

MINUTES OF THE JOHN W. GARVY LOCAL SCHOOL COUNCIL  
5225 NORTH OAK PARK AVENUE  
CHICAGO, ILLINOIS 60656  
TUESDAY, SEPTEMBER 12, 2017

The Garvy Local School Council regular meeting was held on Tuesday, September 12, 2017 in the school's library at 5:30 p.m.

The meeting was called to order by the chairperson, Mr. Han Kim at 5:31 p.m.  
Quorum was established.

Members Present: Sean Derry, Barbara Fabris, Nicole foster, Victoria Grau, Stephanie Huber, Han Kim, Heather Chron (New Interim Principal), John Rizzo, Lydia Hernandez, Stasi Nilles  
Members Absent: Erin Vesely  
Guest : Mrs. Stephanie Bester (Interim Vice Principal)  
Special Guest: Mrs. Lela Majstorovic, the Chief of Chicago's Network One

Minutes from three meetings [7/11/17 Organizational Meeting, 7/11/17 Special Meeting and the 7/26/17 Budget Meeting] were distributed and perused.

Huber/Foster-Made the motion to approve the minutes from July 11, 2017 Special Meeting and July 11, 2017 Organizational Meeting upon correcting the attendance from the organizational meeting. Motion Passed.

Rizzo/Huber-Made the motion to approve the minutes from the July 26, 2017 Budget Meeting. Motion to approve passed.

Mr. Kim announced the vacancy of a Parent LSC Member and that it will be posted.

Mr. Kim announced the very sad loss of our principal, Mrs. Julie Mc Glade, and yet, congratulated her on how very proud we all are on her promotion to Chief Deputy of the Chicago Board of Education. Thanked her for providing our school for so many years with devotion, dedication and progressive learning . He welcomed our new Interim Principal, Mrs. Chron and and Interim Vice Principal, Mrs. Bester.

Mr. Kim introduced Mrs. Majstorovic, the Chief of Chicago's Network One. She will be holding a meet and greet once a month for LSC members in the network. She will help us with the process of selecting a new principal.

## PRINCIPAL'S REPORT

### Enrollment Update as of Day 5

Kindergarten	28+27+28=83
First	29+30+33=92
Second	33-31+33=97
Third	27+27+26=80
Fourth	30+29+27=86
Fifth	32+32+32=96
Sixth	30+29+31=90
Seventh	33+36+34=103
Eighth	33+33+33=99
Total	826
CPS Projection	789
Difference	+37

10th Day of school recalculated on 9/18/2017 for Student Based Budget (SBB)  
 K-3 GenEd approximately \$ 4,400 and 4-8 GenEd \$4,100 per pupil.

**Safety & Security Update**-There was an incident reported of an alleged child luring incident at Ebinger School, among a few other neighborhood community alerts over the past week since school started. I sent a Robo-call about the incident and encouraged parents to have conversations with their children about what to do in these types of incidents as well as to drop off students after there is supervision on school grounds, beginning at 8:15 A.M. and being prompt in picking up the students at 3:30 P.M. as there is no supervision after the students are dismissed.

**COMPETENCY A:** CHAMPIONS TEACHER AND STAFF EXCELLENCE THROUGH CONTINUOUS IMPROVEMENT TO DEVELOP AND ACHIEVE THE VISION OF HIGH EXPECTATIONS FOR ALL STUDENTS-*Principal creates and implements systems to ensure a safe, orderly, and productive environment for student and adult learning toward the achievement of school and district improvement priorities. Principal works with the staff and community to build a shared mission, and vision of high expectations that ensures all students are on the path to college and career readiness, and holds staff accountable for results.*

Standard A1. Develops, implements, and monitors the outcomes of the Continuous Improvement Work Plan and school wide student achievement data results to improve student achievement

First week **opening professional development activities** consisted of creating Units by Design using the Common Core State Standards. Teachers met in both grade level teams and by department to continue to align their curriculum, which is a priority in our 2016-2018 **CIWP**. Standard A2. Creates a continuous improvement cycle that uses multiple forms of data and student work samples to support individual, team, and school-wide improvement goals, identify and address areas of improvement and celebrate successes  
During **Prep with the Principal** grade level teams created **team goals** for Social Emotional Learning, Attendance and Academics for the 2017-2018 school year.

