



## Meadows Arts and Technology Elementary School

Dear Parents,

For the past two years, you have been using your Parent Portal to pay for lunches and update your emergency information. This year, we are expanding your access in the Parent Portal to include:

- Attendance
- Report Cards
- State Test Scores
- Lunches
- Emergency Contacts

In order to make sure we have the most current information, **ALL** families **MUST** log into their Parent Portal by **September 6, 2019** to confirm current information or provide updated information. It is essential to make sure this is correct, as this is the only information we use for emergency contact. Please make sure that your chosen contacts are up to date as well. We cannot release your child to anyone not included on this list.

To access the Parent Portal, go to our website at [www.matescharter.org](http://www.matescharter.org). Click on the "Cafeteria" tab, click the "Parent Connect Portal" tab, and then select "MATES Charter School". Enter your PIN and password to access your portal. If you cannot remember your password, select "Need Your Login Information" to have the login information emailed to you.

Thank you for your help in keeping our emergency contact information current. Please call the MATES office at (805) 495-7037 with questions.