

Siegel Middle School Annual Plan (2019 - 2020)

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<p>Siegel Middle School will prepare students for high school and college and career readiness by collaborating with stakeholders, providing EPSO through specialized coursework, and integrating ACT strategies in instruction.</p> <p>This goal will continue to focus on preparing our students for high school and post-secondary opportunities. This includes integrating ACT instruction in a variety of methods across all content areas and collaborating with local high schools to align CTE pathways. With the new Ready Graduate requirement, we will continue building partnerships with businesses and the community to bring awareness to post-secondary opportunities at the middle school level.</p>					
Strategy	Action Step	Person Responsible	Estimated Completion Date	Funding Source	Notes
<p>Instructional Materials and Resources Siegel Middle School will provide instructional materials and resources to enhance student learning and knowledge of the ACT. Siegel Middle School will provide resources to assist teachers, parents, and students in reaching ACT and EPSO goals.</p> <p>Benchmark Indicator Administration and teachers will monitor CFA and Benchmark data quarterly to determine growth and achievement towards essential standards. ACT Aspire and YouScience will be monitored in the fall and spring.</p>	<p>ELA Instruction ELA teachers will incorporate ACT-style questions into their bell ringers and common formative assessments. Teachers will utilize bell ringer time to focus on grammar and language ACT questions that pertain to the English portion of the test, and they will incorporate comprehension and analytical questions that model the Reading test into their CFAs. Assessment questions will reflect ACT formatting, which will familiarize students with the ACT test format.</p>	Kristin Boynton, AP	05/27/2020		
	<p>ACT Standards and Crosswalk ELA and math teachers will utilize crosswalks that illustrate how TN State Standards address ACT Standards. These crosswalks and standards comparisons will allow teachers to create engaging lessons and effective assessments that evaluate student performance on both sets of standards. Teachers will begin to use vocabulary that aligns to both sets of standards to ensure students are aware of the crossover of academic vocabulary. ELA and math teachers will use the new curriculum guides released by the district office to assist with the crosswalk.</p>	Alison Murphy, RTI Coach; Kristin Boynton, AP	10/04/2019		

	<p>ACT Aspire/ YouScience Exams Siegel Middle School will administer the ACT Aspire and YouScience exams to 8th grade students to assist in making the appropriate level of course work decisions for high school and to ensure students are exposed to the appropriate rigor levels. The ACT Aspire will provide students with ACT benchmark predictions to identify strengths and opportunities for improvement. The YouScience exam will provide students with data regarding their interests and aptitudes for different careers. This data will assist them in elective pathway selection.</p>	Tiffany Lee, AP	11/22/2019		
<p>Professional Development Siegel Middle School will seek opportunities for on-going specific professional development specifically designed to help ensure teachers and leaders are prepared to help students reach ACT and EPSO goals. Our desired outcomes will be displayed through our school-wide essential standards assessment that will be given to all students.</p> <p>Benchmark Indicator The administration will monitor attendance and professional development trainings quarterly. Guidance and administration will monitor EPSO course enrollment during semester 1 and semester 2. CFA and PLC Benchmark data will be used to measure progress throughout the year. School-wide data collected will be analyzed using TVAAS comparison charts, which includes analyzing subgroup data.</p>	<p>ACT Training Teachers will be encouraged to attend trainings offered by the central office staff throughout the year. Siegel Middle School will invite Cindy Hayes and Kim Day to present ideas and training to Siegel Middle School teachers. They will be invited to attend PLC meetings and offer insight about integrating ACT and CTE standards and instruction to improve student performance and understanding. Administration will seek additional ACT training opportunities provided by TOSS, the State Dept., and others to assist teachers in implementing effective instruction.</p>	Kim Stoecker, Principal; Tiffany Lee, AP; Joseph Pace, AP; Kristin Boynton, AP; Cindy Hayes, District ELA Specialist; Kim Day, District Math Specialist	04/30/2020		
	<p>EPSO Training Exploratory teachers, including the Siegel Works teacher and the Health Science teacher, will be encouraged to attend CTE trainings offered by the central office staff throughout the year. Siegel Middle School will invite CTE personnel to work with Exploratory teachers to provide specific training based on student needs. The Siegel Works</p>	Mattison Ayers, Siegel Works teacher; April Smith, Health Science teacher; Joseph Pace, AP; Kim	10/04/2019		

	teacher will collaborate with the CTE Department at Siegel High School to receive additional in-service. Administration will seek additional EPSO trainings provided by TOSS, the State Dept., and others to implement effective CTE instruction.	Stoecker, Principal; Tyra Pilgrim, CTE Coordinator			
	Pre-AP English Training Joseph Hardin, the Pre-AP teacher, will attend multiple trainings throughout the year to learn strategies to create a rigorous curriculum that will enhance student learning. Mr. Hardin will be encouraged to collaborate with Siegel High School to align curriculum and give students an in-depth understanding of AP courses at the high school level.	Joseph Hardin, Pre-AP teacher; Kristin Boynton, AP	01/31/2020		
Increase EPSO Opportunities and Awareness Increase the availability of EPSO opportunities and increase enrollment in more rigorous core courses and Pre-AP courses. Our desired outcomes will be displayed through our Ready Graduate information. Benchmark Indicator Administration and Guidance will monitor enrollment in EPSO courses quarterly. Administration and Guidance will monitor attendance at parent nights and analyze parent feedback. Administration will monitor ACT Aspire and YouScience results annually.	Pre-AP English Siegel Middle School will offer Pre-AP English for this year. This course will incorporate TN State Standards with AP Standards and give students an experience into a deeper curriculum. Teachers will engage students through critical thinking and connections.	Joseph Hardin, Pre-AP Teacher; Kristin Boynton, AP	09/27/2019		
	Integrated Math Siegel Middle School will continue to offer Integrated Math and increase enrollment. These students will engage in learning that aligns with high school math courses. The teacher will collaborate with math instructional staff at the central office and high school math teachers.	Amy Wilson, Integrated Math teacher; Tiffany Lee, AP	09/27/2019		
	CTE Offerings Siegel Middle School will add additional classes of Siegel Works, a course that was added and implemented last year. Siegel Works will now be added to 6th grade. Siegel Works will introduce students to career exploration, business skills,	Mattison Ayers, Siegel Works teacher; April Smith, Health Science teacher;	09/27/2019		