The Office of Language and Cultural Education, Kerrin Staskawicz, performed our **EL Audit - School Year 2017** and provided us with a **Corrective Action Plan (Second Review)**

- Garvy's SY 16 EL Rating was: Partial and our follow up
- Garvy's SY 17 EL Rating was: Partial, meaning that evidence of procedures related to identification, screening, and assessment are mostly consistent. Inconsistent implementation of all components of TBE/TPI Program, such as lack of specialized instruction and materials across grade levels, Minor staffing needs. Very inconsistent services for intermediate and middle school students.
- Garvy is non-compliant with Spanish TBE students, particularly in the primary grades (1st and 2nd).

Standard A3. Collaborates with staff to allocate personnel, time, material, and adult learning resources appropriately to achieve the Continuous Improvement Work Plan targets

Staff participated in the **Chronic Conditions Training** which was a webinar regarding CPS policies for conditions such as asthma, diabetes, and food allergy

- **Healthy CPS** Alignment Report for 2016-2017 states that Garvy has achieved 77% of Healthy CPS criteria. On average, schools across the district achieved 71% of Healthy CPS criteria. In order to increase our percentage we will complete staff training (such as the training we completed this year) and enter our fitness testing results into the database for grades 3-8.

Standard A4. Creates a Safe, Clean and Orderly Learning Environment

Continued communication with **Aramark** to maintain facility. Air conditioning fixed on 9/11/17, which had not been working properly since the summer. We are still hoping to get a half-time night custodian, along with our 6-2:30 and 2-10:30 shifts.

Standard A5. Ensures that the school's identity, vision, and mission drive school decisions

**COMPETENCY B: CREATES POWERFUL PROFESSIONAL LEARNING SYSTEMS THAT GUARANTEE LEARNING FOR STUDENTS-** *The principal works with the school staff and community to utilize the district's framework for effective teaching and learning to improve instruction for all students.*

Standard B1. Works with and engages staff in the development and continuous refinement of a shared vision for effective teaching and learning by implementing a standards based curriculum, relevant to student needs and interests, research-based effective practice, academic rigor, and high expectations for student performance in every classroom

Our **Flex Day** after school session scheduled for 10/26/17 will focus on vertical alignment and curriculum mapping of the language arts, science, and math curriculum.

Garvy School has achieved Category 2 (Strong) on the **Creative Schools Certification** for the 2016-2017 school year. Our achievement makes Garvy School eligible for arts opportunities such as \$1K in extra funding for arts material/supplies later this fall and the ability to compete for an arts education grant through the Creative Schools Fund.

Standard B2. Evaluates the effectiveness of staff and holds individuals accountable for meeting their goals by conducting frequent formal and informal observations in order to provide timely, written feedback on instruction, preparation and classroom environment as part of the district appraisal systems

Formal **observations** are scheduled for teachers beginning the week of 10/9/17.

Standard B3. Implements student interventions that differentiate instruction based on student needs

First **MTSS** meeting scheduled for 10/17/17 to review best practices for MTSS Logger and the Behavioral Health Team held their first meeting on 9/11/17 to establish meeting dates throughout the school year.

Standard B4. Selects and retains teachers with the expertise to deliver instruction that maximizes student learning

Erin Spirovski is on a maternity **leave** and I am actively pursuing a teacher for this leave. Until then, a qualified sub will be in place. Eileen O'Reilly, a paraprofessional or SECA, Special Education Classroom Assistant, resigned as of 8/18/17 and **Diana Schroeder** was hired. Mrs. Schroeder has worked at Garvy in the past for a leave and was happy to join the Garvy family again this year.

Standard B5. Ensures the training, development, and support for high-performing instructional teacher teams to support adult learning and development to advance student learning and performance

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The Speech Therapist, Occupational Therapist, Diverse Learner Teacher will be attending the **Zones of Regulation Training** which offers strategies to foster self regulation, emotional control, social skills and executive functioning in students on October 19th/20th

Standard B6. Supports the system for providing data-driven professional development and sharing of effective practice by thoughtfully providing and protecting staff time intentionally allocated for this purpose.

