The mission of the Freehold Township Schools, in partnership with our community, is to prepare all students to be responsible citizens and life long learners.

The Freehold Township Board of Education meets, as a whole, on the second and fourth Tuesday of each month. There are three committees of the board that meet before the first board meeting of the month to review issues specific to each committee’s charge and a report is presented at the next board meeting. Each committee spends many hours reviewing recommendations and agenda items. Items are placed on this agenda as a recommendation for full board approval by each committee.

I. Call to Order

II. Opening Statement

“A notice listing the time, date and place of this meeting was posted on the public bulletin board of all Freehold Township Schools, on the entrance door to the Administrative Offices of the Board of Education, on the district website, at the Office of the Freehold Township Clerk, published in the Asbury Park Press on January 10, 2018, and sent to the News Transcript on January 8, 2018.”

III. Pledge of Allegiance

IV. Roll Call

V. Approval of Minutes

May 8, 2018 Regular and Executive Session Minutes

VI. Communications

VII. President’s Remarks

VIII. Administrative Report

Bullying Investigation Report
DDES Asbury Park Press Student Voices Essay Contest Winner
Curriculum Goals Update
Facilities Use Regulation

IX. Public Participation – agenda items only

X. Board Reports and Actions

A. Personnel/Policies/Communications Committee – Michael Amoroso, Chairperson

Committee Members: Elena O’Sullivan, Michelle Lambert

Administrative Liaison: Neal Dickstein

COMMITTEE REPORT

BULLYING INVESTIGATION REPORT

1. The Superintendent recommends approval to accept the bullying investigation reports received from May 4, 2018 through May 18, 2018.
RESIGNATION
2. The Superintendent recommends approval to accept the resignation of the following staff members for the 2017-2018 school year:

   NAME: Stacy Ferland
   POSITION: Social Worker (.5)
   POSITION CONTROL#: 3117-000-SPEDSUP-08
   ACCOUNT #: 11-000-219-104-10-000-023
   EFFECTIVE: June 30, 2018

LEAVES OF ABSENCE
3. The Superintendent recommends ratifying the leaves of absence of the following staff members for the 2017-2018 school year:

   1. NAME: Michelle Cardwell
      POSITION: Teacher – Barkalow Middle School
      POSITION CONTROL #: 1001-023-IS-003
      ACCOUNT #: 11-213-100-101-10-000-023
      UNPD FED FMLA: May 16, 2018 through June 22, 2018
      UNPD LEAVE: June 23, 2018 through June 30, 2018

   2. NAME: Elizabeth Santos
      POSITION: Lunchroom Assistant – West Freehold School
      POSITION CONTROL #: 9400-030-NONAFF-05
      ACCOUNT #: 11-000-262-107-10-000
      UNPD LEAVE: May 3, 2018 through June 30, 2018

   4. The Superintendent recommends approval for the leave of absence of the following staff member for the 2017-2018 school year:

      NAME: Susan Everett
      POSITION: Lunchroom Assistant – Barkalow Middle School
      POSITION CONTROL #: 9400-023-NONAFF-04
      ACCOUNT #: 11-000-262-107-10-000
      UNPD LEAVE: June 6, 2018 through June 30, 2018

   5. The Superintendent recommends adjusting the following leaves of absence for the 2017-2018 school year:

      NAME: Danielle Sanches
      POSITION: Teacher – Catena Elementary School
      POSITION CONTROL #: 1001-020-IS-021
      ACCOUNT #: 11-213-100-101-10-000-020
      FROM UNPD NJ/FED FMLA: October 31, 2017 through February 6, 2018
      TO UNPD NJ/FED FMLA: October 31, 2017 through February 8, 2018
      UNPD LEAVE: February 9, 2018 through June 30, 2018

      NAME: Annette King
      POSITION: Teacher – Eisenhower Middle School
      POSITION CONTROL #: 1102-024-IS-011
      ACCOUNT #: 11-130-100-101-10-000-024
      FROM UNPD NJ/FED FMLA: November 14, 2017 through February 6, 2018
      TO UNPD NJ/FED FMLA: November 14, 2017 through February 16, 2018
      UNPD LEAVE: February 22, 2018 through June 30, 2018
NAME: Ashley Frederick  
POSITION: Teacher – West Freehold Elementary School  
POSITION CONTROL #: 1001-030-IS-010  
ACCOUNT #: 11-213-100-101-10-000-030  
FROM UNPD NJ/FED FMLA: December 14, 2017 through March 19, 2018  
TO UNPD NJ/FED FMLA: December 14, 2017 through March 26, 2018  
UNPD LEAVE: March 27, 2018 through June 30, 2018

NAME: Samantha Metti  
POSITION: Teacher – Donovan Elementary School  
POSITION CONTROL #: 1001-026-IS-026  
ACCOUNT #: 11-120-100-101-10-000-026  
FROM UNPD NJ/FED FMLA: October 25, 2017 through January 31, 2018  
TO UNPD NJ/FED FMLA: October 25, 2017 through February 2, 2018  
UNPD LEAVE: February 3, 2018 through June 30, 2018

NAME: Colleen LaSalle  
POSITION: Tech. Integration Coord. – Catena Elem. School  
POSITION CONTROL #: 1001-020-IS-015  
ACCOUNT #: 11-120-100-101-10-000-020  
FROM UNPD NJ/FED FMLA: February 9, 2018 through May 14, 2018  
TO UNPD NJ/FED FMLA: February 9, 2018 through May 16, 2018  
UNPD LEAVE: May 17, 2018 through June 30, 2018

NAME: Samantha Wissman  
POSITION: Teacher – Errickson Elementary School  
POSITION CONTROL #: 1001-025-IS-022  
ACCOUNT #: 11-120-100-101-10-000-025  
FROM UNPD NJ/FED FMLA: March 19, 2018 (pm) through June 20, 2018 (am)  
TO UNPD NJ/FED FMLA: March 19, 2018 (pm) through June 22, 2018 (am)  
UNPD LEAVE: June 22, 2018 (pm) through June 30, 2018

