

WEEHAWKEN TOWNSHIP SCHOOL DISTRICT

BOARD OF EDUCATION

Dr. Terrance R. Brennan, *Interim Superintendent of Schools*
Mrs. Beverly J. Vlietstra, *Business Administrator/Board Secretary*

Richard Barsa, *President*
Jennifer Bolcar
John Cannata
Meg Carson
Mark Denfeld
Susan Morales Jennings
Julian Brian Mera
Francis J. Pizzuta
Noelberto Sanchez, *Vice President*

Agenda

February 21, 2019 - 7:00 pm
Weehawken Board of Education Office

- A. Call to Order
- B. Roll Call - Salute to the Flag
- C. Citizens' Comments on Agenda Items
(Not to exceed beyond 7:30 pm)
- D. Executive Session
- E. Approval of Minutes of Regular Meeting January 15, 2019
- F. Reports
 - 1. Superintendent of Schools
 - 2. Attorney's Report
- G. New Business
 - 1. **Finance**
Payment of Bills
Treasurer's Report
Report of the Board Secretary
 - 2. **Personnel**
 - 3. **Administration**
- H. Discussion Items
- I. Adjournment

G. New Business

1. Finance

- a. **BE IT RESOLVED**, that the lists of supplies received and services rendered to the Board of Education of the Township of Weehawken, County of Hudson, be and the same are hereby approved and ordered paid as per the attached Claim Sheets.
- b. **BE IT RESOLVED**, that pursuant to N.J.S.A. 18A:17-36, the Treasurer’s Report be accepted as submitted by the Treasurer of School Moneys for the month of January.
- c. **PURSUANT**, to NJAC 6A:23A-16.10(c)3, we certify that as of January 31, 2019 the Board Secretary’s monthly financial report, appropriations section, did not reflect an over expenditure in any of the major accounts or funds and based on the appropriation balances reflected on this report and the advice of district officials, we have no reasons to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.
- d. **BE IT RESOLVED**, that pursuant to N.J.S.A. 18A:17-9, the Board of Education accepts the Report of the Board Secretary for the month of January 2019 as submitted and certifies that the Board Secretary’s Report and Treasurer’s Report are in agreement.

Transfer to	Amount	Transfer From	Amount
11-000-230-332-9	4500.00	11-000-291-270-9	4500.00
11-000-240-800-5	250.00	11-000-240-800-1	250.00
11-190-100-610-1	250.00	11-190-100-800-1	250.00
11-000-270-515-9	5500.00	11-000-291-270-9	5500.00
11-000-216-320-7	1000.00	11-000-213-800-6	1000.00
11-000-216-320-7	2000.00	11-000-218-320-1	2000.00
11-000-216-320-7	2000.00	11-000-261-420-1	2000.00
11-000-216-320-7	2000.00	11-000-270-600-9	2000.00
11-000-216-320-7	12000.00	11-000-291-270-9	12000.00
11-000-216-320-7	2000.00	11-190-100-580-1	2000.00
11-000-216-320-7	2000.00	11-190-100-640-1	2000.00
11-000-216-320-7	30000.00	11-000-216-100-7	30000.00
11-000-216-320-7	2000.00	11-000-219-592-7	2000.00
11-240-100-610-2	10.00	11-240-100-610-1	10.00
11-000-262-520-9	1000.00	11-000-291-270-9	1000.00

G. New Business

2. Personnel

- a. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Superintendent of Schools to appoint the following as a substitute at the daily rate of \$85.00 pending submission of credentials and criminal background check.

Jeffrey Gallant

- b. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Interim Superintendent of Schools to appoint Alex Banos as a truant officer at the hourly rate of \$25.00 pending submission of credentials and criminal background check.
- c. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Interim Superintendent of Schools to appoint Elizabeth Swinford for home instruction of a WHS Pathways Academy student (#HS42) for the contracted hourly rate for five hours per week effective January 30, 2019 until June 30, 2019.
- d. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Interim Superintendent of Schools to appoint Jenna Welsh for home instruction of a WHS Pathways Academy student (#HS43) for the contracted hourly rate for five hours per week effective January 30, 2019 until June 30, 2019.
- e. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Interim Superintendent of Schools to appoint the following personnel to Sports/Activities/Clubs Program for the 2018-2019 school year at the contracted stipends:

Anthony Stratton - Head Baseball Coach	Jonathan Stripling - Assistant Baseball Coach
Zach Licato - Assistant Baseball Coach	David Strandberg - Assistant Baseball Coach
Raquel Roder - Head Softball Coach	Jack Montanile - Assistant Softball Coach
William Connors - Assistant Softball Coach	Karen Mendoza - Assistant Softball Coach
Jose PanJoan - Volunteer Assistant Softball Coach	Mercy Puma - Head Track Coach
Joel Rodriguez - Assistant Track Coach	Brian Fischer - Boys Lacrosse Coach
Kyle Searfoss - Girls Lacrosse Coach	Simon Finkelstein - Head Boys Tennis Coach
Joseph Annese - Assistant Boys Tennis Coach	William Campi - Head Football Coach
William Campi - Spring Weight Room Supervisor	Elizabeth Swinford - Ski Club Chaperone

- f. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Superintendent of Schools to accept Saint Peter's University counseling student Anthony Rodriguez as an intern until May 8, 2019, pending submission of credentials and criminal history review.
- g. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Superintendent of Schools to accept Saint Peter's University English student Carolina Castro student observer until May 8, 2019, pending submission of credentials and criminal history review.

G. **New Business**

2. **Personnel**

- h. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Superintendent of Schools to accept Saint Peter’s University Elementary Education student Abigail Gamboa student observer until May 8, 2019, pending submission of credentials and criminal history review.
- i. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Superintendent of Schools to accept William Paterson University Phys Ed student observer Andrea Lupica until May 8, 2019, pending submission of credentials and criminal history review.
- j. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Interim Superintendent of Schools to appoint Rhondi Ickles as Summer of 2019 Brain Camp Coordinator at \$50 per hour.
- k. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Interim Superintendent of Schools to appoint Jacqueline Cullinane as Summer of 2019 Summer Extended School Year Coordinator at \$50 per hour.
- l. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Interim Superintendent of Schools to appoint Nil Ulas as temporary TRS Science Club advisor in Jacqueline DoCampo’s absence.
- m. **BE IT RESOLVED**, that the Board of Education accept the resignation upon retirement of Nancy Gil, Teacher’s Aide, effective March 1, 2019; and
BE IT FURTHER RESOLVED, that the Board of Education extend to Ms. Gil their appreciation for her 33 years of service to the Weehawken Public Schools.
- n. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Interim Superintendent of Schools to appoint the following list of personnel to the Extended Care Program for the 2018-2019 school year at the listed hourly rates.

Name	Teacher/Aide/Director/Substitute	Amount/hr	One Session Day- Special Rate/hr
Rita Fallon	Nurse	\$36	\$36
Lisa Moriarity	Substitute Teacher	\$25	\$36

- o. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Interim Superintendent of Schools to accept a New Pathways to teaching observer Kirsten Hernandez Van vuuren for observation hours, pending submission of credentials and criminal history review.

G. **New Business**

2. **Personnel**

- p. **WHEREAS**, the Board has been advised and a request received for a leave of absence for the birth and care of a newborn consisting of the use of sick leave, current and accumulated, and a leave pursuant to the Family Leave Act; and

WHEREAS, a recommendation has been made by the Interim Superintendent,

BE IT RESOLVED, that such leave is hereby granted for the dates set forth:

<u>Name</u>	<u>Position</u>	<u>Effective Dates</u>
Rianne Mezzina	Kindergarten Teacher	April 27, 2019-December 1, 2019

BE IT FURTHER RESOLVED, that such leave shall be apportioned to sick leave until June 30, 2019 or upon the exhaustion of sick days, whichever comes sooner, and the balance as unpaid Family Leave until December 1, 2019;

BE IT FURTHER RESOLVED, that no more than 30 days of sick leave may be used prior to delivery and no more than 30 days can be used after delivery according to board of education policy 3435 Anticipated Disability. The Interim Superintendent, upon receipt of a physician's certificate, is authorized to increase the amount of sick leave to such period as the employee may request not to exceed employee's sick leave, current and accumulated. A doctor's note must be presented upon return to work.

- q. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Interim Superintendent of Schools to appoint Maria Mattiace as Summer of 2019 Summer Enrichment Coordinator at \$50 per hour.
- r. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Interim Superintendent of Schools to appoint Melissa Viera Bodtmann for home instruction of a WHS Pathways Academy student (#HS44) for the contracted hourly rate for five hours per week effective January 30, 2019 until June 30, 2019.
- s. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Interim Superintendent of Schools to appoint Yadira Figueora for home instruction of a WHS Pathways Academy student (#HS45) for the contracted hourly rate for five hours per week effective January 30, 2019 until June 30, 2019.

G. New Business

3. Administration

- a. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Interim Superintendent of Schools to approve the following field trip.

