

Inglewood Unified School District
Minutes
Regular Board Meeting
December 11, 2019, 5:30 PM
Dr. Ernest Shaw Board Room
401 S. Inglewood Avenue
Inglewood, CA 90301

A Regular Board meeting of the Inglewood Unified School District was held on Wednesday, December 11, 2019, in the Dr. Ernest Shaw Board Room in the Education Center at 401 S. Inglewood Avenue, Inglewood, CA 90301-2544.

1. INITIAL CALL TO ORDER

Minutes:

Dr. Erika F. Torres called the meeting to order at 5:41 p.m.

2. PLEDGE OF ALLEGIANCE

Minutes:

Christopher Rodriguez, ASB President at Morningside High School led the audience in the Pledge of Allegiance.

3. ROLL CALL

3.a. Board Members: Dr. D'Artagnan Scorza, President (Trustee Area 5); Dr. Dionne Young Faulk, Vice President (Trustee Area 1); Dr. Carliss McGhee, Member (Trustee Area 2); Alice B. Grigsby, Member (Trustee Area 3); Margaret Turner-Evans, Member (Trustee Area 4)

Minutes:

The following Board members were present:

Dr. D'Artagnan Scorza
Dr. Dionne Young Faulk
Dr. Carliss McGhee
Alice B. Grigsby
Margaret Turner-Evans

3.b. County Administrator: Dr. Erika Torres

Minutes:

Dr. Erika F. Torres was present.

3.c. Cabinet Members: Hedieh Khajavi, Chief Human Resources Officer; Dr. Bernadette C. Lucas, Chief Academic Officer; and Christine M.I. Dacanay, Chief Business Official

Minutes:

The following Cabinet members were present:

Hedieh Khajavi
Dr. Bernadette C. Lucas
Christine M.I. Dacanay

Inglewood Unified School District

Minutes

Regular Board Meeting

December 11, 2019, 5:30 PM

Dr. Ernest Shaw Board Room

401 S. Inglewood Avenue

Inglewood, CA 90301

4. APPROVAL OF AGENDA

Minutes:

Dr. Torres indicated that items 12.c.3, 12.d.12, and 12.d.14 were pulled from the agenda. Additionally, the order of the agenda was changed to begin with recognitions under item 11.a. after item 4, approval of the agenda.

The Board agenda was approved with the changes noted.

5. PUBLIC COMMENTS ON AGENDIZED AND NON-AGENDIZED ITEMS: This portion of the Agenda provides an opportunity for members of the public to directly address the County Administrator and Board of Education on agenda and non-agenda items; however, the Brown Act precludes any action being taken on any items not appearing on the posted agenda for action. A public comment card must be completed and submitted to the School Police Officer who is stationed at the entrance of the meeting room prior to the beginning of the Public Comment period. Members of the public who wish to speak about an item on the posted agenda must indicate the item number on the Public Comment Card. Three [3] minutes will be allotted to each speaker; and a maximum of thirty [30] minutes for public comment on agenda items and [30] minutes on non-agenda items. If the public comment cards exceed [10] cards per section, the County Administrator may reduce the time allowed from three minutes to either two or one minute, per person to hear from more speakers.

5.a. Public Comment on Agenda Items

Minutes:

None

5.b. Public Comment on Non-Agenda Items

Minutes:

The following addressed the County Administrator, Board of Education, and Cabinet:

1. John Hughes, IUSD Program Specialist - Planning and solutions
2. Wilson McKee, Math Teacher at Morningside High School - PLTW, IAB (materials not received on time) and Robotics competition.
3. Aba Ngissah, President- Inglewood Teachers Association - Statement from Board President

6. RECESS TO CLOSED SESSION

Minutes:

There was no need to recess to closed session.

7. CLOSED SESSION AGENDA: During the closed session agenda, the County Administrator may consider personnel matters, negotiations, collective bargaining, matters related to students, security matters, conference with real property negotiator, pending litigation, and/or JPA/self-insurance liability claims.

