



WVOC Campus - Career Technical Education (CTE) Courses

* Course Title †	Course # †	Cost ‡	Weekly Schedule	Days	Start Date	End Date
Accounting/1	75-15-50	\$60	8:15 AM - 10:15 AM	M-F	10/28/19	01/24/20
					04/13/20	06/12/20
Accounting/1	75-15-50	\$60	10:30 AM - 12:30 PM	M-F	08/20/19	10/25/19
					10/28/19	01/24/20
					01/27/20	04/02/20
					04/13/20	06/12/20
Accounting/1	75-15-50	\$60	6:15 PM - 9:00 PM	M-Th	10/28/19	01/23/20
* Accounting/2	75-15-60	\$60	8:15 AM - 10:15 AM	M-F	08/20/19	10/25/19
					10/28/19	01/24/20
					01/27/20	04/02/20
					04/13/20	06/12/20
* Accounting/2	75-15-60	\$60	6:15 PM - 9:00 PM	M-Th	04/13/20	06/11/20
* Accounting Clerk (Upgrade) QuickBooks	71-10-80	\$80	10:30 AM - 12:30 PM	M-F	08/20/19	10/25/19
					10/28/19	01/24/20
					01/27/20	04/02/20
					04/13/20	06/12/20
* Accounting Clerk (Upgrade) QuickBooks	71-10-80	\$80	6:15 PM - 9:00 PM	M-Th	08/20/19	10/24/19
					01/27/20	04/02/20
Tax Preparation	75-15-50	\$60	8:15 AM - 10:15 AM	M-F	08/20/19	10/25/19
					01/27/20	04/02/20
Building and Grounds Worker (Fundamentals)	79-75-50	\$60	10:30 AM – 1:00 PM 10:30 AM – 12:30 PM	T,W Th	08/20/19	10/24/19
* Maintenance Supervisor: Heating and Ventilation	79-75-75	\$60	10:30 AM – 1:00 PM 10:30 AM – 12:30 PM	T,W Th	10/29/19	01/23/20
* Maintenance Supervisor: Scheduling Practices	79-75-80	\$60	10:30 AM – 1:00 PM 10:30 AM – 12:30 PM	T,W Th	01/28/20	04/01/20
* Maintenance Supervisor: Supervisory Practices	79-75-85	\$60	10:30 AM – 1:00 PM 10:30 AM – 12:30 PM	T,W Th	04/14/20	06/11/20
Computer Operations/1	75-35-80	\$90	8:15 AM - 10:15 AM	M-F	08/20/19	10/25/19
					10/28/19	01/24/20
					01/27/20	04/02/20
					04/13/20	06/12/20
Computer Operations/1	75-35-80	\$90	6:15 PM - 9:00 PM	M-Th	08/20/19	10/24/19
					01/27/20	04/02/20

* Indicates a prerequisite requirement

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* Course Title †	Course # †	Cost ‡	Weekly Schedule	Days	Start Date	End Date
* Computer Operations/2	75-35-90	\$90	10:30 AM - 12:30 PM	M-F	08/20/19	10/25/19
					01/27/20	04/02/20
* Computer Operations/2	75-35-90	\$90	6:15 PM - 9:00 PM	M-Th	10/28/19	01/23/20
					04/13/20	06/11/20
* Computer Operations/3 or * Computer Operations/4	75-45-50	\$90	10:30 AM - 12:30 PM	M-F	10/28/19	01/24/20
	75-45-60	\$90			04/13/20	06/12/20
Construction/1	71-35-50	TBD	TBD	TBD	TBD	TBD
* Construction/2	71-35-60	TBD	TBD	TBD	TBD	TBD
* Construction/3	71-35-70	TBD	TBD	TBD	TBD	TBD
* Cosmetology/1 or * Cosmetology Specialist	78-45-60	\$910	8:15 AM - 3:30 PM	M-Th	08/20/19	01/24/20
	78-45-95	\$170	8:15 AM - 3:00 PM	F	01/27/20	06/12/20
* Cosmetology/2	78-45-63	\$910	8:15 AM - 3:30 PM	M-Th	08/20/19	01/24/20
			8:15 AM - 3:00 PM	F	01/27/20	06/12/20
* Cosmetology/3	78-45-65	\$910	8:15 AM - 3:30 PM	M-Th	08/20/19	01/24/20
			8:15 AM - 3:00 PM	F	01/27/20	06/12/20
* Culinary Arts: Baking/1	77-15-50	\$80	8:15 AM - 3:00 PM	T,Th	08/20/19	10/24/19
					01/28/20	04/02/20
* Culinary Arts: Baking/2	77-15-55	\$90	8:15 AM - 3:00 PM	T,Th	10/29/19	01/23/20
					04/14/20	06/11/20
* Culinary Arts:Catering	77-15-80	\$100	8:15 AM - 3:00 PM	M,W	08/21/19	01/22/20
					01/27/20	06/10/20
Early Childhood Education Assistant/1	72-10-90	\$140	5:15 PM - 9:00 PM 8:30 AM - 4:30 PM	M,W Th,F	01/27/20	06/12/20
Early Childhood Education Assistant/2	72-20-50	\$140	5:15 PM - 9:00 PM 8:30 AM - 4:30 PM	M,W Th,F	08/21/19	01/24/20
* Child Development/3: Supervision	72-15-70	\$90	5:45 PM - 9:00 PM 8:30 AM - 1:45 PM	T T	08/20/19	01/21/20
Early Childhood Education: Infant/Toddler Studies	72-10-80	\$100	5:45 PM - 9:00 PM 8:30 AM - 1:45 PM	T T	01/28/20	06/09/20
Electrician/1	72-75-50	\$240	8:15 AM - 12:30 PM	M-F	08/20/19	10/25/19
					01/27/20	04/02/20
* Electrician/2	72-75-55	\$240	8:15 AM - 12:30 PM	M-F	10/28/19	01/24/20
					04/13/20	06/12/20