EXTENSION OF LONG TERM ASSIGNMENT

6. The Superintendent recommends approval of the extension of the following replacement secretary for the 2017-2018 school year:

   NAME: Susan Newman  
   POSITION: Replacement Secretary – Early Childhood Learning Center  
   SALARY: $45,362.00  
   GUIDE: Secretary  
   STEP: 1  
   ACCOUNT #: 11-000-240-105-10-000-070  
   EFFECTIVE: May 23, 2018 through June 30, 2018

CHANGE OF ASSIGNMENT 2017-2018

7. The Superintendent recommends approval of the following change of assignment for the 2017-2018 school year:

   NAME: Alexandra Jaworowski  
   FROM: Replacement Teacher Reg. Ed – Catena Elementary School  
   TO: Replacement Teacher Sp. Ed. – Catena Elementary School  
   SALARY: $52,082.00  
   GUIDE: A  
   STEP: 1  
   ACCOUNT #: 11-213-100-101-10-000-020  
   EFFECTIVE: May 23, 2018 through June 30, 2018
CHANGE OF ASSIGNMENT
2018-2019

8. The Superintendent recommends approval of the following change of assignments for the 2018-2019 school year:

1. NAME: Jessica Pagenkopf
   FROM: Teacher Special Ed. – Donovan Elementary School
   TO: Basic Skills Interventionist – Donovan Elementary School
   ACCOUNT #: 20-231-100-100-45-000-026
   EFFECTIVE: July 1, 2018 through June 30, 2019

2. NAME: Alisha Galli
   FROM: Teacher Regular Ed. – Catena Elementary School
   TO: Media Specialist – Catena Elementary School
   ACCOUNT #: 11-000-222-100-10-000-020
   EFFECTIVE: July 1, 2018 through June 30, 2019

RESCIND CHANGE OF ASSIGNMENT

9. The Superintendent recommends rescinding approval of the following change of assignment for the 2017-2018 school year:

   NAME: Shannon Cutrona
   FROM: Replacement Teacher – Barkalow Middle School
   TO: Replacement Teacher – Errickson Elem. School
   EFFECTIVE: May 23, 2018 through June 30, 2018

RATIFYING-MONITORS

10. The Superintendent recommends ratifying the following staff members to serve as district monitors at the district’s monitoring rate for the 2017-2018 school year:

    Debbie King            JoAnn Stabile

RATIFYING-CLASS COVERAGE

11. The Superintendent recommends ratifying the following staff members to provide coverage for classes during the regular school day during their prep at the contracted curriculum rate, as needed:

    Christopher Urso     Ana Reilly

ESL SUMMER SCHOOL

12. The Superintendent recommends approval for the following staff members for the 2018 ESL summer school program at the prevailing curriculum rate for the certified staff and hourly rate for the support staff unless otherwise noted below:

    Elisa Elma            Teacher
    Jessica Perez         Teacher
    Donna Buhl            Teacher
    Gloribel Amalfitano  Teacher
    Alice Gonzalez        Teacher Assistant/Sub. Teacher
    Patricia Woods        Substitute Teacher

RESCIND EXTENDED SCHOOL YEAR STAFF

13. The Superintendent recommends rescinding approval for the following staff member for the 2018 extended school year program:

    Michelle Cardwell
EXTENDED SCHOOL YEAR VOLUNTEERS

14. The Superintendent recommends approval of the following volunteers for the 2018 Extended School Year program:

Melanie Amoroso  
Erika DeSantis  
Gianna Gagliano  
Karlie Ives  
Dylan Lynch  
Shane O'Malley  
Tyler Raboy  
Samantha Rommeney  
Jaycie Silverman  
Sahitya Yadav  
Samantha Zuccarelli

Lindsay Auerbach  
Allen Fu  
Megan Grimshaw  
Veeda Khan  
Matthew Madonna  
Brett Pfister  
Samantha Riley  
Katrina Schieni  
Adrianna Verzolini  
Veer Yadav

SUMMER TECHNICIANS

15. The Superintendent recommends approval for the following staff members to work as summer technicians effective July 1, 2018 through August 31, 2018 for a maximum of 32 hours per week at $15.00 per hour:

James Brethauer  
Krista Hughes  
Robert Caputo  
Dan Cugini

NARCAN TRAINING

16. The Superintendent recommends approval for the following staff members to attend after school training for NARCAN administration for 1 hour at the district training rate:

Michele Weissman  
Heidi Toth  
Jill Armstrong  
Kelly Bernazzoli  
Clair Lasky  
Larissa Ippolito  
Debra King  
Kathleen Cardone  
Tamala Baum  
Carissa Borgia  
Beth Keklak  
Penny Santamauro

SUMMER EVALUATIONS

17. The Superintendent recommends approval for the following staff members to work July 1, 2018 through August 31, 2018, to conduct summer evaluations and initial referrals, not to exceed four hours per case, for the Child Study Team, at the hourly contracted rate and additional time for attendance at IEP meetings at the district meeting rate:

Helain Amin – Speech  
Michele Coogan – Speech  
Kimberly Tuccillo - Speech  
Suzanne Caracappa – Physical Therapy  
Kristen Asencio– Occupational Therapy
CERTIFIED SUBSTITUTES
18. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2017-2018 school year at the established rates for certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

   Beth Grossman   Haile Donahoe
   Elizabeth Cerrato   Patricia Arfuso
   Kimberly Priante   Madeline Coburn

SUPPORT STAFF SUBSTITUTES
19. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2017-2018 school year at the established rates for non-certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

   Teacher Assistant   Office Assistant   Lunchroom Assistant
   Beth Grossman   Beth Grossman   Beth Grossman
   Haile Donahoe   Haile Donahoe   Haile Donahoe
   Elizabeth Cerrato   Elizabeth Cerrato   Elizabeth Cerrato

SUBSTITUTE SALARIES TO BE CHARGED TITLE II GRANT ACCOUNTS
20. The Superintendent recommends approval of the substitute teacher assignments, as per Attachment A, to be charged to the Title II grant accounts as detailed in Attachment A.

