

Monahan Elementary School Parent Involvement Policy

Description of how Monahan Elementary School will implement required school parental engagement policy components of the Elementary and Secondary Education Act (ESEA) [*Section 1118, ESEA*].

1. Monahan Elementary School will take the following actions to involve parents in the joint development of its school parental engagement plan under section 1118 of the ESEA:

- Parent representation on the Site Based Decision Making Team and the District-wide Instructional Improvement Committee
- Monahan Elementary Volunteer Program
- PTO

2. Monahan Elementary School will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

- Parent representation on the Site Based Decision Making Team and the District-wide Instructional Improvement Committee
- Annual Parent Survey
- Parent Conference Day
- Title I Parent Compact

3. Monahan Elementary School will hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs. Monahan Elementary School will convene the meeting at a time convenient for parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parent as possible are able to attend. The school will invite all parents of children participating in Title I, Part A programs to this meeting and will encourage them to attend by:

- Our annual Title I meeting is held at the beginning of the school year. The information is also available on our campus website so that parents may view it at any time.

4. Monahan Elementary School will provide parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet by:

- Our annual Title I meeting informed parents of the campus academic goals, provided specific information about our district curriculum, and various assessment tools that is used throughout the year to ensure student progress.
- Report cards, progress reports, and parent conferences are used to provide continuous feedback regarding student progress.

5. Monahan Elementary School will, at the request of parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible by:

- Parent conferences
- Parent representation on the Site Based Decision Making Team
- District-wide Instructional Improvement Committee
- PTO
- Parent Assistance Request forms assist in providing feedback (located in the front office)

6. Monahan Elementary School will provide each parent an individual student report about the performance of their child on the State assessment in at least math, language arts, and reading by:

- Teachers send home report cards each 9 weeks to show student progress. Students who participate in intervention programs receive a report showing student progress. Students have data binders that track student progress. Teachers share the data information throughout the year during parent conferences.

7. Monahan Elementary School will take the following actions to provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002) by:

- Notifications are sent to all parents during the term time limits.

8. Monahan Elementary School will provide assistance to parents of children served by the school, as appropriate, in understanding topics undertaking the actions described in this paragraph

- ◆ The state's academic content standards,
- ◆ The state's student academic achievement standards,
- ◆ The state and local academic assessments including alternate assessments,
- ◆ The requirements of Title 1 Part A,
- ◆ How to monitor their child's progress, and
- ◆ How to work with educators:

- Family Academic Nights for all students are provided to parents to assist in better understanding the standards and curriculum.
- STAAR Night will be provided to parents in grades 3rd – 5th grade parents to provide information that will assist students academically.
- ELL Informational Night to help parents understand TELPAS and how they can assist to ensure student progress.
- During parent conferences, student progress is discussed to ensure student success.

9. Monahan Elementary School will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement by:

- Monahan Elementary provides parent sessions to help parents to better understand the standards and curriculum,

- We also have parent intervention kits available for parents to check out of the library that target specific skills that are discussed at parent conferences.

10. Monahan Elementary School will, with the assistance of its parents, educate its teachers, pupil services personnel, principals and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and school, by:

- Faculty and staff members will be cognizant of educational research on parent involvement by participating in professional development focused on building a positive relationship with parents and community members.
- Monahan Elementary encourages staff members to attend campus activities that are focused on building strong relationships between home and school. Parental input will be solicited throughout the year in meetings, through surveys, workshop feedback response sheets, and during one-on-one conferences.
- Information derived will be utilized by the school's administrative team and the campus representative council to strengthen the tie between school and home for the purpose of increasing student achievement.

11. Monahan Elementary School will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, and other programs. The school will also conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

- Monahan Elementary provides high quality instruction to students in grades 1st – 5th grade and work with our parents to learn how to be successful in the public school setting through our family events, parent workshops, and other school events.

12. Monahan Elementary School will take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities is sent to parents of participating children in an understandable and uniform format, including alternative formats upon requests, and, to the extent practicable, in a language the parents can understand:

- Weekly Newsletters
- IRIS alerts
- Daily Bobcat Folder (parent and teacher connection)
- School Website
- Information is provided in English and Spanish to accommodate all parents