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Schedule subject to change

Revised 06/06/19

WVOC Campus - Career Technical Education (CTE) Courses

* Course Title †	Course # †	Cost ‡	Weekly Schedule	Days	Start Date	End Date
* Esthetician/1	78-45-80	\$230	8:15 AM - 4:00 PM	M-F	08/20/19	10/04/19
					01/28/20	03/13/20
* Esthetician/2	78-45-83	\$230	8:15 AM - 4:00 PM	M-F	10/07/19	11/15/19
					03/16/20	05/01/20
* Esthetician/3	78-45-85	\$230	8:15 AM - 4:00 PM	M-F	11/18/19	01/27/20
					05/04/20	06/12/20
Fashion/1	74-55-50	\$50	8:15 AM - 12:30 PM	M-F	08/20/19	09/20/19
					01/27/20	02/28/20
* Fashion 2	74-55-60	\$50	8:15 AM - 12:30 PM	M-F	09/23/19	10/25/19
					03/04/20	04/03/20
* Fashion 4	74-55-80	\$80	8:15 AM - 12:30 PM	M-F	10/28/19	01/24/20
					04/13/20	06/12/20
* Graphic Design: Fundamentals or * Graphic Design: Digital Imaging or * Graphic Design: Advertising Design	70-65-50	\$100	8:15 AM - 3:00 PM 8:15 AM - 12:30 PM	M-Th F	08/20/19	10/25/19
					10/28/19	01/24/20
	70-65-55	\$100			01/27/20	04/02/20
	70-65-60	\$100			04/13/20	06/12/20
* Graphic Design: Fundamentals or * Graphic Design: Digital Imaging or * Graphic Design: Advertising Design	70-65-50 70-65-55 70-65-60	\$100 \$100 \$100	6:15 PM - 9:00 PM	M-Th	08/20/19	01/23/20
					01/27/20	06/11/20
HIT/1: Terminology	76-15-50	\$100	10:30 AM - 12:30 PM	M-F	08/20/19	10/25/19
					10/28/19	01/24/20
					01/27/20	04/02/20
					04/13/20	06/12/20
HIT/1: Terminology	76-15-50	\$100	5:15 PM - 9:00 PM	M-Th	08/20/19	10/10/19
* HIT/2: Electronic Recording & Filing	76-15-60	\$100	10:30 AM - 12:30 PM	M-F	08/20/19	10/25/19
					10/28/19	01/24/20
					01/27/20	04/02/20
					04/13/20	06/12/20
* HIT/2: Electronic Recording & Filing	76-15-60	\$100	5:15 PM - 9:00 PM	M-Th	10/14/19	12/05/19