Inglewood Unified School District

Minutes

Regular Board Meeting

December 11, 2019, 5:30 PM

Dr. Ernest Shaw Board Room

401 S. Inglewood Avenue

Inglewood, CA 90301

7.a. Public Employee Appointment (Pursuant to Government Code 54953 (3):

7.a.1. County Administrator

Minutes:

As required by California Government Code 54953(3), the following oral summary of compensation for the County Administrator's employment agreement was provided: \$20,834 monthly salary plus medical, dental, and vision benefits. Additionally, the District shall furnish an automobile and will pay for necessary insurance, gas, maintenance, and upkeep for such automobile.

7.b. Conference with Legal Counsel/Existing Litigation (Pursuant to Government Code Section 54956.9 (a) and (d)(1):

7.b.1. OAH Case No. 2019080967

7.b.2. OAH Case No. 2019070818

7.b.3. OAH Case No. 2019060317

7.b.4. OAH Case No. 2019080805

7.b.5. OAH Case No. 2019050177

8. RECONVENE FOR PUBLIC SESSION

Minutes:

There was no need to recess to closed session.

9. REPORTING OUT CLOSED SESSION ACTIONS

Minutes:

During closed session, the County Administrator took action to approve the following Settlements: Office of Administrative Hearing Case Numbers 2019080967, 2019070818, 2019060317, 2019080805, and 2019050177.

10. STUDENT REPORTS

10.a. Inglewood Continuation High School

Minutes:

Laila Whittington provided a report regarding Inglewood Continuation High School.

10.b. Morningside High School

Minutes:

Christopher Rodriguez provided a report regarding Morningside High School.

Inglewood Unified School District
Minutes
Regular Board Meeting
December 11, 2019, 5:30 PM
Dr. Ernest Shaw Board Room
401 S. Inglewood Avenue
Inglewood, CA 90301

11. REPORTS/PRESENTATIONS

11.a. Student Recognition by Dr. Bernadette Lucas

Minutes:

Dr. Bernadette Lucas asked Mr. Stuart Caldwell, Principal - Woodworth-Monroe K-8 Academy and Aba Ngissah, President - Inglewood Teachers Association, to come up and present their awards to recognize excellence.

Board members Scorza and McGhee presented students that participated in the American Federation of Musicians Local 47 Career Pathways Summer Institute Program with a \$1,000 scholarship. Additionally, the Foundation also announced that they will fund a mural for the new campus at Woodworth-Monroe TK-8 Academy.

11.b. Child Development Center (CDC) Overview and Update by Dr. Bernadette Lucas

Minutes:

Ms. Joanna Clifton, Director of CDC, provided an overview of the Child Development Center to the County Administrator and Board of Education.

The Board of Education had a discussion regarding this item.

11.c. 2019-2020 First Interim by Christine M.I. Dacanay

Minutes:

Ms. Dacanay, together with Dr. Lucas, and Ms. Khajavi, provided a report to the County Administrator and Board of Education on the District's 2019-2020 First Interim Report.

The Board of Education had a discussion regarding this item.

11.d. Facility Update by Christine M.I. Dacanay

Minutes:

Ms. Herlinda Bazan, Executive Director of Facilities and Operations, provided a Facility Update to the County Administrator and Board of Education.

The Board of Education had a discussion regarding this item.

Inglewood Unified School District
Minutes
Regular Board Meeting
December 11, 2019, 5:30 PM
Dr. Ernest Shaw Board Room
401 S. Inglewood Avenue
Inglewood, CA 90301

12. CONSENT CALENDAR/ACTION ITEMS

12.a. HUMAN RESOURCES DIVISION

12.a.1. Approval of Administrative Services Agreement with AmeriFlex for Administering Section 125 Cafeteria Plans

Financial Impact:

None.

Minutes:

Approved

12.a.2. Approval of Revision to the Job Description for School Safety Assistant

Financial Impact:

There is no fiscal impact.

Minutes:

Approved

12.a.3. Approval of Revision of the Title of Executive Director of Operations Job Description to Executive Director of Student Services & Operations

Financial Impact:

There is no fiscal impact.

Minutes:

Approved

12.a.4. Amend Classified Salary Schedules to Comply with Industrial Welfare Commission (IWC) Order MW-2014 (Increase Minimum Wage to \$13.00 to be, Effective January 1, 2020)

Financial Impact:

The cost of approximately \$28,500 will be paid with unrestricted/restricted funds.

