

Our Vision: Ivy Academia will provide a world class standards - based education

**IVY ACADEMIA CHARTER SCHOOL
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS**



IVY ACADEMIA CHARTER SCHOOL

Thursday, November 21, 2019

6:00 PM Open Session

Heytow Chapel

7353 Valley Circle Blvd.

West Hills, CA 91304

Our Mission: Ivy Academia students learn in a rigorous academic setting that incorporates 21st Century entrepreneurial skills for success in college, career, and beyond

WELCOME

Addressing the Board – Board meetings are meeting of the Board of Directors held in public, not public forum, and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the Board through the Chairman of the Board. To assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and must be filled out and turned in to the Director of Human Resources prior to the beginning of the meeting. Members of the public may address the Board on any matter within the Board’s jurisdiction and have three (3) minutes each to do so. The total time of each subject will be fifteen (15) minutes, unless additional time is requested by a Board Member and approved by the Board.

The Board may not deliberate or take action on items that are not on the agenda. However, the Board may give direction to staff following a presentation. The Chairperson is in charge of the meeting and will maintain order, set the time limits for the speakers and the subject matter, and will have the prerogative to remove any person who is disruptive of the Board meeting. The Board of Directors may place limitations on the total time to be devoted to each topic if it finds that the numbers of speakers would impede the Board’s ability to conduct its business in a timely manner.

Persons with Disabilities – Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American Disabilities Act of 1990. Any individual needing special accommodations should directly contact the Office of Student Support Services at least 72 hours before the meeting.

1. **CALL TO ORDER AND
RECOGNITION OF A QUORUM**

Board Vice Chairperson Vanderpool called the closed session to order at 6:05 PM.

PRESENT: Leslie Vanderpool, Janay Bailey, Janet Danaher, Kevin Delson, and Diane Krehbiel

ABSENT: Allison Geld and Farbood Majd

OTHERS PRESENT: Joe Herzog (Executive Director), Vickory Steinman (Director of Curriculum and Instruction), Maria Gennaro (Director of Business and Operations), Deirdra Brash (Middle and High School Principal).

2. **PLEDGE OF ALLEGIANCE**

Board Vice Chairperson Vanderpool led the Pledge of Allegiance.

3. **REORDERING AND APPROVAL OF THE AGENDA**

ACTION: Recommendation- Move of Board Training Item 7 a and b to immediately after Item 3.

On a motion by Krehbiel and second by Danaher, the Board unanimously approved the reordering and approval of the November 21, 2019 Regular Meeting with the recommended reordering.

7. **BOARD TRAINING**

- a. Brown Act and Conflict of Interests by Ena LaVan Charter School Management Corporation- See attached PPT presentation
- b. Board Member Roles and Responsibilities by Ena LaVan, Charter School Management Corporation- See attached PPT presentation

4. **APPROVAL OF MINUTES**

On a motion by Krehbiel and second by Bailey, the Board unanimously approved the minutes of the October 29, 2019 Rescheduled Regular Meeting (abstention of Delson because he was not present).

5. **PUBLIC COMMENT**

Vice Chairperson Vanderpool called for comments from the public. There were no comments.

6. **REPORT FROM THE EXECUTIVE DIRECTOR**

Mr. Herzog _

- Teacher advisory group- safety first, phones in the classroom
- Classroom visits- ELA curriculum, standards posted
- Active shooter training with all staff by LAPD
- LAUSD Visit- December 6, 2019
- Local Indicators- All Met
- Teacher Advisory meeting review
- Low ADA days noted following Halloween and early release Wednesdays

8. **BOARD ITEMS FOR ACTION DISCUSSION**

- a. It is recommended that the Board approve all October 2019 Financial Statements prepared by Susan Lefkowitz, CSMC School Business Manager, which is available for review in the Business office. The referenced staff report provides additional details regarding this item.

Tom Nichols from CSMC was available for discussion. No discussion held.

On a motion by Danaher and second by Krehbiel, the Board unanimously approved the revisions of the October 2019 Financial Statements.

- b. Approval of the 2018-2019 Annual Independent Audit performed by Clifton Larson Allen, LLP Certified Public Accountants. A copy of the proposed Independent Audit shall be available for review in the Business Office.

Mr. Herzog explains that it has not be finalized and will be tabled to

On a motion by _ and second by _, the Board unanimously approved the 2018-2019 Annul Independent Audit.

- c. Approval of the 2019-2020 1st Interim Report prepared by Susan Lefkowitz, CSMC School Business Manager. A copy of the proposed 1st Interim Report shall be available for review in the Business Office.

Tom Nichols from CSMC explains the process of 1st Interim Report which includes the approved budget, the actuals through October 31st, and projected revenues.

On a motion by Bailey and second by Krehbiel, the Board unanimously approved the 2019-2020 1st Interim Report.

- d. It is recommended that the Board approve the Directed Teaching Agreement between Ivy Academia and Pepperdine University to accept directed teaching for training education students of the University from August 1, 2020 to July 31, 2025. The referenced agreement is available for review in the Business Office.

On a motion by Delson and second by Danaher, the Board unanimously approved the Directed Teaching Agreement between Ivy Academia and Pepperdine University.

- e. It is recommended that the Board approve submission of Form J-13A to the California Department of Education (CDE) to request Allowance of Attendance October 11, 2019 and October 25, 2019 due to wildfires.

On a motion by Danaher and second by , the Board unanimously approved the submission of Form J-13A to the California Department of Education (CDE) to request Allowance of Attendance October 11, 2019 and October 25, 2019.

9. **PENDING AGENDA ITEMS**

There are no pending agenda items.

DATE AND TIME OF NEXT REGULAR MEETING

The next Regular Meeting of the Board of Directors of Ivy Academia will be held **Thursday, December 19, 2019** at 6:00 PM in the Heytow Chapel, 7353 Valley Circle Blvd., West Hills, California.

ADJOURNMENT

Vice Chairperson Vanderpool adjourned the meeting at 7:28 PM.