

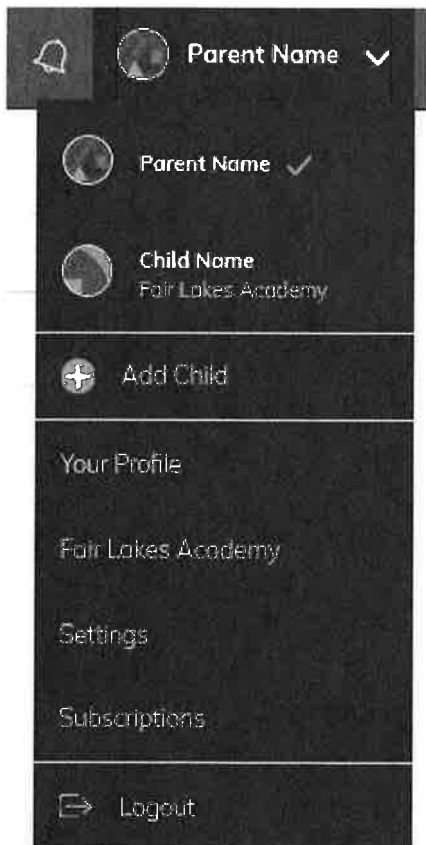
Setting Up Your Account

Having a Parent account in Schoolology is actually like having two accounts:

1. Your personal account, with your own name and information;
2. Your Child Activity view. From here, you can view Schoolology from your child's perspective, and see what he or she sees, and receive updates about his or her activity.

The first time you log into Schoolology, you may want to set up some of your account settings to make sure you get the most out of Schoolology.

Start by clicking on the arrow in the upper-right corner, next to your name, and then select your child's name to switch into his or her account. The check mark in this drop-down menu indicates which account you are currently in.



 Rachel Smith

Course Summary	Grade (Current Grading Period)	Attendance
Pre-Calculus Honors: Section 7 <small>Quarter 4 (17-18) (01 Apr - 30 Jun)</small>	A	+
Economics/Finance: Section 6 <small>Quarter 4 (17-18) (01 Apr - 30 Jun)</small>	A	+
Advanced Topics in Music: Theory and Musicianship: Section 1 <small>Quarter 4 (17-18) (01 Apr - 30 Jun)</small>	A	+
French III: Section 5 <small>Quarter 4 (17-18) (01 Apr - 30 Jun)</small>	B	+
US History Honors: Section 4 <small>Quarter 4 (17-18) (01 Apr - 30 Jun)</small>	B	+
Physics: Section 2 <small>Quarter 4 (17-18) (01 Apr - 30 Jun)</small>	A	+
English Lit 1110: Section 3 <small>Quarter 4 (17-18) (01 Apr - 30 Jun)</small>	B	+
Overdue Submissions		
No upcoming assignments or events		
Upcoming		
No upcoming assignments or events		
Recent Activity (0)		
There are no posts		

Overdue Submissions Email

In addition to the Parent Email Digest email, you can opt to receive additional email notifications when your child has an overdue assignment:

Overdue Submissions Email

Receive an email when an item's due date has passed without a submission from your child.

Email Notification:

Save Changes

Once you have configured your Parent Email Digest and Overdue Submissions Email settings, click Save Changes.

Account Settings

The Account Settings page is where you can do things like change your password or update your email address. You can also determine your landing page when you login to Schoolology.

To go to the Account Settings page, click the arrow in the upper-right corner and select Settings from the menu. Scroll down to **Set Your Default Account**.

Set Your Default Account

Account: 

The image shows a dropdown menu for setting the default account. The menu is open, showing three options: 'Child Activity', 'Main Account', and 'Child Activity'. The second 'Child Activity' option is highlighted with a dark grey background. The label 'Account:' is to the left of the dropdown.

This determines the first page you see when you log in to your Schoolology account. You can toggle into your child's account at any time, to stay updated on his or her schoolwork and activity.

From the Default Account menu:

- Select **Main Account** if you would like to see your own personal account when you log in.
- Select **Child's Activity** if you want to automatically start in your child's account when you log in.