Instructional Aide I/Instructional Aide I-ASES/Instructional Aide I-Preschool/Program Aide I, Student Supervision Assistant/Child Development Assistant increased from steps below \$13.00 per hour to \$13.00 per hour

Bus Attendant increased from steps below \$13.00 per hour to \$13.00 per hour

Minutes:

Approved

Inglewood Unified School District

Minutes

Regular Board Meeting

December 11, 2019, 5:30 PM

Dr. Ernest Shaw Board Room

401 S. Inglewood Avenue

Inglewood, CA 90301

12.a.5. Acknowledgement of Approval of Appointment and Employment Agreement for the County Administrator, Dr. Erika F. Torres, for the Inglewood Unified School District, Effective November 8, 2019 - November 8, 2024

Financial Impact:

The fiscal impact of this contract includes \$20,834 monthly salary plus medical, dental, and vision benefits to be paid from the general fund. The District shall furnish the County Administrator with an automobile for her use. The District shall pay for the necessary insurance, gas, maintenance, and upkeep for such automobile.

Minutes:

Acknowledged and approved

12.a.6. Certificated Personnel Roster

Minutes:

Approved

12.a.7. Classified Personnel Roster

Minutes:

Approved

12.b. BUSINESS SERVICES DIVISION

12.b.1. Approval/Ratification of Purchase Orders for \$2,699,140.04 Issued October 1, 2019, through October 31, 2019

Financial Impact:

\$2,699,140.04

Minutes:

Approved

12.b.2. Approval/Ratification of Travel Expenditures/Conference Requests Pursuant to Board Policy 3350

Financial Impact:

The estimated cost of \$15,139 will be paid with Title II and General Funds.

Minutes:

Approved

12.b.3. Adopt the 2019-2020 First Interim Budget Financial Report

Financial Impact:

None

Inglewood Unified School District

Minutes

Regular Board Meeting

December 11, 2019, 5:30 PM

Dr. Ernest Shaw Board Room

401 S. Inglewood Avenue

Inglewood, CA 90301

Minutes:

Approved

12.b.4. Approval of 2019-2020 Budget Revisions

Financial Impact:

As shown in the attached budget adjustment summaries.

Minutes:

Approved

12.b.5. Approval of Vendor and Payroll Warrant Resolution No. 16/2019-2020, for \$13,721,934.10 for October 2019

Financial Impact:

Vendor and payroll warrants expended in October 2019 are \$13,721,934.10.

Minutes:

Approved

12.b.6. Approval/Acceptance of Donation/Gifts Provided in the Attached List, Pursuant to Board Policy 3280

Financial Impact:

None

Minutes:

Approved

12.b.7. Approval to Renew the Membership with Super Commodity Co-Op for F/Y 2020-2021 for the Food Services Program

Financial Impact:

The cost of \$2,100 will be paid with Cafeteria Funds.

Minutes:

Approved

12.b.8. Authorization to Sale or Dispose of Property

Financial Impact:

None

Minutes:

Approved

Inglewood Unified School District

Minutes

Regular Board Meeting

December 11, 2019, 5:30 PM

Dr. Ernest Shaw Board Room

401 S. Inglewood Avenue

Inglewood, CA 90301

12.b.9. Approval of Resolution No. 17/2019-2020, Renewal to Adopt Informal Bidding Procedures Pursuant to the Uniform Public Construction Cost Accounting Act

Financial Impact:

None

Minutes:

Approved

12.b.10. Approval of Agreement with Davis Demographics to Provide a Student Forecast & Demographic Study of the Inglewood Unified School District

Financial Impact:

The cost of \$22,500 plus \$2,500 for ArcGIS Online web tools as outlined in the proposal will be paid with general funds.

Minutes:

Approved with the following modification: Funding source changed from general fund to Developer Fee Funds.

12.c. MEASURE GG AND FACILITIES

12.c.1. Approval/Ratification of Facility (Fund 21.1 and/or 40.0) Purchase Orders for \$1,322,885.08 Issued from October 1, 2019, through October 31, 2019

Financial Impact:

\$1,322,885.08

Minutes:

Approved

12.c.2. Approval of Agreement No. C19/20-037 with Koury Engineering & Testing, Inc., to Provide Geotechnical Consulting Services for the Morningside High School Master Plan Project

Financial Impact:

The total cost of \$11,763.00 will be paid with Measure GG Funds.

