



Background Checks Policy

I. Board Policy

The Summit Academy Board of Trustees has established general guidelines to conduct periodic background checks of employees per **Code 53A-15-1508**.

II. Guidelines

Every employee of Summit Academy must pass a background check as a condition of employment. This process shall be facilitated by the Human Resource Coordinator. Prospective employees will be instructed to visit the Utah Bureau of Criminal Identification to obtain a background check.

The results of a background check will be sent directly to the school per Code: B-1211.

Certified teachers must submit a copy of their official Teaching License to Human Resources and are not required to do an additional background check.

Any volunteer or coach which regularly help at the school is subject to a background check.