

August 13, 2019

President Jacalyn Whiting called a Regular Meeting of the Le Roy Central School Board of Education to order on Tuesday, August 13, 2019, at 1:15 p.m. at Mercy Grove in Le Roy, New York.

The following members were present:

Mrs. Denise Duthé  
Mr. Richard Lawrence (arrived at 1:39 p.m.)  
Mr. Peter Loftus  
Mr. William MacKenzie  
Mr. Lloyd Miller  
Mrs. Jacalyn Whiting

The following member was absent:

Mrs. Christine Dowell

The following administrators were present:

Mr. Merritt Holly, Superintendent of Schools  
Mr. Brian Foeller, Business Administrator  
Mr. Tim McArdle, High School Principal  
Mrs. Carol Messura, Elementary Principal  
Mr. Robert Blake, Director of Curriculum, Instruction  
and Technology  
Ms. Chelsea Eaton, Special Education & Student Services Director  
Mrs. Lynda Lowe, High School Assistant Principal  
Mr. James Clark, Elementary Assistant Principal  
and Athletic Director

Superintendent's Report: Mr. Holly distributed the draft Trauma, Illness & Grief ("TIG") Response Manual, along with the Suicide Intervention Prevention and Response Plan, for review by the Board of Education. TIG Plan distributed for review and comment. The TIG committee will present information to the Board on the plan at an upcoming meeting in the fall.

The second reading to district policy #7511, Immunization of Students, will be acted upon at this meeting. Information received from Erie I BOCES Policy Services

last night suggested a change in language from “student” to “child” thereby encompassing children aged two months to 18 years. After discussion by the Board of Education and the Superintendent, it was decided to keep the language as student and act on the policy, as presented, at today’s meeting.

Mr. Holly discussed the recently enacted law that allows school districts to install stop arm cameras on school buses in order to catch motorists that are illegally passing a stopped school bus. The legislation requires a school to enter into a shared agreement with a municipality, with the municipality acting as purchasing agent for the cameras and revenue from fines to be split between the municipality and the school district. Mr. Holly inquired if the Board of Education would like him to pursue this measure with the Town and Village of Le Roy. The Board requested that Mr. Holly set up an initial discussion with the Town and Village.

Mr. Holly reported on a meeting held on August 12<sup>th</sup> with Attorney Anne McGinnis of Harris Beach, along with the administrators, registration secretaries and data management personnel to re-work the registration process. The committee reviewed current law, which requires districts to enroll students within a day based on a simple registration form and to obtain the necessary residency, proof of age and school records information in a timely manner after that. The current district registration documents were reviewed and revised for further committee review.

Acting upon a recommendation of the Superintendent and on a motion given by Mrs. Duthe and seconded by Mr. Miller, the Board of Education approved the following consent items, as listed:

1. Minutes of the July 23, 2019 regular meeting, as presented.
2. Warrants for the following accounts and bills contained thereon:

<b>GENERAL ACCOUNT</b>	-	<b>\$ 716,810.25</b>
<b>CAFETERIA ACCOUNT</b>	-	<b>\$ 2,896.59</b>
<b>AWARDS ACCOUNT</b>	-	<b>\$ 75.60</b>

3. Recommendations of the Committee for Special Education.

Voting: 6 Yes, 0 No, 1 Absent (Mrs. Dowell). Motion carried.

PRESENTATION: Ms. Chelsea Eaton presented the 2019-20 Special Education Plan to the Board of Education. The Plan was brought about through the work of Ms. Eaton and Special Education Consultant Bonnie Whitney to bring the district into compliance with Policy #7610, Special Education District Plan.

PRESENTATION: Mr. Robert Blake presented the 2019-20 Professional Development Plan. This Plan is reviewed annually by the instructional team comprised of administrators, grade and department chairpersons, along with curriculum coordinators and Board of Education members. He highlighted the modifications to the existing plan, which allow the teaching staff more freedom to and ownership of development of their professional development. Another area that was updated in this year's plan was the training required now of mentor teachers.

Acting upon a recommendation of the Superintendent and on a motion given by Mr. Loftus and seconded by Mr. Lawrence, the Board of Education accepted the resignation of Mr. Andrew Hargrave from his position as a long-term substitute music teacher effective August 7, 2019 in order to accept a position with another district.

Voting: 6 Yes, 0 No, 1 Absent (Mrs. Dowell). Motion carried.

Acting upon a recommendation of the Superintendent and on a motion given by Mr. MacKenzie and seconded by Mrs. Duthe, the Board of Education accepted the resignation of Ms. Melissa Noble from her position as a teaching assistant effective

August 12, 2019 in order to accept a position with another school district. Voting: 6 Yes, 0 No, 1 Absent (Mrs. Dowell). Motion carried.