	<p>ACT, and more. Each grade will have a specific focus that aligns to high school curriculum. This course will align with CTE courses in high school to bridge the gap in CTE exploration. Siegel Middle teachers will collaborate and plan with teachers from Siegel High School to create guidelines. Siegel Works will also incorporate instruction and experiences that include community and business partners to bring awareness to post-secondary opportunities. New this year, Siegel Middle School is offering Health Science. The Health Science class will introduce students to career exploration in this field and provide specific learning tailored to CTE standards. The Health Science teacher will collaborate with teachers at Siegel High School to align curriculum, expectations, and provide opportunity awareness.</p>	<p>Joseph Pace, AP; Kim Stoecker, Principal</p>			
	<p>YouScience Implementation/ ACT Aspire Results Siegel Middle School will provide online access to YouScience for all eighth graders. This online program will allow students to complete interest surveys, learn strengths, discover career paths, engage in an advocacy program, interact with brain games, and more. Students will receive comprehensive reports that are tailored to them. This will allow students to explore CTE opportunities and gain an understanding of post-secondary opportunities before entering high school. Students will receive results from the ACT Aspire exam that allow them to understand more about the ACT. Students, teachers, and parents will be able to engage in conversations regarding ACT results and future expectations.</p>	<p>Delana Baird, 8th grade teacher; Tiffany Lee, AP</p>	<p>12/19/2019</p>		
<p>Stakeholder Engagement and Collaboration Siegel Middle School will collaborate with parents, community organizations, and other stakeholders to assist students in transitioning from middle school to high school. Our desired outcomes will be displayed through our TNReady data and High School scheduling.</p>	<p>Parent Engagement Siegel Middle School will host various parent nights. These parent nights will be informative for high school preparation and EPSO awareness, yet they will also incorporate parent-teacher interaction. Siegel Middle School will elicit parent</p>	<p>April Mongold, Guidance Counselor; Tiffany Lee, AP; Joseph Pace, AP; Kristin</p>	<p>05/01/2020</p>		

<p>Benchmark Indicator Administration and Guidance will monitor feedback from parent night and surveys. Administration and Exploratory teachers will monitor meetings, agendas, and collaboration with business and community partners and assess feedback monthly.</p>	<p>assistance to build the programs and provide feedback.</p>	<p>Boynton, AP; Kim Stoecker, Principal</p>			
	<p>Community Partnerships In implementing an effective Siegel Works curriculum, teachers and staff will invite business partners to participate in class instruction and field experiences to enrich student learning. The Siegel Works teacher will initiate contact and build partnerships with members of the Chamber of Commerce, RutherfordWorks, and local high schools. Through an externship, a committee of teachers will collaborate with Ingram to provide students EPSO opportunities through a local business. Students will also be given EPSO opportunities through Junior Achievement and Career Day. These two events invite members of the community and corporate field into classrooms to teach a curriculum that promotes post-secondary awareness.</p>	<p>Mattison Ayers, Siegel Works teacher; Joseph Pace, AP; Kristin Boynton, AP; Kim Stoecker, Principal</p>	<p>05/20/2020</p>		
<p>Siegel Middle School will increase ELA achievement to exceed the single AMO and/or double AMO targets and increase value-added scores to ensure all students are showing expected growth and are prepared for the next grade level expectations. This goal will continue to focus on moving all students and all subgroups towards reading and achieving on grade-level and being prepared for the challenging standards they will encounter in the next grade. The goal is to increase overall ELA achievement from 42.2% to 46.6% on-track or mastered in the all students subgroup. A specific goal will be set for each grade level to raise ELA achievement: 6th grade from 44.6% to 49.0%, 7th grade from 43.6% to 48.0%, and 8th grade from 39.1% to 43.5%.</p>					
<p>Strategy</p>	<p>Action Step</p>	<p>Person Responsible</p>	<p>Estimated Completion Date</p>	<p>Funding Source</p>	<p>Notes</p>
<p>Staff and Personnel Siegel Middle School will provide staff who will work to help students access resources needed to enhance ELA achievement and growth. Our desired outcomes will be displayed through TNReady results, TVAAS data, and TEAM Evaluation results.</p>	<p>Building-level staff Siegel Middle School will provide an RTI Coach who will work closely with teachers to support instruction and assess student data. The RTI Coach will provide a mentoring program to strengthen instruction and improve student learning. New and inexperienced teachers will be paired with a mentor teacher and attend training</p>	<p>Alison Murphy, RTI Coach; Mentor teachers; Edith Sessions, SpED teacher; Howon Lee, ELL teacher;</p>	<p>05/27/2020</p>		

<p>Benchmark Indicator Administration, ELA teachers, ELAB teachers, and SpEd teachers will monitor evidence (growth and achievement) quarterly using data from Common Formative Assessments, School-level PLC Benchmarks, and District Benchmarks. This information will be analyzed alongside TVAAS projection and percentile charts. Administration, Interventionists, and the Instructional Coach will monitor evidence using the following: PLC weekly documentation, daily intervention log sheets, RTI universal screening data, bi-weekly progress monitoring, and walk-through documentation.</p>	<p>sessions throughout the year. SpEd, ELL, Spectrum, and AP teachers will support students who have specific learning needs. These teachers will have access to trainings and resources necessary to instruct students with learning disabilities and language and gifted needs. Staff will be in place for the entire school year and will meet regularly to analyze progress and discuss needs.</p>	<p>Ann Winn, Spectrum teacher; Joseph Hardin, ELA teacher</p>			
	<p>Reading Interventionists Siegel Middle School will provide daily reading intervention instruction from qualified teachers to assist at-risk, struggling students who are not meeting grade level expectations. These interventions are monitored by the principal and the RTI Coordinator.</p>	<p>Melissa Etheridge, Reading Interventionist; Alison Murphy, RTI Coach; Kim Stoecker, Principal</p>	<p>05/27/2020</p>		
	<p>On-Going Monitoring of Tier I Instruction Administration and the RTI Coach will regularly monitor Tier I instruction through on-going walk-throughs, the TEAM evaluation process, and instructional coaching cycles. Monitoring will be used to ensure there is consistency in alignment to TN academic standards and appropriate rigor levels in instruction to meet the needs of all students and sub-groups.</p>	<p>Kristin Boynton, AP; Kim Stoecker, Principal; Alison Murphy, RTI Coach</p>	<p>05/27/2020</p>		
	<p>Department-wide Planning, Structure, and Alignment The ELA department, including ELAB, will meet on a more regular basis to discuss vertical alignment and establish common language and structure. The ELA department will create cohesion among all ELA and ELAB teachers by building on the school-wide writing strategy, ACES. This writing strategy will create vertical alignment among grade levels while establishing clear expectations for writing in all content areas. As the department builds on the</p>	<p>Karla Steward, ELA teacher; Jennifer Hager, ELA teacher; Joseph Hardin, ELAB teacher; Kristin Boynton, AP</p>	<p>12/19/2019</p>		

	<p>foundation for ACES in all ELA and ELAB classes, the writing strategy will be implemented school-wide. This will support literacy across all content-areas and alleviate confusion about writing expectations.</p>				
	<p>Grade Level Teams ELA and ELAB teachers will establish common essential standards, writing strategies, academic vocabulary, formative assessments, and data tracking methods. ELA and ELAB teachers will meet twice a week to discuss student progress. As student data is discussed, PLC teams will identify students who need remediation and enrichment. These students will be divided among mini-schools to create intervention and enrichment time, CAV time. Students will be grouped in CAV time by achievement levels. Through individualized instruction, students will be engaged in lessons that are specific to their needs during CAV time. In addition, PLC leaders will collaborate with the instructional staff at the central office to utilize instructional practices that are effective and reflective of our current state standards. Teachers will also engage in backwards planning. New this year, teachers will administer quarterly benchmarks. Benchmarks will be created before the nine weeks begins based on essential standards. Teacher teams will then complete a benchmark planning protocol and PLC planning protocol to plan effective, engaging lessons for each nine weeks.</p>	<p>Kristin Boynton, AP; Kim Stoecker, Principal</p>	<p>10/04/2019</p>		
	<p>Curriculum Leads Siegel Middle School has three ELA teachers who have been selected to serve as Curriculum Leads through the district. These teachers will meet monthly with the Curriculum and Instruction department to receive new information, engage in training, and collaborate on effective practices. These teachers will work closely with teachers in the ELA department and other content teachers to maximize student learning.</p>	<p>Karla Steward, Teacher; Jennifer Hager, Teacher; Delana Baird, Teacher</p>	<p>05/27/2020</p>		

