

EXTRACURRICULAR
STANDARDS OF BEHAVIOR

COMFORT ISD 2019-2020



“Excellence through Cultivating Hearts and Minds”

It is the policy of Comfort ISD not to discriminate on the basis of race, color, national origin, sex or handicap in its vocational programs, services or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended.

It is the policy of Comfort ISD not to discriminate on the basis of race, color, national origin, sex, handicap, or age in its employment practices as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975, as amended; and Section 504 of the Rehabilitation Act of 1973, as amended.

Comfort ISD will take steps to assure that lack of English language skills will not be a barrier to admission and participation in all educational and vocational programs.

An extracurricular activity is not necessarily directly related to instruction of essential knowledge and skills, but may have an indirect relation to some areas of curriculum. Extracurricular activities include, but are not limited to, public performances, contests, demonstrations, displays, and group/club/organization activities. The following activities also fall within the category of “extracurricular activities” for purposes of these standards: competitive activities, activities held in conjunction with another activity that is considered to be extracurricular, an off-campus activity (unless adequate facilities are unavailable on campus), activities where the general public is invited, or activities where an admission is charged.

NOTICE OF NONDISCRIMINATION

It is the policy of the Comfort Independent School District not to discriminate on the basis of race, color, national origin, sex, age, or disability in admission or access to, or treatment or employment in, its programs and activities as required by Title VI of the Civil Rights Act of 1964, as amended, Title IX of the Education Amendments of 1972, Title II of the Americans with Disabilities Act of 1990, the Age Act of 1975, and Section 504 of the Rehabilitation Act of 1973, as amended. No provision of an extracurricular behavior standard shall have the effect of discriminating on the basis of the student's sex, race, disability, religion, or ethnicity.

**COMFORT INDEPENDENT SCHOOL DISTRICT
EXTRACURRICULAR STANDARDS OF BEHAVIOR
2019-2020**

Comfort Independent School District (CISD) encourages all students to take advantage of school sponsored extracurricular activities. Comfort Independent School District and the community take great pride in these activities that enhance the well-balanced educational programs offered.

INTRODUCTION

All students who elect to participate in an extracurricular activity are visible representatives of the activity and the school district. With this involvement, the student assumes additional responsibilities of leadership within the school and throughout the community. All these activities will provide the student with an environment in which he/she can develop self-esteem, self-discipline, pride and teamwork. By selecting an activity, the student will be required to sacrifice personal time to be a part of a group. CISD students who choose to participate in extracurricular activities must be self-disciplined and respectful of all school district rules concerning student conduct.

These Extracurricular Standards of Behavior are independent of the Student Code of Conduct. Violations of the Extracurricular Standards that are also violations of the Student Code of Conduct may result in independent disciplinary actions. In other words, one incident of misconduct may result in the student being disciplined under both the Student Code of Conduct and the Extracurricular Standards of Behavior.

Being a part of an extracurricular activity is an honor and a privilege. This privilege can be lost if the student violates either the Student Code of Conduct or the Extracurricular Standards of Behavior. These Extracurricular Standards of Behavior govern conduct that occurs at any time, on or off school property.

Both the *Student Code of Conduct* and the *Extracurricular Standards of Behaviors* are to be reviewed and signed by each student and his or her parent/guardian prior to participation in the activity.

DEFINITION OF "EXTRACURRICULAR ACTIVITIES"

These Extracurricular Standards of Behavior apply to all students participating in non-athletic extracurricular activities. The term "extracurricular activities" refers to an activity sponsored by UIL, the District, or an organization sanctioned by the Board. Extracurricular activities do not encompass athletics. Athletics will be within the parameters set by the Comfort ISD Athletic Policy.

SELECTION

Assignment to or enrollment in a class does not ensure that any particular student will be selected for participation in the corresponding extracurricular activity/organization. Likewise, participation in activities or events in relation to an extracurricular activity/organization does not ensure that a student will be selected for participation in the corresponding extracurricular activity/organization.