Acting upon a recommendation of the Superintendent and on a motion given by Mrs. Duthe and seconded by Mr. Lawrence, the Board of Education rescinded the appointment of Mrs. Brandie Rogoyski to the 2019-20 extra-curricular position of Mentor Teacher (to Ms. Jamie Pcionek). Voting: 6 Yes, 0 No, 1 Absent (Mrs. Dowell). Motion carried.

Acting upon a recommendation of the Superintendent and on a motion given by Mr. MacKenzie and seconded by Mr. Loftus, the Board of Education approved the appointment of Mrs. Jennifer Bertrand to the 2019-20 interim extra-curricular position of Mentor Teacher (to Ms. Jamie Pcionek) to be paid on a per diem basis pursuant to the LTA contractual stipend rate for the period of time of her mentorship. Voting: 6 Yes, 0 No, 1 Absent (Mrs. Dowell). Motion carried.

Acting upon a recommendation of the Superintendent and on a motion given by Mr. MacKenzie and seconded by Mr. Miller, the Board of Education approved the following annual appointment:

Name:	James Clark
Appointment:	Athletic Director
Effective Date:	July 1, 2019 – June 30, 2020
Salary:	\$8,500 per year
Benefits:	N/A

Voting: 6 Yes, 0 No, 1 Absent (Mrs. Dowell). Motion carried.

Acting upon a recommendation of the Superintendent and on a motion given by Mrs. Duthe and seconded by Mr. Lawrence, the Board of Education approved the appointment of Mr. Merritt Holly as the Residency Officer for the 2019-20 school year. Voting: 6 Yes, 0 No, 1 Absent (Mrs. Dowell). Motion carried.

Acting upon a recommendation of the Superintendent and on a motion given by Mr. Lawrence and seconded by Mr. Miller, the Board of Education approved the following probationary appointment:

Name:	Sarah Reiman
Effective Date of Appointment:	September 3, 2019
Tenure Area:	Mathematics
Type of Appointment:	Four-year probationary
Date of Tenure:	September 1, 2023
Salary:	Step 7 of the LTA Contract

Voting: 6 Yes, 0 No, 1 Absent (Mrs. Dowell). Motion carried.

Acting upon a recommendation of the Superintendent and on a motion given by Mr. Miller and seconded by Mrs. Duthe, the Board of Education approved the appointment of Ms. Amy Parker to the Genesee County Civil Service position of substitute food service helper effective September 4, 2019 at a salary of \$11.80 per hour.

Voting: 6 Yes, 0 No, 1 Absent (Mrs. Dowell). Motion carried.

Acting upon a recommendation of the Superintendent and on a motion given by Mrs. Duthe and seconded by Mr. Loftus, the Board of Education amended the appointment for the teachers to the 2019 Summer Academy to include payment for ten hours of professional development on July 8-9, 2019 and for an additional one hour per week of the program for a faculty meeting, for a total of 14 additional hours to be paid at the LTA Contract rate of \$27.00 per hour. All other terms of the Summer Academy appointments remain unchanged. Voting: 6 Yes, 0 No, 1 Absent (Mrs. Dowell). Motion carried.

Acting upon a recommendation of the Superintendent and on a motion given by Mr. Lawrence and seconded by Mrs. Duthe, the Board of Education amended the extended school year appointment of Mrs. Brandie Rogoyski as a speech therapist to include an additional 45 minutes per week payable at 1/200<sup>th</sup> of her 2019-20 salary. All

other terms of the appointment remain unchanged. Voting: 6 Yes, 0 No, 1 Absent (Mrs. Dowell). Motion carried.

Acting upon a recommendation of the Superintendent and on a motion given by Mrs. Duthe and seconded by Mr. Lawrence, the Board of Education adopted the following Resolution, on a roll call vote:

**Resolution Certifying  
Lead Evaluators for the District's APPR Plan**

**WHEREAS**, pursuant to New York State Education Law §3012-c and Subpart 30-2 of the Rules of the Board of Regents, the District is required to adopt an Annual Professional Performance Review (APPR) Plan; and

**WHEREAS**, §30-2.9 of the Commissioner's Regulations require that any individual serving as lead evaluator in this District be certified by the Board of Education as a qualified lead evaluator; and

**WHEREAS**, to qualify for certification as a lead evaluator an individual shall successfully complete a training course that meets the minimum requirements prescribed in §30-2.9(b) of the Commissioner's regulations; and

**WHEREAS**, the Superintendent of Schools has recommended to the Board of Education that Tim Mc Ardle, Lynda Lowe, Carol Messura, James Clark, Chelsea Eaton, Robert Blake and Merritt Holly have meet the minimum requirements; now, therefore,

**BE IT RESOLVED**, that the District hereby certifies Tim Mc Ardle, Lynda Lowe, Carol Messura, James Clark, Chelsea Eaton, Robert Blake and Merritt Holly as lead evaluators for the 2019-20 school year.

