

FREEHOLD TOWNSHIP BOARD OF EDUCATION
February 26, 2019
Regular Meeting Agenda

The mission of the Freehold Township Schools, in partnership with our community, is to prepare all students to be responsible citizens and life long learners.

The Freehold Township Board of Education meets, as a whole, on the second and fourth Tuesday of each month. There are three committees of the board that meet before the first board meeting of the month to review issues specific to each committee's charge and a report is presented at the next board meeting. Each committee spends many hours reviewing recommendations and agenda items. Items are placed on this agenda as a recommendation for full board approval by each committee.

I. Call to Order

II. Opening Statement

"A notice listing the time, date and place of this meeting was posted on the public bulletin board of all Freehold Township Schools, on the entrance door to the Administrative Offices of the Board of Education, on the district website, at the Office of the Freehold Township Clerk, published in the Asbury Park Press on January 24, 2019, and sent to the News Transcript on January 24, 2019."

III. Pledge of Allegiance

IV. Roll Call

V. Approval of Minutes

February 19, 2019 Regular and Executive Session Minutes

VI. Communications

VII. President's Remarks

VIII. Administrative Report
Bullying Investigation Report

IX. Public Participation – agenda items only

X. Board Reports and Actions

**A. Personnel/Policies/Communications Committee – Michelle Lambert, Chairperson
Committee Members: Kay Poklemba-Holtz, Mary Cozzolino
Administrative Liaison: Dr. Dianne Brethauer**

COMMITTEE REPORT

BULLYING INVESTIGATION REPORT

1. The Superintendent recommends approval to accept the bullying investigation reports received from February 9, 2019 through February 22, 2019.

RETIREMENT

- 2. The Superintendent recommends approval to accept the resignation for retirement purposes of the following staff member:

NAME: Joyce Pacicca
 POSITION: Teacher Assistant – West Freehold School
 POSITION CONTROL #: 9101-030-TA-08
 ACCOUNT #: 11-213-100-106-10-000-030
 EFFECTIVE: June 30, 2019

SALARY ADJUSTMENT

- 3. The Superintendent recommends ratifying the following salary adjustment for the 2018-2019 school year:

NAME: Kim Gulemmo
 POSITION: Custodian (.4) – Applegate Elementary School
 POSITION CONTROL #: 9400-021-PROSER-11
 ACCOUNT #: 11-000-262-100-100-000
 FROM: \$16,563.60 GUIDE: Cust. Step: 2
 TO: \$17,163.60 GUIDE: Cust. Step: 2 w/black seal
 EFFECTIVE: September 28, 2018 through June 30, 2019

REVISED CONTRACT DATES

- 4. The Superintendent recommends approval to adjust the contract dates for the following staff member for the 2018-2019 school year:

NAME: Nicole DiPeri
 POSITION: Replacement Teacher – Eisenhower Middle School
 FROM: December 19, 2018 through June 30, 2019
 TO: December 19, 2018 through April 19, 2019

TRANSFER OF POSITION

- 5. The Superintendent recommends ratifying approval to transfer the following position effective February 25, 2019:

POSITION #	FROM	TO
9101-021-TA-40	CRA Teacher Assistant	LDS Teacher Assistant

TRANSFER OF ASSIGNMENT

- 6. The Superintendent recommends ratifying the transfer of assignment of the following staff member for the 2018-2019 school year:

NAME: Ronda Gorsky
 FROM: Teacher Assistant – Applegate Elementary School
 TO: Teacher Assistant – Donovan Elementary School
 ACCOUNT #: 11-213-100-106-10-000-026
 EFFECTIVE: February 25, 2019 through June 30, 2019

LEAVES OF ABSENCE

- 7. The Superintendent recommends ratifying the leave of absence of the following staff member for the 2018-2019 school year:

NAME: Susan Everett
 POSITION: Lunchroom Assistant – Barkalow Middle School
 POSITION CONTROL #: 9400-023-NONAFF-04
 ACCOUNT #: 11-000-262-107-10-000
 UNPAID LEAVE: February 5, 2019 through April 30, 2019