Selection procedures shall be developed by the teacher in conjunction with applicable rules and/or guidelines and communicated to interested students well in advance of the selection process. Teachers shall develop procedures that ensure that students have a reasonable opportunity to qualify.

RULES OF CONDUCT

As representatives of CISD, student in grades 9 through 12 (propose removing “grades 9 through 12” to include MS extracurricular) who participate in extracurricular activities are expected to demonstrate exemplary behavior and dedication, whether at school or away. Extracurricular organizations operate within the parameters of a constitution or written participation guidelines that sponsors or coaches of the individual organizations adopt for participation in those activities. The campus principal’s review and approve all constitutions or guidelines. Nothing in the Extracurricular Code limits or otherwise restricts the authority of the coach, sponsor, or administrator to limit or restrict participation, or assign consequences for offenses not included in this handbook.

STUDENT EXPECTATIONS

Dress and Grooming – Students who participate in extracurricular activities shall comply with the district’s policy on student dress and grooming and the teacher’s specific requirements for the activity.

Attendance- Students engaged in extracurricular activities are expected to participate in all practices, performances, competitions, and other events identified by the teacher. Teachers will identify times for required practices, performances, competitions, etc.

Academically ineligible students may practice or rehearse with other students, but may not participate in a competition or other public performance. A student ineligible to participate in an extracurricular activity/organization, but who is enrolled in a state approved course that requires demonstration of the mastery of the essential knowledge and skills in a public performance, may participate in the performance only if the general public is invited to the performance and the requirement for student participation in public is stated in the essential knowledge and skills of the course.

Students should make every effort to schedule health care appointments at times that will not interfere with school or activity participation. If a conflict is unavoidable, the student shall inform the teacher prior to the appointment and provide written documentation of the appointment.

STUDENT CONDUCT

A student in grades 9 through 12 (propose removing “grades 9 through 12” to include MS extracurricular) **participating in any CISD extracurricular activity shall comply with the following rules of conduct 24 hours a day, 7 days per week, and 52 weeks per year** in addition to obeying the rules set forth in the CISD *Student Code of Conduct*, the particular extracurricular activity’s constitution, handbook, rule book, and/or regulations, if any, or rules otherwise communicated to the student by the activity’s coach or teacher:

Students who participate in extracurricular activities shall comply with the following rules at all times, on or off campus, regardless of whether school is in session:

1. Show respect for CISD officials and staff;
2. Participate in every practice, competition/performance and event required by the teacher, unless the teacher has granted an excused absence;
3. Arrive promptly, properly attired, for every practice, competition, etc., unless the teacher has granted an excused absence;
4. Adhere to the grooming standards described above at the section titled “Dress Code and Grooming;”
5. Do not possess or use any tobacco products; cigarettes; e-cigarettes; and any component, part, or accessory for an e-cigarette device
6. Demonstrate sportsmanlike behavior;
7. Demonstrate a positive attitude;
8. Be courteous and polite to others;
9. Respect possessions of others;
10. Display academic integrity.

Serious Misconduct:

A student who is involved in **Serious Misconduct is subject to disciplinary consequences in accordance with the student code of conduct will receive those consequences and may also receive consequences or experience loss of privileges in student organization(s)**. Students who are removed from the home campus for disciplinary reasons are not eligible to represent their home campus during the period of removal.

Comfort Extracurricular Handbook prohibits students assigned to ISS from participating in extracurricular contests while currently assigned ISS. ISS is defined as a suspension

from the classroom into another setting. Grades 9-12 will abide by this policy. Students will still be required to attend after school practices. Students will not be allowed to compete in competition while enrolled in ISS. A student is considered enrolled in ISS once he or she enters the ISS classroom until the end of the school day of his or her last assigned day of ISS.

