

***EAST WINDSOR REGIONAL SCHOOL DISTRICT  
HIGHTSTOWN, NJ 08520***

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION**

**DATE: THURSDAY, DECEMBER 18, 2008**

The Board of Education of the East Windsor Regional School District held a regular meeting on Thursday, December 18, 2008 in the Administration Training Room in the Administration Wing of Hightstown High School.

**ITEM 1. WELCOME**

Board President Alice Weisman called the meeting to order at 7:35 p.m. and read the Open Public Meeting Act Statement as follows:

“Written advance notice of this meeting has been given in accordance with law. Minutes of this meeting are being kept by the Board Secretary and will be made available promptly to any member of the public requesting them from the Board Secretary at the Administration building 25A Leshin Lane, Hightstown, NJ. Minutes will be provided at cost and in accordance with Board policy.”

Ms. Weisman asked “Are there any Board members present who believe this meeting to be in violation of the Open Public Meeting Act?” No one objected. “There being none, we may proceed.”

**Members Present:** Stu Dolgon, Bruce Ettman, Suzann Fallon, Bonnie Fayer James Hauck, Robert Laverty, Susan Lloyd (arrived 7:42pm), Kennedy Paul, Alice Weisman.

**Also Present:** Ronald Bolandi, Chief School Administrator, Kurt Stumbaugh, SBA/Board Secretary  
David Coates, Board Legal Counsel

**Members Absent:** None

**Fire Code Compliance:** Ms. Weisman made the following announcement: “In compliance with the fire code of the State of New Jersey, I call your attention to the emergency exit for this room, which is located.....”  
(Ms. Weisman pointed to the emergency exit.)

**ITEM 2. PLEDGE OF ALLEGIANCE**

The Board president asked those present to join in the pledge of allegiance to the flag.

**ITEM 3A. APPROVAL OF AGENDA**

The agenda was modified: Item 8K was removed. Item 8P was moved to stand alone to allow Board member to abstain from this one item rather than all 8 A – P exception items.

The minutes of December 8<sup>th</sup> meeting were revised to clarify and accurately record in minutes book Mr. Dolgon’s question on page 2 under Item 7 (First Opportunity for Board Members’ Comments) to read as follows:

Mr. Dolgon - thanked the other Board members for attending important events and sessions outside of regular board meetings, since his regular job prevents him from having the time to do so himself.

A revised staffing item 8A was substituted for the one originally given out to the Board.

Having read the material received Mr. Laverty moved, seconded by Ms. Fallon to approve the agenda. On a roll call vote, members voting yes: Mr. Dolgon, Mr. Ettman, Ms. Fallon, Ms. Fayer, Mr. Hauck Mr. Laverty, Mr. Paul, Ms. Weisman. Members voting no: none. Members abstaining: none. Motion was carried unanimously.

**ITEM 3B. RESOLUTION FOR CLOSED SESSION**

Mr. Lavery moved, seconded by Ms. Fallon to approve the following resolution:

**BE IT RESOLVED**, that the Board of Education of the East Windsor Regional School District will hold an executive session during its regular meeting on December 18, 2008. This closed session concerns:

1. Personnel Matters
2. Litigation
3. Contract Matters

Minutes of this closed session will be available in accordance with Board policy when the need for confidentiality no longer exists.

On a roll call vote, members voting yes: Mr. Dolgon, Mr. Ettman, Ms. Fallon, Ms. Fayer, Mr. Hauck, Mr. Lavery, Mr. Paul, and Ms. Weisman. Members voting no: none. Members abstaining: none. Motion was carried unanimously.

**ITEM 4. FIRST READING OF BOARD POLICY #5512.01-HARRASSMENT, INTIMIDATION AND BULLYING**

Policy 5512.01 Harassment, Intimidation and Bullying was updated in the district in October, 2007. Since that time the NJ Department of Education provided school districts with a revised policy for provisions of Harassment, Intimidation and Bullying in School, School Sponsored Events and on School buses (dated November 2008).

These revisions highlight the need to look at students' developmental ages, severity of the offense(s), as well as history of misbehavior when assigning consequences for Harassment, Intimidation or Bullying behavior. The policy also suggests appropriate remedial actions consistent with the schools code of conduct.

This policy addresses staff consequences for committing harassment, intimidation or bullying.

Ms. Adubato presented the First Reading of #551201-Harrassment, Intimidation and Bullying.

Mr. Lavery moved, seconded by Ms. Fayer to approve first reading of Board Policy #5512.01: Harassment, Intimidation and Bullying.

On roll call vote, members voting yes: Mr. Ettman, Ms. Fallon, Ms. Fayer, Mr. Hauck, Mr. Lavery, Ms. Lloyd, Mr. Paul and Ms. Weisman. Members voting no: none Members abstaining: Mr. Dolgon Motion to approve was carried unanimously.

**ITEM 5. ANNOUNCEMENTS**

Mr. Bolandi reviewed the recent favorable press coverage for the District. The audit was covered favorably. The Holocaust Commission and the Red Cross Club were both covered favorably by the Times.

**ITEM 6. FIRST OPPORTUNITY FOR PUBLIC COMMENT**

No one spoke.

**ITEM 7. FIRST OPPORTUNITY FOR BOARD MEMBERS' COMMENTS**

Ms. Fayer commented on the excellent middle school concerts.

Ms. Fallon gave a very positive review of the High School play.

