



Apollo-Ridge School Board Special Meeting

Apollo-Ridge High School Community Room

Wednesday, July 25, 2018 6:30 p.m.

AGENDA

MINUTES

I. Call Meeting to Order

The meeting was called to order by Board President, Mr. Gregory Primm, at 6:37 p.m. Mrs. Jennie Ivory, Board Secretary, was requested to conduct the roll call and following same, declared a quorum present.

II. Pledge of Allegiance to the Flag

III. Roll Call

Board Members Present:	Mr. Gregory Primm, Mr. Dominick Duso, Mr. Dan Obriot, Mrs. Rebecca Ross, Mrs. Susan Wenckowski
Board Members Absent:	Mr. Jim Ferguson, Mr. Rick Fetterman, Mr. Paul King, Mr. Forrest Schultz
Administrators Present:	Dr. Matthew Curci, Superintendent
Administrators Absent:	Not required to attend
Guests:	Mrs. Virginia Madison Mrs. JoAnn Milanak Ms. Kara Rusz Ms. Lori Paouncic Ms. Nicole Ligo Ms. Tina Hartman Ms. Amanda Ostendorf
Solicitor:	None

IV. MEETINGS FROM THE PREVIOUS MONTH

Committee Meeting	Monday, June 18, 2018	(6:31 PM – 6:55 PM)
Executive Session: Personnel/Legal		(6:56 PM – 7:15 PM)
Legislative Meeting	Monday, June 25, 2018	(6:34 PM – 6:54 PM)

V. BOARD AND SUPERINTENDENT REPORTS

A. Superintendents Report – Dr. Matthew Curci

- Summer Hours - Buildings are open from 8:00 AM - 4:00 PM Monday-Thursday. Appointments are strongly recommended to ensure that the individual with whom you wish to speak is available
- Project Updates: Middle School Lockers, Track Renovation, Fence, Softball Dugouts, Carpet/Floor Cleaning
- Upcoming Dates:
 - June 4 - Summer Hours Began
 - Aug 2 - High School Yearbook Pick Up – 2-5 PM in the High School Cafeteria
 - Aug 9 - Grade 6 Orientation 11:00 AM - 1 PM
 - Aug 10 - Marching Band Performs at Kennywood
 - Aug 13 - Summer Hours End - Regular Work Week Resumes
 - Aug 14 - In-Service for Returning Staff
 - Aug 15 - In-Service for Returning Staff
 - Aug 15 - Open House Elementary Grades 3-5 5:30-7:30 PM
 - Aug 16 - In-Service for Returning Staff

- Aug 16 - Open House Elementary Grades K-2 5:30-7:30 PM
- Aug 16 - Open House High School/Middle School 6:00-8:00 PM
- Aug 17 - Kindercamp for Pre-Registered Kindergarten students
- Aug 17 - Marching Band Pie Night at Owens Field 7:00 PM Gates Open at 6 PM
- Aug 22 - First Student Day of the 2018-2019 School Year
- Aug 30 - Labor Day Holiday
- Sep 3 - Labor Day Holiday

IV. RESOLUTIONS

A. Finance

Resolution A-1

Be it resolved that the Apollo-Ridge Board accepts the Pre-K grant funding in the amount of \$170,000 for the 2018-2019 school year.

Resolution A-2

Be it resolved that the Apollo-Ridge Board approves an agreement with the Armstrong-Indiana-Clarion Drug and Alcohol Commission for the 2018-2019 school year as marked [Exhibit A-2](#).

<p>Be it resolved that the Apollo-Ridge Board approves Finance resolutions A-1 and A-2.</p> <p>A-1 2018-2019 Pre-K Grant A-2 2018-2019 AICDAC Agreement</p>		
<p>Motion: Mr. Duso Second: Mr. Obriot</p> <p>Roll Call:</p>		
5 AYE	0 NAY	MOTION PASSED

B. Personnel

Resolution B-1

Be it resolved that the Apollo-Ridge Board approves unpaid leaves as marked [Exhibit B-1](#).