Minutes:

Approved

Inglewood Unified School District

Minutes

Regular Board Meeting

December 11, 2019, 5:30 PM

Dr. Ernest Shaw Board Room

401 S. Inglewood Avenue

Inglewood, CA 90301

12.c.3. DELETED: Approval of Professional Services Agreement No. C19/20-031 with OneSource Consulting, Inc., for Division of State Architecture (DSA) Closeout Projects A#03-51520, A#03-51347, A#03-51635

Financial Impact:

The total cost of \$8,500 to include \$500 in reimbursable expenses per DSA application (A#03-51520, A#03-51347, and A#03-51635) will be paid with Measure GG Funds.

Minutes:

This item was pulled from the agenda.

12.c.4. Approval of Agreement No. C19/20-040 with Tri-Signal Integration to Install a Fire Alarm System for All Original Buildings and Update Existing Fire Alarm Control Panel with Voice Evacuation System with Speaker Strobes for the P-8 STEAM Academy Building at Payne K-8 School

Financial Impact:

The total cost of \$71,508.00 will be paid with Measure GG Funds.

Minutes:

Approved

12.c.5. Ratification of Deductive Change Order No. 3 to Agreement No. C16/17-050 with Alliance Building Solutions (ABS) Inc., for the Energy Savings Installation Project, District-wide

Financial Impact:

The contract sum (Measure GG Funds) will be decreased by \$199,698.

Minutes:

Approved

12.c.6. Approval of Agreement No. C19/20-038 with Atlas Worldwide to Provide Moving Services and Packing Materials for the Woodworth-Monroe TK-5 Modular Project

Financial Impact:

The cost not to exceed \$20,000 will be paid with Measure GG Funds.

Minutes:

Approved

Inglewood Unified School District

Minutes

Regular Board Meeting

December 11, 2019, 5:30 PM

Dr. Ernest Shaw Board Room

401 S. Inglewood Avenue

Inglewood, CA 90301

12.c.7. Approval of the Utilization of The California Multiple Award Schedule (CMAS) Contract Number 4-19-72-0057D with KYA Services, Inc., to Purchase Flooring Material District-wide

Financial Impact:

Discounted pricing, as listed on the cost sheet, will be paid, accordingly, with unrestricted/ restricted funds as requested, utilizing the purchase order process.

Minutes:

Approved

12.c.8. Approval of Amendment No. 4 to Agreement No. C17/18-064 with Lionakis for Additional Architectural Services on the Morningside High School Los Angeles World Airport (LAWA) Sound Insulation Project

Financial Impact:

The additional cost of \$113,050 will be paid with LAWA Funds.

Minutes:

Approved

12.c.9. Approval of Amendment No. 2 to Agreement No. C18/19-055 with Lionakis for Additional Architectural Services on the Morningside High School Master Plan Project

Financial Impact:

The additional cost of \$36,235 will be paid with Measure GG Funds.

Minutes:

Approved

12.c.10. Approval of Agreement No. C19/20-039 with Ninyo & Moore to Provide Geotechnical and Material Testing Services for the Shade Structure Project at Beulah Payne Elementary School

Financial Impact:

The cost of \$12,226.00 will be paid with Measure GG Funds.

Minutes:

Approved

12.c.11. Approval of Agreement No. C19/20-41 with TYR for Professional Construction Inspector of Records (I.O.R.) Services for Department of State Architecture (DSA) Closeout Project No. 03-119600 Payne K-8 STEAM Academy Shade Structure Project

Inglewood Unified School District

Minutes

Regular Board Meeting

December 11, 2019, 5:30 PM

Dr. Ernest Shaw Board Room

401 S. Inglewood Avenue

Inglewood, CA 90301

Financial Impact:

The total cost of \$8,300.00 will be paid with Measure GG Funds.

Minutes:

Approved

12.c.12. Approval of Change Order No. 1 to Agreement No. C18/19-079 with AAA Network Solutions, Inc. for E-Rate Year 2019, Project No. 0561-18C.1, Structured Cabling Project at Bennett Kew ES, Centinela ES, Crozier MS, District Office, Parent TK-8, Highland ES, Hudnall ES, Inglewood High School, Adult School, Kelso ES, La Tijera K-8, Monroe MS (Woodworth-Monroe), Morningside HS, Oak Street ES, Payne ES, and Warren Lane ES, and Worthington ES

Financial Impact:

The amount of \$2,750 will be deducted from the contingency allowance.

