

MINUTES

Regular Meeting

August 22, 2017

The Regular Meeting of the Bay Head Board of Education convened Tuesday, August 22, 2017, at 4:00 P.M. at the Bay Head School Library with President, Joseph Cornell, III presiding. Pursuant to the New Jersey Open Public Meetings Act, prior notice of this meeting was posted in the Borough Hall, January 20, 2017 and delivered to *The Ocean Star* and *Asbury Park Press*, official newspapers of the Board.

Mr. Cornell led the Pledge of Allegiance to the Flag.

Members Present President, Joseph S. Cornell, III; Vice President, Mr. Benjamin Hinds;; Mr. Barry Pearce; Mrs. Shannon Curtis. Also present were Dr. Peter Morris, Superintendent; Mr. Frank Camardo, Principal; Mrs. Patricia A. Christopher, School Business Administrator; Ms. Laurie M. Considine, Board Secretary.

Members Absent Mrs. Sandra Antognoli

At 4:00 PM, BE IT RESOLVED – RESOLUTION FOR EXECUTIVE SESSION, a Motion was offered by Mr. Hinds and seconded by Mr. Pearce to adjourn to closed session for discussions relating to matters of litigation, personnel, students, and contracts.

The Board discussed: The Board will be discussing: the 2017-2018 certificated substitute list; 2017-2018 Stipend Positions; prospective tuition students; hiring a Paraprofessional.

AYE: CORNELL, HINDS, PEARCE, CURTIS

NAY: NONE

At 4:33 PM the board reconvened from Closed Session.

Open to Public for Agenda Items None

Correspondence was presented for the board's review.

Board Member Committee Reports

Curriculum:

Mr. Camardo reported that the new Science and Social Studies Kindergarten through Eighth Grade textbooks have been ordered and they have an online component.

Technology:

Mr. Cornell asked about the cameras in the gymnasium. Mrs. Christopher said they will be installed within the next month. Mr. Cornell added that the new Chrome Books have been ordered for Kindergarten through Fourth Grades and Fifth through Eighth grades will be using MacBooks.

Budget/Finance:

Nothing to report.

Personnel/Negotiations:

Mr. Cornell reported that stipends for the 2017-2018 school year were on the agenda for approval.

Buildings/Grounds:

Mr. Hinds reported that new flooring has been installed in the Kindergarten and First Grade classrooms. Kindergarten, first and second grades will be getting painted. Signs for the gymnasium have been installed as well as the new flagpole.

Policy:

Mrs. Christopher reported that we are working on policies with Strauss Esmay.

Community Relations:

Mr. Pearce took a moment to extend condolences to Donna Ray for the loss of her husband, Gene Ray. Mr. Pearce reported that school reopens September 7th; the Ping Pong Tournament will be held on September 9th; the Shark Run will be held September 23rd.

Delegate/Legislative:

Nothing to report.

Athletics:

Nothing to report.

RECOMMENDATIONS FROM THE SUPERINTENDENT

Workshop(s) A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve the attendance and related expenses for the following staff member(s) for the 2017-2018 school year.

Mark Bish August 23, 2017 and August 3, 2017 (retroactive)

AYE: CORNELL, HINDS, PEARCE, CURTIS

NAY: NONE

Certificated Substitute A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to hire Logan Carroll as a Certificated Substitute, as needed for the 2017-2018 school year pending verification of records and background check.

AYE: CORNELL, HINDS, PEARCE, CURTIS

NAY: NONE

Certificated Substitute List A Motion to approve the Certificated Substitute List for the 2017-2018 school year, as presented.

A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve the following three items:

1. **School Steering Committee** A Motion to approve the School Steering Committee to be comprised of one representative from Administration, Board of Education, Local Bargaining Unit, Bay Head Home and School Association, Bay Head School Foundation and the local business community, as established by Mr. Camardo, who will meet on an as needed basis throughout the 2017-2018 school year.
2. **School Safety Committee** A Motion to approve establishing the School Safety Committee and to be comprised of Dr. Morris, Mr. Camardo Mrs. Maas, Mr. Bish and another BHEA member to be determined.

3. **DEAC Committee** A Motion to approve the District Evaluation Advisory Committee (DEAC) to be comprised of Mr. Camardo, Mrs. Peters, Miss Wills and Mrs. Califano.

AYE: CORNELL, HINDS, PEARCE, CURTIS

NAY: NONE

A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve the following two items:

1. **Emergency Management Plan** A Motion to approve the Emergency Management Plan for the 2017-2018 school year.
2. **Crisis Management Plan** A Motion to approve the Crisis Management Plan for the 2017-2018 school year.

AYE: CORNELL, HINDS, PEARCE, CURTIS

NAY: NONE

Aftercare Program A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve the aftercare program for the 2017-2018 school year from 2:30 PM to 5:30 PM at rate of \$6.00 per hour.

AYE: CORNELL, HINDS, PEARCE, CURTIS

NAY: NONE

Student and Staff Manual for 2017-2018 A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve the Student and Staff Manual for the 2017-2018 school year.

AYE: CORNELL, HINDS, PEARCE, CURTIS

NAY: NONE

Paraprofessional – Tatiana Pereira A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to hire Tatiana Pereira as a Paraprofessional for the 2017-2018 school year at a salary of \$12,163 (28 hours per week, \$12 per hour, 181 days).

