



# Roseville Community Charter School

## Regular Monthly Meeting Minutes

### Tuesday, August 28, 2018 – 7:00 PM

- I. **Call to Order by Board Secretary – 7:14 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of, and to attend meetings of, public bodies as which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Roseville Community Charter School Board of Trustees has caused notice of this meeting to be advertised by having the date, time and place thereof posted on the parents' notice board in the school, published and/or transmitted to the Star-Ledger newspaper, to the Essex County Superintendent of Schools and posted on the school's web site.

III. **Roll Call**

Voting Members	Role	Present	Absent
Rashon Hasan	Board Trustee, President	X	
Maria Andrade	Board Trustee	X	
Monica Darko	Board Trustee	X	
Ana Farinha	Board Trustee		X
Aaron Rodgers	Board Trustee		X

**Also Present**

Non-Voting	Role	Present	Absent
Marshaé Newkirk	School Director	X	
Dr. Brian Falkowski	SBA, Board Secretary	X	
Edward Gordon	Principal	X	
Nadeisha Greene	Director of Operations	X	

IV. **Approve Meeting Agenda**

Motion for Roseville Community Charter School Board of Trustees to approve the Agenda for the **August 28, 2018** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan		X				Ana Farinha					X
Maria Andrade	2	X				Aaron Rodgers					X
Monica Darko	1	X									

V. **Acceptance of Meeting Minutes**

Motion for Roseville Community Charter School Board of Trustees to accept the minutes from **July 24, 2018** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan		X				Ana Farinha					X
Maria Andrade	1	X				Aaron Rodgers					X
Monica Darko	2				X						

**VI. Public Comment - none**

**VII. Director’s Report**

1. Enrollment & Attendance
2. Teaching & Learning
3. Students and Families
4. Human Resources
5. Operations
6. HIB Report (when applicable)

Rashon Hasan made a comment that the States’ continual delay in test score results creates issues surrounding the proper reporting of results necessary to help students grow.

**VIII. Presentation**

1. Board on Track

**IX. Committee Updates**

1. All committee meeting should be scheduled for the remainder of the year.

**X. Executive Session (if necessary) - none**

**XI. Motions for Approval**

**1. Finance**

- a. Board Secretary’s Report and Bank Reconciliation Report: To approve the Board Secretary’s Report and Treasurer’s Report for **July 2018**, as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the Roseville Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of **July 2018**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year. Approve Board Secretary Report ending **July 2018**.
- b. Bills List: To approve Bills List for the period ending **July 25, 2018 – August 28, 2018**
- c. Payroll: To approve the following payrolls:
 

July 30, 2018	\$ 51,852.21
August 15, 2018	\$ 116,691.24

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan		X				Ana Farinha					X
Maria Andrade	2	X				Aaron Rodgers					X
Monica Darko	1	X									

**2. Buildings & Grounds - none**

**3. Personnel**

- a. To approve/ratify the hiring of **Jacqueline Bosse**, Special Education Teacher at a salary of \$55,000 per year, commencing on or soon thereafter August 13, 2018 to June 30, 2019.
- b. To approve/ratify the hiring of **Earlene Stevens**, Lead Teacher at a salary of \$55,000 per year, commencing on or soon thereafter August 6, 2018 to June 30, 2019.
- c. To approve/ratify the contract changes for the following 2018-19 staff members with amended salaries:

Employee	Current Position	Position Change:	New Salary	Month	Effective
Burgess, Dominique	Math Coach	Instructional Coach	\$ 87,500.00	12	7/1/18
Byron, Shantise	Associate Teacher	Lead Teacher	\$ 55,000.00	10	8/13/18
Jasterzbski, Christina	Associate Teacher	Lead Teacher (Temporary)	\$ 55,000.00	5	8/13 - 12/21/18
Rodriguez, Gleny	Food Service	No Change/Salary Increase; Due to	\$ 26,500.00	10	9/1/18

		Workload			
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Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan		X				Ana Farinha					X
Maria Andrade	1	X				Aaron Rodgers					X
Monica Darko	2	X									

**4. Curriculum & Instruction - none**

**5. Contracts**

- a. To approve/ratify the 2018-19 **ERESC** agreement for Home Instruction services, commencing July 1, 2018 – June 30, 2019 at \$45.06 per hour.
- b. To approve/ratify the use of services from the **New Jersey Special Education Charter Collaboration (NJSEC)** for the 2018-19 school year. Annual fee of \$10,000 up to 70 hours.
- c. To approve/ratify the 2018-19 **mindShift** Technology support services, commencing July 1, 2018 to June 30, 2019 at a monthly reoccurring rate of \$2507.00 + special service rates of up to \$225 per visit for off scheduled contractual visits and service requests.
- d. To approve/ratify the use of **Therapy Source Services** for the 2018-19 school year at a rate of \$90 p/h for Speech Therapy and \$49.64 p/h for Special Education Teacher Services.
- e. To approve/ratify the use of the **Hunterdon County Educational Services Commission (HCESC)**, services commencing from July 1, 2018 – June 30, 2019.
- f. To approve/ratify the use of **Delta-T** professional services for the school year of 2018-2019, commencing July 1, 2018 to June 30, 2019.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan		X				Ana Farinha					X
Maria Andrade	2	X				Aaron Rodgers					X
Monica Darko	1	X									

**6. Policies**

- a. ~~To approve the 2018-2019 Employee Handbook.~~ Tabled

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan		X				Ana Farinha					X
Maria Andrade	2	X				Aaron Rodgers					X
Monica Darko	1	X									

- b. ~~To approve the 2018-2019 Mentoring Plan.~~ Tabled

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan		X				Ana Farinha					X
Maria Andrade	1	X				Aaron Rodgers					X
Monica Darko	2	X									

**7. Other/Miscellaneous - none**

**XII. Enrollment Report**

Grade	FY18 ENR	Jul 15, 2018	Aug 15, 2018	Sep 15, 2018	Oct 15, 2018	Nov 15, 2018	Dec 15, 2018	Jan 15, 2019	Feb 15, 2019	Mar 15, 2019	Apr 15, 2019	May 15, 2019	Jun 15, 2019	Wait List 2018/2019
K	66		67											
1	66		63											

<b>2</b>	66		68											
<b>3</b>	66		58											
<b>4</b>	66		68											
<b>Total</b>	<b>330</b>		<b>324</b>											

XIII. Public Comment - none

XIV. Adjournment – 9:09 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan		X				Ana Farinha					X
Maria Andrade	1	X				Aaron Rodgers					X
Monica Darko	2	X									