FIRST READING POLICIES AND REGULATIONS
21. The Superintendent recommends approval of the first reading of:

   Policies
   1550   Equal Employment/Anti-Discrimination
   5350   Student Suicide Prevention

   Regulations
   1550   Equal Employment/Anti-Discrimination
   5350   Student Suicide Prevention

B. Curriculum/Staff Development Committee – Mary Cozzolino, Chairperson
Committee Members: Michael Matthews, Jason Levy
Administrative Liaison: Pam Nathan

STUDENT TEACHER PLACEMENT
1. The Superintendent recommends approval of the following student teacher/practicum placement for the 2018-2019 school year:

   STUDENT              COOPERATING STAFF         DATES
   Amanda Panariello    Lauren Gutierrez         9/4/18 – 12/14/18
   (Georgian Court University)
   Brittany Comforte    Rebecca Todd            9/4/18 – 12/14/18
   (Georgian Court University)
HOME INSTRUCTION
2. The Superintendent recommends ratification for the following students to receive home instruction:

<table>
<thead>
<tr>
<th>STUDENT</th>
<th>COOPERATING STAFF</th>
<th>DATES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Imani Robinson (Stockton University)</td>
<td>Christine Volosin</td>
<td>9/7/18 – 4/19/19</td>
</tr>
<tr>
<td>Peter Ogrodnik (Georgian Court University)</td>
<td>Heather Mosenson</td>
<td>9/4/18 – 12/14/18</td>
</tr>
</tbody>
</table>

3. The Superintendent recommends approval for the following 2018 ESL Summer School as follows:

Dates: July 5, 2018 through August 15, 2018
Programs:
- Full Day: 8:20 AM – 12:30 PM
- Pre-K and Kindergarten: Tuesdays and Thursdays
- Grades 1 through 8: Tuesday through Friday

C. **Finance/Facilities/Transportation Committee** — Jennifer Patten, Chairperson
   **Committee Member:** Daniel DiBlasio, Kay Holtz
   **Administrative Liaison:** Robert DeVita

APPOINTMENTS AND SIGNATORIES

LEGAL DEPOSITORIES
1. The Superintendent recommends authorization that the following agency be named as legal depository for funds of the Freehold Township Board of Education for the 2018-2019 school year:

The Provident Bank
PETTY CASH ACCOUNTS

2. The Superintendent recommends approval of the following petty cash accounts for the 2018-2019 school year:

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business Office</td>
<td>$1,500</td>
</tr>
<tr>
<td>Elementary School</td>
<td>$ 500</td>
</tr>
<tr>
<td>Early Childhood Learning Center</td>
<td>$ 500</td>
</tr>
<tr>
<td>Middle School</td>
<td>$ 900</td>
</tr>
</tbody>
</table>

SIGNATORIES

3. The Superintendent recommends that the following signatories be approved for the accounts listed below for the 2018-2019 school year:

<table>
<thead>
<tr>
<th>Account</th>
<th>Bank</th>
<th>Signatory</th>
</tr>
</thead>
<tbody>
<tr>
<td>General</td>
<td>The Provident Bank</td>
<td>Board President, Business Administrator/Board Secretary and Chief School Administrator</td>
</tr>
<tr>
<td>Food Service</td>
<td>The Provident Bank</td>
<td>Business Administrator/Board Secretary</td>
</tr>
<tr>
<td>Payroll Agency</td>
<td>The Provident Bank</td>
<td>Business Administrator/Board Secretary and Chief School Administrator</td>
</tr>
<tr>
<td>Payroll</td>
<td>The Provident Bank</td>
<td>Business Administrator and Chief School Administrator</td>
</tr>
<tr>
<td>Unemployment</td>
<td>The Provident Bank</td>
<td>Business Administrator/Board Secretary</td>
</tr>
<tr>
<td>Student Activity</td>
<td>The Provident Bank</td>
<td>Principal or Business Administrator and Asst. Principal</td>
</tr>
<tr>
<td>CTBS, DDES</td>
<td>The Provident Bank</td>
<td>Principal</td>
</tr>
<tr>
<td>Petty Cash</td>
<td>The Provident Bank</td>
<td>Principal</td>
</tr>
<tr>
<td>CRAS</td>
<td>The Provident Bank</td>
<td>Principal or Assistant Principal</td>
</tr>
<tr>
<td>Petty Cash</td>
<td>The Provident Bank</td>
<td>Principal</td>
</tr>
<tr>
<td>CTBS, DDES</td>
<td>The Provident Bank</td>
<td>Principal or Assistant Principal</td>
</tr>
<tr>
<td>Petty Cash</td>
<td>The Provident Bank</td>
<td>Principal</td>
</tr>
<tr>
<td>Board of Education</td>
<td>The Provident Bank</td>
<td>Business Administrator/Board Secretary</td>
</tr>
<tr>
<td>The Freehold Township Board of</td>
<td>The Provident Bank</td>
<td>Business Administrator/Board Secretary</td>
</tr>
<tr>
<td>Education FSA Reimbursement Acct.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investment Accounts</td>
<td>The Provident Bank</td>
<td>Business Administrator/Board Secretary</td>
</tr>
</tbody>
</table>

INSURANCE CONSULTANTS

4. The Superintendent recommends approval to appoint Gallagher O’Gorman & Young, 707 State Road, PO Box 83, Princeton, NJ 08542 as consultant for health and dental insurance for the period of July 1, 2018 – June 30, 2019, as per N.J.S.A. 18A-5(10).

5. The Superintendent recommends approval to appoint Gallagher O’Gorman & Young Insurance, 707 State Road, P.O. Box 83, Princeton, NJ 08542 as consultant for property & casualty, bond coverage, workers compensation and workers compensation excess coverage as per N.J.S.A. 18A-5(10) for the period July 1, 2018 – June 30, 2019.
RETIREMENT SAVINGS PROGRAM

6. The Superintendent recommends offering staff members the ability to participate with the following vendors in a 403(b) Retirement Savings Program: AIG/Valic, AXA Equitable, Great American Financial, Legend Equities Corporation, MetLife, Security Benefit Corporation, Lincoln Investment, Vanguard and Supplemental Annuity Collective Trust Fund of New Jersey, for the 2018-2019 school year.

