

San Miguel Joint Union School District

iPad or Chromebook (Device) Use Contract

_____ Equipment

The San Miguel Joint Unified School District (SMJUSD) retains sole right of possession of the device and related equipment. The Device will be issued to students according to the guidelines set forth in this document. The classroom teacher, school administration, or district employee retains the right to collect and/or inspect the Device at any time and to alter, add or delete installed software or hardware. Usage is a privilege and not a right.

_____ Substitution of Equipment

In the event that the Device is inoperable, SMJUSD has a limited number of spare Devices for use while the Device is repaired or replaced. This agreement remains in effect for the substitute. If the student is assigned a project or homework that requires the use of the Device, the Device must return to school the next day fully charged. If a student forgets to bring their Device to school or the Device is not charged, a substitute will not be provided.

_____ Customization of Equipment

The student or parents are NOT permitted to alter, remove or add files to customize the assigned Device to their own working styles (i.e. System Preferences). The student or parents are not permitted to remove the MDM Profile installed on the assigned Device.

_____ Damage or Loss of Equipment

Immediately report any damage or loss to the classroom teacher, who will determine necessary action. Replacement or repair cost is the responsibility of the parent/guardian. Insurance may be purchased through the District but is not required. Be aware that insurance policies may not cover loss, negligence and abuse. For example, throwing the Device or using the Device as an umbrella would be considered examples of neglect and abuse. If an Ipad or a Chromebook is lost, stolen or damaged by neglect or abuse, it is the family's financial responsibility to replace the device at the price of approximately \$399.00 for an Ipad and \$240.00 for a Chromebook.

_____ Standards for Personal Device Care

Student Responsibilities:

- Bring the Device fully charged to school every day.
- During school hours, Devices will remain in a secure classroom. It is the student's responsibility to maintain possession and control of the Device at all times until reporting to the classroom.
- Do not let anyone other than your parents or guardians use the Device including siblings.
- Adhere to San Miguel School District's Internet User Agreement at all times.
Note: Internet User Agreement was sent home the first day in the back-to-school packet.
- Report any problems, damage or theft immediately to your teacher.

General Care:

- Do not do anything to the Device that will permanently alter it in any way.
- Do not remove any serial numbers or identification placed on the Device.
- Keep the equipment clean. For example, do not eat or drink while using the Device.

Carrying the Device:

- Transport the Device in the Device case provided by SMJUSD.

Device Care:

- Clean the screen with a soft, dry anti-static cloth or with a screen cleaner designed specifically for LCD type screens only.
- It is recommended that parents purchase screen protectors and ear buds.

Personal Health & Safety

- Avoid extended use of the Device while resting directly on your lap. The bottom of the Device can generate significant heat.
- Take frequent breaks when using the Device for long periods of time. Look away from the Device approximately every fifteen minutes.
- Do not provide your personal information to anyone over the internet.
- Do not share your passwords with anyone.
- Keep the Device in a secure location when it is not at school.

Student/Parent Financial Commitment

The Device, power cord and case are provided to the student through State, District and Federal funds at no cost to the student. Prior to checking out the equipment listed above, the District is asking you to sign this Device Use Contract.

- Parents are responsible for monitoring the use of the Device outside of school hours.
- Parents and student are responsible to return the Device if they leave the school (Cappy Culver or Lillian Larsen) for any reason or the parents will be liable for the cost of the Device.

Restricted Use

Students placed on restrictive use may only use the Device on the school’s campus during days of regular instruction. Students must retrieve an Device prior to the start of regular instruction and return it at the end of each instructional day.

Students who violate one or more of the conditions below may, at the Principal’s or District’s discretion, be placed on Restricted Use (minimum 1 month) until the student’s Principal determines student has satisfied the conditions for non-restrict use as specified by the Principal. Reasons for placing a student on Restrict Use include the following:

- Excessive damage
- Excessive loss
- Non-acceptance of user agreements
- Excessive interruptions in service due to repair of local modifications
- Violation of Board of Education Policies and/or Administrative Regulations (Device is considered an instructional material and subject to damaged or lost instructional materials found in Board Policy: Damaged or Lost Instruction Materials 6161.1)
- Inappropriate, harassing, defamatory, inaccurate, abusive, obscene, profane, or illegal material found on Device.
- Violating Standards for Personal Device care
- Repeated failure to bring to class daily/failure to bring charged

Policy subject to change.

By signing below, student and parent state that you have received, read and understood the Device Use Contract.

Parent: _____

Date: _____

Student: _____

Date: _____