

MINUTES OF THE STATUTORY/REGULAR MEETING OF THE BOARD  
OF EDUCATION OF THE COUNTY OF UPSHUR, STATE OF WEST  
VIRGINIA, HELD AT 7:00 O'CLOCK P.M. ON JULY 1, 2019, AT THE  
BOARD OF EDUCATION OFFICE

President Samples called the meeting to order at 7:00 p.m. and led those present in the Pledge of Allegiance. Dr. Almond read the mission statement, "The mission of the Upshur County Schools is to provide academic preparation; social responsibility; employability; and a desire of lifelong learning." The following board members were present: 1. Tammy Samples, President; 2. Katie Loudin, Vice-President; 3. Alan Suder; and 4. Greenbrier Almond; Kristi Wilkerson was absent.

Among others in attendance were: 1. Dr. Sara Lewis-Stankus, Superintendent; 2. Dr. Debra Harrison, Assistant Superintendent; and 3. Adrienne Hissam, Executive Secretary.

Approval of  
Agenda

Upon motion duly made by Mr. Suder, seconded by Dr. Almond, and carried, the board approved the agenda with additional personnel items and the addition of executive sessions for Item XVI. Sharing of School/Student Data and one prior to Item XVI. – Personnel.

Minutes  
Approved

Upon motion duly made by Mr. Suder, seconded by Dr. Almond, and carried, the board approved the minutes of the April 16, 2019 regular meeting and the June 11, 2019 regular meeting.

Upshur  
Highlights

In Upshur Highlights, Dr. Stankus shared with the board about a meeting with Dr. Kathy D'Antoni regarding Career and Technical Education possibilities and funding sources.

Loudin -  
Parks &  
Recreation  
Board

Upon motion duly made by Dr. Samples, seconded by Dr. Suder, and carried, the board reappointed Katie Loudin to serve another two-year term on the Buckhannon-Upshur Parks and Recreation Board beginning July 1, 2019.

Unfinished  
Business

In unfinished board, Mr. Scott Preston, Clerk of the Works, updated the board on progress being made on the Hodgesville Elementary SBA project.

Consent  
Agenda  
Approved

Upon motion duly made by Mrs. Loudin, seconded by Mr. Suder, and carried, the board approved a request from West Parent Training & Information to use school bus transportation to travel from 99 Edmiston Way to West Virginia Wesleyan College on June 27, July 2, and August 8, 2019.

Bid  
Awarded

Upon motion duly made by Dr. Almond, seconded by Mr. Suder, and carried, the board accepted the bid of DanHill Construction, a West Virginia company, in the amount of \$156,000 for the site drainage and foundation repair project at Tennerton Elementary

Upon motion duly made by Dr. Almond, seconded by Mrs. Loudin, and carried, the board approved Prevention Resource Officer Agreements as follows:

PRO  
Agreements

- A. Buckhannon Academy with the City of Buckhannon and the Buckhannon Police Department (Addendum A.)
- B. Buckhannon-Upshur High School with Upshur County Commission and Upshur County Sheriff's Office (Addendum B.)
- C. Buckhannon-Upshur Middle School with Upshur County Commission and Upshur County Sheriff's Office (Addendum C.)

MOU with  
CCWV

Upon motion duly made by Dr. Almond, seconded by Mrs. Loudin, and carried, the board approved a Memorandum of Understanding with Community Care of West Virginia for school-based health centers in Buckhannon-Upshur High School, Buckhannon-Upshur Middle School, French Creek, Buckhannon Academy, Washington District and Union elementary schools. (See Addendum D.)

MOU with  
Surrounding  
County  
Boards

Upon motion duly made by Dr. Almond, seconded by Mr. Suder, and carried, the board approved a Memorandum of Understanding with Barbour, Doddridge, Harrison, Lewis, Marion, Monongalia, Preston, Randolph and Taylor County Boards of Education to employ an Orientation and Mobility specialist to provide services to qualifying students. (Addendum E.)

Upon motion duly made by Mrs. Suder, seconded by Mrs. Loudin, and carried, the board approved a revision to the Board Meeting Schedule for 2019-2020 to move the May 12 meeting to May 13 to avoid a meeting on Election Day.

Board Meeting  
Schedule  
Revised

Upon motion duly made by Mrs. Loudin, seconded by Dr. Almond, and carried, the board approved a request from Cody Hammonds for his daughter, Maleah Ashley Bennett, to attend school in Upshur County rather than Lewis County, her county of residence pending space availability.

Out-of-County  
Attendance

Upon motion duly made by Mrs. Loudin, seconded by Mr. Suder, and carried, the board in accordance with WV Code 6-9A-4, moved into executive session to discuss school and student data at 7:26 p.m.

Executive  
Session

Upon motion duly made by Mr. Suder, seconded by Dr. Almond, and carried, the board returned to regular session at 8:14 p.m. with no action having taken place during executive session.