7. The Superintendent recommends offering staff members the ability to participate with the following vendors in a 457(b) Deferred Compensation Plan: AXA Equitable, Great American Financial, Legend Equities Corporation, MetLife, Security Benefit Corporation, and Lincoln Investment, for the 2018-2019 school year.

ANNUAL APPOINTMENTS

8. The Superintendent recommends approval of the appointment of the Superintendent of Schools as the district’s LEA representative with authorization to file applications and accept grants for federal and state funds on behalf of the Board of Education for the 2018-2019 school year.

9. The Superintendent recommends approval of the appointment of Neal Dickstein, Assistant Superintendent of Human Resources/Technology as the Title IX Coordinator, as the Affirmative Action Officer, as the DYFS Liaison, as the 504 Officer, as the District Attendance Officer, as the County Homeless Liaison, District Anti-Bullying Coordinator, as the English as a Second Language representative, as the Security Officer and as the district’s ESSA Contact Person for the 2018-2019 school year.

10. The Superintendent recommends approval of the appointment of Courtney Colford, School Counselor, as the Substance Assistance Coordinator for the 2018-2019 school year.

11. The Superintendent recommends approval of the appointment of Ilene Tepper as Assistant Board Secretary for the 2018-2019 school year.

12. The Superintendent recommends approval of the appointment of Robert DeVita, Business Administrator, as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, accountability of the purchasing activity with a bid threshold of $40,000 for the 2018-2019 school year.

13. The Superintendent recommends approval of the appointment of Robert DeVita, Business Administrator, as School Funds Investor as pursuant to 17:12B-241 with the authorization to purchase and sell the following types of securities for the 2018-2019 school year:

- Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America
- Government money market mutual funds
- Any obligation that a federal agency or federal instrumentality has issued in accordance with an Act of Congress, which security has a maturity date not greater than 397 days from the date of purchase
- Bonds or other obligations of the school district or bonds or other obligations of the local unit/units within which the school district is located
- Bonds or other obligations, having a maturity date of not more than 397 days from the date of purchase, approved by the Division of Investment in the Department of Treasury for investment by school districts
- Local government investment pools
- Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4)
14. The Superintendent recommends approval of the Chief School Administrator preparing the monthly reconciliation of bank account statements, and in conjunction with the secretary, take any steps necessary to bring the cash record balance and reconciled bank balance into agreement prior to completion of the secretary’s monthly report, for the 2018-2019 school year.

15. The Superintendent recommends approval of the appointment of Paul Rowan, Educational Facilities Manager, as the district’s Right to Know Officer, as the AHERA Representative, as the Chemical Hygiene Officer, as the Asbestos Management Officer, as the Toxic Hazard Preparedness Officer, Integrated Pest Management Coordinator, Indoor Air Quality Designee, and as the ADA Coordinator for the 2018-2019 school year.

16. The Superintendent recommends approval of checks generated by the payroll system with the pre-signed signature of the Superintendent and Board Secretary for the 2018-2019 school year.

17. The Superintendent recommends approval of the Business Administrator/Board Secretary to approve payment of claims as per board policy prior to presentation to the Board of Education for the 2018-2019 school year.

18. The Superintendent recommends approval of Wilentz, Goldman & Spitzer, P.A. as Bond Counsel for the 2018-2019 school year.

UNIFORM MINIMUM CHART OF ACCOUNTS
19. The Superintendent recommends approval to authorize the Uniform Minimum Chart of Accounts for the New Jersey Public Schools for the 2018-2019 school year.

BOARD ATTORNEY
20. The Superintendent recommends approval to appoint the firm of Kenney, Gross, Kovats, & Parton, 130 Maple Avenue/Building 8, P.O. Box 8610, Red Bank, NJ, as Board Attorney as per N.J.S.A. 18A-5(1) for the period July 1, 2018 – June 30, 2019, at a cost of $145 per hour. The firm has been selected based on professional experience and prior performance for the Board of Education.

LABOR ATTORNEY
21. The Superintendent recommends approval to appoint the firm of Kenney, Gross, Kovats, & Parton, 130 Maple Avenue/Building 8, P.O. Box 8610, Red Bank, NJ, as Labor Attorney as per N.J.S.A. 18 A-5(1) for the period July 1, 2018 – June 30, 2019, at a cost of $145 per hour. The firm has been selected based on professional experience and prior performance for the Board of Education.

SPECIAL EDUCATION ATTORNEY
22. The Superintendent recommends approval to appoint the firm of the Machado Law Group, 136 Central Avenue, Second Floor, Clark, NJ, as Special Education Attorney as per N.J.S.A. 18A-5(1) for the period July 1, 2018 – June 30, 2019, at a cost of $165 per hour. The firm has been selected based on professional experience and prior performance for the Board of Education.
ARCHITECT OF RECORD
23. The Superintendent recommends approval to appoint Fraytak, Veisz, Hopkins, Duthie, PC, 1515 Lower Ferry Road, Trenton, NJ 08618, as architect of record, as per N.J.S.A. 18A-5(1) for the period July 1, 2018 – June 30, 2019, at a cost of no more than $155 per hour. The firm has been selected based on professional experience and prior performance for the Board of Education.

AUDITOR
24. The Superintendent recommends approval to appoint Jump, Perry and Company, 12 Lexington Avenue, CN 2044, Toms River, NJ 08754 as the district’s auditor at an approximate cost of $32,500 for the period July 1, 2018 – June 30, 2019. The firm has been selected based on professional experience and prior performance for the Board of Education.

FINANCIAL ADVISOR
25. The Superintendent recommends approval to appoint Phoenix Advisors, LLC as the Financial Advisor for the period of July 1, 2018 – June 30, 2019 at a cost of $850 per year. The firm has been selected based on professional experience and prior performance for the Board of Education.