Voting: 6 Yes, 0 No, 1 Absent (Mrs. Dowell). Motion carried.

Acting upon a recommendation of the Superintendent and on a motion given by Mrs. Duthe and seconded by Mr. Lawrence, the Board of Education authorized a funds transfer from unused proceeds in the 2018-29 General Fund budget into the General Capital Reserve Fund in an amount not to exceed \$400,000. Voting: 6 Yes, 0 No, 1 Absent (Mrs. Dowell). Motion carried.

Acting upon a recommendation of the Superintendent and on a motion given by Mr. Miller and seconded by Mr. Loftus, the Board of Education approved the second reading of revised Policy #7511, Immunization of Students, as presented. Voting: 6 Yes, 0 No, 1 Absent (Mrs. Dowell). Motion carried.

Acting upon a recommendation of the Superintendent and on a motion given by Mr. Miller and seconded by Mrs. Duthe, the Board of Education approved the 2019-20 Special Education Plan, as presented. Voting: 6 Yes, 0 No, 1 Absent (Mrs. Dowell). Motion carried.

Acting upon a recommendation of the Superintendent and on a motion given by Mr. MacKenzie and seconded by Mr. Loftus, the Board of Education approved the 2019-20 Professional Development Plan, as presented. Voting: 6 Yes, 0 No, 1 Absent (Mrs. Dowell). Motion carried.

Acting upon a recommendation of the Superintendent and on a motion given by Mr. Lawrence and seconded by Mr. Miller, the Board of Education approved the Memorandum of Agreement with the Le Roy Teachers' Association with regard to the 2019-20 stipend for the Clay Target Club Advisor position. Voting: 5 Yes, 1 No (Mrs. Duthe), 1 Absent (Mrs. Dowell). Motion carried.

Acting upon a recommendation of the Superintendent and on a motion given by Mrs. Duthe and seconded by Mr. Loftus, the Board of Education approved the Memorandum of Agreement with the Le Roy Teachers' Association with regard to the establishment of the Arrow Program Club and advisor for the 2019-20 school year. Voting: 5 Yes, 1 No (Mr. Miller), 1 Absent (Mrs. Dowell). Motion carried.

Acting upon a recommendation of the Superintendent and on a motion given by Mr. Lawrence and seconded by Mrs. Duthe, the Board of Education approved the

Memorandum of Agreement with the Le Roy Teachers' Association with regard to the establishment of the Robotics Club and advisor through the 2020-21 school year. Voting: 6 Yes, 0 No, 1 Absent (Mrs. Dowell). Motion carried.

Acting upon a recommendation of the Superintendent and on a motion given by Mr. Loftus and seconded by Mrs. Duthe, the Board of Education approved the Memorandum of Agreement with the Le Roy Teachers' Association with regard to the establishment of the Design X Club and advisor for the through the 2020-21 school year. Voting: 6 Yes, 0 No, 1 Absent (Mrs. Dowell). Motion carried.

#### COMMITTEE REPORTS:

**Audit:** The audit committee met last week with Mrs. Kathie Barrett in preparation for the external audit, which is scheduled for the week of August 26<sup>th</sup>.

**Facilities:** The facilities committee, along with Mr. Fannon and the administrative team, met with representatives from Clark Patterson and Fiscal Advisors to review the building conditions and begin to prioritize repair/renovation needs and determine if any items could be taken care of with the annual \$100,000 projects.

**Safety:** Mr. Holly reported that the district has followed all compliance requirements with regard to the School Safety Plan, including committee review and revision, a public hearing and period for public comment, appropriate posting on the district website and sharing of information with the local police agencies.

The regular Board of Education meeting then proceeded into the Board workshop for 2019-20, where the 2019-20 Strategic Plan and the 2016-19 and 2019-20 building goals for the Junior/Senior High School and Wolcott Street School were reviewed and discussed.



Acting upon a recommendation of the Superintendent and on a motion given by Mr. Loftus and seconded by Mr. Miller, the Board of Education approved the 2019-20 Strategic Plan, as presented and amended. Voting: 6 Yes, 0 No, 1 Absent (Mrs. Dowell). Motion carried.

On a motion given by Mr. Lawrence and seconded by Mr. MacKenzie, the Board entered into executive session at 4:26 p.m. for the purpose of discussion of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation; contract negotiations and a student discipline matter. Voting: 6 Yes, 0 No, 1 Absent (Mrs. Dowell). Motion carried.

The Board returned to open session at 5:05 p.m.

A motion to adjourn was offered by Mr. MacKenzie and seconded by Mr. Miller at 5:06 p.m. Voting: 6 Yes, 0 No, 1 Absent (Mrs. Dowell). Motion carried.

Lori E. Wrobel  
District Clerk