

Glendora Unified School District
MINUTES OF THE BOARD OF EDUCATION
September 9, 2019

President Mr. Ellenson called the regular meeting of the Glendora Unified School District Board of Education to order at 7:04 p.m. in the Community Board Room, Glendora Unified School District, 500 North Loraine, Glendora, CA 91741.

Board Members Present:

Cory Ellenson, President
Elizabeth Reuter, Vice President
Robin Merkley, Clerk
Zondra Borg, Member
Rukshan Fernando, Ph.D., Member

District Administrators Present:

Robert Voors, Ed.D., Superintendent
Marc Chaldu, Assistant Superintendent, Business Services
Dominic DiGrazia, Ed.D. Assistant Superintendent, Personnel Services
Michelle Hunter, Assistant Superintendent, Educational Services
Becky Summers, Ed.D., Director, Educational Services

AGENDA

Upon a motion by Mrs. Merkley, seconded by Mrs. Reuter, the Board of Education unanimously approved to adopt the agenda with the following amendments:

Closed Session Item and Discussion Action Items Numbers 8 and 9.

Closed Session Item to state:

- AB167/216 ~~Foster Youth~~ Graduation Requirements Waiver Request (2 students)

Discussion Action Items 8 and 9 to state:

8. Approve the AB167/216 Graduation Requirements Waiver Request Number AB167-01-090919.

9. Approve the AB167/216 Graduation Requirements Waiver Request Number AB167-02-090919.

REPORT OF CLOSED SESSION

The Board of Education met in closed session to discuss the following items. No action was taken.

- Negotiations with the Glendora Teachers Association, the California School Employees Association and unrepresented employees (Designated Representatives: Marc Chaldou, Dominic DiGrazia, Michelle Hunter and Rob Voors).
- AB167/216 Graduation Requirements Waiver Request (2 students)

SUPERINTENDENT'S REPORT

Dr. Voors welcomed Student Board Representatives Faith Ehmke and Dominic Svagdis who will be reporting for the 2019-2020 school year. He commented that he is looking forward to hearing about the student activities occurring throughout the year. Dr. Voors commented on the yellow ribbons decorating the schools and worn by staff in recognition of Suicide Prevention Week. Dr. Voors commented on the Stanton Elementary School evacuation. He thanked parents, staff, students and administrators throughout the District for their help and patience. He also thanked the Glendora Police Department, City staff, and both Azusa Pacific and Citrus Colleges. Everyone throughout the community did a fantastic job of supporting the District through this process. Dr. Voors commented that Stanton students were welcomed back to school with cheers, high fives and supportive messages adorning the campus. He announced that the Board of Education is moving toward changing the way Board member elections are conducted and will take action on an agenda item to move to trustee-area elections.

STUDENT BOARD REPRESENTATIVE REPORT

Student Representative to the Board, Dominic Svagdis reported on the following activities:

Cullen Elementary School staff and parents enjoyed Back to School Night. The Kindergarten Switcheroo went very well, parents were flexible, patient and cooperative with the process. PTA kicked off the membership drive and the annual fundraiser as well as hosting the PTA Council meeting last week. The first fire and evacuations drills went well and everyone is looking forward to a great year.

Stanton Elementary School Back to School Night was well attended. Students have been busy with PBIS lessons on how Stanton Scholars are to be respectful, responsible and safe. Kindergarten students also began their Healthy Living lessons. The PTA Membership Drive is in full swing and two parent education opportunities have taken place with a 4th grade math night and Kinder homework meeting.

Sutherland Elementary School students and staff are settled into their new classes and the staff really appreciates the Early Out Mondays. Everyone is gearing up for the trip to the LA County Fair and PTA membership drive is in full swing.

Sandburg Middle School started the school year off with an all school assembly and new students were treated to a special luncheon. PTA put on an amazing Welcome Back dance with over 600 students in attendance. Other activities include ASB 6th grade elections; after school tutoring; homework club; math tutorials and AVID tutoring. Many 7th grade students are looking forward to the upcoming Catalina science camp.