2018-2019 TAX PAYMENT SCHEDULE
26. The Superintendent recommends approval to accept the following 2018-2019 Tax Payment Schedule and authorizes the Business Administrator to send it to the Township of Freehold:

<table>
<thead>
<tr>
<th>Date</th>
<th>General Fund</th>
<th>Debt Service</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>7/10/18</td>
<td>$2,776,770.37</td>
<td>$1,269,200.00</td>
<td>$4,045,970.37</td>
</tr>
<tr>
<td>8/10/18</td>
<td>$6,941,925.94</td>
<td>$558,200.00</td>
<td>$7,500,125.94</td>
</tr>
<tr>
<td>9/10/18</td>
<td>$6,941,925.94</td>
<td></td>
<td>$6,941,925.94</td>
</tr>
<tr>
<td>10/10/18</td>
<td>$5,553,540.75</td>
<td></td>
<td>$5,553,540.75</td>
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<tr>
<td>11/9/18</td>
<td>$5,553,540.75</td>
<td></td>
<td>$5,553,540.75</td>
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<tr>
<td>12/10/18</td>
<td>$5,553,540.75</td>
<td></td>
<td>$5,553,540.75</td>
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<tr>
<td>1/10/18</td>
<td>$5,553,540.75</td>
<td>$295,100.00</td>
<td>$5,848,640.75</td>
</tr>
<tr>
<td>2/8/18</td>
<td>$5,553,540.75</td>
<td>$1,280,032.00</td>
<td>$6,833,572.75</td>
</tr>
<tr>
<td>3/8/18</td>
<td>$5,553,540.75</td>
<td></td>
<td>$5,553,540.75</td>
</tr>
<tr>
<td>4/10/18</td>
<td>$5,553,540.75</td>
<td></td>
<td>$5,553,540.75</td>
</tr>
<tr>
<td>5/10/18</td>
<td>$5,553,540.75</td>
<td></td>
<td>$5,553,540.75</td>
</tr>
<tr>
<td>6/10/18</td>
<td>$5,553,540.75</td>
<td></td>
<td>$5,553,540.75</td>
</tr>
<tr>
<td></td>
<td><strong>Total Taxes</strong></td>
<td><strong>$66,642,489.00</strong></td>
<td><strong>$3,402,532.00</strong></td>
</tr>
</tbody>
</table>

REGULAR BUSINESS

CERTIFICATION
1. Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), the Board Secretary certifies that as of April 30, 2018, NO budgetary line item account has obligations and payments (contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.A.C. 6A:22A-16.10(a), N.J.S.A. 18A:22-8 and 18A:22-8.1.

SECRETARY/TREASURER REPORTS
2. The Superintendent recommends acceptance of the Board Secretary’s report for the month of 2018 and the Treasurer’s report for the month of April 2018.
Pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we certify that as of April 30, 2018, the Board Secretary’s monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of the district officials, we have no reason to doubt that the district has sufficient funds to meet its financial obligations for the remainder of the fiscal year.

**BILLs & CLAIMs**

3. The Superintendent recommends approval of the following list of bills dated May 22, 2018, which have been reviewed and approved by a Board member:

<table>
<thead>
<tr>
<th>Amount</th>
<th>Machine Print Checks</th>
<th>Hand Checks</th>
<th>Total Bills</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Expense (General)</td>
<td>$322,335.8</td>
<td>$75,496.56</td>
<td>$397,832.36</td>
</tr>
<tr>
<td>Current Expense</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>$31,326.81</td>
<td></td>
<td>$31,326.81</td>
</tr>
<tr>
<td>Education Job Fund</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Special Revenue</td>
<td>$5,069.99</td>
<td></td>
<td>$5,069.99</td>
</tr>
<tr>
<td>Capital Project</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Debt Service</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Bills</strong></td>
<td><strong>$358,732.60</strong></td>
<td><strong>$75,496.56</strong></td>
<td><strong>$434,229.16</strong></td>
</tr>
</tbody>
</table>

**TRANSFERS**

4. The Superintendent recommends ratifying of the following transfer for the 2017-2018 school year:

<table>
<thead>
<tr>
<th>Amount</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>$500.00</td>
<td>11-204-100-610-000-030</td>
<td>12-212-100-730-40-000</td>
</tr>
<tr>
<td>LLD Supplies</td>
<td>MD Equipment</td>
<td></td>
</tr>
</tbody>
</table>

5. The Superintendent recommends approval of the following transfers for the 2017-2018 school year:

1. **Amount**
   - $1,000.00
     - From 11-000-262-107-10-000 Salaries of Lunchroom Aides
     - To 11-240-100-106-11-000 Bilingual TA Sub Salary
     - $500.00
     - 11-240-100-101-11-000 Bilingual Teacher
   **TOTAL: $1,000.00**

2. **Amount**
   - $23,437.00
     - From 11-000-262-107-10-000 Salaries of Lunchroom Aides
     - To 11-204-100-106-10-000-030 WFS Learn Disability TA
     - $10,200.00
     - 11-204-100-106-11-000 Learn Disability Aide Subs
   **TOTAL: $23,437.00**
3. **Amount**: $1,875
   **From**: 11-190-100-610-05 Instructional Supplies
   **To**: 11-190-100-340-20-000-020 Purchased Technical Services

4. **Amount**: $1,875
   **From**: 11-190-100-610-05 Instructional Supplies
   **To**: 11-190-100-340-22-000-070 Purchased Technical Services

5. **Amount**: $1,875
   **From**: 11-190-100-610-05 Instructional Supplies
   **To**: 11-190-100-340-23-000-023 Purchased Technical Services

6. **Amount**: $1,875
   **From**: 11-190-100-610-05 Instructional Supplies
   **To**: 11-190-100-340-24-000-024 Purchased Technical Services

7. **Amount**: $1,875
   **From**: 11-190-100-610-05 Instructional Supplies
   **To**: 11-190-100-340-25-000-025 Purchased Technical Services

8. **Amount**: $1,875
   **From**: 11-190-100-610-05 Instructional Supplies
   **To**: 11-190-100-340-26-000-026 Purchased Technical Services