**ITEM 8. MOTION TO APPROVE ROUTINE ITEMS BY EXCEPTION**

- A. Staffing
- B. Emergent Hiring
- C. Travel Related Expenses
- D. \*The James Madison Seminar on Teaching American History: The American Constitution, Origins and Development Grant. \* *removed to obtain backup and attachments for the Board.*
- E. Volunteers
- F. Field Trips
- G. HHS School Club
- H. Recording of Name Change: Commerce Bank to TD Bank
- I. Approval of Minutes: Dec. 8, 2008
- J. Mileage Reimbursement
- K. \*Surplus Property-Piano \**removed from agenda*
- L. Board Secretary's Report – October, 2008
- M. Treasurer's Report – October, 2008
- N. Transfer Report – October, 2008
- O. Disposal of Obsolete Technology Equipment
- P. Orders of Payment/Bill List

**8A. Staffing** – as submitted

**8B. Emergent Hiring**

It is recommended that the Board of Education approve the submission of applications for emergent hiring pending completion of the criminal history background check to the County Superintendent for the following individual(s):

Jennifer Reagen            Teacher

**8C. Travel Related Expenses:** as submitted

**8D. James Madison Seminar - Removed from agenda**

**8E. Volunteers**

The Board of Education approves all volunteers who serve in the East Windsor Regional School District. It is recommended that the Board approve the list of individuals to serve as volunteers in the East Windsor Regional School District as submitted.

**8F. Field Trips**

It is recommended that the Board approve the list of field trips planned for the High School, Kreps and McKnight School as submitted.

**8G. HHS School Club**

Hightstown High School would like to start a new club entitled the "Vision Club" which would fall under the category of non-paid extra curricular activity with a teacher advisor and for those students interested in gaining knowledge regarding the Bible. The advisor will be Kelly Wood one of their English Teachers. It is recommended that the Board approve and sanction the creation of the Vision Club at Hightstown High School which is a non paid extra curricular activity with a teacher advisor.

**8H. Recording of Name Change: Commerce Bank to TD Bank**

The District administrates its various bank accounts through the services of Commerce Bank. Commerce bank was recently acquired by TD Bank and now operates under that name. It is prudent to memorialize this change.

**8I. Approval of Minutes for December 8, 2008**

It is recommended that the Board approve the attached minutes of the December 8, 2008 Board meeting as submitted.

**8J. Staff Eligible for Mileage Reimbursement for 2008-09 school year.**

State travel regulations require the Board of Education to approve in advance payment for school related travel. The District compiles a list of individual(s) who may routinely receive the standard IRS mileage reimbursement rate for district related travel in accordance with collective bargaining agreements and unaffiliated employee terms of employment.

Hilary Stryker, Student Assistance Counselor Melvin H. Kreps

It is recommended that the Board approve the above employee(s) be added to current list of staff eligible for reimbursement for district related travel for the period of July 1, 2008 through June 30, 2009.

**8K. Surplus Property – Piano - Removed from agenda**

**8L. Board Secretary's Report, October 2008**

**WHEREAS**, the Board of Education has received the report of the Board Secretary and Treasurer for the month of October, 2008, submitted pursuant to N.J.S.A 18A:17-9, and

**WHEREAS**, in compliance with N.J.A.C. 6:20-2A.10 (d) the Secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education;

**NOW, THEREFORE BE IT RESOLVED**, the Board of Education accepts the above referenced reports and certifications and certifies that after review of the Secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation on N.J.A.C.6:20-2A.10 (a) (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Kurt Stumbaugh, Board Secretary

Approval of the Board Secretary's report as submitted for the period ending October 31, 2008 is recommended.

**8M. Treasurer's Report: October, 2008**

The Report of the Treasurer of School Monies for the month of October, 2008 is submitted for approval. The Treasurer's report is in agreement with the Board Secretary's report.

It is recommended that the Board approve the Treasurer of School Monies report for the period ending October, 2008 as submitted.

## **8N. Transfer Report: October, 2008**

The East Windsor Regional School District submits to the County School Business Administrator an updated report of budget transfers and changes in revenue and appropriations on a monthly basis. The EWRSD Board of Education certifies to the best of its knowledge that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

**RESOLVED**, that the Board of Education ratifies the attached transfers between budget line items that have been approved by the Superintendent of Schools and reported to them pursuant to Board policy and State regulation, as submitted.

Kurt Stumbaugh, Board Secretary

Mr. Lavery moved, seconded by Mr. Paul to approve the above routine agenda items **#8A to 8O** as submitted.

On a roll call vote members voting yes: Mr. Dolgon, Mr. Ettman, Ms. Fallon, Ms. Fayer, Mr. Hauck, Mr. Lavery, Ms. Lloyd, Mr. Paul, Ms. Weisman. Members voting no: none. Members abstaining: none. Motion to approve was carried: unanimously.

## **8P. Bill List** (voted on separately)

The Bill and Claims Report must be approved by the Board of Education before being submitted for payment.

**RESOLVED:** That the Board of Education approves the payment of bills and claims in the amount of \$423,142.48

Mr. Lavery moved seconded by Mr. Paul to approve the payment of bills and claims as submitted. On a roll call vote members voting yes: Mr. Dolgon, Mr. Ettman, Ms. Fallon, Ms. Fayer, Mr. Hauck, Ms. Lloyd, Mr. Paul, Ms. Weisman. Members voting no: none. Members abstaining: Mr. Lavery. Motion to approve was carried: unanimously

## **9. SECOND OPPORTUNITY FOR PUBLIC COMMENT**

No one spoke.

## **10. SECOND OPPORTUNITY FOR BOARD MEMBERS' COMMENT**

No one spoke.

## **11. EXECUTIVE SESSION**

The Board went into closed session.

## **12. OPEN SESSION**

## **13. ADJOURN**

Ms. Lloyd moved to adjourn the meeting.

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Kurt Stumbaugh, Board Secretary