Standard B7. Advances Instructional Technology within the Learning Environment

**Mrs. Linda Anthony**, who has been our Reading Specialist teacher working with targeted groups of students has now become our Research Teacher for the benchmark grades of K, 3, 6, and 8. She will also be seeing the first grade to offer enrichment and intervention. Mrs. Anthony uses the platform of Moby Max which is an online reading program tailored to individual student's readiness levels. We have ordered a Chromebook Cart for the Library to be used for this classroom.

Standard B8. Conducts difficult but crucial conversations with individuals, teams, and staff based on student performance data in a timely manner for the purpose of enhancing student learning and results

**COMPETENCY C: BUILDS A CULTURE FOCUSED ON COLLEGE AND CAREER READINESS- *Principal works with staff and community to build a culture of high expectations and aspirations for every student by setting clear staff and student expectations for positive learning behaviors and by focusing on students' social-emotional learning.***

Standard C1. Leads a school culture and environment that successfully develops the full range of students' learning capacities- academic, creative, social-emotional, behavioral and physical

The fall **sports season** is to include Girls Volleyball- Grades  $\frac{5}{6}$  &  $\frac{7}{8}$  beginning the first week of October and Cross Country boys and girls Grades  $\frac{5}{6}$  &  $\frac{7}{8}$  beginning September 21st. Go Bulldogs and Coach Jablonski, Camacho, and DeWitt.

**S.S.GRIN** data shared from the Office of Social Emotional Learning . Garvy has participated in providing Social Skills groups for primary students in grades K, 1 and 2 for four years. From the data gathered from 19 schools, 23 groups and 137 students enrolled citywide, it was determined that there was a 19% increase in group prosocial behavior with an average increase of 21% in prosocial behavior per student. (Overall, 105 out of 135 students showed improvement from first to last S.S.GRIN sessions.)

Standard C2. Builds a culture of high aspirations and achievement for every student

**GoCPS** activation training has begun which means that high school application season is only a few short weeks away. 8th grade parents have been receiving emails to activate their account.

The application window begins October 2 to December 15, 2017. The website is

<http://go.cps.edu/#/activate>

**PBIS** school wide expectations celebrated at the PBIS Kick-Off on the first day of school. Students reviewed the **PAWS matrix**: P- Practice Respect; A- Achieve; W- Willing to Work; S- Safe & Secure and 6th through 8th grade students reviewed the Student Code of Conduct Presentation detailing school wide expectations and consequences.

Standard C3. Requires staff and students to demonstrate consistent values and positive behaviors aligned to the school's vision and mission

**Faculty Handbook** distributed 9/1/17 and **Student (Parent) Handbook** included in the Student Planner.

**COMPETENCY D: EMPOWERS AND MOTIVATES FAMILIES AND THE COMMUNITY TO BECOME ENGAGED-** *Principal creates a collaborative school community where the school staff, families and community interact regularly and share ownership for the success of the school.*

Standard D1. Proactively engages families and communities in supporting their child's learning and the school's learning goals

**The Bilingual Advisory Council (BAC) will meet on 10/13/1 to conduct elections. They will meet at 8:30 A.M. in Room 208A**

Standard D2. Creates, develops and sustains relationships that result in active student engagement in the learning process

**Every Kindergartner entered the building on the first day and we have lines for both first grade and Kindergarten entering the building, mostly on their own! Thanks to all the staff who line up in the hallway to walk the students to their rooms after they enter the building and get a breakfast if they so choose.**

Standard D3. Utilizes meaningful feedback of students, staff, families, and community in the evaluation of school programs and policies

**5Essentials Survey data was shared and will be discussed in more depth at the State of the School Presentation on November 14, 2017 at the LSC meeting.**

Standard D4. Demonstrates an understanding of the change process and uses leadership and facilitation skills to manage it effectively

**There has been change in leadership at Garvy and as the Interim Principal I would like to share my 30-60-90 Day Plan with you. This plan will explain the process by which I intend to continue CIWP efforts as well as detail how I plan to implement my goals for this school year, utilizing the Competencies and Standards of the CPS Principal Evaluation Leadership Continuum.**

