

**Leavitt Middle School**  
**School Organizational Team Training Meeting Minutes**  
**Leavitt Middle School's Library**  
**January 25, 2018**  
**4:45 – 6:00 pm**

School Organizational Team Members:

Greg Cassell, Member  
Damian Cirincione, Member  
Susan Diamond, Member  
Mike Houle, Member  
David Andres, Member  
Melissa Sores, Member  
Steve Lawson, Member  
Michelle Chapin, Member  
Emmy Diamond, Non-voting Member  
Keith Wipperman, Principal

This meeting agenda is posted publicly on the school website at [leavittms.net](http://leavittms.net)

The School Organizational Team may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may call Gail Rowe at 799-4699 ext 4100 sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

### **1.0 Welcome & Roll Call – All present**

**Minutes from previous meeting accepted unanimously**

### **2.0 New Items**

2.1 SCHEDULING DISCUSSION FOR 18-19: Discussion of a potential 4 x 4 block. This item was reviewed and was voted on unanimously to proceed.

2.2 REVIEW of PROPOSE BUDGET (Possible item for vote) – The budget was discussed on voted on in it's current format. Budget unanimously approved by SOT. There were some items left as unknowns because we were unaware how CCSD was going to handle them; SEIF position, custodial extra hours, etc.

Title one budget discussed and approved; two positions – instructional coach and math interventions teacher, and chromebooks to be purchased. Budget unanimously approved by SOT

HOPE2 budget discussed and approved; STAR-ON aide, teacher prep buys, and Challenge Day funding approved. Budget unanimously approved by SOT

2.3 School Performance Plan: SPP unanimously approved by SOT

### **3.0 General Discussion**

3.1 JANUARY SCHEDULING FOR MEETINGS – No further extra meetings needed in January

**4.0 Information**

4.1 Next Meeting: February 20

N/A

Meeting adjourned at 5:30

**5.0 Public Comment Period (2 minutes maximum allotted)**