

Glendora Unified School District
MINUTES OF THE BOARD OF EDUCATION
June 24, 2019

President Mr. Ellenson called the regular meeting of the Glendora Unified School District Board of Education to order at 7:06 p.m. in the Community Board Room, Glendora Unified School District, 500 North Loraine, Glendora, CA 91741.

Board Members Present:

Cory Ellenson, President
Elizabeth Reuter, Vice President
Robin Merkley, Clerk
Zondra Borg, Member
Rukshan Fernando, Ph.D., Member

District Administrators Present:

Robert Voors, Ed.D., Superintendent
Marc Chaldu, Assistant Superintendent, Business Services
Dominic DiGrazia, Ed.D. Assistant Superintendent, Personnel Services
Michelle Hunter, Assistant Superintendent, Educational Services
Becky Summers, Ed.D., Director, Educational Services

AGENDA

Upon a motion by Mrs. Merkley, seconded by Ms. Borg, the Board of Education unanimously approved to adopt the agenda as presented.

REPORT OF CLOSED SESSION

The Board of Education met in closed session to discuss the following items. No action was taken.

- Negotiations with the Glendora Teachers Association, the California School Employees Association and unrepresented employees (Designated Representatives: Marc Chaldu, Dominic DiGrazia, Michelle Hunter and Rob Voors).
- Student Disciplinary Action: Student #07242019-02
- Student Disciplinary Action: Student #07242019-03

RECOGNITION SECTION

Dr. Voors introduced Maria Thompson to present the ACSA Robert Gray Service Award Scholarship. Mrs. Thompson commented that as a member of ACSA she won a \$1,000 service award scholarship and chose to give the scholarship to two graduating high school seniors, one from Charter Oak and one from Glendora USD. She presented Glendora High School graduate Christian Sanders the ACSA Robert Gray Service Award Scholarship.

SUPERINTENDENT'S REPORT

Dr. Voors commented that there are only two weeks remaining of summer school. He stated that the summer school session has been going very well and the students and teachers have been working very hard. The City of Glendora has invited the District to participate in the City's bi-monthly newsletter that goes out to the entire community. This will be a great opportunity for the District to communicate with the community and share all that is happening in the schools.

STAFF PRESENTATION AND INFORMATION

A. Local Control Accountability Plan (LCA) and LEA Federal Addendum:

Michelle Hunter, Assistant Superintendent of Educational Services presented the Local Control Accountability Plan (LCAP) and Dr. Becky Summers, Director of K-12 Curriculum and Instruction reported on the LEA Federal Addendum. Mrs. Hunter thanked all the stakeholders who have been involved with the LCAP. Mrs. Hunter explained that the LCAP is a three-year plan tied to the budget; this is the third year for the District's LCAP and will be rewritten next year. LCAP describes the annual goals for the District and includes the actions the District will implement to reach the goals. The LCAP must address eight state priorities that cover three categories, conditions of learning, pupil outcomes, and engagement. Mrs. Hunter described the three forms of State funding that school districts receive; they are: Base Grant, Supplemental Grant, and Concentration Grant. She noted that Glendora USD does not qualify for Concentration Grant funds. She reviewed updates on progress towards the District's LCAP goals that address the eight state priorities. She also commented on the stakeholder engagement process, the LCAP implementation history, and the proposed plan for 2019-2020.

Dr. Summers reported on the LCAP LEA ESSA Federal Addendum. Commenting that each LEA must submit a local board approved ESSA LCAP Federal Addendum to the California Department of Education in order to meet Federal LEA plan requirements for receipt of federal funds. The plan addresses federal programmatic requirements, as well as coordination and integration of federally funded services with other educational services at the district and school level.

Programs included in the plan are Title I Part A Improving the Academic Achievement of the Disadvantaged; Title II Part A Preparing, Training and Recruiting High-quality Teachers, Principals, or Other School Leaders; Title III Part A English Language Acquisition, Language Enhancement, and Academic Achievement; and Title IV Part A Student Support and Academic Enrichment Grants. Dr. Summers stated that overall, the LCAP and the LEA Federal Addendum is what districts do programmatically and how they pay for what they do.

