Date: April 23, 2018

Place: District Administration Building
5175 Union Avenue
San Jose, California 95124

Time: 5:00 P.M. Closed Session
6:00 P.M. Regular Session

Board Present: Sheila Billings, President
Vickie Brown, Vice President
Jennifer Petroff, Clerk
Doug Evans
Thomas E. Rossmoisssl

Staff Present: Denise Clay, Superintendent
Steve Burrell, Asst. Superintendent
Andrew Schwab, Assoc. Superintendent
Rita Sohal, Assistant Superintendent

1. CALL TO ORDER/CLOSED SESSION

Board President Sheila Billings called the meeting to order at 5:00 p.m. The Board of Trustees and Superintendent Denise Clay met in closed session regarding Public Employee Performance Evaluation (Govt. Code §4957). Title: Superintendent

2. RECONVENE/FLAG SALUTE/SCHOOL PRESENTATIONS

Board President Sheila Billings reconvened the meeting at 6:00 p.m. Following the flag salute, Principal Eric Scharer introduced Noddin teachers Mrs. Wright, Mr. Deaton and Mr. Bearrows and eight of their students shared excellent examples of target literacy protocols for English Language Arts. Third graders demonstrated the SWBST (Somebody Wanted But So Then) literacy approach to become summary masters and the 8 parts pictures to help students write a paragraph using at least one part of speech. Fourth and fifth grade students introduced The Frayer Model, with the Board of Trustee members participating in how the learner can define, apply and synthesize information.

Recess

3. APPROVAL OF AGENDA AND MINUTES

Board of Trustee Vickie Brown moved to approve the agenda and minutes, seconded by Board of Trustee Jennifer Petroff. The motion passed with a 5 – 0 vote.

3.1 The agenda was adopted as presented.

3.2 The minutes of the regular meeting of March 12, 2018 and the special board meeting of April 16, 2018 were approved.

Ayes: Billings, Brown, Evans, Petroff, Rossmeissl
Noes: None
Abstentions: None
Absent: None
4. COMMUNITY COMMENTS /COMMUNICATIONS

There were no community comments.

5. REPORTS FROM THE BOARD AND SUPERINTENDENT

There were no reports from the Board of Trustees or Superintendent.

6. APPROVAL OF CONSENT ITEMS

Board of Trustee Vickie Brown motioned for approval of the consent items. The motion was seconded by Board of Trustee Thomas Rossmeissl. The Board of Trustees unanimously approved the consent items below by the following roll call vote:

Ayes: Billings, Brown, Evans, Petroff, Rossmeissl
Noes: None
Abstentions: None
Absent: None

6.1 The Board of Trustees approved the personnel report.

6.2 The Board of Trustees approved the warrant list.

6.3 The Board of Trustees approved the budget transfers and revisions.

6.4 The Board of Trustees approved the declaration of surplus property for private sale or discard.

6.5 The Board of Trustees accepted a donation from Steve and Marcella Oster for Oster Elementary School.

6.6 The Board of Trustees approved and ratified professional services fees for the bond program.

6.7 The Board of Trustees approved and ratified change orders for the bond program.

6.8 The Board of Trustees approved the award of contract for Alta Vista, Carlton, Noddin and Oster Elementary, and Dartmouth Middle School asphalt repairs project.

6.9 The Board of Trustees approved the Memorandum of Understanding with California State University, East Bay.

6.10 The Board of Trustees approved the Sodexo America, LLC Food Service Management Contract Amendment #5.

6.11 The Board of Trustees approved and ratified a consultant services agreement with TBWB Strategies for public information services regarding a potential general obligation bond ballot measure.

Following the approval of the consent items, Superintendent Denise Clay read the biographies for Kate Adams, the new Director of Special Education/Student Services who will begin in July,
and Christa Leamons, the new Assistant Principal at Dartmouth Middle School, who will begin at the end of June.

7. DISCUSSION/INFORMATION ITEMS

7.1 District safety consultant Gil Smith reviewed the safety procedures in place for Union School District. He assists with emergency response procedures utilizing our Comprehensive Safety Plan and instructs staff on the Incident Command System (ICS) that is required by the Standardized Emergency Management System model.

7.2 The Board received as information the Williams Uniform Complaint Quarterly Report. It was noted by Assistant Superintendent Steve Burrell that no complaints were filed with any school in the district during January 1 through March 31, 2018.

7.3 Rita Sohal, Assistant Superintendent Business Services, reviewed the 2018-19 General Fund Revenue/Expenditure assumptions with the Board. Assistant Superintendent Sohal stated she will attend the May Revision Workshop for additional updates and that we will hold a public hearing on the budget on June 4, 2018 and will bring the budget for adoption at the June 11, 2018 Board of Trustees meeting.

Recess

7.4 Director of Special Education/Student Services Linda Haines and Program Specialist Kate Adams presented information about our student supports for social/emotional and behavior needs. USD has a range of available supports from school wide to the most intensive supports available to students.

8. ACTION ITEMS

8.1 Assistant Superintendent Steve Burrell presented Resolution No. 17-18-14, Reduction or Elimination of Services (Classified). Steve Burrell stated that due to a lack of funds or a lack of work it is necessary to eliminate the equivalent of 1.1563 FTE for three classified positions. Board of Trustee Thomas Rossmeissl moved to adopt the resolution, seconded by Board of Trustee member Vickie Brown. Resolution No. 17-18-14 was adopted by the following roll call vote:

Ayes: Billings, Brown, Evans, Petroff, Rossmeissl
Noes: None
Abstain: None
Absent: None

9. REPORTS OF ASSOCIATIONS

9.1 There was no CSEA report.

9.2 There was no UDEA report.
10. REVIEW BOARD AGENDA CALENDAR/FUTURE AGENDA ITEMS

The Board reviewed the Board Agenda Calendar and there were no additions or changes.

11. RECONVENE CLOSED SESSION

The Board of Trustees met in closed session with labor negotiators Superintendent Denise Clay, Assistant Superintendent Steve Burrell, Associate Superintendent Andrew Schwab and Assistant Superintendent Rita Sohal, to discuss California School Employees Association (CSEA) and Union District Educators (UDEA) labor negotiations (Govt. Code § 54957.6).

The Board of Trustees met in closed session with Superintendent Denise Clay, Assistant Superintendent Steve Burrell, Associate Superintendent Andrew Schwab and Assistant Superintendent Rita Sohal to discuss Public Employee Discipline/Dismissal/Release (Govt. Code §54957).

12. REPORT OF ACTION TAKEN IN CLOSED SESSION

There was no action taken in closed session.

13. ADJOURNMENT

Board of Trustee Jennifer Petroff moved to adjourn the meeting at 8:59 p.m. and Board of Trustee Vickie Brown seconded the motion and the Board voted unanimously to adjourn the meeting. The next regularly scheduled meeting is May 14, 2018.

Respectfully submitted,

Denise Clay, Secretary

Approved by Board Action:

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Clerk