Date	Group	Destination
March 11, 2019	Science Fair Winners	Liberty Science Center, Science Fair
Leaving between 6/17-6/25 Returning between 6/21-6/30	WHS Students	Berlin, German; Warsaw, Poland; Kraków, Poland; Auschwitz, Poland; Birkenau, Poland; Prague, Czech Republic
March 14, 2019	TRS Steam Club Members and all Grade 5 classes	NJIT
March 29, 2019	All Grade 2 classes	Legoland, NY
May 2, 2019	All Grade 1 classes	Kerasotes ShowPlace 14, Secaucus
May 29, 2019	TRS Steam Club Members	Liberty Science Center (LiFE grant)
May 21, 2019	All Grade 1 classes	Montclair State University Theater, Rosie Revere, Engineer
February 25, 2019	English Honor Society Students	DWS
February 21, 2019	WHS Theater Students	Play at Miles Square Theater, Hoboken, NJ
March 19, 2019	Hoboken Museum	Mr. Perry's 7th grade class and AP Research class
March 29, 2019 (revised date)	Grade 6- Jimmerson	Weehawken Library
June 5, 2019	All Grade 4 Classes	Enrichment Through the Arts, Staten Island, NY 10314

G. New Business

3. Administration

b. **WHEREAS**, according to New Jersey Law and Board Policy 5512, the Harassment, Intimidation and Bullying ("HIB") Specialist conducted an investigation of an alleged incident of harassment, intimidation or bullying,

WHEREAS, as set forth below by school and incident, the HIB Specialist determined that the student(s) accused of exhibiting harassment either did commit (#2) or did not commit (#1) an action of HIB;

WHEREAS, the results of the investigation were reported to the Superintendent and, thereafter, to the Board at its next meeting following completion of the investigation;

WHEREAS, information about the investigation was provided to the parents of both the targeted student(s) and the accused student(s) and the parents were advised of their right to request a hearing before the Board and did not request such a hearing;

BE IT RESOLVED, that the Board issues its written decision affirming the investigative finding that the student accused of exhibiting harassment, intimidation or bullying did commit (#2) or did not commit (#1) an action of HIB as follows:

<u>School</u>	<u>Date of Incident</u>	<u>Finding</u>
WHS	01/15/2019	#1
WHS	01/16/2019	#2

c. **BE IT RESOLVED**, that the Board of Education ratifies the action of the Interim Superintendent of Schools to place the following special education student out of district for the 2018-2019 school year.

Case No.: 1438
From: non-attending
To: North Hudson Academy
Start Date: January 28, 2019
Tuition: \$307.63 per diem
Transportation:Hudson County Consortium

d. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Superintendent of Schools to approve the memorandum of understanding with Supreme Consultants, a provider of professionals to serve the needs of schools, social services, and mental health providers in the State of New Jersey to bridge the gap between providers, parents and schools.

G. **New Business**

3. **Administration**

- e. **Whereas**, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group ("NJSIG") is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Weehawken Board of Education, hereinafter referred to as the "Educational Institution," has resolved to apply for and/or renew its membership with NJSIG;

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees, and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW, THEREFORE, BE IT RESOLVED, that:

- 1) This agreement is made by and between NJSIG and the Educational Institution;
- 2) The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2018 and ending July 1, 2021 at 12:01 a.m.;
- 3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the Plan of Risk Management, this Agreement and any applicable statute of regulation;
- 4) The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
- 5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable.

G. New Business

3. Administration (continued)

- 6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join/Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder by NJSIG;
- 7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;
- 8) The Educational Institution agree to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;
- 9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the Plan of Risk Management;
- 10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;
- 11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,
- 12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join/Renew Membership to NJSIG.

G. New Business

3. Administration

- f. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Interim Superintendent for the adoption/revision of the following policies/regulations, effective immediately:

Policy 2415.06, entitled "Unsafe School Choice Option";
Policy 2422, entitled "Health and Physical Education";
Policy 2431.3, entitled "Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities";
Regulation 2460.8, entitled "Special Education—Free and Appropriate Public Education";
Policy 2610, entitled "Educational Program Evaluation";
Policy 4219, entitled "Commercial Driver's License Controlled Substance and Alcohol Use Testing";
Policy and Regulation 5111, entitled "Eligibility of Resident/Nonresident Students";
Policy and Regulation 5330.04, entitled "Administering an Opioid Antidote";
Policy 5337, entitled "Service Animals";
Regulation 5530, entitled "Substance Abuse";
Policy and Regulation 5600, entitled "Student Discipline/Code of Conduct";
Policy and Regulation 5611, entitled "Removal of Students for Firearms Offenses";
Policy and Regulation 5612, entitled "Assaults on District Board of Education Members or Employees";
Policy and Regulation 5613, entitled "Removal of Students for Assaults with Weapons Offenses";
Policy 5756, entitled "Transgender Students";
Policy and Regulation 7440, entitled "School District Security";
Policy and Regulation 8461, entitled "Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses";
Policy 8561, entitled "Procurement Procedures for School Nutrition Programs"; and
Policy 8860, entitled "Memorials".