AYE: CORNELL, HINDS, PEARCE, CURTIS

NAY: NONE

Amend Salary – Kristine DaCosta A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to amend Kristine DaCosta's Salary for the 2017-2018 school year as follows:

Special Education Teacher – \$9,998 (Step 1 18% time, 1.2 hours per day)

Paraprofessional – \$9,339 (4.3 hours per day, \$12 per hour, 181 days)

AYE: CORNELL, HINDS, PEARCE, CURTIS

NAY: NONE

Tuition Student(s) A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve the following four tuition students for the 2017-2018 school year

1 student - Kindergarten

1 student – Second Grade

1 student - Fourth Grade

AYE: CORNELL, HINDS, PEARCE, CURTIS

NAY: NONE

A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve the following item:

- 1. **Field Trip Request** A Motion to approve a field trip request from Mrs. Galarza for seventh grade to attend the Student Summit at Island Beach State Park on October 5, 2017. Cost is transportation only.

AYE: CORNELL, HINDS, PEARCE, CURTIS

NAY: NONE

Stipend Positions 2017-2018 A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve the following stipend positions for the 2017-2018 school year at the contracted rate.

- Technology Club - Mrs. Galarza
- Law Club – Mr. Kennedy
- Writing Club – Mrs. Fallivene
- Homework Club – Mrs. Peters
- Student Council – Mrs. Galarza
- Safety Patrol – Mrs. Fallivene
- Yearbook – Mrs. Monticello
- Talent Show – Mrs. Galarza and Mrs. Califano
- Newspaper – Mrs. Galarza
- Teacher in Charge – Miss Wills
- 8th Grade Advisor – Mrs. Fallivene
- Coaching AD – Mr. O’Connor
- IR&S – Miss Wills, Miss Kiss, Mrs. Peters and Ms. Meyer
- Art Club – Mrs. Ray
- Aftercare – Miss Kiss
- Cheerleading – Mrs. Monticello
- Antrim Olympics – Mr. Kennedy, Mr. Lewis, Mr. O’Connor and Mr. Speelman
- State Testing Coordinator – Mrs. Wisliceny
- Girls’ Soccer Coach Mr. Speelman
- Boys’ Soccer Coach – Mr. Lewis
- Boys’ Basketball Coach – Mr. O’Connor
- Girls’ Basketball Coach – Mrs. Beyer
- Girls’ Softball Coach – Mr. Lewis

AYE: CORNELL, HINDS, PEARCE, CURTIS

NAY: NONE

RECOMMENDATIONS FROM THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

Approval of Minutes A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to waive the public reading and approve the minutes of the following:

July 20, 2017 – Regular Meeting, Open and Executive Session

AYE: CORNELL, HINDS, PEARCE, CURTIS

NAY: NONE

A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve the following three items:

1. **Financial Reports:** Accept the Financial Reports of the Board Secretary and Treasurer of School Monies for the period ending July 31, 2017, as reconciled.
2. **Certification of No Over-expenditures:** Pursuant to NJAC 6A:23-2.22 (c) 3-4, accept and certify the Budget Appropriations Report for the month ending July 31, 2017 certifying no line item account has been over-expended through payments or contractual orders in violation of NJAC6A:23-2.22 (b) and sufficient funds are available to meet the financial obligation of the Bay Head Board of Education.
3. **Board Certification:** Recommend acceptance that through the adoption of this resolution, the Bay Head Board of Education, pursuant to N.J.A.C. 6A:23-2.11 (c) 4, certifies that as of July 31, 2017 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 c(4) i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

AYE: CORNELL, HINDS, PEARCE, CURTIS

NAY: NONE

List of Bills A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve RESOLUTION:

BE IT RESOLVED by the Board of Education of Bay Head that bills totaling **\$282,838.07** for the 2017-2018 school year to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.

AYE: CORNELL, HINDS, PEARCE, CURTIS

NAY: NONE

Transportation A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve the following transportation agreements for the 2017-2018 school year between the Bay Head Board of Education and the Monmouth Ocean Educational Services Commission (MOESC):

Two students to MATES Academy

AYE: CORNELL, HINDS, PEARCE, CURTIS

NAY: NONE

Transportation A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve a transportation agreement with the Point Pleasant Beach Board of Education to transport one student to the Harbor School, Eatontown, NJ at a rate of \$103.00 per diem.

AYE: CORNELL, HINDS, PEARCE, CURTIS

NAY: NONE

Transportation A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve the following transportation agreements with the Point Pleasant Borough School District:

One Student to the Performing Arts Academy

Field Trips and extracurricular trips \$62.37 per hour

AYE: CORNELL, HINDS, PEARCE, CURTIS

NAY: NONE

Integrated Pest Management Plan 2017-2018 A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve the renewal of the Integrated Pest Management Plan from July 1, 2017 through June 30, 2018.

AYE: CORNELL, HINDS, PEARCE, CURTIS

NAY: NONE

HCESC Co-op A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve a Resolution for Member Participation in the Hunterdon County Educational Services Commission.

AYE: CORNELL, HINDS, PEARCE, CURTIS

NAY: NONE

New Business Nothing at this time.

Old Business Mrs. Christopher reported that we are in the process of submitting plans to decommission the elevator.

Motions from the Floor Nothing at this time.

Superintendent’s Report

Dr. Morris reported the following:

A. **Superintendent’s Report**

A. Enrollment as of June 19, 2017

Bay Head School	132 students
Point Pleasant Beach High School	30 students
Vocational School Students	4 students
Out of District	<u>1 students</u>
Total	167 students

Public Comment None

Motion to adjourn At 5:10 PM, A motion was offered by Mr. Hinds, seconded by Mr. Pearce and unanimously carried to adjourn the meeting.

Laurie M. Considine
Board Secretary