

**Cottonwood Classical Preparatory School
Governing Council Meeting Minutes
Tuesday, November 27, 2018, 5:00 pm
Jefferson Campus-Cafeteria**

I. Call to Order, Confirmation of Quorum, and Roll Call

Meeting called to order at 5:04 pm.

Quorum established – voting members present were Nick Williams, Jill van Nortwick, Alexandria Tavares (via conference call), Danielle Silva, Andrew Bundy, and Clifford Jake. Non-voting members present were Sam Obenshain, Ana Sanchez, Peter Lukes, and Louis Papponi.

II. Approval of Minutes: October 16, 2018

Jill made a request to fix the date on the draft minutes. Motion to approve minutes with minor correction from October 16, 2018 meeting; Andrew, Jill seconded. Passed unanimously.

III. Public Comments

No comments from the public.

IV. Invited Speakers

10th Grade Presentations

Emily on the *Dress Code at CCPS*

Topics discussed male dress code vs. female dress code

- Unfair code towards females
- Financial challenges
- Modesty and creating clearer definition of modesty
- Teacher-appropriate clothing vs. student-appropriate clothing

Emily proposed to form a committee of students and staff to clean-up / change / improve dress code

- Survey to students on acceptable clothing

Sam to meet with Emily and work with her on 'calls for action' and Sam will report back in future GC meetings.

V. Vote to close the meeting and proceed in Executive Session

Discussion and determination where appropriate of matters of the purchase, acquisition or disposal of real property or water rights by the public body as permitted by Section 10-15-1.H(8), NMSA (1978).

Jill-yes, Andrew-yes, Nick-yes, Danielle-yes, Alex-yes, Clifford-yes

VI. Vote to resume the meeting and exit Executive Session

Jill-yes, Andrew-yes, Nick-yes, Danielle-yes, Alex-yes, Clifford-yes

- No votes or actions were taken during executive session

VII. Report and Committee Questions

Executive Director's Report (Sam Obenshain)

- Clifford asked a question about hiring a lobbyist and Sam explained the cost-benefit analysis was very worth it.
 - o We paid \$8k and gained \$250k allocation as an example

- Sam also clarified the winter stroll

Treasurer's Report (Nick Williams)

Nick walked through the budget summary and explained some high expenditures.

- He clarified that we weren't able to apply for revenue for that specific public school capital outlay expenditure until now and we have received approval for the funds and will get half the funding immediately and the other half later.

PTO Report (Ana Sanchez)

- Ana clarified that the fall festival was a big success and were able to raise funds for the PTO.

PAC Report (Louis Papponi / Marta)

- No questions

Cottonwood Classical Foundation Report (Sam Obenshain)

- Sam clarified that some items from the minutes included in the GC packet will be removed
- Mike clarified a question asked by Andrew about the accountant cost.
 - o The question was regarding the cost of the accountant vs. foundation funds. Mike stated that there are more funds budgeted in other allocations however it's not shown in the reports.

Faculty and Staff Report (Peter Lukes)

- Sam and Jill clarified instructional goals for teachers
 - o GC to focus on strategic areas
 - o Operational areas would be owned by the school / Sam
 - GC would monitor and measure those goals
 - Some of these goals could be added to ED measurable outcomes

Strategic Plan (Andrew / Danielle)

- Discussion was deferred to unfinished business portion of the meeting.

Facilities Report (Lisa Marbury)

- Lisa was not present at the meeting and nothing new to report on facilities.

ED Outcomes (Clifford Jake)

- Discussion was deferred to unfinished business portion of the meeting.

Search Committee (Jill van Nortwick)

- Discussion was deferred to unfinished business portion of the meeting.

VIII. Action Items

Approval of BAR's

Motion to approve BAR's discussed during the action items. Nick; Andrew seconded. Motion passed unanimously. The BAR's included in the approval are the following:

- 001-769-1819-002-IB
- 001-769-1819-003-M
- 001-769-1819-004-T
- 001-769-1819-005-IB
- 001-769-1819-007-I

- 001-769-1819-008-M
- 001-769-1819-009-M
- 001-769-1819-010-IB

Approval of Executive Director Measurable Outcomes

Motion to approve ED Measurable Outcome Items 1 through 3, ED Outcomes goals; Clifford; Danielle seconded. Motion passed unanimously

- Item 1 was clarified to state students (not student)
- Sam also clarified why the specific grades were included as goals.

IX. Unfinished Business

Search Committee updates

- Originally planning to put search document online but Louis (PAC) had numerous questions and a potential issue prevented it.
 - o Issues have been resolved and now will be posted online
- Advisory committee member identification
 - o Jill needs to know from PAC, PTO, Students, teacher who will be the representative(s).
 - o Need the names ASAP.
- Draft statement is ready to post online
 - o Places to post
 - Indeed
 - Aces
 - PCS of New Mexico
 - International IB boards – Mr. LaClair to look up costing to allow CCPS to post on IB Boards.

Strategic Planning Committee discussion of proposed metrics and KRI's

- Jill brought up the topic of what does it mean to be school leader
- What would the indicators be (or look like)?
 - o How are the indicators measured and/or what are the goals wishing to be achieved from the metrics?
- It was discussed that goals do not necessarily need to occur in one year's time but that these 'buckets' can be a living document

X. New Business

Board Development

Each board member took the 'Strength's Finders Test' last month and reported on their top 5 strengths.

- Jill to put together a matrix and other analysis on the top 5 strengths of all board members.

XI. Next Governing Council Meeting: Next meeting December 18, 2018 at 5:00 pm.

XII. Adjourn

Motion to adjourn meeting at 7:52 pm; Clifford, Jill seconded. Motion passed unanimously.