Loss of Privilege-Suspension, AEP, Expulsion

A student in grades 9 through 12 shall lose the privilege of participation in extracurricular activities during any period of suspension, placement in a disciplinary Alternative Education Program, or Expulsion.

Nothing in the Extracurricular Standards of Behavior limits or otherwise restricts the authority of the coach of an athletic program or sponsor of any other extracurricular activity to impose penalties and limit participation in the activity for other violations of standards, rules, or expectations for membership or participation in the activity.

Disciplinary consequences for extracurricular participants will result for violations involving inappropriate conduct or tobacco on campus or at school-related activities. However, extracurricular participants will receive disciplinary consequences for violations involving substance abuse no matter when or where they occur.

PROHIBITED BEHAVIORS

Inappropriate Conduct – Inappropriate conduct is an action or attitude, which is disruptive to the environment essential for positive participation. Inappropriate conduct includes, but is not limited to: disrespectful verbalizations or gestures, arguing, fighting and/or using profanity. Inappropriate conduct includes but is not limited to disorderly conduct (DOC) violations.

Tobacco – The use and/or possession of any tobacco product are strictly prohibited.

Substance Abuse – The abuse, misuse, possession, consumption, distribution, or providing any other person with any substance which is or contains; alcohol, marijuana, a depressant, a stimulant, a narcotic, a hallucinogen or any other substance represented by the provider to be a controlled substance, dangerous drug, or other substance prohibited by law. The use and/or possession of drug paraphernalia as well as the misuse of prescription medications or steroids are also prohibited.

Unlawful Acts – Unlawful acts includes engaging in any activity prohibited by law, including but not limited to stealing, extortion, forgery, assault, possession of a weapon and other acts deemed unlawful by an authorized agency are prohibited.

GRADES

A student shall be suspended from participation in any extracurricular activity/organization sponsored or sanctioned by the district or the UIL after a grade evaluation period in which the student received a grade lower than the equivalent of 70 on a scale of 100 in any academic class other than an identified honors or advanced class.

A suspension will continue for at least three school weeks and is not removed during the school year until the conditions for removing the suspension, as described below, are met.

Until the suspension is removed or the school year ends, the teacher shall review the grades of a student suspended under these provisions at the end of each three-week period following the date on which the suspension began. At the time of a review, the suspension is removed if the student's grade in each class, other than a TEA-identified advanced course, is equal to or greater than the equivalent of 70 on a scale of 100.

See Texas Education Code 33.081 (c) and CISD Board Policy FM (Legal).

HEALTH AND WELFARE

Every student involved in extracurricular activities must have a medical emergency information sheet on file with the teacher. Certain activities require physical stamina and capabilities. Before students participate in these activities, the teacher may require evidence of a physician's and/or a parent's approval before the student is allowed to participate in the activity/organization. All athletes must obtain a physical examination during the first year of middle school competition and the first and third years of high school competition. During the alternate years, the student must complete a medical appraisal form, and the results of this appraisal may prompt the district to require a physical examination that is recorded on the UIL designated form, before practicing or participating in any sport.

EQUIPMENT

Any district equipment issued to a student is the financial responsibility of the student and for the student's use while participating in a school-related activity/organization. At no time is district equipment for personal use.

Students must care for district-issued equipment as if it were their own. Equipment must be properly stored, in a proper location, and shall be kept clean and maintained.

Students who lose or damage district equipment due to negligence will be required to pay for the cost of replacement.

All district equipment must be returned at the end of the season or school year, as directed by the teacher.

Individually owned equipment is the sole responsibility of the student; CISD will not be responsible for any loss or damage that occurs to student-owned equipment.

If uniforms are required for an activity/organization, the student shall be required to ensure that the uniform is worn only at appropriate times and is neat and clean for the practice, performance, or competition.

FEES

Organizations may charge fees for participation and for outside services.

TRAVEL

Students who have the opportunity to travel in connection with the CISD extracurricular activity/organization are representatives of the district and must exhibit exemplary behavior at all times.