**COMPETENCY E: RELENTLESSLY PURSUES SELF-DISCIPLINED THINKING AND ACTION-** *Principal works with the school staff and community to create a positive context for learning by ensuring equity, fulfilling professional responsibilities with honesty and integrity, and serving as a model for the professional behavior of others.*

Standard E1. Creates and supports a climate that values, accepts and understands diversity in culture and point of view

**First Garden Tea meeting scheduled for Tuesday, September 26, 2017 at 8:45 A.M. for all parents. A Garden Tea is to be held monthly at alternating times for parents to attend who have differing schedules. Purpose is to have an informal gathering of parents with the Principal to discuss school happenings and for other parents to meet one another and build a strong school community.**

Standard E2. Demonstrates personal and professional standards and conduct that enhance the image of the school and the educational profession; protects the rights and confidentiality of students and staff

Standard E3. Relentlessly pursues reflective behavior

**I reflect daily on how well this year is going! :) Very rewarding to see all of those smiling faces everyday.**

Business Items:

Internal Accounts August 2017.were distributed for our peruse.

Internal Accounts: Checks Over \$1,000:  
Scholastic, INC. Magazines (\$5,275.37)  
Premiere Agendas (\$4,622.92)

Foster/Huber -Made the motion to approve two fundraisers, History Fair Boards and Scholastic Book Fair.

Motion to approve passed.

### **Adopt- A- Classroom Report**

Adopt a Classroom's big fundraiser, the Walk a Thon, will be taking place on Friday, September 29th.

Funds raised will go to purchase Chromebooks.

If anyone knows of any corporate sponsors, please let me know.

Adopt a Classroom is looking for more people to serve on their committee. Contact Kelly Rae-Sanabria if you are interested.

### **Grant Writing Report**

- 1) This summer, Mrs. Karen Martin the 4th grade Reading and Writing Teacher, received full funding on the DonorsChoose website for her project titled, "Small Groups= Big Results!". She will receive a large horseshoe shaped table, for her guided reading station with colorful chairs for effective small group instruction.
- 2) Ms. Christine Gray-Rodriguez is serving on the Teacher Action Panel at the Art Institute of Chicago beginning at the end of September. This position will allow her to partner with the museum to teach an art class. In addition, she received the Teacher Fellowship Alumni Grant from the Inuit Center for Outsider Art in the amount of \$500.
- 3) Ms. Cathy O'Brien was awarded \$500 from the Scholastic Book Club and 500 bonus points to purchase classroom library books.
- 4) Ms. Angela Lopez was awarded \$100 from the Scholastic Book Grant from the Meemic Foundation.

### **Safety and Security Report**

There is nothing at this time.

The three reports I review for monthly LSC meetings are:

1. SCC (Student Code of Conduct) Violations by Location
  - This report is broken down by the number of referrals and the area where the SCC violations took place.
2. SCC Violations by Time of Day
  - This report is broken down by the number of referrals and the time of day the SCC violations occur.
3. SCC Violations by SCC Code
  - This report is broken down by the number of referrals and the individual Codes of Conduct being violated.

## **PPLC REPORT**

Problem: The copy machine outside of room 224 is blocking the doorway and is a hazard to students entering and exiting the room throughout the day. It also causes distractions to students working in the classroom. Solution: The machine will be moved to the book room. Teachers with items stored in the book room have been asked to clear a space for the copy machine. The machine will be moved as soon as the space is cleared.

Mr. Kim made some announcements.

He has observed the need for restoration of Kiss-and-Drop Off on Oak Park; advised to get it started.

Drop off is only suppose to take place on Oak Park; suggestion to notify new families and to recruit parent volunteers to run this program.

During the Budget Approval Meeting it was established that the budget was very tight and that there will be no extra available cash.

A question was asked as to how the library will be run. The response was that it will be organized by parent volunteers.

Two parents introduced themselves and their desire to become board members..

The next LSC meeting will take place on 10-10-17; a representative from Network One will be in attendance to explain the process of obtaining a new principal.

Foster/Rizzo-Made the motion to adjourn the meeting, motion passed.Meeting was adjourned at 6:26 p.m.

Minutes respectfully taken and submitted by Mrs. V. Grau. Minutes approved on: 10-10-17