Resolution B-2

Be it resolved that the Apollo-Ridge Board approves Ms. Joanna Parks, Apollo, as a part-time 4-hour evening custodian, effective August 14, 2018, pending receipt of Acts 34, 114, 151, and 168 clearances, with salary and benefits per the SEIU Local 32BJ agreement.

Resolution B-3

Be it resolved that the Apollo-Ridge Board approves Ms. Lori Paouncic, Homer City, as a secondary music teacher, effective August 14, 2018, pending receipt of Acts 34, 114, 151, and 168 clearances, with salary (Step 4, Masters Scale) and benefits per the Apollo-Ridge Education Association agreement.

Resolution B-4

Be it resolved that the Apollo-Ridge Board approves Ms. Nicole Ligo, Pittsburgh, as a secondary English teacher, effective August 14, 2018, pending receipt of Acts 34, 114, 151, and 168 clearances, with salary (Step 5, Masters Scale) and benefits per the Apollo-Ridge Education Association agreement.

Resolution B-5

Be it resolved that the Apollo-Ridge Board accepts the resignation of Ms. Kara Rusz, long-term substitute, effective June 30, 2018.

Resolution B-6

Be it resolved that the Apollo-Ridge Board approves Ms. Kara Rusz, Apollo, as an Elementary teacher, effective August 14, 2018, pending receipt of Acts 34, 114, 151, and 168 clearances, with salary (Step 1, Masters Scale) and benefits per the Apollo-Ridge Education Association agreement.

D. Student Activities

Resolution D-1

Be it resolved that the Apollo-Ridge Board approves field trip requests as marked [Exhibit D-1](#).

Resolution D-2

Be it resolved that the Apollo-Ridge Board approves the application as presented for Wrestling as a Club Sport during the 2018-2019 School Year, pending the receipt of all required items as designated under Board Policy 122.1: Club Sports.

Be it resolved that the Apollo-Ridge Board approves Student Activities resolutions D-1 through D-2.		
D-1 Field Trip Requests D-2 Wrestling as a Club Sport		
Motion: Mr. Duso Second: Mr. Obriot		
Roll Call:		
5 AYE	0 NAY	MOTION PASSED

E. Student Transportation

F. Facilities and Property Services

G. Food and Nutrition Services

H. Legislation – Board Policy

Resolution H-1

Be it resolved that the Apollo-Ridge Board approves the first reading revised Board Policy 918: Title I Parent and Family Engagement as marked [Exhibit H-1](#).

Be it resolved that the Apollo-Ridge Board approves Legislation-Board Policy resolution H-1.		
H-1 First Reading revised Board Policy 918: Title I Parent and Family Engagement		
Motion: Mr. Obriot Second: Mr. Duso		
Roll Call:		
5 AYE	0 NAY	MOTION PASSED

VIII. Hearing of the General Public

IX. Old Business

X. Adjournment

Motion: Mr. Duso Second: Mr. Obriot
Time: 6:50 PM

NEXT MEETING DATES:

Committee Monday, August 20, 2018
Legislative Monday, August 27, 2018

EXHIBIT A-2[Resolution A-2](#)**Armstrong-Indiana-Clarion Drug and Alcohol Commission Student Assistance Program Agreement**

This letter of agreement is between Armstrong-Indiana-Clarion Drug and Alcohol Commission and the Apollo Ridge School District for the 2018-2019 school year. Whereas, both parties agree to cooperate mutually in the provision of services for the Student Assistance Program Initiative.

The Armstrong-Indiana-Clarion Drug and Alcohol Commission agrees to provide a Drug and Alcohol SAP Liaison to each Student Assistance Core Program during the 2018-2019 school year. The Drug and Alcohol SAP Liaison will serve as a team member but will not view the written student educational records without parental consent.