Students who dress or act inappropriately while traveling to or from a CISD activity may be suspended or removed from the activity/organization, depending upon the nature of the misconduct.

All students who participate in school-sponsored trips are required to ride in transportation provided by the school to and from the event. An exception may be made at the sponsor's discretion and according to the guidelines of the activity's governing documents. Students are not allowed to drive themselves to out-of-district activities.

An overnight trip guideline document will be used for overnight travel. (See Appendix A)

Students involved in travel shall:

1. Be on time for all trips;
2. Dress neatly and in compliance with the district's dress and grooming policy;
3. Be on their best behavior in restaurants and hotels;
4. Care for any equipment assigned to the student and return it to the proper
5. storage location upon return to the school;
6. Be on their best behavior while on the bus or other vehicle; and
7. Promptly obey all instructions given by either the Teacher or any adult chaperon.

PARENT PARTICIPATION

Parents are encouraged to attend student performances and athletic events and to encourage all students to work hard and meet their potential. Parents are reminded that they must be positive and always model good sportsmanship. Spectators who fail to abide by these guidelines could be removed from events; if such behavior is repetitive the parent could be banned from attendance.

Parents who have concerns regarding their student's involvement in an extracurricular program should first direct their questions or concerns to the teacher, if the teacher is unable to respond to the concern in a way that satisfies the parent, the parent is encouraged to appeal to the teacher's direct supervisor and then to the principal of the school.

FUND-RAISING

All fund-raising projects shall be under the direction of a teacher and subject to the approval of the principal.

Student participation in approved fund-raising activities shall not interfere with the regular instructional program. Funds collected by student groups shall be deposited in a campus fund established for the student group and shall be used only for purposes that benefit students and are authorized by the organization or upon approval of the teacher.

Individual student fund-raising accounts are not permissible; all fundraising must benefit the student organization as a whole. The principal or designee shall approve all disbursements. Participation in fund-raising activities does not guarantee that any student will be selected for the team, activity or organization.

BANQUETS

Banquets may be given for student organizations during the year. Funds are not budgeted for banquets at the district level. Students who are ineligible under the no-pass, no-play rules may attend banquets unless otherwise stated in the activity's constitution.

AWARDS

All awards to students for participation in extracurricular activities or organizations must meet criteria set forth in the individual activity/organization's guidelines, as established by the teacher leading the activity/organization and approved by the appropriate district level official. Awards must be in accordance with UIL guidelines for those activities governed by the UIL. Students who quit or are eliminated from activities in or out of

season, give up all rights to honors or awards which she/he has earned, but not yet received. The teacher may add additional requirements if necessary.

REPORTING

The disciplinary consequences outlined in this document for violations that occur during non-school hours or at non-school sponsored events will be applied only if a law enforcement officer reports the offense to the school administration or if a certified administrator of Comfort ISD observes the action(s).

Any violations observed by other staff members or citizens should be reported to the campus administrator. In the absence of documentation from a law enforcement officer or school administrator who observed the behavior(s), the matter will be referred to the appropriate sponsor for possible disciplinary action of a less severe nature.

APPEALS

Decisions regarding disciplinary actions may be appealed according to Policy FNG. A copy of the policy is available at CISD Central Office or online at the CISD webpage. (www.comfort.txed.net) Consequences will not be deferred pending the appeal.

SUMMARY

These **Standards of Behavior** are intended to dissuade students from making incorrect decisions. They are designed to provide the students of Comfort Independent School District the guidelines to be positive, responsible citizens of our school and community.

RECEIPT OF CISD EXTRACURRICULAR HANDBOOK

Acknowledgement of Student

This is to acknowledge that a copy of the CISD Extracurricular Handbook has been issued to me.

I have read and understand the information contained in the handbook.