Return to  
Regular  
Session

Upon motion duly made by Mrs. Loudin, seconded by Mr. Suder, and carried, the board in accordance with WV Code 6-9A-4, moved into executive session to discuss personnel at 8:15 p.m.

Executive  
Session

Upon motion duly made by Dr. Almond, seconded by Mr. Suder, and carried, the board returned to regular session at 8:53 p.m. with no action having taken place during executive session.

Return to  
Regular  
Session

Upon recommendation of the Superintendent, and upon motion duly made by Mrs. Loudin, seconded by Mr. Suder, and carried, the board approved the following personnel items:

Personnel  
Items  
Approved

**A. Resignations,**

1. **CORRECTION:** June 11, 2019 Approved Agenda A. Resignations 3. Todd Lane as JV Baseball Coach at Buckhannon-Upshur High School, effective May 20, 2019. **SHOULD READ:** 3. Todd Lane as Volunteer Assistant Baseball Coach at Buckhannon-Upshur High School, effective May 20, 2019.
2. Brittany Brown as Assistant Cheerleading Coach at Buckhannon-Upshur Middle School, effective June 13, 2019.
3. Hugh Michael Roy as English Teacher at Buckhannon-Upshur High School, effective July 8, 2019, pending action by the Marion County Board of Education.
4. Jeffrey Webb as 7<sup>th</sup> Grade Social Studies Teacher at Buckhannon-Upshur Middle School, effective June 30, 2019.
5. Linda Sue Chidester as Substitute Teacher, effective June 17, 2019.
6. Elizabeth Roselius as Itinerant Art Teacher at Hodgesville Elementary, Tennerton Elementary, and Washington District Elementary Schools, effective June 30, 2019.
7. Lawrence J. Lance as SAT Leader at Buckhannon-Upshur Middle School, effective June 30, 2019.
8. Katherine Heatherly as Itinerant Counselor at Union Elementary School and Washington District Elementary School, effective June 28, 2019.
9. Debra K. Smith from the Extracurricular position of evening Employee Absence Secretary, effective June 30, 2019.
10. Leah M. Moss as Principal at Union Elementary School, effective July 1, 2019.

**B. Employment, (Pending Appropriate Certification(s) and Background Check),**

1. John Lynch as Science Teacher (6-8) at Buckhannon-Upshur Middle School, effective for the 2019-2020 school year.
2. Beth Johnston as Summer Title I Tutor at French Creek Elementary School, effective June 17, 2019.
3. Michael Williams as Itinerant School Bus Operator, effective for the 2019-2020 school year.
4. Kim Shingleton as Cook II at Buckhannon-Upshur High School, effective for the 2019-2020 school year.
5. Maria Rowan as Itinerant Special Education Aide Multi-categorical/Autism at Buckhannon-Academy Elementary School, effective for the 2019-2020 school year.
6. Roseanne Siggia-Walker as Volunteer Assistant Cross Country Coach at Buckhannon-Upshur High School, effective for the 2019-2020 school year.
7. Lauren Machamer as Itinerant Physical Education Teacher at French Creek Elementary School, effective for the 2019-2020 school year.
8. Derrick Helzer as Fifth Grade Teacher at Union Elementary School, effective for the 2019-2020.

- 9. Ann Osburn as Assistant Cheerleading Coach at Buckhannon-Upshur Middle School, effective for the 2019-2020 school year.
- 10. Jackie Zuliani for additional instructional hours as Summer School Drivers Education Teacher

**C. Transfers,**

- 1. Kelley Caynor from Fifth Grade Teacher at Hodgesville Elementary School to Fourth Grade Teacher at Tennerton Elementary School, effective for the 2019-2020 school year.
- 2. Christina Figueroa from Itinerant Special Education Aide at Union Elementary School to Itinerant Special Education Aide at Hodgesville Elementary School, effective for the 2019-2020 school year.
- 3. Angela Starkey from Itinerant Special Education Aide, Multi-categorical with Autism, at Rock Cave Elementary School to PreK Supervisory Aide/ECCAT at Rock Cave Elementary School, effective for the 2019-2020 school year.
- 4. David Dewey from Custodian III at Union Elementary School and Buckhannon-Upshur High School to Custodian III at Buckhannon Academy Elementary School, effective July 2, 2019.
- 5. Caitlin May from Fifth Grade Teacher at French Creek Elementary School to Kindergarten Teacher at French Creek Elementary School, effective for the 2019-2020 school year.

**D. Employee Leave**

- 1. Donna Critchfield, School Nurse, leave without pay on September 23-24-25-26-27, 2019.


**E. Terminations,**


Christina Carpenter as bus operator effective July 2, 2019

There was no correspondence or information to share with the board and no delegations. Also no public comments.

The next regular meeting of the board will be held Tuesday, July 23, 2019 at 7:00 p.m. at the Board of Education Office.

Upon motion duly made by Mr. Suder, seconded by Mrs. Loudin, and carried, the meeting was adjourned at 8:56 p.m.

  
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 Dr. Sara Lewis-Stankus, Secretary

  
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 Dr. Tammy Samples, President

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ajournment