8. The Superintendent recommends approval to extend the leave of absence of the following staff member for the 2018-2019 school year:

NAME: Danielle George
 POSITION: Teacher – Barkalow Middle School
 POSITION CONTROL #: 1106-023-IS-003
 ACCOUNT #: 11-130-100-101-10-000-023
 UNPAID LEAVE: March 15, 2019 through June 30, 2019

EXTENSION OF LONG TERM ASSIGNMENT

9. The Superintendent recommends approval of the extension of the following replacement teacher for the 2018-2019 school year:

NAME: Shannon Cutrona
 POSITION: Replacement Teacher – Barkalow Middle School
 SALARY: \$53,082.00 GUIDE: A STEP: 1
 ACCOUNT #: 11-130-100-101-10-000-023
 EFFECTIVE: March 25, 2019 through June 30, 2019

STIPEND-TEACHER ASSISTANT

10. The Superintendent recommends approval for the following teacher assistant to receive a stipend of \$700.00 for the 2018-2019 school year:

Mary Ann Lewis

HONORARIA

11. The Superintendent recommends approval to rescind the following PTO honorarium for the 2018-2019 school year:

NAME	ACTIVITY	SCHOOL	AMOUNT
Heather Mosenson	TV News	JJC	\$1,000.00

12. The Superintendent recommends approval of the following PTO funded honorarium for the 2018-2019 school year:

NAME	ACTIVITY	SCHOOL	AMOUNT
Taylor Potts	TV News	JJC	\$1,000.00

13. The Superintendent recommends approval of the following grant funded honoraria for the 2018-2019 school year:

NAME	ACTIVITY	SCHOOL	AMOUNT
Erica Peters	Minds Mastering Math	JJC	\$1,000.00

RATIFYING-MONITORS

14. The Superintendent recommends ratifying the following staff members to serve as district monitors at the district’s monitoring rate for the 2018-2019 school year:

Karen Finn Kelly Etlinger

RATIFYING – CLASS COVERAGE

15. The Superintendent recommends ratifying the following staff members to provide coverage for classes during the regular school day during their prep at the contracted curriculum rate, as needed for the 2018-2019 school year:

Gregory Lins Nicole DiPeri

RATIFYING - STUDENT MENTOR

16. The Superintendent recommends ratifying the following staff member to serve as a student mentor at the Eisenhower Middle School for a total of 200 hours at the district's monitoring rate for the 2018-2019 school year:

Laura Bergen

SUPPORT STAFF SUBSTITUTES

17. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2018-2019 school year at the established rates for non-certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

Lunchroom Assistant
Danielle Cuzzolino

SECOND READING POLICIES AND REGULATIONS

18. The Superintendent recommends approval of the second reading of:

Policies

2415.06	Unsafe School Choice Option
5600	Student Discipline/Code of Conduct

Regulations

2460.8	Special Education – Free and Appropriate Public Education
5530	Substance Abuse
5600	Student Discipline/Code of Conduct

PRESENTERS

19. The Superintendent recommends approval of the following staff members to present workshops to staff at the curriculum rate.

Size Matters Handwriting Integration K-2 – maximum 8 hours each

- Andrea Block
- Kristen Asencio

**B. Curriculum/Staff Development Committee – Michael Matthews, Chairperson
Committee Members: Kerry Vendittoli, Jennifer Patten
Administrative Liaison: Dr. Pamela Nathan**

COMMITTEE REPORT

BEDSIDE INSTRUCTION

1. The Superintendent recommends ratification for the following student to receive home instruction:

Student:	1429297845
Tutor:	Princeton Healthcare System
Cost:	\$65/hour – not to exceed 10 hours per week
Start Date:	02/15/19
End Date:	TBD

