



LEGAL SERVICES (OUTSIDE COUNSEL FOR THE VARNETT PUBLIC SCHOOL)

Request for Qualifications
(RFQ) #01-01-19

ADDENDUM #1

1. What days does the board members of the Varnett School meet?

The Varnett Board meets the second Monday of every month.

2. What is the start time of the board meetings of the Varnett School?

The start time for the board meeting is 10:30 A.M.

3. How long does the average board meeting usually last?

The board meeting last approximately two (2) hours.

4. Is the attorney expected to serve as the official recorder of the meetings of the board of directors?

The attorney is not expected to serve as the official recorder.

5. Is the attorney expected to serve as the official repository for board minutes and other documents?

The attorney is not expected to serve as the official repository.

6. Page 3; paragraph 2.9(c) states Responses and offers must remain open for acceptance for a period of 90 days subsequent to the opening of the RFQ responses. However, page 12 paragraph 6.1 states the response shall be valid for a 60-day period. Please clarify, the difference.

Page 12, paragraph 6.1, sentence three (3) should read as follows:

The letter shall state that the RFQ Response shall be valid for a 90-day period and that the staff proposed is available immediately to work on this project.

ACKNOWLEDGEMENT OF ADDENDUM #1:

Company Name

Date

Authorized Official (Printed Name)

Authorized Official (Signature)

SIGNED ADDENDUM MUST BE SUBMITTED WITH PROPOSAL