The duties of the Drug and Alcohol SAP Liaison will be as follows:

- A Drug and Alcohol SAP Liaison will attend a minimum of one Secondary School Core Team meeting per month to provide assistance with student referrals.
- A Drug and Alcohol SAP Liaison will conduct student interviews (as needed), along with another SAP team member, to obtain information about an individual student. The interview will be conducted after the behavioral checklists have been distributed and summarized and after written parental permission has been obtained.
- A Drug and Alcohol SAP Liaison will provide crisis assistance/intervention and management to students and faculty as needed.
- A Drug and Alcohol SAP Liaison will complete drug and alcohol assessments in the school setting and/or assist in making arrangements for assessments to be completed at a licensed drug and alcohol facility (based on the student/parent/school preference).
- A Drug and Alcohol SAP Liaison will provide information regarding the outcome of said assessments in compliance with the State and Federal Drug and Alcohol Confidentiality Guidelines.
- A Drug and Alcohol SAP Liaison will provide information regarding community agencies to assist the SAP Team, students, and families.
- A Drug and Alcohol SAP Liaison will assist with faculty in-service and student orientation, as requested, within the limitations of staff availability and funding.
- A Drug and Alcohol SAP Liaison will provide ongoing technical assistance and consultation to the SAP Team.
- A Drug and Alcohol SAP Liaison will provide assistance to SAP in maintaining SAP records and compiling the statistics regarding SAP activities.
- A Drug and Alcohol SAP Liaison will follow the DDAP Treatment Manual requirements for record keeping.
- A Drug and Alcohol SAP Liaison will follow the conflict resolution process as developed by the Commonwealth Student Assistance Program Interagency Committee.

The duties of the School District SAP Core team will be as follows:

- The Apollo Ridge School District agrees to provide a Student Assistance Core Team that complies with state guidelines (BEC 24 P.S. 15-1547) for membership, training, common planning times, and ongoing maintenance.
- The SAP Core Team will provide referrals to the Drug and Alcohol SAP Liaison through a verbal summary describing the reasons for referral and any school-based collection of data, when appropriate and applicable, by the team such as behavior checklists, academic records, disciplinary records, parent checklists, student schedule, and signed parent permission form.
- Contact parent or guardian of identified students in order to explain referral, gather information, and obtain permission to involve students in the Student Assistance Program.
- With all referrals, the Core team will be responsible for issuing necessary student passes and appropriate space in the school where services can be provided with safety and privacy. If a student is unavailable for a scheduled appointment, a member of the Core team will notify the assigned liaison as soon as possible.
- The Core team will be responsible for orienting referred students to the SAP Process and providing explanation of the reason for referral prior to meeting with the Drug and Alcohol SAP Liaison.
- Provide in-school monitoring of students as indicated.
- Faculty and student orientation to the Student Assistance Program that includes staff, services, and referral procedures as necessary.
- Provide the Drug and Alcohol SAP Liaison with copies of the District’s drug/alcohol, tobacco, suicide/mental health crisis policies, school calendar, a schedule of special activities, and any other school policies which may affect Student Assistance Program services.
- Submit data (bubble sheets and on-line reporting) regarding the Student Assistance Program as requested to the Department of Drug and Alcohol Programs, Education, and Public Welfare.
- Follow the conflict resolution process as developed by the Commonwealth Student Assistance Program Interagency Committee.

Armstrong-Indiana-Clarion Drug & Alcohol Commission

Apollo Ridge School District

Kami Anderson
Name

Name

Executive Director
Title

Title

7-13-18
Date

Date

Drug and Alcohol SAP Liaison/Case Managers for school year 2018-2019 are:

Elica Shaw serving Armstrong County	(724) 545-1614 ext. 203
Taylor Hawkins serving Indiana County	(724) 463-7860 ext. 404
Stephanie Morrow serving Clarion County	(814) 226-6350 ext. 102

July 2017

EXHIBIT B-8**Resolution B-8****2018-2019 SUPPLEMENTAL CONTRACTS**

BUILDING	PROGRAM/POSITION	SPONSOR
Middle School	Yearbook Sponsor	Sandee Cecchini
Middle School	Art Show Sponsor	Dan Barrett
High School	Art Show Sponsor	Dan Barrett
Middle School	Winter/Spring Chorus Concert	Lori Paouncic
High School	Winter/Spring Chorus Concert	Lori Paouncic
Athletics	Assistant Volleyball Coach	Kelly Gamble
Athletics	Volunteer Football Coach	Dominick Duso