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Revised 06/06/19

WVOC Campus - Career Technical Education (CTE) Courses

* Course Title †	Course # †	Cost ‡	Weekly Schedule	Days	Start Date	End Date
* HIT/3: Insurance & Billing	76-15-70	\$100	8:15 AM - 10:15 AM	M-F	08/20/19	10/25/19
					10/28/19	01/24/20
					01/27/20	04/02/20
					04/13/20	06/12/20
* HIT/3: Insurance & Billing	76-15-70	\$100	5:15 PM - 9:00 PM	M-Th	12/09/19	02/21/20
* HIT/4: Diagnostic Coding Systems	76-15-80	\$100	8:15 AM - 10:15 AM	M-F	10/28/19	01/24/20
					04/13/20	06/12/20
* HIT/4: Diagnostic Coding Systems	76-15-80	\$100	5:15 PM - 9:00 PM	M-Th	02/24/20	04/23/20
* HIT/5: Ambulatory Coding Systems	76-15-90	\$100	8:15 AM - 10:15 AM	M-F	08/20/19	10/25/19
* HIT/5: Ambulatory Coding Systems	76-15-90	\$100	8:15 AM - 10:15 AM	M-F	01/27/20	04/02/20
* HIT/5: Ambulatory Coding Systems	76-15-90	\$100	5:15 PM - 9:00 PM	M-Th	04/27/20	06/11/20
HVAC/1	72-85-60	\$100	8:15 AM - 3:00 PM	M-F	08/20/19	10/04/19
					01/27/20	03/13/20
HVAC/1	72-85-60	\$100	5:15 PM- 9:00 PM 4:45 PM - 9:00 PM	M,T W,Th	08/20/19	11/14/19
* HVAC/2	72-85-65	\$100	8:15 AM - 3:00 PM	M-F	10/07/19	11/15/19
					03/16/20	05/01/20
* HVAC/2	72-85-65	\$100	5:15 PM- 9:00 PM 4:45 PM - 9:00 PM	M,T W,Th	11/18/19	03/06/20
* HVAC/3	72-85-70	\$100	8:15 AM - 3:00 PM	M-F	11/18/19	01/24/20
					05/04/20	06/12/20
* HVAC/3	72-85-70	\$100	5:15 PM- 9:00 PM 4:45 PM - 9:00 PM	M,T W,Th	03/09/20	06/11/20
Landscaping/1	70-25-70	\$50	4:00 PM - 6:30 PM	M-Th	08/20/19	10/24/19
					04/13/20	06/11/20
* Landscaping/2	70-25-75	\$70	4:00 PM - 6:30 PM	M-Th	10/28/19	04/02/20
* Manicuring/1 or	78-10-90	\$260	8:15 AM - 2:30 PM 8:15 AM - 12:45 PM	M-Th F	08/20/19	01/24/20
* Manicuring/2	78-10-95	\$260			01/27/20	06/12/20
* Nursing Assistant - Long-Term Care	77-50-75	\$250	8:15 AM - 4:15 PM	T-Th	08/20/19	10/24/19
					11/19/19	02/20/20
					03/17/20	05/28/20
* Home Health Aide (Supplemental)	77-80-70	\$50	8:15 AM - 4:15 PM	T-Th	10/29/19	11/07/19
					02/25/20	03/05/20
					06/02/20	06/11/20

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Revised 06/06/19

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WVOC Campus - Career Technical Education (CTE) Courses

* Course Title †	Course # †	Cost ‡	Weekly Schedule	Days	Start Date	End Date
* Pharmacy Technician	77-90-60	\$650	8:15 AM - 3:00 PM	M-F	08/20/19	01/24/20
					01/27/20	06/12/20
* Physical Therapy Aide	76-45-50	\$90	8:15 AM - 12:00 PM 8:15 AM - 11:15 AM	T,W Th	08/20/19	01/23/20
* Physical Therapy Aide	76-45-50	\$90	5:15 PM - 9:00 PM 5:15 PM - 8:30 PM	T,W Th	01/28/20	06/11/20
* Sports Therapeutics	76-45-55	\$90	5:15 PM - 9:00 PM 5:15 PM - 8:30 PM	T,W Th	08/20/19	01/23/20
* Sports Therapeutics	76-45-55	\$90	8:15 AM - 12:00 PM 8:15 AM - 11:15 AM	T,W Th	01/28/20	06/11/20
* Security Officer Trainee/1	78-85-71	\$40	6:15 PM - 9:00 PM	M-Th	08/20/19	09/19/19
					09/23/19	10/24/19
					10/28/19	11/21/19
					12/02/19	01/23/20
					01/27/20	02/27/20
					03/04/20	04/02/20
					04/13/20	05/07/20
05/11/20	06/11/20					
Plumbing/1	71-45-70	\$100	6:15 PM - 9:00 PM	M-Th	08/20/19	01/23/20
* Plumbing/2	71-45-80	\$100	6:15 PM - 9:00 PM	M-Th	01/27/20	06/12/20
Real Estate: Finance	71-40-70	\$80	4:45 PM - 9:00 PM	Th	01/30/20	06/11/20
Real Estate: Practice and Ethics	71-40-80	\$80	4:45 PM - 9:00 PM	Th	08/22/19	01/23/20
Real Estate: Principles	71-40-90	\$80	4:45 PM - 9:00 PM	W	08/21/19	01/22/20
					01/29/20	06/10/20
* Video Production/1 or * Video Production/2 or * Video Production/3	70-85-60	\$70	8:15 AM - 1:00 PM	M-Th	08/20/19	10/24/19
	70-85-70	\$70			10/28/19	01/23/20
	70-85-80	\$70			01/27/20	04/02/20
					04/13/20	06/11/20

