

**BY-LAWS OF THE  
CARLISLE ALUMNI ASSOCIATION**

**ARTICLE I**

**Section 1** The name of the Association shall be the Carlisle Alumni Association.

**Section 2** The Association is organized exclusively for charitable, educational, religious, or scientific purposes within the meaning of section 501 (c) (3) of the Internal Revenue Code.

**Section 3** Dissolution Clause: Upon the dissolution of the Association, the Association shall, after paying or making provisions for the payment of all the liabilities of the Association, dispose of all the assets of the Association exclusively for charitable, educational, religious, or scientific purposes as shall at the time qualify as an exempt organization or organizations under section 501 ( c ) ( 3 ) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law), as the Board of Trustees shall determine.

Any such assets not so disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the Association is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

**ARTICLE II**

**Section 1** The officers and directors shall constitute the Executive Board. The officers of the Association shall be president, vice president, secretary and treasurer.

**Section 2** The officers shall be elected at the annual meeting by acclamation and shall serve for the term of one year without salary.

**Section 3** Up to eight directors, as needed, shall be elected at the annual banquet to serve for a term of three years without salary.

**Section 4** In the event of a resignation of an officer or director, said vacancy will be filled by election by the Executive Board.

**Section 5** A member of the Executive Board may be removed from the board for *good cause* by a majority vote. Said vacancy will be filled by election by the Executive Board.

**ARTICLE III**

**Section 1** The duties of President, Vice President, Secretary, and Treasurer shall be such as usually devolve upon such officers. The Secretary and Treasurer shall give a written report at each Executive Board meeting and the annual meeting of the Association.

**Section 2** The Executive Board shall examine and approve all bills, which must be itemized and paid by the Treasurer of the Association. Expenses for fundraising will be determined by the appropriate committees for approval by the Executive Board. The Treasurer will provide a bank statement for review by the Executive Board, once a year, or upon request.

**Section 3** The Board of Directors may ask to examine all books of the Secretary and Treasurer and determine whether they have faithfully performed their duties.

**Section 4** The Executive Board will review all committee decisions for final approval.

**ARTICLE IV**

**Section 1** Graduates will automatically become members of the Association upon graduation, after which donations will be requested to pay in support of the Association and the annual meeting.

## ARTICLE V

**Section 1** The Executive Board is empowered to set the budget of the Association.

**Section 2** Donations will be accepted for memorials, for the scholarship fund, the operating fund, and the endowment fund as designated by the donor.

**Section 3** Members donating \$500 through memorials or donations to the operating, scholarship and endowment fund, will be placed on the Honor Roll. Members donating the following amounts will also be placed on the corresponding level of giving: \$1000 – Dean’s List; \$2500 – President’s List; \$5000 – Chancellor’s List; \$10,000 – Alumnus Emeritus.

## ARTICLE VI

**Section 1** The annual meeting shall be held the second Saturday of June. This date shall be made public.

**Section 2** The banquet shall be planned by the Executive Board or any committee they shall appoint.

## ARTICLE VII

**Section 1** The Executive Board shall have the by-laws available to any member, upon request, with the cost of printing to be allowed from funds of the Association.

## ARTICLE VIII

**Section 1** Amendments to the by-laws can be made at an annual meeting only, and upon a two-thirds vote of the members present and voting.

## ARTICLE IX

**Section 1** The Scholarship Committee consisting of three members, whose names will remain confidential, will be appointed by the Executive Board. Each member of the committee will serve three years, on a rotating basis, with one new member appointed each year. The member serving for the third term will act as the chairperson. A measurement tool will be provided by the Executive Board.

**Section 2** The amount of the scholarship(s) will be determined by the officers of the Executive Board, after due consideration of alumni funds.

**Section 3** Recipient(s) of a scholarship must attend one full semester of school in order to receive funds awarded to them.

**Section 4** The scholarship will be issued in the form of a certificate to the recipient the night of the banquet, the money to be paid to their educational institution upon receipt of their first semester grades.

**Section 5** Any graduate with a “C” average during their senior year and having attended the Carlisle Community High School a minimum of two full years will be eligible for a scholarship award.

**Section 6** There is hereby created a special scholarship fund to be known as the Scholarship Endowment Fund. The purpose of this fund is to provide a perpetual amount of interest income to be used to supplement the annual scholarship awarded by the Scholarship Committee. The president may appoint three members to be custodians of the Endowment Fund. The Treasurer may also serve as the custodian. Initially, one member for three years, one member for two years, and one member for one year. Each succeeding president may appoint one member for a three-year term. The custodians’ duties shall be:

- A. Invest all designated Endowment Fund money in Certificates of Deposit or other instruments that provide the greatest amount of income at a minimum of risk.
- B. Coordinate due dates with the Treasurer.
- C. Report all activity in the fund to the Treasurer 30 days prior to the annual meeting.

**Section 7** Scholarship recipients must be present at the annual banquet in order to receive the scholarship unless excused by the Executive Board.

## **ARTICLE X**

**Section 1** The retiring president automatically becomes the Chair of the Nominating Committee for the following year, and the year after that will serve as a member only of this committee, thus making two years of service on the nominating committee.

## **ARTICLE XI**

**Section 1** The Executive Board will appoint three members, whose names will remain confidential, to the Hall of Fame Committee who will determine the inductee(s). Each member of the committee will serve three years, on a rotating basis, with one new member appointed each year. The member serving for the third term will act as the chairperson. A measurement tool will be provided by the Executive Board.

**Section 2** The purpose of the Hall of Fame Award is to honor up to three Carlisle Alumni who have demonstrated excellent character, leadership, and citizenship qualities since graduation.

**Section 3** The Hall of Fame Award inductee(s) must be selected from candidates submitted by Carlisle Alumni nominees on forms prescribed by the committee.

Amended June 12, 2010; June 13, 2015; June 8, 2019.

**Section 4** The following criteria shall be considered in determining the inductee(s) of the Hall of Fame Award:

1. Community Awards
2. Peer Awards
3. Public Offices held
4. Volunteerism
5. Participation in Civic Affairs
6. Non-monetary contributions to the Alumni Association

**Section 5** The inductee(s) shall be notified on or before June 1 of the committee's decision. The inductee(s) shall have the opportunity to accept and address the body at the annual meeting.

## **ARTICLE XII**

**Section 1** The Executive Board will enlist a member to serve on the Stars for Tomorrow committee, along with one representative from each participating bank.

**Section 2** The purpose of the Stars for Tomorrow award is to honor two 8<sup>th</sup> grade students who best represent the good character qualities taught at their school.

**Section 3** The Stars for Tomorrow recipients must be selected from applications forms prescribed by the committee. A measurement tool will be provided by the Executive Board. Two recipients will each receive a monetary award from the participating banks. The banks will be asked to match the amount donated by the Association, which is approved by the Executive Board.

**Section 4** The selected recipient(s) shall be notified on or before June 1 of the committee's decision. Each recipient will receive their award at the annual meeting.