Glendora High School Welcome Back Assembly and dance was a nice way to welcome everyone back to the new school year. Club Week was a success with 70 clubs participating. Students and staff are looking forward to Powderpuff game and Homecoming planning has begun. Activities for Suicide Prevention Week include wear yellow day, hot dog bbq, yellow shaved ice and puppies in the pavilion. Fall sports are well underway with cross country participating in the Claremont Cool Breeze invitational. Football, tennis and golf are all off to a good start.

STAFF PRESENTATION AND INFORMATION

Mr. Marc Chaldu reported on the District's 2018-2019 Unaudited Actuals, which serves as the District's annual financial report of results of operations for the fiscal year and becomes the basis of the annual audit. Mr. Chaldu reviewed the General Fund total revenues of \$83,429,921 and expenditures of \$80,571,625 that resulted in a net change in fund balance of \$2,858,286. He also reviewed Fund balance reserves; Special Education General Fund contribution; and other funds including Adult Education, Food Services and Deferred Maintenance. He commented on the Food Services account saying that for the past two years it has a deficit of approximately \$50,000 each year and that the unpaid meal balances have made an impact of roughly \$40,000 to that deficit. Mr. Chaldu commented that the District has been in declining enrollment for almost 7 years. The District projected a decline in ADA of 150 for the 2019-20 school year; currently ADA is down 130. Additional items in the report include one-time revenues and a Fiscal Stabilization Plan (FSP). Mr. Chaldu explained that the Unaudited Actuals show a phantom increase of \$6.5M to revenues and expenditures to reflect the GASB 68 liability disclosure regulations and commented that this is something the state instituted to take their liability and put it onto school districts. Next steps are to submit the report to LACOE for review by a consultant. Mr. Chaldu thanked the Business Services staff and Janette Walczak for their work on the report.

Mrs. Reuter thanked Mr. Chaldu for the report and she was grateful for the maximizing of Special Education funds. She also commented on the onetime funds the District receives to address funding gaps but noted that the funds do not even come close to meeting expenses year after year.

Mrs. Merkley commented that she learns something new every time and she thanked Mr. Chaldu for the report and all he does to help the District stay solvent.

Dr. Fernando asked for clarification regarding GASB. He also asked about the reduction of ADA by 150 students and what that equals in per student funding. Mr. Chaldu confirmed that it is roughly \$8,000 per student. Dr. Fernando commented that this is a big loss of funding that the public may not realize. He thanked Mr. Chaldu for the report saying that he appreciates the report.

Ms. Borg thanked Mr. Chaldu and the Business Services staff saying that she appreciates all they do. She asked clarifying questions about where Special Education funding comes from. She also asked about lottery funds and the restrictions on how the District can spend the lottery funds.

Mr. Ellenson asked if there is a timeline or plan to get the Food Services division solvent and self-sustaining. He commented on the General Fund reserve and thanked Mr. Chaldu for working to bring it up saying that it was definitely noticed and appreciated.

PUBLIC HEARING

Senate Bill 550 (Chapter 900/Statutes 2004 [Williams Settlement]) imposes requirements for the annual Instructional Materials public hearing that is required by Education Code Section 60119. SB 550 states that the Board of Education must hold a public hearing during the first eight weeks after school begins to determine whether the district has sufficient textbooks and instructional materials.

A public hearing was held to confirm that each pupil in each school in the District has or will have sufficient textbooks, instructional materials, or both in each subject that are consistent with the content and curriculum cycles of the curriculum framework adopted by the State Board of Education.

Mr. Ellenson opened the hearing at 7:52 p.m. there was no response opportunity for public comment, the hearing was closed at 7:52 p.m.

ORAL COMMUNICATIONS

None

DISCUSSION ACTION ITEMS

1. Upon a motion by Mrs. Reuter, seconded by Dr. Fernando, the Board of Education unanimously approved Resolution #1, Determination of Sufficient Textbooks and Instructional Materials for fiscal year 2019-2020.
2. Upon a motion by Ms. Borg, seconded by Mrs. Merkley, the Board of Education unanimously approved the 2018-2019 Unaudited Actuals as presented.