<p>Instructional Materials and Resources Siegel Middle School will provide instructional materials and resources to assist teachers, parents, and students in reaching ELA achievement and growth goals. Our desired outcomes will be displayed through TNReady, TVAAS, CFA, Benchmark, and progress monitoring data.</p> <p>Benchmark Indicator Administration, ELA teachers, ELAB teachers, SpEd teachers, Interventionists, and the RTI Coach will monitor all assessment data on a regular basis. EasyCBM will be monitored in the winter and spring; CFA data will be monitored weekly; Benchmark data will be monitored quarterly; SWD progress monitoring data reports will be monitored bi-weekly. Administration will monitor TNReady and TVAAS subgroup data annually.</p>	<p>Technology As we continue to improve our practices in blended learning, students and teachers will have access to additional online resources to support differentiation in classrooms. Teachers will utilize technology for instruction, student practice, and assessment. The Instructional Technology Coach will support teachers in implementing technology instruction and assessing online. The Technology Coach, RTI Coach, and Administration will work with teachers to utilize online resources and programs to analyze and understand data.</p>	<p>Jessica Frantz, Tech Coach</p>	<p>05/27/2020</p>		
	<p>Curriculum and Instruction ELA and ELAB teachers will utilize Curriculum Look-for documents provided by the district office to ensure high-quality instruction is being facilitated during lessons. ELA and ELAB will plan together to create a pacing guide that supports their essential standards in both courses. ELAB will incorporate TNReady-style questions into their instruction and adapt assessments to include text-based questions and writing prompts. They will also connect literature texts to informational texts. ELA will incorporate additional informational texts into their instruction to make deeper connections. ELA and ELAB will administer diagnostics tests and common formative assessments throughout the year to establish a baseline of knowledge and determine growth. This year, teachers will assess students quarterly with grade-level benchmarks. Teachers will utilize EasyCBM and state and national assessments, in addition to other common formative assessments</p>	<p>Alison Murphy, RTI Coach; Kristin Boynton, AP; Kim Stoecker, Principal; Delana Baird, 8th grade ELA PLC leader; Jennifer Hager, 7th grade ELA PLC leader; Karla Steward, 6th grade ELA PLC leader</p>	<p>12/20/2019</p>		

	and benchmarks, to drive instruction. ELA teachers will also integrate ACT strategies into instruction.				
	<p>Pre-AP English Course Siegel Middle School will offer Pre-AP English for students who are achieving at or above the qualifications. Students will be enrolled based on a combination of data from the previous two years. The Pre-AP teacher will collaborate with the ELA PLCs to enhance learning.</p>	Joseph Hardin, Pre-AP teacher; Daniel Gregory, Guidance; April Mongold, Guidance	09/23/2019		
	<p>Special Education Special Education teachers will work closely with regular education teachers to provide instructional strategies that will support students' individual education plans. SpEd teachers will provide resources needed for special needs students while ensuring quality Tier I instruction is being provided. In addition, SpEd intervention will occur during Cav time to support students' additional needs and close gaps in skills deficiencies. Intervention and plans of action will be provided and created based on assessment data, including CFAs and Benchmarks.</p>	Edith Sessions, SpEd co-chair	05/27/2020		
	<p>Aligned CFAs and Benchmarks Administration and the RTI Coach will provide guidance and monitor common formative assessments through the PLC process. Monitoring will be used to ensure there is consistency in alignment to TN academic standards, assessment blueprints and appropriate rigor levels to meet the needs of all students and sub-groups. Aligned assessments will be utilized to provide targeted interventions to students daily. PLC teams will administer CFAs and Benchmarks based on essential standards.</p>	Kim Stoecker, Principal; Tiffany Lee, AP; Joseph Pace, AP; Kristin Boynton, AP; Alison Murphy, RTI Coach	04/30/2020		
	<p>English Language Learner Resources Siegel Middle School has a new ELL teacher on staff who has created plans to assist all ELL students. ELL students will receive an individualized ELA curriculum. Each student's learning will be differentiated and targeted to</p>	Howon Lee, ELL Teacher	10/04/2019		

	<p>achieve specific goals. The ELL instructor has developed a tiered plan to assist all students and enhance individual achievement and growth. ELL students will use Imagine Learning and Imagine Reading for instruction and assessment. Benchmarks will be assessed monthly using these online programs.</p>				
<p>Professional Development Siegel Middle School will provide on-going focused professional development specifically designed to ensure teachers are prepared to help students in reaching ELA achievement and growth goals. Our desired outcomes will be displayed through the needs of our teachers through surveys and reports from professional development opportunities.</p> <p>Benchmark Indicator Administration will monitor CFA and Benchmark data quarterly. TVAAS achievement and growth will be monitored annually. SpEd and RTI data will be monitored bi-weekly. Data will be monitored throughout the year and used to determine the type of PD needed by teachers. Evaluation surveys, recording of PD trainings, agendas, and daily walk-through observation data will also be utilized to determine professional development needs, successes, and challenges.</p>	<p>ELA Training for new middle school teachers Teachers who are new to Rutherford County or teaching ELA in middle school will attend a training provided by the central office. This training will focus on instructional technology while providing resources that will engage and personalize learning tailored to ELA instruction.</p>	<p>Cindy Hayes, District ELA Specialist; Jeannie Williams, District Instructional Technology Specialist; new ELA teachers; Kristin Boynton, AP</p>	<p>09/06/2019</p>		
	<p>ELA Rutherford County Trainings The administration will encourage ELA and ELAB teachers to attend county trainings that are based on effective instruction, reading intervention, use of technology, teaching students with special needs (ELL, SpEd, gifted, at-risk), and more. Siegel Middle School will schedule meetings with Cindy Hayes and additional central office personnel as needed to provide professional development for ELA and ELAB teachers.</p>	<p>Kristin Boynton, AP; Kim Stoecker, Principal</p>	<p>04/30/2020</p>		
	<p>Technology The technology coach will offer two in-services a month at Siegel Middle School based on the needs of teachers. Topics will include OneNote,</p>	<p>Jessica Frantz, Tech Coach; Kristin Boynton, AP</p>	<p>04/30/2020</p>		

