

ABC Unified School District

AD HOC BOARD ADVISORY-FACILITIES COMMITTEE MEETING

Minutes

Thursday, June 8, 2017
6:00 p.m. – District Office Board Room

- Members Present:** Brad Beach, Cynthia Corrales (arrived at 6:07), Hugo Enciso, Luis Gonzalez, David Harris (arrived at 6:10), Richard Hathaway, Jennifer Hong, Bob Hughett, Kyo Kim, Miguel Marco, Celia Spitzer, Ivonne Vargas, Edward Young
- Alternate Members Present:** Louise Dodson, Ruben Mancillas, Sang-Hyun Park, Gina Zietlow
- Board Member Liaisons:** Maynard Law (arrived at 6:32)
- Staff Members Present:** James Poper, Director-Maintenance, Operations, Transportation & Facilities (MOTF)
- Members Absent:** Justin Hogenauer, Rebecca Michel-Macias, Ernie Nishii, Shauna Olea, Laura Walton
- Alternate Members Absent:** Tony Ballardo, Gordon Hom, David Montgomery
- Board Member Liaisons Absent:** Lynda Johnson
- Staff Members Absent:** Toan Nguyen, Assistant Superintendent-Business Services/Chief Financial Officer
- Board Member in Attendance:** Sophia Tse (arrived at 6:35)

MEETING CONVENED AT 6:00 P.M.

- Agenda**
Approve Agenda of June 8, 2017 - Mr. Richard Hathaway moved to approve the agenda; Dr. Bob Hughlett seconded the motion. The motion carried 12-0.
- Minutes**
Approve Minutes of the May 11, 2017 meeting – Mrs. Celia Spitzer moved to approve the minutes; Mr. Luis Gonzalez seconded the motion. The motion carried 9-0-3 (Richard Hathaway, Bob Hughlett, Edward Young-Abstain).

3. Public Comments

There were no comments from the public.

4. Staff Update

James Poper, Director-Maintenance, Operations, Transportation & Facilities updated the Committee on the following: site visit reports; gathering input on draft list of facility projects; deferred maintenance work removed from the project list; project cost spreadsheet updates; working with school sites regarding town hall meetings; and feasibility of solar projects through Proposition 39 funds. Mr. Poper shared that a solar feasibility study will be conducted at no cost to the District.

5. Consultant Update

Consultant Jim DiCamillo, President of WLC Architects, shared information on the following: updating the facility project list and diagrams/maps of school sites with district staff with school community input; cost spreadsheet for the facility projects; format for the final presentation to the Board; and town hall meeting structure.

6. Schedule Draft Recommendation

- a. Next Committee Meeting – September 7, 2017
- b. Town Hall Meeting – Haskell MS: October 4,5,11,12th
- c. Town Hall Meeting – Carmenita MS: October 4,5,11,12th
- d. Board Presentation – November 8, 2017

Mr. Poper reviewed possible dates for the town hall meetings. Committee discussion followed. Committee members discussed the following: scheduling town hall meetings and working with the two school sites for any conflicts; advertising the timeline regarding the town hall meetings throughout the community; ways to get information out to the Community such as include information in the District's Back to School Magazine and city newsletters, having Board Members share the information at city council meetings; sending a letter or flyer to entire ABC community regarding town hall meetings; having a draft design of an information flyer to the Community for review at the September committee meeting; and document the outreach sources used.

7. Town Hall Meeting Outline Discussion

Mr. Poper reviewed a draft outline for the town hall meetings. Committee discussion followed. Committee Members discussed the following: possible agenda items for the meetings such as introduction, overview of the Committee's work, and possibly having community leaders speak; make sure Committee Members attend the town hall meetings; procedure for community input and asking questions at the meetings; having Mr. DiCamillo and Mr. Poper be available to answer community questions; importance of getting the information on the meetings to the community as soon as possible; and input cards for

community members. Mr. DiCamillo shared that the final presentation format to the Board could change after additional input gathered from the town hall meetings.

ANNOUNCEMENT - Next Meeting Date – Thursday September 7, 2017

ADJOURNMENT

Meeting was adjourned by Chairperson Brad Beach at 6:57 p.m.

Minutes submitted by Maria Machado