Upon a motion by Mrs. Merkley, seconded by Ms. Borg, the Board of Education unanimously approved both discussion action items 3 and 4 as follows:

3. Approve the AB1200 and direct staff to adjust the appropriate account codes and update the 2019-2020 district budget.
4. Approve the implementation of the Tentative Agreements between the Glendora Unified School District and GTA, CSEA (Glendora Chapter #247), and unrepresented Confidential and Management Employees.

Upon a motion by Mrs. Reuter, seconded by Dr. Fernando, the Board of Education unanimously approved both discussion action items 5 and 6 as follows:

5. Approve Resolution Number 2 to Initiate a Transition to a By-Trustee Area Election System Commencing with the 2020 Board of Education Election and Statement of Intent to Seek a Waiver of the Election Requirement from the State Board of Election.
6. Approve District staff to engage services with National Demographics Corporation to complete a comprehensive demographic study as presented.
7. Upon a motion by Mrs. Reuter, seconded by Ms. Borg, and a vote of 4-yes, 0-no, 1-recusal the Board of Education approved District staff to enter into an agreement with Qualtrics to provide services and data analytics as presented.
8. Upon a motion by Mrs. Merkley, seconded by Mrs. Reuter, the Board of Education unanimously approved the AB167/216 Graduation Requirements Waiver Request Number AB167-01-090919.
9. Upon a motion by Dr. Fernando, seconded by Ms. Borg, the Board of Education unanimously approved the AB167/216 Graduation Requirements Waiver Request Number AB167-02-090919.

GENERAL CONSENT ITEMS

Upon a motion by Mrs. Merkley, seconded by Mrs. Reuter, the Board of Education unanimously approved the General, Educational, Business and Personnel Consent Items as follows:

1. Approved the minutes of the regular meeting of August 26, 2019 as presented.
2. Accept gifts from Edison International, Sellers School PTA, Wells Fargo, and the Dorothy & William Davila Foundation as presented.

EDUCATIONAL SERVICES CONSENT ITEMS

1. Approve employment of consultant Christy Jones as presented.
2. Approve Special Education services as presented.

BUSINESS SERVICES CONSENT ITEMS

1. Approve/ratify purchase order numbers 1920000421 through 1920000452 in the amount of \$151,994.32 and amended purchase order 1920000388 for the 2019-2020 school year. (Ref. BC1)
2. Approve the contract with Leadership Associates as presented. (Ref. BC2)

PERSONNEL CONSENT ITEMS

1. Approve/ratify Certificated Personnel Employments, Retirements, Resignations, and Leaves.
2. Approve/ratify Classified Personnel Employments, Retirements, Resignations, and Leaves.
3. Approve the student teaching/field experience agreement with California Baptist University as presented.

COMMENTS FROM MEMBERS OF THE BOARD OF EDUCATION

Ms. Borg expressed her thanks and gratitude to everyone who assisted with the Stanton Elementary School evacuation. She commented that administrators throughout the district pitched in as well as the community. Everyone is grateful for the outcome; the planning and practice pays off in an instance like this. She welcomed new Student Board Representatives Faith and Dominic saying that she is looking forward to their reports. She requested an update on the Technology Plan and what the long-term 3-5 year plan looks like.

Mrs. Merkley thanked Mrs. Reuter for bringing up the topic of vaping, saying that she would like to have a discussion of what the District is doing and what else can be done to educate our students. She commented on the Stanton evacuation saying that she spoke with a Stanton teacher who praised the District and parents for being so cooperative that day.

ADJOURNMENT

Upon a motion by Mrs. Merkley, seconded by Ms. Borg, the Board of Education unanimously agreed to adjourn the meeting at 8:04 p.m.

Respectfully Submitted:

Robert Voors, Ed.D.
Secretary, Board of Education

Approval Date:

September 23, 2019

Certified by:

Robin Merkley, Clerk