	OneDrive, Blended Learning, Playposit, Edlio, Digital Assessments, Differentiating learning by stations, and more. All of these resources may be utilized to strengthen communication with students, enhance instruction in the classroom, and engage students in their learning.				
	Teacher PD Trainings Siegel Middle School will encourage and invite ELA and ELAB teachers to provide professional development during department and faculty meetings. Effective teachers will be asked to present ideas and initiatives with others. This will build a foundation for literacy standards across all content areas while building teacher leadership.	Kristin Boynton, AP; Kim Stoecker, Principal	12/19/2019		
	Pre-AP Training for ELA Teachers Siegel Middle School will provide arrangements for select teachers to attend Pre-AP training. This training will encourage teachers to rethink lessons in order for students to become critical, deep thinkers while making real-world connections. Teachers will also gain an understanding of appropriate rigor in a classroom. Pre-AP training will focus on strategies to improve Tier I instruction and prepare students for EPSO. Teachers who attend this training will share and present ideas with other faculty members, including members of the ELA and ELAB departments.	Kristin Boynton, AP; Kim Stoecker, Principal; Cindy Hayes, District level ELA Specialist	12/19/2019		
	Special Education Training Administration will work closely with the SpEd department to provide targeted professional development that focuses on data analysis, student growth, and collaboration with Tier I teachers. Siegel Middle School will collaborate with personnel from the district office to provide specialized professional development.	Kristin Boynton, AP; Kim Stoecker, Principal ; Edith Sessions, SpEd co-chair	02/03/2020		
Parent Engagement Siegel Middle School will provide on-going outreach to families and parents to keep them informed of their child's academic progress and	Parent Workshop Siegel Middle School will offer an English parent night. Parents will be able to participate in ELA activities and interact with texts as students do	Joseph Hardin, ELAB co-chair; Jennifer Hager, ELA	10/04/2019		

<p>active in their children’s education. Our desired outcomes will be displayed through addressing parent and family needs and providing multiple opportunities.</p> <p>Benchmark Indicator Administration and the Leadership team will monitor progress quarterly: parent engagement through feedback and surveys, completed newsletters and materials for parents, parent letters in intervention files.</p>	<p>through classroom instruction. Parents will also be able to view student work from successful classroom assignments.</p>	<p>co-chair; Karla Steward, ELA co-chair; Kristin Boynton, AP</p>			
	<p>Parent Communication Teachers will communicate student progress in English with parents on a regular basis. Tier I teachers will send home parent letters at the beginning of new units of instruction. Reading interventionists will share reports of student progress every 4.5 weeks. PLC teams will provide an instructional update for the school-wide parent newsletter that will be sent home with each report card.</p>	<p>Joseph Hardin, ELAB co-chair; Jennifer Hager, ELA co-chair; Karla Steward, ELA co-chair; Kristin Boynton, AP</p>	<p>10/04/2019</p>		
<p>Siegel Middle School will increase Math achievement to exceed the single AMO and/or double AMO targets and increase value-added scores to ensure all students are showing expected growth and are prepared for the next grade level expectations. This goal will continue to focus on moving all students and all subgroups towards on grade-level math performance and being prepared for the challenging standards they will encounter in the next grade. The goal is to increase overall Math achievement from 41.1% to 45.6% on-track or mastered in the all students subgroup. A specific goal will be set for each grade level to raise Math achievement: 6th grade from 41.5% to 45.9%, 7th grade from 40.3% to 44.7%, and 8th grade from 41.6% to 46.0%.</p>					
Strategy	Action Step	Person Responsible	Estimated Completion Date	Funding Source	Notes
<p>Staff and Personnel Siegel Middle School will provide staff who will work to help students access resources needed to enhance Math achievement and growth. Our desired outcomes will be displayed through TNReady results, TVAAS data, and TEAM Evaluation results.</p> <p>Benchmark Indicator Administration, Math teachers, and SpEd teachers will monitor evidence (growth and achievement)</p>	<p>Building level staff Siegel Middle school has been provided an instructional technology coach and a RTI instructional coach to support teachers in differentiating instruction, modeling lessons, making data-based decisions, and support teachers in working with at-risk students to improve academic outcomes. Staff will work with teachers on a weekly basis throughout the year to improve student outcomes.</p>	<p>Alison Murphy, RTI Coach; Jessica Frantz, Tech Coach; Kim Stoecker, Principal</p>	<p>09/27/2019</p>		

<p>quarterly using data from Common Formative Assessments, School-level PLC Benchmarks, and District Benchmarks. This information will be analyzed alongside TVAAS projection and percentile charts. Administration, Interventionists, and the Instructional Coach will monitor evidence using the following: PLC weekly documentation, daily intervention log sheets, RTI universal screening data, bi-weekly progress monitoring, and walk-through documentation.</p>					
	<p>Math Interventionists Siegel Middle School has one full time math interventionist and two special education teachers focused on providing math support to identified students. Teachers will provide daily intervention to at-risk students not meeting grade level expectations. These positions are monitored by the building level principal, assistant principals, RTI Coach, and Special Education liaisons.</p>	<p>Alison Murphy, RTI Coach; Tiffany Lee, AP</p>	<p>12/19/2019</p>		
	<p>On-Going Monitoring of Tier I Instruction Administration and the RTI Coach will regularly monitor Tier I instruction through on-going walk-throughs, the TEAM evaluation process, and instructional coaching cycles. Monitoring will be used to ensure there is consistency in alignment to TN academic standards and appropriate rigor levels in instruction to meet the needs of all students and sub-groups.</p>	<p>Tiffany Lee, AP; Alison Murphy, RTI Coach; Kim Stoecker, Principal</p>	<p>05/27/2020</p>		
	<p>Grade Level Teams Each grade level has three math teachers who create a professional learning community and meet at least twice per week along with special education and building support staff. Teams will analyze common assessment data to determine the instructional needs of the students. Teachers will respond to student needs through in-class differentiation and school-wide standards-based intervention time. Teachers will also engage in backwards planning. New this year, teachers will administer quarterly benchmarks. Benchmarks will be created before the nine weeks begins based on</p>	<p>Alison Murphy, RTI Coach; Tiffany Lee, AP; Kim Stoecker, Principal</p>	<p>12/19/2019</p>		

	essential standards. Teacher teams will then complete a benchmark planning protocol and PLC planning protocol to plan effective, engaging lessons for each nine weeks.				
	<p>Curriculum Leads Siegel Middle School has three Math teachers who have been selected to serve as Curriculum Leads through the district. These teachers will meet monthly with the Curriculum and Instruction department to receive new information, engage in training, and collaborate on effective practices. These teachers will work closely with teachers in the Math department and other content teachers to maximize student learning.</p>	Connie Allen, Teacher; Alison Murphy, RTI Coach; Camille Hester, Teacher	05/27/2020		
<p>Instructional Materials and Resources Siegel Middle School will provide instructional materials and resources to assist teachers, parents, and students in reaching Math achievement and growth goals. Our desired outcomes will be displayed through TNReady, TVAAS, CFA, Benchmark, and progress monitoring data.</p> <p>Benchmark Indicator Administration, Math teachers, SpEd teachers, Interventionists, and the RTI Coach will monitor all assessment data on a regular basis. iReady will be monitored in the winter and spring; CFA data will be monitored weekly; Benchmark data will be monitored quarterly; SWD progress monitoring data reports will be monitored bi-weekly. Administration will monitor TNReady and TVAAS subgroup data annually.</p>	<p>Curriculum and Instruction Math teachers will utilize Curriculum Look-for documents provided by the district office to ensure high-quality instruction is being facilitated during lessons. All mathematics teachers have access to both print and online ReadyMath materials. This is a research-based program aligned to state mathematics standards. The math teachers will use the instructional materials to guide instruction. The teachers will use the online iReady component of the program to identify and address individual student needs. All math teachers will work closely with the RTI Coach and personnel from the district office to ensure alignment in standards, assessment, and data analysis.</p>	Tiffany Lee, AP; Alison Murphy, RTI Coach	12/19/2019		
	<p>Accelerated Math Classes Siegel Middle School will offer accelerated math for 7th grade students and Integrated Math I for 8th grade students who meet district qualifications. Students will be enrolled at the beginning of the first semester based on data from the previous year. These teachers will collaborate with the</p>	Daniel Gregory, Guidance Counselor; Kim Stoecker, Principal; Kim Day, District Math Specialist	10/04/2019		