EXHIBIT C-1

[Resolution C-1](#)

CONFERENCE ATTENDANCE REQUESTS

NAME/DEPT/ASSIGNMENT	TITLE/SPONSOR/LOCATION OF ACTIVITY	ACTIVITY DATES	EXPENDITURE
Kelli O'Rourke-Food Service Director	Food Service Training PASBO Harrisburg	July 31-August 1, 2018	\$594 Food Service Budget
Kelli O'Rourke-Food Service Director	New Food Service Operator Training Department of Education Pattan-Harrisburg	October 9-10, 2018	\$382 Food Service Budget
Jennie Ivory-Business Office Assistant Super/CFO	PASA New Superintendent's Academy PASA Harrisburg	September 26-27, 2018	\$803.92 General Fund

EXHIBIT C-2

[Resolution C-2](#)**2018-2019 HIGH SCHOOL COURSE BOOK CHANGE**

TITLE: GENERAL SCIENCE WITH INTEGRATED LAB Credit Value:1.0
Course Number: 304 Length of Course:36wks/42min.
Periods per Week: 5 Open to Grades:11, 12

Description: In this course, students will study basic forensic chemistry concepts such as trace evidence, ballistics, fingerprinting, and crime scene analysis, as well as basic physics concepts such as motion, forces, energy, and magnetism. Additional topics that will be touched upon include earth, space and environmental sciences. All topics are integrated into a lab experience, when appropriate, to reinforce classroom work.

EXHIBIT H-1

RESOLUTION H-1

Book	Policy Manual
Section	900 Community
Title	Title I Parent and Family Engagement
Number	918
Status	Active
Last Revised	_____, 2018

Purpose

The Board recognizes that parental and family engagement contributes to the achievement of academic standards by students participating in Title I programs, as well as all students attending a Title I school. The Board views the education of students as a cooperative effort among the school, parents/guardians and community.[1][2]

Authority

In compliance with federal law, the Apollo-Ridge School District and parents/guardians of students participating in Title I programs shall jointly develop and agree upon a written Parental Engagement Plan, for a Title I school. When developing and implementing this policy through support from the Title I Coordinator, the District shall:

1. Involve parents/guardians in the joint development of the District's overall Title I plan (Title I Application) and the process of school review and improvement. This shall be accomplished through Title I Parent Committee meetings.[3]
2. Provide the coordination, technical assistance, and other support necessary through the District's Title I Coordinator to assist participating schools in planning and implementing effective parental/family engagement activities to improve student academic achievement and school performance.
3. Develop activities that promote the schools' and parents'/guardians' capacity for strong parental/family engagement that meets the needs of the parent and family members in assisting them with the learning of their children including engaging with school personnel and teachers.
4. Coordinate and integrate parent/family engagement strategies with appropriate programs, as provided by law.[1][4][6][7][8][9][10][11]
5. Involve parents/guardians in an annual evaluation of the content and effectiveness of the Title I program and its plan in improving the academic quality of schools served under Title I. This shall be accomplished through an annual parent/guardian survey and input provided by participants in the District's Title I Parent Committee meetings.[1]
6. Identify barriers to participation by parents/guardians of migratory children, children who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority through annual surveys.[4]
7. Use findings of annual evaluations to design strategies for more effective evidence based parental/family engagement and revise, if necessary, the parent and family engagement policies.
8. Involve parents/guardians in the activities of schools served under Title I through Title I Parent/Family engagement events, workshops, parent/guardian Title I Parent Committee meetings, and ongoing communication from the Title I Program.

The Superintendent or designee shall ensure the development and implementation of the parental engagement plan, which shall be incorporated into the District's Title I plan to be evaluated annually, with parental/family input and made available to parents/guardians.