Mrs. Reuter expressed her appreciation for being part of the LCAP committee saying that she appreciates the student stakeholders and that they provide the most valuable information. She asked clarifying questions regarding the District's parent education nights as well as the proposed plan for 2019-20 K-7 summer school. Mrs. Merkley asked about the elementary school reading intervention plans and the online tutoring program. She also asked clarifying questions regarding Title I schools/funds and the next three-year LCAP. Mr. Ellenson thanked Mrs. Hunter and Dr. Summers for the report and he commented on the LCAP saying that it has truly developed into something really robust. He asked clarifying questions regarding the elementary AVID program. Dr. Fernando commented on the executive summary's greatest progresses and the explanation of the LCAP and the "three categories" saying that is good information for parents; he was pleased to learn that the report will be posted on the District's website. He asked clarifying questions regarding the classification rate changing for EL learners. Dr. Fernando thanked Mrs. Hunter and everyone for all their work on the LCAP. Ms. Borg asked how many foster youth students are in the District. She asked clarifying questions about Title 1 funding and the Healthy Kids Survey. She also asked about piloting the Science textbooks and if that will occur next year as planned.

B. 2018-19 Estimated Actuals and the 2019-20 Fiscal Year Budget:

Marc Chaldu presented the 2018-19 Estimated Actuals and the 2019-2020 Fiscal Year Budget information. He commented on the Proposed State Budget, noting that the Governor has not yet signed the budget for 2019-2020, but overall the news is positive. Mr. Chaldu presented the District's 2018-2019 estimated revenues and expenditures; he commented on adjustments to the expenditures including SELPA adjustments for pupil decline and revenue adjustments for Federal Title Programs. Mr. Chaldu explained that Special Education funding is based on overall enrollment not actual Special Education enrollment. This means when the District's enrollment declines so does Special Education funding. Mr. Chaldu reviewed a history of the District's ADA as well as projections through the 2020-2021 school year. He commented that the District started to see a decline in enrollment in 2015-16; the 2019-2020 school year will be the fifth year in a row of a decline and is very impactful to funding. Mr. Chaldu reviewed the proposed revenues and expenditures for the 2019-2020 year. He commented on beginning to work on a fiscal stabilization plan to address the possible \$2 million ongoing shortfall and structural deficit spending needs. This will include providing more detailed information to the Board of Education and scheduling a Special Board Study Session to begin the process. Next steps for the budget include the Governor signing off on the state budget, then the District has 45 days to present a revised budget based on the state budget and trailer bill information. Mr. Chaldu thanked the Business Services team including Janette Walczak and Pamela Escalante for their work.

Ms. Borg asked clarifying questions regarding mandated costs, OPEB, and other specific items on the budget report. She commented on student technology and expressed her concerns about textbook adoptions and keeping budget cuts as far away from the classrooms as possible. She thanked Mr. Chaldu and the staff for all they do. Dr. Fernando thanked Mr. Chaldu for the presentation. He commented on the fact that over 80% of the budget is staffing. He spoke of the reserve for economic uncertainty noting that most districts keep their reserves at about 6% and he is concerned with the District's projection of a 2% reserve. Dr. Fernando stated that conversations need to begin regarding steps needed to address the low reserve.

Mrs. Merkley commented on the unpaid balances for school lunches and asked clarifying questions on potential ways to collect. She also asked about District of Choice. Mrs. Reuter thanked Mr. Chaldu saying that she appreciates the effort put into the budget. She echoed the sentiment regarding concerns of a 2% reserve. She also appreciates the transparency and communication regarding the budget, saying that it is very important. Mr. Ellenson asked about the cost of the history social studies textbook adoption. He commented that the District's budget is the most important action the Board takes every year. He expressed his concern with the projected reserve of 2% and stated that a Board Study Session is an important step for the Board to take in order to have the conversations about proposed budget reductions. Mr. Ellenson expressed his concern with the limited reserves saying that 6% is the lowest responsible reserve and he looks forward to being part of the plan to make the difficult decisions.

PUBLIC HEARING

- A. President Ellenson opened the Public Hearing at 9:06 pm regarding the Local Control Accountability Plan (LCAP); there was no response for public comment, the hearing was closed at 9:06 pm.
- B. President Ellenson opened the Public Hearing at 9:06 pm regarding the 2018-19 estimated actuals and the 2019-2020 Fiscal Year Budget; there was no response for public comment, the hearing was closed at 9:06 pm.