	Secondary math specialist regarding curriculum support, data meetings, and PLC items.				
	<p>Technology As Siegel Middle School improves on incorporating blended learning practices, students and teachers will have access to additional online resources to support differentiation in classrooms. Teachers will utilize technology for instruction, student practice, and assessment. The Instructional Technology Coach will support teachers in implementing technology instruction and assessing online.</p>	Jessica Frantz	05/27/2020		
	<p>Aligned CFAs and Benchmarks Administration and the RTI Coach will provide guidance and monitor common formative assessments through the PLC process. Monitoring will be used to ensure there is consistency in alignment to TN academic standards, assessment blueprints and appropriate rigor levels to meet the needs of all students and sub-groups. Aligned assessments will be utilized to provide targeted interventions to students daily. PLC teams will administer CFAs and Benchmarks based on essential standards.</p>	Kim Stoecker, Principal; Tiffany Lee, AP; Joseph Pace, AP; Kristin Boynton, AP; Alison Murphy, RTI Coach	04/30/2020		
	<p>English Language Learner Resources ELL students will receive an individualized curriculum. Each student's learning is differentiated and targeted to achieve specific goals. The ELL instructor has developed a tiered plan to assist all students and enhance individual achievement and growth. New ELL students will receive push-in service who speaks the student's home language in Math class.</p>	Howon Lee, ELL Teacher	10/04/2019		
<p>Professional Development Siegel Middle School will seek on-going focused professional development specifically designed to ensure teachers are prepared to help students in reaching Math achievement and growth goals. Our desired outcomes will be displayed through the needs of our teachers through surveys and reports from professional development opportunities.</p>	<p>Ready Math Training and Support Siegel Middle School will seek training from district personnel and Curriculum Associates for the implementation of the Ready Curriculum and best math practices. Training will occur during after-school PD sessions, and Siegel Middle will invite curriculum specialists to Math PLC and department meetings.</p>	Alison Murphy, RTI Coach; Tiffany Lee, AP; Kim Day, District Math Specialist	05/27/2020		

<p>Benchmark Indicator Administration will monitor CFA and Benchmark data quarterly. TVAAS achievement and growth will be monitored annually. SpEd and RTI data will be monitored bi-weekly. Data will be monitored throughout the year and used to determine the type of PD needed by teachers. Evaluation surveys, recording of PD trainings, agendas, and daily walk-through observation data will also be utilized to determine professional development needs, successes, and challenges.</p>					
	<p>Math and Numeracy Specific Trainings Various math training opportunities will be provided to teachers at the school and district level, such as, but not limited to Number Talks, ACCESS Differentiation Training, and math intervention training. These trainings will occur during the 1st and 2nd semester on designated early release days, district PD days, or after school PD sessions.</p>	<p>Alison Murphy, RTI Coach; Tiffany Lee, AP; Kim Day, District Math Specialist</p>	<p>05/01/2020</p>		
	<p>Math Department Meetings The Siegel Middle School math department will meet monthly to discuss vertical alignment and participate in discussions regarding mathematical best practices. Effective teachers will model practices including Number Talks, task implementation, and mathematical discourse. Teachers will also read and discuss research articles from NCTM publications.</p>	<p>Camille Hester, 8th grade math; Connie Allen, 6th grade math; Alison Murphy, RTI Coach</p>	<p>04/01/2020</p>		
<p>Parent Engagement Siegel Middle School will provide on-going outreach to families and parents to keep them informed of their child's academic progress and active in their children's education. Our desired outcomes will be displayed through addressing parent and family needs and providing multiple opportunities.</p> <p>Benchmark Indicator Administration and the Leadership team will monitor progress quarterly: parent engagement</p>	<p>Parent Workshop Siegel Middle School will offer a mathematics parent night. Parents will be able to participate in mathematics activities such as Number Talks and high-level tasks. Parents will also be able to view student work from successful classroom assignments.</p>	<p>Camille Hester, Teacher; Connie Allen, Teacher, Alison Murphy, RTI Coach; Tiffany Lee, AP</p>	<p>12/19/2019</p>		

through feedback and surveys, completed newsletters and materials for parents, parent letters in intervention files.					
	<p>Parent Communication Teachers will communicate student progress in mathematics with parents on a regular basis. Tier I teachers will send home ReadyMath parent letters at the beginning of new units of instruction. Math interventionists will share reports of student progress every 4.5 weeks. PLC teams will provide an instructional update for the school-wide parent newsletter that will be sent home with each report card.</p>	<p>Connie Allen, Math co-chair; Camille Hester, Math Co-chair; Carrie Pitz, Math Interventionist</p>	<p>05/27/2020</p>		

Siegel Middle School will recruit, retain, and train effective teachers, while building teacher leadership, to support learning with our growing and diverse student population.
This goal will continue to focus on ensuring we have effective teachers in every classroom. This includes a focus on recruiting high-performing teachers while providing leadership opportunities, trainings, and incentives to retain our highly-effective educators to maintain over 95% of our teachers scoring a level 4 or 5 with the TEAM evaluation system. Due to the growth of our school, we will also focus on recruiting, retaining, and training our teachers and teacher leaders. Siegel Middle School will strive to increase teacher retention rate from 91.8% to 93.0%.

Strategy	Action Step	Person Responsible	Estimated Completion Date	Funding Source	Notes
<p>Recruitment Siegel Middle School administration will attend the RCS one-day recruitment event specifically for county schools in February 2020 to recruit highly effective teachers. The Siegel Middle School administrative team will meet and interview potential teacher candidates. Our desired outcomes will be displayed through attendance at our booth and the number of early contracts completed.</p> <p>Benchmark Indicator The Siegel Middle School administration will review the number of positions posted for the recruitment fair and compare that to the number of early contracts signed.</p>	<p>Recruitment Fair Siegel Middle School administration will attend the RCS one-day recruitment event specifically for county schools in February 2020 to recruit highly effective teachers. The Siegel Middle School administrative team will meet and interview potential teacher candidates.</p>	<p>Kim Stoecker, Principal</p>	<p>02/22/2020</p>		