Student's Name **(please print)**: _____

Student's Signature: _____ Date: _____

Acknowledgement of Parent/Guardian

* I understand and consent to the student responsibilities set forth in the CISD Extracurricular Handbook. I also understand and agree that my child shall be held accountable for the behavior expectations and consequences set forth in the CISD Extracurricular Handbook.

* I also understand that in addition to obeying rules set forth in the CISD *Student Code of Conduct*, all students participating in CISD extracurricular activities will be required to comply with the guidelines and disciplinary regulations contained in the CISD Extracurricular Handbook.

* I also understand that the CISD Extracurricular Handbook is in addition to, and not a substitute for, the CISD *Student Code of Conduct*, or any other document regulating the extracurricular activity. I understand that the CISD policies and procedures can change at any time. Additionally, I have been advised that my child's participation in extracurricular activities and extracurricular organizations, including interscholastic athletics, is a privilege, not a right. Since extracurricular activities are optional, I understand and agree that those who choose to participate will be held to higher standards of behavior and performance in and out of school.

Parent(s)/Guardian(s) Name(s) **(please print)**: _____

Parent(s)/Guardian(s) Signature: _____

Appendix A:

Comfort High School EXTRACURRICULAR PACKET

The following pages contain general information concerning our trip to _____. Enclosed is a schedule for each day's activities, places, events and general policies for the trip. The last page is an information sheet for parents. Participants will receive an information sheet to leave with parents. Pages requiring a signature, must be returned to the school sponsor before the student will be permitted to attend the event.

General Information, Rules and Policies

We will be staying at the _____ . The noise level must be kept at a minimum. No running, yelling or horse playing will be allowed in the hotel.

- We are guests of the hotel. Anyone causing damage to the hotel will be held financially responsible. Upon arrival, check for any existing damage. Take inventory of items in your room. If there is any damage, report it to your chaperone/sponsor immediately.
- Students will not be allowed in rooms of students of the opposite sex. Chaperone's/sponsor's rooms and the lobby area can be used for mixed-company visits during unscheduled time.
- **Students are expected to be in their rooms no later than XX:XX pm and Lights Out will be by XX:XX pm. – Sponsors will have room checks.**
- Hotel room telephones may be used for 'room to room' calls only. All 'room to room' calls cease at LIGHTS OUT.
- Students are encouraged to bring cell phones so they can contact their parents daily.
- As a school-sponsored trip, all CISD regulations will be followed.
- Refer to CISD school handbooks on policies concerning drugs and alcohol.
- There is absolutely no use of tobacco in any form by students on this trip.
- At no time or in any place should you be in groups of less than (3) members. This is for your protection and includes the hotel area. **DO NOT LEAVE THE HOTEL WITHOUT PERMISSION FROM THE SPONSOR(S).**
- Profanity or improper language will not be tolerated.
- Hazing or harassment will not be tolerated.
- If a student violates the rules established by the sponsor and/or school district while on this trip, the parents will be notified by telephone, and the student will be sent home on the first available flight or bus at the parent's/student's expense.
- The sponsor has the authority to search (with hotel security personnel or trip chaperone as a witness) student rooms and/or luggage of students suspected of being in possession of drugs, alcohol, weapons or other illegal items.

Luggage

You are allowed to bring one piece of luggage; Do not bring everything you own. You may bring a cell phone or other electronic device that has earphones. Make sure your name is on every item that you bring.

Materials

It is your responsibility to make sure that any materials or equipment if applicable is labeled, loaded and secure. Make sure that all items are securely fastened.

Departure

All students should be at Comfort High School – (Insert location and time). After we take roll, we will depart as quickly as possible. Please, place all luggage to be loaded onto the bus.