9. **Amount**: $1,875
   **From**: 11-190-100-610-05 Instructional Supplies
   **To**: 11-190-100-340-28-000-021 Purchased Technical Services

10. **Amount**: $1,875
    **From**: 11-190-100-610-05 Instructional Supplies
    **To**: 11-190-100-340-30-000-030 Purchased Technical Services

11. **Amount**: $500.00
    **From**: 11-204-100-610-40-000-030
    **To**: 12-212-100-730-40-000
    **LLD Supplies**
    **MD Equipment**

**APPROVAL OF TRAVEL AND RELATED EXPENSES**

6. The Superintendent recommends approval of the following travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23B as follows:

<table>
<thead>
<tr>
<th>NAME</th>
<th>TITLE</th>
<th>EVENT</th>
<th>DATES</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Albanese, Holli</td>
<td>ELA Program Coordinator</td>
<td>Teacher’s College Reading Institute</td>
<td>8/6/18 – 8/10/18</td>
<td>$850.00</td>
</tr>
<tr>
<td>Albanese, Holli</td>
<td>ELA Program Coordinator</td>
<td>Dough Fisher Rutgers Literacy Series</td>
<td>6/5/18</td>
<td>$150.00</td>
</tr>
<tr>
<td>Blessing, Kathleen</td>
<td>Teacher</td>
<td>Teacher’s College Reading Institute</td>
<td>8/6/18 – 8/10/18</td>
<td>$850.00</td>
</tr>
<tr>
<td>Bohringer, Rita</td>
<td>Teacher</td>
<td>Fundations Level 2</td>
<td>6/4/18</td>
<td>$165.00</td>
</tr>
<tr>
<td>Chiera, Lindsay</td>
<td>Teacher</td>
<td>Teacher’s College Phonics Institute</td>
<td>8/20/18 – 8/22/18</td>
<td>$650.00</td>
</tr>
<tr>
<td>Dilworth, Michael</td>
<td>Teacher</td>
<td>Fundations Level 2</td>
<td>6/4/18</td>
<td>$165.00</td>
</tr>
<tr>
<td>Gardner, Elaine</td>
<td>Teacher</td>
<td>Teacher’s College Reading Institute</td>
<td>8/6/18 – 8/10/18</td>
<td>$850.00</td>
</tr>
<tr>
<td>Kirton, Janiece</td>
<td>Teacher</td>
<td>Teacher’s College Reading Institute</td>
<td>6/25/18 – 6/29/18</td>
<td>$850.00</td>
</tr>
<tr>
<td>Klim, Robyn</td>
<td>Director of Ed. Services</td>
<td>2018 FEA/NJPSA/NJASCD Fall Conference</td>
<td>10/18/18 – 10/19/18</td>
<td>$292.00</td>
</tr>
</tbody>
</table>
### Regular Agenda

#### May 22, 2018

**NAME** | **TITLE** | **EVENT** | **DATES** | **AMOUNT**
--- | --- | --- | --- | ---
10 Lawlor, Jennifer | LDTC | Fundations Level 2 | 6/4/18 | $165.00
11 Marotta, Lisa | Teacher | Teacher’s College Reading Institute | 8/6/18 – 8/10/18 | $850.00
12 McKim, Christine | District ELA Supervisor | Dough Fisher Rutgers Literacy Series | 6/5/18 | $150.00
13 McKim, Christine | District ELA Supervisor | Fundations Level 2 | 6/4/18 | $165.00
14 McKim, Christine | District ELA Supervisor | Teacher’s College Phonics Institute | 8/20/18 – 8/22/18 | $899.00
15 Pearce, Laurie | Teacher | Fundations Level 2 | 6/4/18 | $165.00
16 Reed, Kathy | Teacher | Teacher’s College Reading Institute | 6/25/18 – 6/29/18 | $850.00
17 Shaw, Traci | Supervisor | Fundations Level 2 | 6/4/18 | $165.00
18 Turner, Dana | Teacher | Teacher’s College Reading Institute | 8/6/18 – 8/10/18 | $850.00

### ESEA GRANT

7. The superintendent recommends approval for the following ESEA grant funded honoraria to be charged to the following Title I salary accounts:

<table>
<thead>
<tr>
<th>Staff Name</th>
<th>Activity</th>
<th>Amount</th>
<th>% of Cost</th>
<th>Account</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monica Hittinger</td>
<td>Data Coach</td>
<td>$1,000.00</td>
<td>100%</td>
<td>20-231-200-100-45-019-026</td>
</tr>
<tr>
<td>Lauren Trojan</td>
<td>Data Coach</td>
<td>$1,000.00</td>
<td>100%</td>
<td>20-231-200-100-45-019-026</td>
</tr>
<tr>
<td>Clare Duffy</td>
<td>Data Coach</td>
<td>$1,000.00</td>
<td>100%</td>
<td>20-231-200-100-45-019-026</td>
</tr>
<tr>
<td>Alexandra LaBarbara</td>
<td>Fall Homework Club</td>
<td>$1,000.00</td>
<td>100%</td>
<td>20-231-200-100-45-019-026</td>
</tr>
<tr>
<td>Jodi Murphy</td>
<td>Fall Homework Club</td>
<td>$1,000.00</td>
<td>100%</td>
<td>20-231-200-100-45-019-026</td>
</tr>
<tr>
<td>Alexandra LaBarbara</td>
<td>Spring Homework Club</td>
<td>$1,000.00</td>
<td>100%</td>
<td>20-231-200-100-45-019-026</td>
</tr>
<tr>
<td>Jodi Murphy</td>
<td>Spring Homework Club</td>
<td>$1,000.00</td>
<td>100%</td>
<td>20-231-200-100-45-019-026</td>
</tr>
<tr>
<td>Marisa Marino</td>
<td>Fall Study Skills</td>
<td>$1,000.00</td>
<td>100%</td>
<td>20-231-200-100-45-019-026</td>
</tr>
<tr>
<td>Caitlyn Schwartz</td>
<td>Fall Study Skills</td>
<td>$1,000.00</td>
<td>100%</td>
<td>20-231-200-100-45-019-026</td>
</tr>
<tr>
<td>Erin Ferro</td>
<td>Spring Study Skills</td>
<td>$1,000.00</td>
<td>100%</td>
<td>20-231-200-100-45-019-026</td>
</tr>
<tr>
<td>Clare Duffy</td>
<td>Spring Study Skills</td>
<td>$1,000.00</td>
<td>100%</td>
<td>20-231-200-100-45-019-026</td>
</tr>
<tr>
<td>Danielle Velez</td>
<td>Data Coach</td>
<td>$1,000.00</td>
<td>100%</td>
<td>20-231-200-100-45-019-025</td>
</tr>
<tr>
<td>Amanda Motola</td>
<td>Data Coach</td>
<td>$1,000.00</td>
<td>100%</td>
<td>20-231-200-100-45-019-025</td>
</tr>
<tr>
<td>Deborah Marcantonio</td>
<td>Data Coach</td>
<td>$1,000.00</td>
<td>100%</td>
<td>20-231-200-100-45-019-025</td>
</tr>
<tr>
<td>Sherri DiStefano</td>
<td>After School LA Support</td>
<td>$2,000.00</td>
<td>100%</td>
<td>20-231-200-100-45-019-025</td>
</tr>
<tr>
<td>Amy Deseno</td>
<td>After School LA Support</td>
<td>$2,000.00</td>
<td>100%</td>
<td>20-231-200-100-45-019-025</td>
</tr>
<tr>
<td>Kathy Ayres</td>
<td>After School Math Supp</td>
<td>$4,000.00</td>
<td>100%</td>
<td>20-231-200-100-45-019-025</td>
</tr>
<tr>
<td>Taylor Potts</td>
<td>Data Coach</td>
<td>$1,000.00</td>
<td>100%</td>
<td>20-231-200-100-45-019-020</td>
</tr>
<tr>
<td>Erica Peters</td>
<td>Data Coach</td>
<td>$1,000.00</td>
<td>100%</td>
<td>20-231-200-100-45-019-020</td>
</tr>
<tr>
<td>Dina Atkinson</td>
<td>Data Coach</td>
<td>$1,000.00</td>
<td>100%</td>
<td>20-231-200-100-45-019-020</td>
</tr>
<tr>
<td>Lisa Glusko</td>
<td>Fall Homework Club</td>
<td>$1,000.00</td>
<td>100%</td>
<td>20-231-200-100-45-019-020</td>
</tr>
<tr>
<td>Dana Morris</td>
<td>Fall Homework Club</td>
<td>$1,000.00</td>
<td>100%</td>
<td>20-231-200-100-45-019-020</td>
</tr>
<tr>
<td>Shannon Murphy</td>
<td>Spring Homework Club</td>
<td>$1,000.00</td>
<td>100%</td>
<td>20-231-200-100-45-019-020</td>
</tr>
<tr>
<td>Amy Bennett</td>
<td>Spring Homework Club</td>
<td>$1,000.00</td>
<td>100%</td>
<td>20-231-200-100-45-019-020</td>
</tr>
<tr>
<td>Taylor Potts</td>
<td>Fall Study Skills</td>
<td>$1,000.00</td>
<td>100%</td>
<td>20-231-200-100-45-019-020</td>
</tr>
<tr>
<td>Alisha Galli</td>
<td>Fall Study Skills</td>
<td>$1,000.00</td>
<td>100%</td>
<td>20-231-200-100-45-019-020</td>
</tr>
<tr>
<td>Staff Name</td>
<td>Activity</td>
<td>Amount</td>
<td>% of Cost</td>
<td>Account</td>
</tr>
<tr>
<td>--------------------</td>
<td>------------------</td>
<td>----------</td>
<td>-----------</td>
<td>-----------------------------------</td>
</tr>
<tr>
<td>Lisa Glusko</td>
<td>Spring Study Skills</td>
<td>$1,000.00</td>
<td>100%</td>
<td>20-231-200-100-45-019-020</td>
</tr>
<tr>
<td>Dana Morris</td>
<td>Spring Study Skills</td>
<td>$1,000.00</td>
<td>100%</td>
<td>20-231-200-100-45-019-020</td>
</tr>
<tr>
<td>Carrie Murray</td>
<td>Data Coach</td>
<td>$1,000.00</td>
<td>100%</td>
<td>20-231-200-100-45-019-021</td>
</tr>
<tr>
<td>Sarah Strazzella</td>
<td>Data Coach</td>
<td>$1,000.00</td>
<td>100%</td>
<td>20-231-200-100-45-019-021</td>
</tr>
<tr>
<td>Kelly McDow</td>
<td>Data Coach</td>
<td>$1,000.00</td>
<td>100%</td>
<td>20-231-200-100-45-019-021</td>
</tr>
<tr>
<td>Kathleen Pascale</td>
<td>Social Skills</td>
<td>$1,000.00</td>
<td>100%</td>
<td>20-231-200-100-45-019-025</td>
</tr>
</tbody>
</table>

**DONATION**

8. The Superintendent recommends approval of the following donations for the 2017-2018 school year:

   A bench valued at $35 from Donald Herbert to Dwight D. Eisenhower Elementary

**WILSON TRAINING**

9. The Superintendent recommends approval of the following employees to receive Wilson Just Words Training at a cost of $245 per participant during the 2017/2018 School year:

   Alex LaBarbara
   Christen Wywra
   Hallie Hinchliffe
   Mary Gouveia
   Ana Halligan
   Leslie Rubins
   Traci Shaw

**TUITION CONTRACTS**

10. 1. The Superintendent recommends approval to accept a tuition contract between the Toms River Regional Board of Education, Ocean County, and the Freehold Township Board of Education for student #3260936711. The tuition for ESY program is $6,615 and the cost of the one-to-one aide is $3,204 for July 5, 2018 through August 15, 2018. The tuition for the regular school year program is $49,617 for the September 1, 2018 and terminating on June 30, 2019.

