

**Minutes of the  
July 18, 2018  
Regular Meeting of the  
China Spring Independent School District Board of Trustees**

The China Spring I.S.D. Board of Trustees met in a regular meeting on Monday, July 16, 2018. Superintendent Dr. Marc Faulkner, Assistant Superintendent Dr. Kevin Pitts, Executive Director of Finance Brenda Poteet, Executive Director of Instructional Services Jennifer Crook, Director of Special Education Cherish Hermes, Max Rutherford, Kristen Dutschmann, Heather Jenkins, and Kim Coe met with the following trustees: Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Trey Oakley and Matt Penney.

**1. Call to Order**

Rick Hines called the meeting to order at 6:00 p.m. noting that a quorum of Board Trustees was present and that the meeting had been duly called and that notice of the meeting had been posted in accordance with the Texas Government Code Chapter 551.

**2. Prayer**

The prayer was led by Trey Oakley.

**3. Pledge of Allegiance**

The pledge was led by Dr. Marc Faulkner.

**4. China Spring ISD Mission and Vision statements**

**A. MISSION STATEMENT**

Our mission, in partnership with the community, is to provide individualized learning experiences to prepare students for success in life.

**B. VISION STATEMENT**

Our vision in China Spring Independent School District is to strive for continuous improvement of our educational system by providing opportunities for all to achieve excellence.

Rick Hines read the statements.

**5. Public Comment**

There was no public comment.

**6. Approval of minutes from the regularly scheduled board meeting held on June 18, 2018 (Action Item)**

Chris Gerick moved and Matt Penney seconded the motion to approve the minutes from the regularly scheduled board meeting held on June 18, 2018. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**7. Reports to the Board (Information Item)**

- A. Executive Director of Business and Finance
- B. Executive Director of Instructional Services
- C. Director of Special Education
- D. Assistant Superintendent
- E. Campus Principals
- F. Superintendent
  - 1. Resignations
  - 2. School Safety Report

- A. Business Manager's Report was included in the board packet. Executive Director of Finance Brenda Poteet pointed out that in addition to the usual items, it included the Quarterly Investment Report for the Quarter Ended June 30, 2018.

- B. Executive Director of Instructional Services Jennifer Crook's report was also in the board packet. Ms. Crook noted that it included the dates of in-service training.
- C. Director of Special Education Cherish Hermes noted that her report on Special Education was included in the board packet.
- D. Assistant Superintendent Kevin Pitts noted that his report was in the board packet as well. He gave an update on the ongoing gym floor repair/refinishing.
- E. Campus Principals reports were included in the board packet.
- F. Dr. Faulkner gave the Superintendent's report including
  - 1. Resignations – Gary Beam (HS Social Studies/MS Coach); Trey Hagey (Int PE/MS/HS Coach); Tana Sharp (KG).
  - 2. Dr. Faulkner gave a report on ongoing security/school safety efforts including: fencing, door barricades, "See Something...Say Something" campaign, Active Shooter ALICE training for staff, Youth Mental Health First Aid Training for staff, drills(lockdown, fire), Safety & Security teams (preK-6 and 7-12), Suicide awareness training at MS, Talk More Tech Less program, Training Series for Parents on various topics, hiring an additional police officer, installation of door alarms, encouraging use of our facilities for active shooter/SWAT trainings, partnering with Texas Tactical Police Association, and adding new Law Enforcement Watch Dogs.

**8. Review district purchases of supplies and personal property (Information Item)**

There were no questions.

**9. Executive Session, Govt. Code 551.074, 551.082 and 551.0821**

The Board went into executive session at 6:26 p.m. pursuant to the Texas Open Meeting Act, Govt. Code 551.074, 551.082 and 551.0821.

- A. **Hear Level Three Grievance Appeal – Parent Complaint Against Girls High School Basketball Coach. Tex. Gov't Code 551.074, 551.082, 551.0821.**
- B. **Deliberations of Grievance Appeal Tex. Gov't Code 551.074, 551.082 and 551.0821**

The Board returned from executive session at 9:46 p.m. with no action taken.

**10. Action arising from Executive Session (Action Item)**

Jeff Bradburn moved and Trey Oakley seconded the motion to uphold the current Level 2 decision with additional administrative action to be determined by the Superintendent with regards to the Girls Head Basketball coach. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**11. Consideration, discussion, and possible approval of endorsing a candidate from our region for the TASB Board of Directors (Action Item)**

Chris Gerick moved and Bubba Galvan seconded the motion to endorse Mildred Watkins (LaVega ISD) as our Region 12 representative to the TASB Board of Directors. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**12. Consideration, discussion, and possible approval of an attendance waiver for the last day of school for 17-18 (Action Item)**

Due to a threat written on the restroom toilet paper dispenser, the district had poor attendance on the last day of school at the High School (attendance dropped from 96.7 average to 80.89), which qualified for a waiver from TEA. Holly Dunham moved and Matt Penney seconded the motion to file a waiver with TEA to be reimbursed a portion of the missed ADA. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**13. Consideration, discussion, and possible approval of the District Improvement Plan (Action Item)**

Matt Penney moved and Bubba Galvan seconded the motion to approve the District Improvement Plan for 2018-2019 as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Chris

Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**14. Consideration, discussion, and possible approval of the student code of conduct for the 18-19 school year (Action Item)**

Trey Oakley moved and Chris Gerick seconded the motion to approve the 18-19 student code of conduct as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**15. Review Student Handbooks for 2018-2019 school year (Information Item)**

Copies of student handbooks were sent to each board member for review. There were a few minor editing changes noted.