ORAL COMMUNICATIONS

None

DISCUSSION ACTION ITEMS

1. Upon a motion by Mrs. Reuter, seconded by Mrs. Merkley, the Board of Education unanimously approved the Glendora Unified School District LEA LCAP ESSA Addendum for 2019-2020 school year as presented
2. Upon a motion by Mrs. Reuter, seconded by Dr. Fernando, the Board of Education unanimously approved Resolution Number 18 to become subject to California Uniform Public Construction Cost Accounting Procedures as presented.
3. Review the Glendora Unified School District LCAP addressing the eight priorities identified by the SBE for the 2019-2020 school year as presented. Discussion only, no action will be taken.

4. Review the 2018-19 estimated actuals and the final budget for 2019-2020 as presented. Discussion only, no action will be taken.
5. Review Board Policy and Administrative Regulation 3311 Bids, as presented for first reading and forward for second reading.
6. Upon a motion by Dr. Fernando, seconded by Mrs. Merkley, the Board of Education unanimously approved the referral for the expulsion of Student #07242019-02 from Glendora Unified School District for the 2019-2020 school year, as well as successfully complete a plan of rehabilitation as outlined in the recommendations of the administrative hearing panel.
7. Upon a motion by Mrs. Reuter, seconded by Mrs. Merkley, the Board of Education unanimously approved the referral for the stipulated expulsion of Student #07242019-03 from Glendora Unified School District for the 2019-2020 school year, as well as successfully complete a plan of rehabilitation as outlined in the stipulated expulsion agreement.

GENERAL CONSENT ITEMS

Upon a motion by Mrs. Merkley, seconded by Dr. Fernando, the Board of Education unanimously approved the General, Educational, Business and Personnel Consent Items with the exception of Business Services Consent Item Number 5.

1. Approve the minutes of the regular meeting of June 10, 2019.
2. Accept gifts from Cheryl Lee Riley, Live Strong Inc. and Your Cause, LLC as presented

EDUCATIONAL SERVICES CONSENT ITEMS

1. Approve the Special Education service contracts for the 2019-2020 school year as presented.
2. Approve the Special Education transportation services for the 2019-2020 school year as presented.
3. Approve consultant services provided by Kathy Hollimon for staff development as presented.
4. Approve the funds for various educational services for the 2019-2020 school year as presented.

5. Approve submission of the Consolidated Application for Funding Categorical Aid Program, Part I, to the California Department of Education for the 2019-2020 school year.
6. Approve the current course offerings in Adult Education.
7. Approve Glendora High School Principal, Paul Lopez, as the District's CIF League Representative for the 2019-2020 school year.

BUSINESS SERVICES CONSENT ITEMS

1. Approve/ratify purchase order numbers 1819001856 through 1819001895 and revised PO 1819001452 in the amount of \$535,838.71 for the 2018-2019 school year.
2. Approve the authorization to declare the books, as presented, as obsolete or surplus.
3. Approve the use of State, City and other School District piggybackable bids to purchase equipment, technology, supplies and office furniture for the 2019-2020 fiscal year.
4. Approve the agreements for the 2019-2020 fiscal year as presented.
5. Upon a motion by Mrs. Reuter, seconded by Ms. Borg, and a vote of 4-yes, 0-no, 1-recuse the Board of Education approved the agreement for professional library services as presented.

PERSONNEL CONSENT ITEMS

1. Approve/ratify Certificated Personnel Employments, Retirements, Resignations, and Leaves.
2. Approve/ratify Classified Personnel Employments, Retirements, Resignations, and Leaves.

COMMENTS FROM MEMBERS OF THE BOARD OF EDUCATION

Ms. Borg thanked the Business Services team for their work on the budget and for attending the meeting. She commented on Dr. Voors writing a monthly article for the City's newsletter, saying that it is a great opportunity to communicate with the community. Ms. Borg hopes that the new LCAP Addendum will make the LCAP a little easier. Ms. Borg asked for an update on the use of Styrofoam plates as well as the District's three-year technology plan.

Mrs. Merkley commented that she does read the budget and she understands that it is not good. She thanked Mr. Chaldu for his work on the budget.

ADJOURNMENT

Upon a motion by Mrs. Reuter, seconded by Ms. Borg the Board of Education unanimously agreed to adjourn the meeting at 9:21 p.m. in memory of Lynell Caldwell a former employee who recent passed away.

Respectfully Submitted:

Robert Voors, Ed.D.
Secretary, Board of Education

Approval Date:

July 22, 2019

Certified by:

Elizabeth Reuter, Vice President