Minutes:

Approved

12.c.13. Approval of Change Order No. 5 to Agreement No. C18/19-046 with Archico Design Build, Inc., for the Woodworth-Monroe TK-5 Modular Project

Financial Impact:

The additional cost of \$78,721.83 will be paid with Measure GG Funds.

The Original Contract Sum Was	\$ 5,989,000.00
Net Change Previously Authorized Requests and Changes	\$ (236,300.96)
The Contract Sum Prior to This Change Order was	\$ 5,752,699.04
The Contract Sum Will Be Increased	\$ 78,721.83
The New Contract Sum Including This Change Order	\$ 5,831,420.87

Minutes:

Approved

12.d. EDUCATIONAL SERVICES

12.d.1. Ratification of Amendment No. 01 to Contract CCTR-9093 with the California Department of Education to Increase the Maximum Reimbursable Amount for General Child Care and Development Programs for School Year 2019-2020

Inglewood Unified School District

Minutes

Regular Board Meeting

December 11, 2019, 5:30 PM

Dr. Ernest Shaw Board Room

401 S. Inglewood Avenue

Inglewood, CA 90301

Financial Impact:

There is no financial impact to the District. The General Child Care and Development Program will be able to operate the preschool program within a maximum contract reimbursable amount of \$739,566.

The Maximum Reimbursable Amount (MRA) payable pursuant to the provisions of this agreement shall be amended by deleting reference to \$674,254 and inserting \$739,566 in place thereof. The Maximum Rate per child day of enrollment payable pursuant to the provisions of this agreement shall be amended by deleting reference to \$47.98 and inserting \$49.54 in place thereof.

Minutes:

Approved

12.d.2. Ratification of Amendment No. 01 to Contract No. CSPP-9204 with the California Department of Education to Increase the Maximum Reimbursable Amount (MRA) for General Child Care and Development Programs From July 1, 2019, through June 30, 2020

Financial Impact:

There is no cost or impact to the General Fund. The Child Development General Center Program will be able to operate the preschool program within a maximum contract reimbursable amount of \$2,029,706.00.

Minutes:

Approved

12.d.3. Approval of School Wide Information System (SWIS) Suite License Agreement with the State of Oregon, Acting and through the State Board of Higher Education on Behalf of the University of Oregon for the Use of the School Wide Information System for Fiscal Year 2019-2020

Financial Impact:

The estimated cost of \$6,700 will be paid for District-wide LCFE Supplemental and Concentration Funds.

Minutes:

Approved

Inglewood Unified School District

Minutes

Regular Board Meeting

December 11, 2019, 5:30 PM

Dr. Ernest Shaw Board Room

401 S. Inglewood Avenue

Inglewood, CA 90301

12.d.4. Approval to Renew the Agreement for Consultant Services with Common Threads to Bring Health and Wellness to Children, Families and Communities through Cooking and Nutrition Education at Bennet-Kew, Centinela, Frank D. Parent, and Hudnall Elementary ASES Program from December 12, 2019, through June 5, 2020

Financial Impact:

There is no financial impact to the Inglewood Unified School District. This program is Grant Funded through Common Threads.

Minutes:

Approved

12.d.5. Approval to Add The Gift of Speech, a Professional Speech-Language Pathology Group to the List of Approved Non-Public Schools & Agencies Southwest Educational Local Plan Area (SELPA) Master Contract for the 2019-2020 School Year

Financial Impact:

The services as listed in the Southwest Education Local Plan Area (SELPA) Master Contract will be paid with Special Education Funds according to the rate indicated on the rate sheet and approved in the Student's IEP and will be paid with Special Education Funds.

The estimated cost for one student at The Gift of Speech, a Professional Speech-Language Pathology Group is \$26,000.

Minutes:

Approved

12.d.6. Approval of California Interscholastic Federation Bay/Ocean/Pioneer League Dues for Morningside High School for Fiscal Year 2019-2020

Financial Impact:

The cost of the Morningside High School Bay/Ocean/Pioneer Leagues Dues will not exceed \$870 will be paid with General Funds.