    2. The Superintendent recommends approval to accept a tuition contract between the Shrewsbury Board of Education, Monmouth County, and the Freehold Township Board of Education for student #9174105302. The tuition for ESY program is $6,615 and the cost of the one-to-one aide is $3,204 for July 5, 2018 through August 15, 2018. The tuition for the regular school year program is $49,617 for the September 1, 2018 and terminating on June 30, 2019.

    3. The Superintendent recommends approval to accept a tuition contract between the Roosevelt Board of Education, Monmouth County, and the Freehold Township Board of Education for student #7083494072. The tuition for ESY program is $8,328 for July 5, 2018 through August 15, 2018. The tuition for the regular school year program is $62,464 for the September 1, 2018 and terminating on June 30, 2019.

**OUT OF DISTRICT CONTRACT**

11. The Superintendent recommends approval of the following Board Resolution for the 2017-2018 school year:

   Student: 9526023068
   School: East Mountain School
   Cost: $11,441.48
   Program: 10 Month
   Start Date: 05/10/2018
   End Date: 06/25/2018
The Superintendent recommends approval of the following Board Resolution for the 2018-2019 school year:

**RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF FREEHOLD IN THE COUNTY OF MONMOUTH, NEW JERSEY APPOINTING A THIRD PARTY VERIFIER, AUTHORIZING THE SUBMISSION OF PRELIMINARY ENERGY SAVINGS PLAN TO THE THIRD PARTY VERIFIER IN CONNECTION WITH THE UNDERTAKING OF AN ENERGY SAVINGS PLAN AND OTHER ACTIONS IN CONNECTION THEREWITH**

**WHEREAS**, the Board of Education of the Township of Freehold in the County of Monmouth, New Jersey (the “Board” when referring to the governing body and the “School District” when referring to the territorial boundaries governed thereby) has, pursuant to N.J.S.A. 18A:18A-4.6, (the “ESP Law”), determined to undertake an energy savings plan;

**WHEREAS**, the Board has appointed Fraytak Veisz Hopkins Duthie, P.C. ("FVHD") to develop an Energy Savings Plan (the “ESP”) pursuant to the ESP Law;

**WHEREAS**, FVHD has developed a preliminary ESP based upon an agreed upon scope of projects including individual energy conservation measures ("ECM’s") by scope, cost, energy incentives and annual energy and operational savings by facility and a proposed cash flow pro forma (the “Preliminary ESP”);

**WHEREAS**, the Board has received a proposal from Gabel and Associates to act as the third party verifier; and

**WHEREAS**, in order to continue to move the energy savings plan forward, the Board seeks to (i) appoint Gable and Associated as third party verifier, (ii) direct Gable and Associates to verify the savings of the Preliminary ESP (iii) direct FVHD to submit the projects included in the Preliminary ESP to the NJDOE for approval as other capital project and amend the School District’s long range facility plan to reflect the projects included in the Preliminary ESP and (iv) direct FVHD, upon third party verification, to submit the Preliminary ESP to the New Jersey Board of Public Utilities for approval.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Township of Freehold in the County of Monmouth, New Jersey, as follows:

1. The Board hereby appoints Gabel and Associates as third party verifier and authorizes Gable and Associates to conduct a verification of the energy savings set forth in the Preliminary ESP. The cost of the contract shall be $19,650.

2. FVHD is authorized and directed to submit the projects set forth in the Preliminary ESP to the New Jersey Department of Education as “Other Capital Projects”.

3. The School District’s long range facilities plan is amended to reflect the projects set forth in the Preliminary ESP and FVHD is authorized and directed to submit such amendment to the New Jersey Department of Education.

4. Upon receipt of third party verification FVHD is hereby authorized and directed to submit the Preliminary ESP to the New Jersey Board of Public Utilities.

5. This resolution shall take effect immediately.
PACE GRANT
13. The Superintendent recommends approval of the following staff members for the 2017-2018 academic school year from PACE Grant Number 2017-21:

<table>
<thead>
<tr>
<th>Description</th>
<th>Staff Members</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>CTB - Peer Buddies</td>
<td>Margaret Kotran (Replacing Kerri Farrell)</td>
<td>$528.00</td>
</tr>
<tr>
<td>CTB – Peer Buddies</td>
<td>Rory Colford (Replacing Courtney Colford)</td>
<td>$528.00</td>
</tr>
</tbody>
</table>

SERVICES FOR FREEHOLD BOROUGH BOE
14. The Superintendent recommends approval of an agreement with Freehold Borough Board of Education to provide them the following services:

- ESY Classroom Rental - $13,200
- Transportation Shuttle for Summer Reading Program - $6,158

FY 18 IDEA PRE-SCHOOL GRANT
15. The Superintendent recommends approval of the amendment to the FY 18 IDEA Pre-School grant.

XI. Old Business

XII. New Business

XIII. President’s Remarks

XIV. Public Participation – any topic

XV. Executive Session

WHEREAS, pursuant to N.J.S.A. 10:4-12 (b), the Board of Education may exclude the public from that portion of a public meeting at which the board discusses any of the matters described at N.J.S.A. 10:4-12 (b) (1)-(9);

NOW, THEREFORE, BE IT RESOLVED that in accordance with the provisions of the Open Public Meeting Act (“Act”), the Board of Education shall conduct a closed session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing the following matter(s):

- [ ] Matters rendered confidential by state or federal law
- [x] Personnel
- [ ] Admin Contracts
- [ ] Appointment of a public official
- [ ] Matters covered by the attorney-client privilege
- [ ] Pending or anticipated litigation
- [ ] Pending or anticipated contract negotiations
- [x] Protection of the safety or property of the public
- [ ] Security Audit
- [ ] Matters which would constitute an unwarranted invasion of privacy
- [ ] Matters in which the release of information would impair a right to receive funds from the United States Government
- [ ] Matters concerning collective negotiations and/or the negotiations of terms and conditions of employment of employees of the Board of Education
- [ ] Possible imposition of a civil penalty or suspension

It is anticipated that the length of time of this executive session will be 60 minutes, and that action may be taken in public after the executive session.
BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist.

XVI. Adjournment

On motion of _________ and seconded by __________, the meeting adjourned at _______ p.m.