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Schedule subject to change

Revised 06/06/19

Prerequisites for Career Technical Education (CTE) Courses

Course #	Course Title	Prerequisite	Recommended Prior Course
75-15-60	Accounting/2	Accounting/1	
71-10-80	Accounting Clerk: Upgrade (QuickBooks)	Accounting/1	Accounting/2 & Comp Op/1
72-15-70	Child Development/3: Supervision	Early Child. Ed. Assist./1 or 2 (completed or enrolled)	
75-35-90	Computer Operation/2: Applications	Computer Operation/1 or Comp Op/1 Challenge Test	
75-45-50	Computer Operation/3: Database Management	Computer Operation/1 or Comp Op/1 Challenge Test	
75-45-60	Computer Operation/4: Presentations	Computer Operation/1 or Comp Op/1 Challenge Test	
71-35-60	Construction Work/2	Construction Work/1	
71-35-70	Construction Work/3	Construction Work/2	
78-45-60	Cosmetology/1	16 + years old. Completed grade 10 or equivalent	
78-45-63	Cosmetology/2	Cosmetology/1	
78-45-65	Cosmetology/3	Cosmetology/2	
78-45-95	Cosmetology Specialist	Cosmetology Experience & Teacher Approval	
77-15-50	Culinary Arts: Baking/1	Reading Test Score - 8.0	
77-15-55	Culinary Arts: Baking/2	Culinary Arts: Baking/1	
77-15-80	Culinary Arts: Catering (Food Prep & Presentation)	Reading Test Score - 8.0	
72-75-55	Electrician/2: Wiring & Codes	Electrician/1: Fundamentals	
78-45-80	Esthetician/1	16 + years old. Completed grade 10 or equivalent	
78-45-83	Esthetician/2	Esthetician/1	
78-45-85	Esthetician/3	Esthetician/2	
74-55-60	Fashion/2	Fashion/1	Comp Op/1
74-55-80	Fashion/4	Fashion/2	
70-65-55	Graphic Design: Digital Imaging	Graphic Design: Fundamentals	
70-65-60	Graphic Design: Advertising Design	Graphic Design: Digital Imaging	
76-15-60	Health Info Tech/2: Electronic Recording & Filing	HIT/1	Comp Op/1
76-15-70	Health Info Tech/3: Insurance & Billing	HIT/1	
76-15-80	Health Info Tech/4: Diagnostic Coding Systems	HIT/2 & HIT/3	
76-15-90	Health Info Tech/5: Ambulatory Coding Systems	HIT/2 & HIT/3	
72-85-65	HVAC/2	HVAC/1	
72-85-70	HVAC/3	HVAC/2	
70-25-75	Landscaping/2	Landscaping/1	
79-75-75	Maintenance Supervisor: Heating and Ventilation	Building and Grounds Worker (Fundamentals)	
79-75-80	Maintenance Supervisor: Scheduling Practices	Maintenance Supervisor: Heating and Ventilation	
79-75-85	Maintenance Supervisor: Supervisory Practices	Maintenance Supervisor: Scheduling Practices	
78-10-90	Manicuring/1	16 + years old. Completed grade 10 or equivalent	
78-10-95	Manicuring/2	Manicuring/1	
77-50-75	Nursing Assistant: Long-Term Care	HIT/1 & Reading Test Score - 8.0	
77-80-70	Home Health Aide (Supplemental)	Nursing Asst: LTC & passing score on state exam	
77-90-60	Pharmacy Technician	HS Diploma/HSE & Reading Test Score - 9.0	
76-45-50	Physical Therapy Aide	Reading Test Score - 6.0	
71-45-70	Plumbing/2	Plumbing/1	
78-85-71	Security Officer Trainee/1	Concurrent high school students must be at least 16 years old, with at a 2.0 grade point average and a good attendance record	
76-45-55	Sports Therapeutics	Reading Test Score - 6.0	
70-85-70	Video Production/2	Video Production/1	
70-85-80	Video Production/3	Video Production/2	

All CTE courses require employment level competency in written and verbal communication in English in order to be successful and complete the courses.

Space permitting, you may enroll in a course you do not complete one additional time only.

You may not re-enroll in a course you have completed.

No Prerequisites for the following courses:

- | | | | |
|--|--|------------------------------|---------------------|
| Accounting/1 | Early Childhood Ed Assistant/2 | Graphic Design: Fundamentals | Plumbing/1 |
| Building and Grounds Worker (Fundamentals) | Early Childhood Ed: Infant/Toddler Studies | HIT/1: Terminology | Real Estate classes |
| Computer Operation/1: Foundations | Electrician/1: Fundamentals | HVAC/1 | Tax Preparation |
| Construction Work/1 | Fashion/1 | Landscaping/1 | Video Production/1 |
| Early Childhood Ed Assistant/1 | | | |