# *Teacher Supply Request*

| Vendor Name: |
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| Vendor Phone: |
|---|
| Vendor Fax: |
| Pawhuska Public Schools Purchase Order# |

NOTE: PO# will be requested by Mrs. Moore upon approval

Ship to:
Pawhuska Public Schools
Administration Office
1801 McKenzie Rd.
Pawhuska, OK 74056

Bill to:
Accounts Payable
Pawhuska Public Schools
1801 McKenzie Road
Pawhuska, OK 74056

Re: Foundation Grant

| Quantity | Description (Give exact description in catalog, including color size, etc | Catalog Item | Unit Price | Total Price | Where available--Give catalog # or year & Page |
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Total Cost of Request $ _____

Make this form in TRIPLICATE. Use a separate sheet for each company. Turn 2 copies to principal's office and 1 copy for your files. DO NOT USE THIS FORM FOR STOCK ITEMS.