Delegation of Responsibility

The Superintendent or designee shall ensure the District's Title I parental/family engagement policy, plan, and programs comply with the requirements of federal law.

The building principal and/or Title I staff shall provide to parents/guardians of students participating in Title I programs:

1. An explanation of the reasons supporting their child's selection for the program.
2. A set of objectives to be addressed.
3. A description of the services to be provided.

The Superintendent or designee shall ensure that information and reports provided to parents/guardians are in an understandable and uniform format and in a language the parents/guardians can understand.[1][4]

Guidelines

An annual meeting of parents/guardians of participating Title I students shall be held to explain the goals and purposes of the Title I program. Parents/Guardians shall be given the opportunity to participate in the design, development, operation, and evaluation of the program. Parents/Guardians shall be encouraged to participate in planning activities, to offer suggestions, and to ask questions regarding policies and programs.

In addition to the required annual meeting, additional parent/guardian meetings shall be held at various times of the day and evening. At these meetings, parents/guardians shall be provided:

1. Information about programs provided and requirements under Title I.
2. A description and explanation of the curriculum in use, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.
3. Opportunities to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children.
4. Opportunities to submit parent/guardian comments about the program to the district level.

If sufficient, Title I funding may be used to facilitate parent/guardian attendance at meetings through payment of transportation and child care costs.

Opportunities shall be provided for parents/guardians to meet with the classroom and Title I teachers to discuss their child's progress.

Parents/Guardians may be given guidance as to how they can assist at home in the education of their child.

Parents/Guardians of children served in Title I, Part A schools who receive greater than \$500,000 may provide input into the decisions about how the one percent (1%) of Title I, Part A funds reserved for parental/family engagement is spent. The funds shall be used to carry out activities and strategies consistent with the LEA's parent/family engagement policy, including not less than one of the following:[1]

1. Supporting schools and nonprofit organizations in providing professional development for LEA and school personnel regarding parent and family engagement strategies, which may be provided jointly to teachers, principals, other school leaders, specialized instructional support personnel, paraprofessionals, early childhood educators, and parents and family members.
2. Supporting programs that reach parents and family at home, in the community, and at school.
3. Disseminating information on best practices focused on parent and family engagement, especially best practices for increasing the engagement of economically disadvantaged parents and family members.
4. Collaborating, or providing sub-grants to school to enable such schools to collaborate, with community-based or other organizations or employers with a record of success in improving and increasing parent and family engagement.
5. Engaging in any other activities and strategies that the LEA determines are appropriate and consistent with the LEA's Parent/Family Engagement Policy.

The school District will inform parents/guardians of the purpose and existence of the state Parental Information and Resource Center.

The school District will involve parents/guardians in the process of school review and improvement through the establishment of a school improvement committee that includes parent representatives if the school becomes an identified school based on criteria established in law.

School-Parental Compact

Each school in the District receiving Title I funds shall jointly develop with parents/guardians of students served in the program a School-Parent Compact outlining the manner in which parents/guardians, school staff, and students share responsibility for improved student achievement in meeting academic standards. The compact shall:[1]

1. Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment, enabling students in the Title I program to meet the District's academic standards.

2. Indicate the ways in which parents/guardians will be responsible for supporting their children's learning, such as monitoring attendance and homework completion, and television watching; volunteering in the classroom; and participating, as appropriate, in decisions related to their child's education and positive use of cocurricular time.[5]
3. Address the importance of parent-teacher communication on an ongoing basis through, at minimum, parent-teacher conferences, frequent reports to parents/guardians, and reasonable access to staff.

Legal

1. 20 U.S.C. 6318
2. Pol. 102
3. 20 U.S.C. 6312
4. Pol. 138
5. Pol. 916
6. 20 U.S.C. 7845
7. 29 U.S.C. 3271 et seq
8. 29 U.S.C. 701 et seq
9. 42 U.S.C. 11301 et seq
10. 42 U.S.C. 9831 et seq
11. Pol. 212
- 24 P.S. 510.2