



# Huntington Middle School

San Marino Unified School District

*A National Blue Ribbon and California Distinguished School*

Dear Parents,

College and Career access emphasizes the importance of learning about careers in order for students to develop meaningful personal aspirations. To access higher education, students need a clear sense of the road map to their goals, as well as specific supports at key transition points to ultimately gain entry to a well-matched college/career training program.

To accomplish this, HMS is designing a comprehensive Career Week where students will explore their interests and careers that match them **and you can help!**

Please consider taking time out of your schedule to volunteer to share your career path during our  
**Career Day - Thursday, February 14, 2019.**

Additionally, you might consider teaming with a fellow colleague or parent to share the day.

We are asking for volunteers to present their careers from 8:20am-12:30pm. You will be assigned to a classroom and present to 5 groups of students who will be rotating in/out of the classroom every 30 minutes.

## Career Day Overview

Minimum Day Schedule (each presentation 20 min. followed by 10 min. Q & A)

- |                |                    |                 |   |
|----------------|--------------------|-----------------|---|
| • 8:00 - 8:20  | Check-In (Library) | • 10:10 - 10:40 | Presentation 4  |
| • 8:25 - 8:55  | Presentation 1     | • 10:40 - 11:20 | Break (Continental Breakfast in our Hospitality Room) |
| • 9:00 - 9:30  | Presentation 2     | • 11:25 - 11:55 | Presentation 5  |
| • 9:35 - 10:05 | Presentation 3     | • 12:00 - 12:30 | Presentation 6  |

## Career Day Presenter Tips:

- Dress as you would for your daily work (yes, that includes your uniform). This will give the students an idea of how someone in your profession needs to look.
- Bring examples of your company's work with you to show students on Career Day. If you don't have a product you can show or demonstrate, bring along pictures. \* Please notify us in advance for approval if you plan on bringing animals on campus.
- Leave time at the end of your presentation so students can ask questions.
- If you wish to use a power point in your presentation, just let us know in advance.

## Some suggested topics to cover during your presentation:

- Explain your path to your current career (education, internships, other jobs that you took).
- What education or other credentials did you need to get to your position?
- Why you chose this career?
- Talk about your struggles and failures and how you overcame them to get where you are today.
- Describe your typical day.
- What is your favorite thing about your career?
- How many different types of jobs are there in your field and what are they?
- Does your job require any special skills?

**Our goal is to get as many volunteers as possible that are able to present for the entire morning (8:25am – 12:30pm).**

If you are interested in being a volunteer and have questions, please contact our School Counselor/College & Career Readiness Coordinator, June Gonzalez at : [jgonzalez@smusd.us](mailto:jgonzalez@smusd.us)