**16. Consideration, discussion, and possible approval of updating policy EI (Local) (Action Item)**

The procedure for giving students credit for semester courses was changed several years ago, but this policy was not updated. Dr. Faulkner recommended updating policy EI to reflect that the student must make a 70 or higher in the spring semester to receive credit. Jeff Bradburn moved and Bubba Galvan seconded the motion to approve updating policy EI (Local) as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**17. Consideration, discussion, and possible approval of our yearly Microsoft Windows and Office agreement for the 2018-2019 school year (Action Item)**

Bubba Galvan moved and Chris Gerick seconded a motion to approve the renewal of our yearly Microsoft Windows and Office software license for the 2018-19 school year at a cost of \$16,823.19. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**18. Consideration, discussion, and possible approval of a school district teaching permit for athletic training (Action Item)**

Dr. Faulkner recommended to the board to approve Cody Corntassel, District Athletic Trainer, for a local school district teaching permit to allow the district to give course credit to student athletic trainers for sports medicine. If approved by the board, this teaching permit will have to also be approved by the TEA commissioner. Jeff Bradburn moved and Trey Oakley seconded the motion to approve a school district teaching permit for Cody Corntassel, District Athletic Trainer. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**19. Consideration, discussion, and possible approval of a delegate and an alternative delegate for the TASB Convention (Action Item)**

Chris Gerick nominated Trey Oakley as a delegate and Matt Penney as alternate for the TASA/TASB convention, Bubba Galvan seconded the motion. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motions. The motions carried unanimously.

**20. Consideration, discussion, and possible approval of purchasing computers on our annual computer refresh program schedule for \$82,351.60 (Action Item)**

Holly Dunham moved and Matt Penney seconded a motion to approve the purchase of computers for the Elementary computer refresh from 2<sup>nd</sup> Gear at a co-op price of \$82,351.60. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**21. Consideration, discussion, and possible approval of joining the Texas SmartBuy Purchasing Coop (Action Item)**

Bubba Galvan moved and Chris Gerick seconded a motion to approve CSISD joining the Texas SmartBuy Purchasing Coop. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba

Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**22. Consideration, discussion, and possible approval of the Citi Bank State of Texas Commercial Card Program (Action Item)**

Chris Gerick moved and Trey Oakley seconded a motion to approve signing up for the Citibank State of Texas Commercial Card Program. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**23. Consideration, discussion, and possible approval of a Memorandum of Understanding (MOU) with McLennan County Challenge Academy for JJAEP services (Action Item)**

Jeff Bradburn moved and Holly Dunham seconded a motion to approve an MOU with McLennan County Challenge Academy for JJAEP services. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**24. Consideration, discussion, and possible approval of a Memorandum of Understanding (MOU) between China Spring ISD and Bosqueville ISD for DAEP/TAG services, fuel, and specific special education services when needed. (Action Item)**

Matt Penney moved and Bubba Galvan seconded a motion to approve an MOU with Bosqueville ISD for DAEP/TAG services, fuel, and specific special education services when needed. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**25. Executive Session, Govt. Code 551.074**

The Board opted not to go into Executive session and to defer Item B to a future board meeting.

- A. Report on new employees hired since June board meeting (Information Item)
- B. Partial Superintendent/Board Goals Discussion

**26. Action arising from Executive Session (Action Item)**

Dr. Faulkner gave an Information Only Report on new employees hired since June board meeting:

Larry Carpenter (MS Health/HS/MS Coach); Bianca Garcia (Elem Behavior Specialist/Social Worker); Darius Young (Int Math & SS); Trace Martin (Int PE/HS/MS Coach)

There was no action taken.

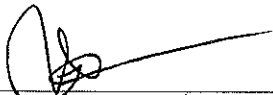
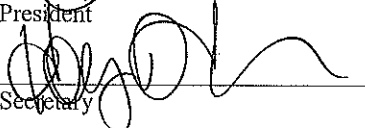
**27. Discussion of future agenda items for August's regular board meeting (Information Item)**

1<sup>st</sup> reading of Update 111  
Approval of Tax Rate  
4-H Approval for Extra – Curricular Status  
T-Tess Appraisal Approval  
New Employee Reception with Board – move to Sept 17th

**28. Adjourn (Action Item)**

Jeff Bradburn moved and Chris Gerick seconded the motion to adjourn the meeting. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

The meeting was adjourned at 10:06p.m.

  
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President  
  
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Secretary