**C. Finance/Facilities/Transportation Committee – Elena O’Sullivan, Chairperson
Committee Member: Michael Amoroso, Daniel DiBlasio
Administrative Liaison: Mr. Robert DeVita**

COMMITTEE REPORT

BILLS & CLAIMS

3. The Superintendent recommends approval of the following list of bills dated February 26, 2019, which have been reviewed and approved by a Board member:

	Machine Print Checks	Hand Checks	Total Bills
Current Expense (General)			
Current Expense	\$410,543.10	\$320,178.92	\$730,722.02
Capital Outlay			
Education Job Fund			
Special Revenue	\$17,288.20		\$17,288.20
Capital Project			
Debt Service		\$1,318,200.00	\$1,318,200.00
Food Service	\$95,367.01		\$95,367.01
Total Bills	\$523,198.31	\$1,638,378.92	\$2,161,577.23

TRANSFERS

4. The Superintendent recommends approval of the following transfers for the 2018-2019 school year:

1. From:	Description	\$ Amount
11-000-213-100-12-000	Medical Opt-Out	\$ 9,588.67
11-000-217-100-12-000	Medical Opt-Out	\$ 5,000.00
11-000-218-104-12-000	Medical Opt-Out	\$ 5,004.00
11-000-218-105-12-000	Medical Opt-Out	\$ 132.85
11-000-251-100-12-000	Medical Opt-Out	\$ 5,000.00
11-000-270-160-12-000	Medical Opt-Out	\$ 9,972.00
11-130-100-101-12-000	Medical Opt-Out	\$ 7,871.00
11-209-100-106-12-000	Medical Opt-Out	\$10,834.00
11-213-100-106-12-000	Medical Opt-Out	<u>\$ 8,426.96</u>
		\$ 61,829.48
To:		
11-240-100-106-12-000	Medical Opt-Out	\$ 5,000.00
11-216-100-101-12-000	Medical Opt-Out	\$ 2,500.00
11-213-100-101-12-000	Medical Opt-Out	\$ 5,752.00
11-190-100-106-12-000	Medical Opt-Out	\$ 6,199.00
11-120-100-101-12-000	Medical Opt-Out	\$ 9,991.00
11-000-270-161-12-000	Medical Opt-Out	\$ 7,410.48
11-000-270-107-12-000	Medical Opt-Out	\$ 2,525.00
11-000-262-100-12-000	Medical Opt-Out	\$ 2,425.00
11-000-252-100-12-000	Medical Opt-Out	\$ 5,681.00
11-000-240-103-12-000	Medical Opt-Out	\$ 5,000.00
11-000-221-102-12-000	Medical Opt-Out	\$ 5,000.00
11-000-219-105-12-000	Medical Opt-Out	\$ 180.00
11-000-219-104-12-000	Medical Opt-Out	<u>\$ 4,166.00</u>
		\$ 61,829.48

<u>Amount</u>	<u>From</u>	<u>To</u>
2.\$3,190.00	11-190-100-610-06-000-023 CTBS Gen. Inst. Supplies	11-000-252-330-06-000 Admin. Tech. Pur. Prof. Serv.
3.\$350.00	11-213-100-106-13-000 TA Stipend	11-216-100-106-13-000 TA Stipend

5. The Superintendent recommends approval to ratify the following transfer for the 2018-2019 school year:

<u>Amount</u>	<u>From</u>	<u>To</u>
\$19,500.00	11-000-261-420-60-000 Purchased Services	12-000-261-730-60-000 Equipment, Maintenance Dept.

