachers in the appropriate use of technology in the classroom – if technology is appropriate for the lesson, what technology to use, how to use it and new ideas for integration of technology in instruction. The Professional Learning Communities focused on what instruction looks like to a higher level, middle level and lower performing student. Adjustments have been made with staff professional development for the upcoming school year – staff may select what they want to work on and develop benchmarking strategies for that outcome. While a goal is to have 100% of the special

education and free and reduced population achieving 70% or higher on regents exams, the district is still only around a 70% rate in those subgroups. The Response to Intervention model at the high school is difficult to report on because it was not in effect for a full year due a teacher leaving. More data will be available to evaluate RtI following the 2018-19 school year. Mr. McArdle will be putting grade level meetings back into place. Career information, job shadowing and community service participation were a priority this year. It was encouraged that all teachers host a “career chat” during their class period. Twenty-three out of 44 teachers hosted at least one career chat, along with seven career lunches that were sponsored through the help of the Genesee County Business Education Alliance. Also, through a school community grant, four speakers were brought in to address the senior class.

Mrs. Lowe reported on the community service graduation requirement for all seniors. She fields all incoming opportunities for community service and posts them on the board in the high school. The senior high students expressed an interest in participating in a community service day, similar to the junior high service day. Mrs. Lowe is looking at adding a couple of times throughout the year (on a weekend or night) to have senior high volunteer events. There was a discussion about the possibility of having seniors work community service in the elementary fitness room in order to expand the hours of service to community members.

Mrs. Lowe left the meeting at 4:07 p.m.

Mr. Blake expanded on the data provided to the Board of Education at a prior meeting. The average proficiency rate in core areas (ELA, Math, Global and Science) is approximately 95% and above for general education students. For students with disabilities and free and reduced students, that proficiency rate drops significantly with a

range from a low of 41% to a high of 76%, still well below the average Genesee Valley Educational Partnership rate for students with disabilities and free and reduced students. When comparing the district's current sixth grade students from the time they were in third grade to fifth grade, the gap in reading levels is evident and expanding between students with disabilities and free and reduced students to non-students with disabilities. The district still has large groups of students who are two, three or four years below grade level. When studying and comparing a four year cohort to other districts in the Genesee Valley region, while Le Roy is on par with other district for its general education population, the district lags behind in our at-risk subgroups. Districts with higher poverty ratings are seeing greater results in their at-risk populations. Mr. Blake reported that there are 30-40 students in each class that are struggling. The gap continues to widen each year and they are falling further behind academically. He informed the Board that the work needed to bridge the ever widening gap is not to focus on adding instructional load, but rather to focus instruction to help at risk students close the achievement gap. Currently, the district is working on implementing a benchmarking plan to better identify and address student need.

All administrators, with the exception of Superintendent Merritt Holly, left the meeting at 4:42 p.m.

On a motion given by Mr. Miller and seconded by Mrs. Duthe, the Board entered into executive session at 4:46 p.m. for the purpose of discussion of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation; contract negotiations and a student discipline matter. Voting: 6 Yes, 0 No, 1 Absent (Mr. Lawrence). Motion carried.

The Board returned to open session at 5:40 p.m.

A motion to adjourn was offered by Mr. Bonacquisti and seconded by Mr. MacKenzie at 5:47 p.m. Voting: 6 Yes, 0 No, 1 Absent (Mr. Lawrence). Motion carried.

Lori E. Wrobel
District Clerk