Bus Conduct

- The bus trip to _____ will take approx. _____.
- We will not travel in sleeping attire. In the event stops are scheduled along the way. You must be dressed appropriately.
- If you bring food or drinks onto the bus, make sure that you throw away your trash. Remember that if you make a mess of the bus, you will have to ride in it. Please keep the bus neat.
- Only bottled drinks with a lid are allowed.
- Energy drinks are not allowed on school activities.
- All passengers must stay in a seat at all times. No sleeping in the aisle.
- Do not bring more items onto the bus than can safely fit within your seating area.
- Students will respect the authority of all sponsors.
- **(Sponsor's name) has/have final authority on this trip.**
- There will be no loud, obnoxious singing or yelling. Be considerate of each other.
- Remember, others may be sensitive to strong smells. No perfume, scented lotion, cologne, etc.
- When the bus stops, **REMAIN SEATED** until given instructions to exit.

Check In Procedure

Please remain seated on the bus until the sponsor has checked you in. Room assignments and keys will be distributed upon arrival at the hotel. Be patient and as quiet as possible. This might take some time. Two keys will be issued per room. Students will not be allowed any incidental charges. Telephones, pay-per-view movies, etc. will be turned off at check in.

Check Out Procedure

At **(Insert time)** all students must be dressed, packed and meet at the bus. They should make sure they have their luggage. One sponsor will enter each room, check for damage or items left behind, collect keys and check out of the hotel.

Meal Summary

All Students and Sponsors are expected to pay for their own meals.

(Here is a summary of meals students will need money to pay for.)

SPONSORS ACCOMPANYING STUDENTS TO _____

Insert Name and Contact emergency information

Things to Bring

- ⊗ Headphone splitter so two people can listen to the same music.
- ⊗ Suggested spending money - This should cover the cost of food as well as snacks not paid for by group or school district. Also, if additional items such as memorabilia or souvenirs.
- ⊗ Books, cards or games
- ⊗ Alarm clock
- ⊗ Sunglasses, sunscreen
- ⊗ Any medication you are taking
- ⊗ Clothing for performance or main activity of trip.
- ⊗ Luggage
- ⊗ DON'T FORGET NEEDED/NECESSARY MATERIALS

Things to Leave in COMFORT

- ⊗ Loud voices
- ⊗ Foul language
- ⊗ Disrespect
- ⊗ Tobacco and Alcohol
- ⊗ Weapons
- ⊗ Inappropriate reading material
- ⊗ Drugs or illegal substances

Dress Code

- ❖ Travel attire must be conservatively modest. No sleepwear.
- ❖ Clothing must be appropriate and must conform to the school dress code.
- ❖ Students will not be permitted to change clothes on the bus.

The Sponsor (s) will be the final authority on appropriate attire.

ROOM ASSIGNMENTS - GIRLS

ROOM ASSIGNMENTS – BOYS

Sponsor Trip Guidelines

The following sponsor guidelines are provided to assist the adults/participants accompanying on this trip with specific instructions and duties for said trip. These guidelines are based on **COMFORT ISD** policies as well as lessons learned from past trips. These guidelines meet with the approval of the **COMFORT ISD** Administration.

Responsibilities

- Sponsors must travel on the same transportation as the group of participants unless previous arrangements are required.
- Sponsors must accompany the group on all of its planned activities during the trip.
- There will be no consumption of alcoholic beverages at any time. There will be no tobacco products used in the presence of the students.
- Sponsors will go to their assigned rooms each morning and make sure students are awake and on schedule.

- Sponsors will check to be sure that the students are in their assigned rooms at the designated curfew.
- Students will report any damage of the room at check-in time to avoid being charged a fee at checkout. Sponsors will check each room prior to departure/check out.
- Sponsors will go **INTO** the rooms both at morning wake-up and evening curfew to assess damage and/or neatness as well as to verify that all students are accounted for.
- Report any discipline problems to the CHS administration immediately.
- Generally look after the safety and welfare of all of the students.
- No sponsor is expected to ‘stand guard’ all night. We have established a set of common sense rules that the students are responsible for following. The students understand that we are trying to provide the ‘least restrictive’ environment possible on our trips. They also know that both the sponsors and the CISD Administration will deal with violators of these rules very severely. Students will be held accountable for their actions.
- The role of the sponsor is to make sure that the students have a safe, well-supervised enjoyable experience.

