



# Concordia Lutheran High School

Fort Wayne, Indiana

## **Food Service Manager Position Description**

### **The Role and Function of the Food Service Manager**

The role of the Food Service Manager is to work in conjunction with all members of this ministry for the purpose of accomplishing this ministry as follows:

Concordia Lutheran High School pursues Christ-centered educational excellence that equips individuals for lifelong learning and service as disciples of Jesus Christ.

To this end, and in accordance with the institutional values of

Academic Excellence  
Christian Faith  
Diversity  
Mission Partnerships  
Relationships  
Servant Leadership

The following behavioral norms are expected:

1. Commitment to Christian Living (Psalm 37:5-6, Proverbs 16:3)
2. Display of Professional Behavior (Mark 9:35, Luke 12:35)
3. Recognition of the Value of All (Isaiah 43:1, 1 Corinthians 12:12-13)
4. Pursuit of Excellence (2 Corinthians 8:7, Philippians 4:8)
5. Participation in ongoing Professional Development (Romans 12:2, Hebrews 12:11)

### **Positional Requirements**

The Food Service Manager will have a minimum of an associate degree with a major in either food and nutrition, food service management, dietetics, family and consumer science, nutrition education, culinary arts or business. A bachelor's degree is preferred. Must have at least one year of experience. At least 8 hours of food safety training within 5 years prior to start date. Maintains food safety certification recognized by the Department of Health.

### **Accountability**

The Food Service Manager is accountable to the Director of Financial Aid of Concordia Lutheran High School for maintaining the cafeteria in support of the Mission of Concordia Lutheran High School.

### **Salary and Benefits**

Salary and benefits are established by the current compensation model, the employee benefits as outlined in the current Employee Handbook and chosen by the employee, and the individual employee annual review of their professional development.

### **Term of Service**

The Food Service Manager's offer of employment shall be on an annual basis. It is assumed that, given a positive performance review related to the professional development program, employment will be ongoing.