	<p>Recruitment Communication Administration will communicate and collaborate with teacher preparation programs at MTSU and the surrounding areas to attract high quality, diverse candidates to Siegel Middle School. Select students from the MTSU Education program will complete Residency I and Residency II at Siegel Middle School, allowing the administration to work closely with potential teacher candidates. The administration will also seek the guidance and assistance from personnel at the district office to assist in difficult to staff areas.</p>	Kim Stoecker, Principal; Tiffany Lee, AP; Joseph Pace, AP; Kristin Boynton, AP	05/01/2020		
<p>Employment Incentives Siegel Middle School will work to retain high-quality teachers with incentives and professional development geared towards advancement opportunities. Our desired outcomes will be displayed through retention rate reports and our participation rates in our Education Preparation Provider Program.</p> <p>Benchmark Indicator Administration will analyze TVAAS growth and achievement annually to determine teacher effectiveness. Administration and the RTI Coach will utilize observation scores, meeting notes, and coaching cycle results on a quarterly basis to determine teacher improvement. Feedback from teacher surveys, exit tickets, and engagement in school trainings, PD, and activities will be assessed on a monthly basis. Teachers will complete needs assessment surveys to determine PD focus.</p>	<p>Leadership Opportunities Multiple leadership opportunities will be available to teachers with roles such as interdisciplinary team leader, PLC team leader, department chair, leadership team member, advocacy committee, attendance committee, RTI-B committee, school store team members, and more. Committee and team meetings will be held throughout the year with teacher leaders facilitating and collaborating in building level decision making. Effective teachers will be asked to present ideas and initiatives to others.</p>	Kim Stoecker, Principal	12/19/2019		
	<p>Mentor Program The RTI Coach will focus on providing mentoring opportunities to all new teachers. This includes hosting monthly new teacher meetings/trainings, observing teacher instruction, and providing non-evaluative feedback through coaching cycles. The RTI Coach will offer team teaching opportunities and model lessons as applicable. Each new teacher will be assigned a veteran teacher mentor</p>	Alison Murphy	05/27/2020		

	who will frequently complete teacher check-ins using topics provided by the RTI Coach.				
	<p>Positive Culture- Faculty Team building and Recognition</p> <p>Siegel Middle's School theme for the year is 1Team1Mission. As a collective faculty, we will work together to accomplish our school goals. At the beginning of the year the 1Team1Mission motto was introduced. Teachers participated in team building activities. Throughout the year, faculty members will engage in activities and challenges that strengthen team building skills. Faculty members will also be recognized for their engagement in "missions" and will be rewarded for demonstrating effective teamwork. As the year progresses, students will be engaged in the "missions" and will participate in team building activities. Faculty members at Siegel Middle will receive various awards and recognition through monthly faculty meetings. Teachers will be recognized for positive contributions to the school by other teachers and parents. Students will be recognized on the morning announcements for their teamwork mentality. Teachers will also receive awards and incentives for a strong attendance rate. Mini-School teacher teams will receive awards and incentives for participating in the RTI-B program by awarding students positive behavior points.</p>	Kim Stoecker, Principal; Tiffany Lee, AP; Joseph Pace, AP; Kristin Boynton, AP	05/01/2020		
<p>Professional Development for Teachers</p> <p>Siegel Middle School will seek and provide high-quality professional development designed to equip teachers in educating at-risk students and our growing diverse population. Our desired outcomes will be displayed through professional development reports, opportunities for diverse populations, and leadership development within the school.</p> <p>Benchmark Indicator</p> <p>Administration and the RTI Coach will monitor evidence from trainings annually. Siegel Middle</p>	<p>Training Summits and Academies</p> <p>Siegel Middle School will seek on-going intensive training opportunities designed to equip teachers with knowledge, skills, and leadership opportunities. These include but are not limited to TDOE Standards training and Rangefinding, Aspiring Administrator's Academy provided by the district, ASSIST, Solution Tree trainings, and other instructional trainings and academies that focus on specific content areas. These trainings will be overseen by Administration. Trainings will be held during the summer, after school hours, and in the</p>	Kim Stoecker, Principal; Tiffany Lee, AP; Joseph Pace, AP; Kristin Boynton, AP	05/01/2020		

<p>School will provide on-going training designed to equip teachers for student learning, achievement, and growth. We will train building level leaders (Department Co-Chairs, PLC Leaders, Leadership Team members) to empower them to be more knowledgeable in data collection and analysis and to work through these items with their teacher teams. Siegel Middle School will seek opportunities to send teacher leaders to training summits and academies to enhance professional development.</p>	<p>evening over multiple sessions throughout the first and second semester.</p>				
	<p>Mentor Meetings The RTI Coach will hold monthly mentor meetings, which all new teachers, including those new to the school, will attend along with assigned experienced mentor teachers. Topics will address needs of the teachers, including understanding the TEAM rubric, effective classroom management, strategies for student engagement and differentiating for the needs of varying student learners. Mentor teachers will support the RTI Coach in the planning and implementation of the monthly mentor meetings.</p>	<p>Alison Murphy, RTI Coach</p>	<p>04/27/2020</p>		
	<p>In-Service Days The district calendar provides time for full and half day in-service sessions for teachers. Siegel Middle School will use these opportunities to provide on-going professional development to teachers on topics including the right work of the PLC, formative assessment, effective feedback, and RTI2-B implementation. Effective teachers will be asked to present ideas and initiatives with others.</p>	<p>Kim Stoecker, Principal</p>	<p>03/27/2020</p>		
	<p>New Teacher Training and Induction Before the school year begins, administration and the RTI Coach will offer a Siegel Middle School 101 in-service to welcome new educators. The teachers will be introduced to school specific expectations, including the teacher handbook, student discipline policy, instructional coaching cycles, and what to expect on the first day of school. Assigned mentor teachers will also attend to provide new teachers with a building tour and introduce them to building</p>	<p>Kim Stoecker, Principal; Tiffany Lee, AP, Joseph Pace, AP; Kristin Boynton, AP; Alison Murphy, RTI Coach</p>	<p>08/30/2019</p>		

	<p>level leaders. The goal of the day will be to set clear expectations and ease the transition of the beginning the school year at a new location. Administration, the RTI Coach, and mentor teachers will complete check-ins with new educators throughout the school year regarding specific expectations.</p>				
<p>Digital Learning and Teaching The Building Level Instructional Technology Coaches will provide district and building level sustained, intensive, collaborative, job-embedded, data driven and classroom-focused professional development, instructional coaching, and mentoring targeting best practices in digital learning and teaching. Our desired outcomes will be displayed through new teacher training records and technology initiatives.</p> <p>Benchmark Indicator The Technology Coach will follow up quarterly with attendance and feedback on new teacher technology training, classroom observations and integration of blended learning, and feedback from additional in-services provided after school hours.</p>	<p>Supporting 2:1 Environment Siegel Middle has implemented a building level initiative to grow the number of student devices in the classrooms. All classrooms will have 2:1 access to student devices, with several ELAB teachers assigned to 1:1 computer lab settings. The technology coach at the school will provide on-going support for through model lessons, co-teaching, and follow-up meetings.</p>	<p>Jessica Frantz, Tech Coach</p>	<p>05/27/2020</p>		
	<p>Technology Trainings The school instructional technology coach offers two in-services per month throughout the school year. Each of the technology in-services offered to teachers has a common goal of enhancing technology integration for the teacher and the students. All the technology professional development in-services are developed based on a Teacher Needs Assessment that was given to all faculty asking what they need additional help with. Possible topics are One Note Notebook, Blended Learning, Nearpod, Windows 10 Inking, Playposit, SkyWard, Edlio Webpage Creation, Advanced OneDrive, Power Up Your Presentations, Digital Assessments Made Easy with Forms, Using Technology to Differentiate Learning in your student-centered stations, Connecting the World</p>	<p>Jessica Frantz, Tech Coach</p>	<p>05/01/2020</p>		

