



RESIDENCE LEARNING PROGRAM



A Quick Guide to
Google Meet
Best Practices

For Families





When your student is in office hours with a teacher

Student tips for successful **VIDEO CALLS**



1



Check in with your teacher. Gather your materials.

2



Be on time. Check in thru the chat when you arrive.

3



Stay engaged (nod or thumbs up) if others are talking.

4



Mute your mic if you're not speaking.

5



Use the chat or raise hand to share ?s/ideas.

6



Wait for teacher to call on you or unmute your mic.

7



Take notes in a doc or on paper for reference.

8



If using video, look at the camera, not the screen.

Text by Karly Moura @KarlyMoura. Infographic by Matt Miller @jmatmiller. Icons by The Noun Project.

Why are Teachers using Google Meet for Office Hours?
Is it Safe?

[\(Click Here for More Information\)](#)



Video Overview G Suite for Education: Data Ownership



Video Overview G Suite for Education: Ads & Ad Profiles