DETAILED ITINERARY

Special Medical Form

(copy must be turned into Sponsor)

_____ has _____ has no _____ special medical needs.

Name of Student

(Check One)

It is important that the adults accompanying the group on the trip be aware of any special medical needs. Please list the issue and whatever medications (if any) are needed for treatment. If the medication is to be self-administered, please indicate. If medication is to be administered by one of the adults accompanying the group, please give such authorization and have this form witnessed. Every attempt will be made to keep this information confidential.

Please, use the following lines for your description of problems, special care, allergies, authorization, etc.

In the event of an emergency, I hereby grant permission for school personnel to take whatever action is necessary, including medical treatment for the above named student.

Dated this _____ day of _____, 20__.

Date

Signature of Parent / Guardian

Date

Signature of Parent / Guardian

Medical Release Form

(copy must be turned into Sponsor)

We, _____ and
 _____ the parents/guardians of
 _____, a minor, have entrusted such minor into the care
 of _____, an adult, for the purpose of taking part in the **(Insert
 reason for trip, location, and date(s))**

In such connection, we authorize such caring adult to consent to any X-ray examination, anesthetic, medical or surgical diagnosis or treatment, and hospital care to be rendered to such minor under the general or special supervision, and on the advice of, physician and surgeon licensed under the provisions of law in that state or country governing the practice of medicine; or to consent to any X-ray examination, anesthetic, dental or surgical diagnosis or treatment, and hospital care to be rendered to such minor by a dentist licensed under the provisions of law in that state or country governing the practice of medicine. Whether on any occasion such consent is rendered to any such medical or dental attention, it is to be considered within the above provisions and limitations; under the same kind of responsible deliberations as we as such minor's parents would have to consider it. We further authorize such caring adult to arrange for and hire an ambulance or other emergency vehicle to transport, at our expense, such minor to a suitable place where medical or dental care is provided. It is understood that these arrangements are to be made at our expense.

_____ Check here if special medical form is required.

Insurance Information _____

Dated this _____ day of _____, 20__.

Date

Signature of Parent / Guardian

Date

Signature of Parent / Guardian

Cell Telephone # _____

Daytime Telephone # _____

Evening Telephone # _____

PARENT APPROVAL

(Signed Copy required before boarding bus for trip)

I hereby certify that _____ is my child, is under my control, and has my approval to participate in activities of the Comfort Independent School District. I desire him/her to go with the _____ on their trip to _____. In consideration of him/her being permitted to make such trip and take part in the prescribed activities, I hereby release the Comfort Independent School District, its Trustees, Superintendent, Principals, Teachers and Employees, together with any volunteer carrier of such child without compensation, from any and all liability by reason of any accident or injury suffered by said child while on said trip or engaged in such activities.

I have read all of the rules and regulations as established by the Comfort Independent School District and the teacher in charge of said trip.

I further agree to pay the cost of a return ticket to Comfort on the mode of transportation that I choose should my child violate the rules and is deemed necessary to send him/her home.

I further understand that if my child is caught in possession or under the influence of drugs and/or alcohol he/she will be remanded to the governing police department and permanently removed from the _____ program for the remainder of his/her high school career.

Signature of Parent / Guardian _____ Date _____

Signature of Parent / Guardian _____ Date _____

Signature of Student _____ Date _____

PERMITS

Permission is hereby granted for the supervising teacher and/or trip chaperones, that will accompany the group, to administer non-prescription medication for the relief of minor discomfort and/or administer approved emergency and first aid as necessary.

Date _____ Parent's Signature _____

Parents: Keep this sheet for your information

Event:

Hotel:

Sponsor(s) name(s)

and emergency contact information

Important Dates and Times