	with Skype, and Technology Tools for Formative Assessment.				
<p>Siegel Middle School will implement strategies to ensure all students receive a well-rounded education and have the opportunity to learn in a safe and healthy environment.</p> <p>This goal will continue to emphasize increasing all students' opportunities to learn on a daily basis in a safe and healthy environment. The focus of this goal will include decreasing chronic absenteeism rates from 7.3% to 6.3%, reducing the number of students losing instructional time due to discipline, and promoting positive behavior to keep students in the classroom and ready to learn.</p>					
Strategy	Action Step	Person Responsible	Estimated Completion Date	Funding Source	Notes
<p>Providing Resources to Students, Families, and Schools</p> <p>Students and families will be provided resources to enhance student attendance, positive behavior, and healthy lifestyles to enhance academic achievement and remove barriers. Our desired outcomes will be displayed through fine arts and extracurricular arts activities reports.</p> <p>Benchmark Indicator</p> <p>Administration and Guidance will monitor the following items quarterly to determine effectiveness: enrollment numbers in fine arts and extracurricular activities, inventory analysis, completion rate of professional development, and feedback from parent surveys and events.</p>	<p>ATLAS and Foster Care Supports</p> <p>Through RCS personnel, Siegel Middle School will provide transportation to the school of origin, supplies, clothing, and summer/after school care programs for ATLAS students and support students in foster care to ensure basic needs are met as necessary. Title IX funds provide a STARS Specialist for ATLAS students to address issues relating to violence prevention, domestic violence, and homelessness. Transportation for foster care students will be provided in collaboration with DCS, Title I, and RCS transportation department. This will be overseen by the district foster care point of contact. Services will begin at the beginning of the school year.</p>	<p>Kim Snell, District Office; Katelyn Conner, Guidance; April Mongold, Guidance; Daniel Gregory, Guidance</p>	05/27/2020		
	<p>General Education Behavior Supports</p> <p>Through collaboration with the district office and personnel from RCS, Siegel Middle School will provide specific supports for the behavior concerns of students including personnel to assist teachers and leaders in best behavior practices and implementation of functional behavior assessments. Siegel Middle School will continue to work in collaboration with Tennessee Behavior Supports Project and RT12-B. Through RCS, Siegel Middle School will use Title IV funds to provide a general education behavior support person for the 2019-2020 school year.</p>	<p>Kim Stoecker, Principal; Kate Kasuboski, District Office</p>	05/27/2020		

	<p>Health Presentations Through RCS, Coordinated School Health will partner with community organizations to bring health presentations and curriculum into our schools. This will be overseen by the Coordinated School Health Supervisor. Trainings will begin in the fall of the 2019-2020 school year and occur as requested by schools and the availability of community partners. Siegel Middle School will participate in health presentations and offer information to parents. Students will receive information regarding health presentations through Career Day and Junior Achievement. Community partners will speak to our students about health initiatives and health-related careers.</p>	Kristin Boynton, AP; Joseph Pace, AP; Jenna Stitzel, District Office	05/15/2020		
	<p>Family Engagement Siegel Middle School will provide parent engagement opportunities for feedback and training to increase the educational experience of students. These include invitations to district Town Hall Meetings, newsletter updates to parents, and meetings regarding attendance information.</p>	Kim Stoecker, Principal	04/03/2020		
	<p>STEM Opportunities Siegel Middle School will increase awareness and opportunities for STEM which provides problem-solving, real-world thinking, and hands-on experiences to enrich student learning. Students will enroll in elective classes and participate in opportunities and after school clubs. A STEM fair for all middle schools will be held in the Spring.</p>	Katie Harris, STEM teacher; Stephanie Finley, District Office	03/20/2020		
<p>Physically Healthy and Safe Students Siegel Middle School will provide resources and materials to schools and families to support healthy and safe students and help reduce barriers that will stand in the way of student achievement. Our desired outcomes will be displayed through a variety of safe schools reports and school health reports.</p> <p>Benchmark Indicator</p>	<p>District Health Screenings Siegel Middle School will provide health screenings to students through RCS opportunities. Results will be shared with school nurses and tracked by School Health Coordinator. District health screenings include hearing, vision, Body Mass Index, scoliosis, color perception, and the PACER endurance test. Screenings will begin at the end of August, and they will continue at schools until the end of April.</p>	Kim Stoecker, Principal	05/01/2020		

<p>Administration, the school nurse, and members of the Safety Team will monitor evidence monthly from the following: data collected from health screenings, Physical Activity reports from teachers, bullying reports from the anti-bullying app, and emergency drill observations.</p>					
	<p>Supporting Healthy Lifestyles Siegel Middle School will support healthy lifestyles through health and physical education classes, physical activity breaks during class, and our new initiative- Re-energize CAVS. REC time will be provided for all students this school year. REC time will provide students with opportunities to engage in physical activities, including a variety of games, during the school day. Students will be encouraged to participate, and participation will be monitored. The school will acquire equipment through grant funding.</p>	<p>Joseph Pace, AP</p>	<p>12/19/2019</p>		
	<p>StopIt Anti-Bullying Application StopIt is a mobile and web based incident software that allows students and administrators to communicate anonymously to maintain a positive school climate. Students can report anonymously via mobile app, web, or phone hotline service for bullying/cyber-bullying, inappropriate teacher/student relationships, violence/threats, hazing, weapons possession, drugs/alcohol, substance abuse, and intolerance/discrimination. StopIt will provide a streamlined process and improve the efficiency and effectiveness of investigations with StopIt's case management system.</p>	<p>Joseph Pace, AP; Kim Stoecker, Principal</p>	<p>05/27/2020</p>		
	<p>School Resource Officer and Emergency Drills In conjunction with RCS, Siegel Middle School will work with a School Resource Officer from the Rutherford County Sheriff Department and conduct semi-annual emergency drills, monthly fire drills, and semi-annual tornado and medical drills to ensure students and faculties are prepared and aware. SROs will be present in schools in the fall, and emergency drills will occur monthly in each</p>	<p>Joseph Pace, AP</p>	<p>05/27/2020</p>		