APPROVAL OF TRAVEL AND RELATED EXPENSES

6. The Superintendent recommends approval of the following travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23B as follows:

	NAME	TITLE	EVENT	DATES	AMOUNT
1	Brethauer, Dianne	Asst. Superintendent	NJ Tenure, Seniority & RIF Seminar	4/12/2019	\$338.64
2	Campfield, Tami	Health & PE Teacher	MC3 Health and PE Articulation Day	3/8/2019	\$25.00
3	Caiozza, Margaret	Executive Secretary	NJ Tenure, Seniority & RIF Seminar	4/12/2019	\$239.88
4	Caracappa, Suzanne	Physical Therapist	Train the Brain	5/6/2019	\$189.00
5	Hirschhorn, Carla	Physical Therapist	Train the Brain	5/6/2019	\$189.00
6	Ramirez, Elizabeth	Special Ed. Teacher	NJABA 2019 Annual Meeting	4/5/2019	\$250.00
7	Saghini, Jessica	Teacher	Mindfulness Fundamentals and Mindfulness Educator Essentials	Online	\$350.00
8	Tepper, Ilene	Asst. Business Administrator	Annual NJASBO Conference	6/4/19 – 6/7/19	\$727.30
9	Weiss, Mary	Special Ed. Teacher	NJABA 2019 Annual Meeting	4/5/2019	\$250.00
10	Tuccillo, Kimberly	Speech Language Specialist	8 th Annual Northeast PBIS Network Leadership Forum	5/15/19 – 5/17-19	\$916.22
11	Blind, Melissa	Teacher	8 th Annual Northeast PBIS Network Leadership Forum	5/15/19 – 5/17-19	\$424.92
12	Mercadante, Leanne	Teacher	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
13	Romanowski, Angela	Teacher	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
14	Howard, Jennifer	Teacher	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
15	Fischer, Erin	Teacher	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
16	Sliwoski, Jill	Teacher	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
17	LaSalle, Colleen	TIC	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
18	Smith, Lisa	Teacher	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
19	Neilsen, Katlyn	Teacher	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50

20	Metti, Samantha	Teacher	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
21	Siegman, Amanda	Teacher	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
22	Buckner, Shannon	Teacher	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
23	Albanese, Holli	Teacher	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
24	Murphy, Lynsey	Teacher	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
25	Reardon, Susan	Teacher	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
26	Wissman, Samantha	Teacher	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
27	Basso, Geena	Teacher	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
28	Stokes, Lynn	Teacher	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
29	Meisner, Elise	Teacher	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
30	Brethauer, Dianne	Asst. Superintendent	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
31	Klim, Robyn	Director of Ed. Services	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
32	Cleffi, Chris	Supervisor of Ed. Services	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
33	Cecilione, Laura	Supervisor of Elementary Ed.	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
34	Giarratano, Anthony	Asst. Principal	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50

DONATION

7. The Superintendent recommends approval of a donation in the amount of \$500.00 from Exxon Mobile to the C. Richard Applegate School.

RESCIND CHANGE ORDER

8. The Superintendent recommends rescinding the February 19, 2019 approval of a deduct change order for the Automatic Temperature Control Replacement Project at Joseph J. Catena Elementary School Project in the amount of \$10,000.

ESIP PAYMENTS

9. The Superintendent recommends the approval of the following payment under the District's Energy Savings Improvement Plan for financial advisor services in connection with the issuance of the \$6,560,000 lease purchase:

Phoenix Advisors, LLC \$12,500

- XI. Old Business
- XII. New Business
- XIII. President's Remarks
- XIV. Public Participation – any topic

XV. Executive Session

WHEREAS, pursuant to N.J.S.A. 10:4-12 (b), the Board of Education may exclude the public from that portion of a public meeting at which the board discusses any of the matters described at N.J.S.A. 10:4-12 (b) (1)-(9);

NOW, THEREFORE, BE IT RESOLVED that in accordance with the provisions of the Open Public Meeting Act ("Act"), the Board of Education shall conduct a closed session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing the following matter(s):

- Matters rendered confidential by state or federal law
- Personnel
 - Increment Withholding
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
 - FTEA Negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters concerning collective negotiations and/or the negotiations of terms and conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

It is anticipated that the length of time of this executive session will be 60 minutes, and that action may be taken in public after the executive session.

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist.

XVI. Adjournment

On motion of _____ and seconded by _____, the meeting adjourned at _____ p.m.