Minutes:

Approved

Inglewood Unified School District

Minutes

Regular Board Meeting

December 11, 2019, 5:30 PM

Dr. Ernest Shaw Board Room

401 S. Inglewood Avenue

Inglewood, CA 90301

12.d.7. Approval of Agreement for Consultant Services with Digital Dragon to Provide Instruction and Training to Students at Hudnall Elementary School from December 12, 2019 to May 30, 2020

Financial Impact:

The cost not to exceed \$16,000 will be paid with School Site Title I Professional Development Funds.

Minutes:

Approved

12.d.8. Approval to Renew the Service Agreement with ChildCare Careers, LLC., to Provide Daily Substitutes for the Child Development Program, Effective December 12, 2019, through June 30, 2020

Financial Impact:

The amount not to exceed \$45,000 will be paid with Child Development Funds.

Minutes:

Approved

12.d.9. Approval of Agreement Between Inglewood Active Communities Coalition a Collective Impact Group Managed by American Heart Association Los Angeles and Bennett Kew, Hudnall, Beulah-Payne, Woodworth-Monroe and Inglewood Unified School District Elementary Schools for Fiscal Year 2019-2020

Financial Impact:

There is no financial impact to the District.

Minutes:

Approved

12.d.10. Approval of Memorandum of Understanding with Strengthening the Empowerment Process Foundation to Provide Mentorship Services Through Basketball and Sports to Program Participants at Morningside High School, from December 12, 2019, to October 15, 2022

Financial Impact:

There is no cost to the school site for this program. Services are funded through volunteers. They will utilize the gym for basketball practice and occasional parent meetings.

Minutes:

Approved

Inglewood Unified School District

Minutes

Regular Board Meeting

December 11, 2019, 5:30 PM

Dr. Ernest Shaw Board Room

401 S. Inglewood Avenue

Inglewood, CA 90301

12.d.11. Approval of the Memorandum of Understanding for a Consortium Established to Participate in the Strengthening Career and Technical Education for the 21st Century Act

Financial Impact:

By approving this Memorandum of Understanding the Perkins CTE Adult Education Paramount Consortium and the Inglewood Community Adult School will receive the funding allocated for each participating agency.

Minutes:

Approved

12.d.12. Approval of Memorandum of Understanding with Baby2Baby to Provide Donations to Local Families in the Inglewood Unified School District

Financial Impact:

There is no impact to the District.

Minutes:

This item was pulled from the agenda.

12.d.13. Ratification of Memorandum of Understanding (MOU) for College and Career Access Pathways (CCAP) Partnership Agreement with El Camino Community College From August 24, 2019 - June 30, 2020

Financial Impact:

The cost of instructional materials will be covered by each site.

Minutes:

Approved

12.d.14. Approval of Amendment No. 1 to the Agreement for Consultant Services By and Between Inglewood Unified School District and City Year, Inc., for Fiscal Year 2019-2020

Financial Impact:

There is no financial impact to the District.

Minutes:

This item was pulled from the agenda.

Inglewood Unified School District
Minutes
Regular Board Meeting
December 11, 2019, 5:30 PM
Dr. Ernest Shaw Board Room
401 S. Inglewood Avenue
Inglewood, CA 90301

12.e. COUNTY ADMINISTRATOR

13. APPROVAL OF MINUTES

13.a. Minutes of the Regular Board of Education Meeting held on November 6, 2019

Minutes:

The minutes were approved as presented.

14. RECESS TO CLOSED SESSION

Minutes:

The County Administrator, Board of Education, and Cabinet recessed to closed session at 7:44 p.m.

15. CLOSED SESSION:

15.a. Conference with Real Property Negotiator Christine M.I. Dacanay Pursuant to Government Code Section 54956.8.

15.a.1. Woodworth Elementary School

16. RECONVENE FOR PUBLIC SESSION

Minutes:

The County Administrator reconvened to public session at 10:04 p.m.

During closed session, the County Administrator gave direction to real property negotiator Christine M.I. Dacanay regarding the Woodworth Elementary School property.

17. BOARD MEMBER REMARKS - Board members may report on visits to schools, conferences and meetings attended and items of interest to the public.

18. COUNTY ADMINISTRATOR REMARKS

19. NEXT MEETING - January 15, 2020

20. ADJOURNMENT

Minutes:

The meeting was adjourned by Dr. Erika F. Torres at 10:07 p.m.

Board Clerk