	building. This is overseen by the School Safety Specialist.				
	<p>Safety Team Siegel Middle School has a school Safety Team that meets regularly and addresses drill concerns and additional safety matters. Joseph Pace, AP, is also a part of the new district-wide Safety Team. Mr. Pace will collaborate with district personnel to improve safety measures across all schools, including Siegel Middle School.</p>	Joseph Pace, AP	05/27/2020		
<p>Increasing Attendance and Opportunity to Learn for students Siegel Middle School will provide resources, trainings and personnel designed to support students and families as we work to increase student attendance. Siegel Middle School will also communicate with students and parents regarding behavioral expectations. Students will be given opportunities to earn incentives for exceeding behavior expectations. Our desired outcomes will be displayed through a variety of attendance reports through our student information system, RTI2B, and LiveSchool reports.</p> <p>Benchmark Indicator Administration will monitor daily attendance and meet with students quarterly to assess attendance concerns. Discipline reports will be monitored quarterly to determine if additional support and training is needed regarding the discipline plan. LiveSchool reports will be monitored quarterly to determine growth in positive student behaviors.</p>	<p>Chronic Absenteeism Plan A student is considered chronically absent if he/she misses 10% or more of school days for any reason, whether excused or unexcused. Excessive absences from school represent lost instructional time for a student, and Siegel Middle School will implement the necessary interventions and strategies to address students who accumulate absences. Students are subject to multiple interventions including parent contact via a mailed letter, meetings with an attendance committee member, meeting with administrator, as well as an assessment of the student's absences; however, the administration and attendance committee may recommend the student for additional interventions, including transitioning to the Siegel Middle School Truancy Intervention Plan. The Attendance Committee will analyze daily attendance records to determine students who are on track to missing 10% or more of school days. The process will begin by identifying these students and tracking their daily attendance. Once a student has accumulated 5 excused/unexcused absences, a letter will be mailed to the parent/guardian. From this point forward, administration will monitor the student's attendance record. The Chronic Absenteeism Plan will help to reduce the number of students who are chronically absent, therefore, offering students more opportunities to learn. At the end of the first grading period, the Attendance</p>	Kristin Boynton, AP; Tiffany Lee, AP, Joseph Pace, AP	09/27/2019		

	Committee will meet to make any necessary adjustments to the Chronic Absenteeism Plan.				
	<p>Progressive Truancy Intervention Plan Siegel Middle implemented a school-based Attendance Intervention Tier System. The purpose is to reduce the number of students who are truant, therefore, providing more opportunities to learn. Once a student has accumulated 5 unexcused absences, a letter will be mailed to the parent/ guardian or legal custodian. Notification will be considered sufficient 2 school days from the postmark of the Notification Letter, and any further unexcused absences after this 2-school day period will subject the student to the Progressive Truancy Intervention Plan. If a student accumulates 5 or more unexcused absences, a member of the committee will initiate Tier I. In Tier I, the student is subject to the following actions: parent/guardian contact, conference with the student and parent/guardian, attendance contract and regularly scheduled follow-up meetings to discuss student's progress. Violation of the contract or failure to comply with Tier I interventions will result in the student being placed in Tier II. If the student accumulates additional unexcused absences, he/ she will be transitioned to Tier II. In Tier II, the student will be referred to his/her guidance counselor and a individualized assessment will occur to determine the reasons why the student was and continues to be absent. Strategies and interventions will be established and follow-up meetings will take place. If the student accumulates additional unexcused absences following the Tier II assessment and intervention strategies, he/ she will be transitioned to Tier III. In Tier III, the student's administrator will evaluate the student's attendance progress, contact a parent/ guardian, contact pertinent school personnel, and determine which action is most appropriate in each case which could include an attendance hearing with the school's internal truancy board. If Tier III interventions are unsuccessful, it may result in</p>	Tiffany Lee, AP; Joseph Pace, AP; Kristin Boynton, AP	09/27/2019		

	referring the student to the Rutherford County Juvenile Court for truancy. At the end of the first grading period, the Attendance Committee will meet to make any necessary adjustments to the Progressive Truancy Intervention Plan.				
	<p>School-wide Discipline Plan- Discipline Tiers In order to ensure consistency school-wide, a 3-tiered discipline plan was developed. The three tiers include teachers, deans, and administrators. For Tier 1, classroom teachers use a school-wide 5-step discipline plan: warning, educational assignment, early morning school, 8th period, and dean referral. Student misbehavior is addressed by all teachers using these 5 steps. If a student's misbehavior continues, they would be referred to Tier 2, deans. The final tier involves administration. The purpose of the school-wide discipline plan is to ensure student expectations as well as consequences are communicated and enforced throughout the building. Therefore, all students are granted the opportunity to learn fairly and consistently.</p>	Tiffany Lee, AP; Joseph Pace, AP; Kristin Boynton, AP; Delana Baird, Dean; Doug Argo, Dean	05/27/2020		
	<p>Addition of Restart, Community Service, and Supervised Study Siegel Middle added three additional choices of consequences in order to decrease loss of instructional time. Students may be assigned Restart, community service, or supervised study. Restart is an initiative to provide students with guidance and reflection regarding their actions. The process provides interactions with multiple adults in the building allowing the students opportunities to learn and grow from their previous actions. This may be used for discipline issues that are more severe but do not warrant out-of-school suspension. Once again, this option would be used to attempt to keep students in school when possible.</p>	Tiffany Lee, AP; Joseph Pace, AP; Kristin Boynton, AP; Delana Baird, Dean; Doug Argo, Dean	05/27/2020		
	<p>School-wide Behavior Expectations- CAVS The RTI2B team collaborated to determine school-wide behavioral expectations for Siegel Middle.</p>	Joseph Pace, AP; April Mongold,	05/27/2020		

	<p>Siegel's expectations are Cooperation, Achievement, Value and Safety. After developing our school-wide expectations, the team developed a behavioral expectations matrix that provides specific examples of what each school-wide expectation looks like in all of the locations in our school building. Teachers used the first 2 weeks of school to teach the behavioral expectations and matrix to the students. Once students are aware of and understand the school-wide expectations, the school culture will be focused on academics, relationships and a safe learning environment. Faculty and staff will continue to address the CAVS matrix throughout the school year.</p>	<p>Guidance; Alison Murphy, RTI Coach, Kori Lance, Teacher, Hunter Lee, Teacher</p>			
	<p>School-wide Acknowledgement System An acknowledgement system is a formalized plan to increase the likelihood that an adult will respond positively when a student engages in the behavioral expectations. This will help improve school culture while recognizing students' strengths as well as allowing staff to build teacher-student relationships. An acknowledgment system rewards behavior not students. One of the beliefs of RTI2-B is that students are not born with bad behavior; they learn that behavior over time. Therefore, with good instruction and reinforcement, students can learn socially-appropriate behaviors. Since we, as teachers, are experts in teaching new skills to students, we need to remember to teach and reinforce appropriate behavioral skills. The second step in the behavioral instruction process in Tier I is to acknowledge students' appropriate behaviors. When we acknowledge students for demonstrating appropriate behaviors, they are much more likely to exhibit those behaviors again in the future. On the reverse, if we constantly acknowledge the inappropriate behaviors, students are much more likely to continue to display inappropriate behaviors. Therefore, we want to acknowledge students for demonstrating socially-appropriate behaviors that align with our school-wide expectations. Siegel Middle will acknowledge</p>	<p>Joseph Pace, AP; Brandon Deal, Teacher</p>	<p>05/27/2020</p>		

	<p>students' appropriate behavior by awarding points using the Live School software. Teachers and staff will award points to students who exhibit the behavioral expectations. In turn, students may redeem their points in the school store, CAVSmart, for various items such as school supplies or snacks. This year, Siegel Middle School will open a second CAVSmart store and continue to build community partnerships to stock the store.</p>				
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