

AMS Behavior Matrix

Below is our school's behavior matrix that is used to determine consequences when harmful behavior is reported to school administration. When a student is involved in some form of misbehavior, a review of the incident will occur. The student's previous behavioral actions will be taken into consideration when determining appropriate consequences. Parents/guardians will always be notified via phone or e-mail depending on the individual circumstances.

All actions within a box will be used for each student action unless the student is unwilling to engage in the restorative actions. If a student is unwilling to engage in restorative practices, potentially more severe consequences may be issued.

Level 1	Level 2	Level 3
- Minor behavioral OR first reported incident.	- Moderate behavioral OR second reported incident.	- Severe behavioral OR continued incidents.

When specified, teachers will be notified first via e-mail and then in person to provide further details.

For each 2 days of suspension, a student can replace 1 day with 5 hours of community service. The community service hours must be approved by administration and be completed within 3 weeks of the incident.

If a student is suspended, there will be a pre-suspension conference and a reintegration conference that will include guardian, student, and administrator. Teachers are automatically notified of the incident and suspension.

Behavior	1st Incident/Level	2nd Incident/Level	3rd Incident/Level
Absences	<ul style="list-style-type: none"> ● 1st truancy letter at 3 unexcused absences 	<ul style="list-style-type: none"> ● 2nd truancy letter at 5 unexcused absences ● SART meeting (Truancy Mediation) with family, teacher and counselor if necessary ● Teacher notification of process 	<ul style="list-style-type: none"> ● 3rd truancy letter at 7 unexcused absences ● SARB (Truancy Mediation) meeting at 9 unexcused absences ● Teacher notification of results
Arson	<ul style="list-style-type: none"> ● 5 day suspension ● Guardian + student conference ● Restorative circles* ● Counselor referral ● 5 hrs. community service ● Police report ● Possibility of expulsion recom. 	<ul style="list-style-type: none"> ● Suspension pending expulsion process (Ed. Code required) ● Expulsion recommended ● Guardian + student conference ● Restorative circles* ● 10 hrs. community service ● Police report 	
Assault/Battery/Fighting			
- Self-defense	<ul style="list-style-type: none"> ● Guardian contact ● Conflict resolution or circle* ● Counselor referral 	<ul style="list-style-type: none"> ● Guardian + student conference ● Conflict resolution or circle* ● Counselor referral 	<ul style="list-style-type: none"> ● Guardian + student conference ● Conflict resolution or circle* ● Counselor follow-up
- Caused minor injury	<ul style="list-style-type: none"> ● After-school detention ● Guardian + student conference ● Conflict resolution or circle* 	<ul style="list-style-type: none"> ● 1-2 day period suspension ● Guardian + student conference ● Conflict resolution or circle* ● Counselor referral 	<ul style="list-style-type: none"> ● 1-2 day in-school suspension ● Guardian + student conference ● Conflict resolution or circle* ● Counselor follow-up
- Caused serious injury (not mutual combat)	<ul style="list-style-type: none"> ● 1-2 day suspension ● Guardian + student conference ● Conflict resolution or circle* ● Counselor referral 	<ul style="list-style-type: none"> ● 2-3 day suspension ● Guardian + student conference ● Conflict resolution or circle* ● Counselor referral 	<ul style="list-style-type: none"> ● 3-5 day suspension ● Possibility of expulsion recommendation ● Guardian + student conference ● Conflict resolution or circle* ● Counselor follow-up
- Mutual combat/fighting	<ul style="list-style-type: none"> ● 1-2 days period suspension ● Guardian + student conference ● Conflict resolution or circle* ● Counselor referral 	<ul style="list-style-type: none"> ● 1-2 days in-school suspension ● Guardian + student conference ● Conflict resolution or circle* ● Counselor referral 	<ul style="list-style-type: none"> ● 1-5 day suspension ● Guardian + student conference ● Conflict resolution or circle* ● Counselor follow-up
- Willfully caused serious injury, except in self-defense	<ul style="list-style-type: none"> ● Suspension pending expulsion process ● Expulsion recommended 		
- Physical assault/battery	<ul style="list-style-type: none"> ● Police report ● Guardian, student, counselor and 		

- Sexual assault – aggressive and unwanted sexual/intimate contact (Ed. Code required)	admin conference		
Cutting Class (15 min +)			
- On Campus without permission	<ul style="list-style-type: none"> After-school detention of double the time cut with a cap of 2 Guardian + teacher notified 	<ul style="list-style-type: none"> After-school detention of double the time cut with a cap of 2 detentions Guardian + student conference Counselor referral Teacher notified 	<ul style="list-style-type: none"> 1 day in-school suspension Guardian, student, teacher and counselor conference Counselor follow-up Possible referral to SART/SARB Teacher notified
- Off campus/leaving without permission	<ul style="list-style-type: none"> Student's safety is ensured by calling parent, contacts, and if that fails, the police After-school detention of double the time cut with a cap of 2 Guardian + student conference Teacher notified 	<ul style="list-style-type: none"> Student's safety is ensured by calling parent, contacts, and if that fails, the police 1 day in-school suspension Guardian + student conference Counselor referral Elopement Plan Created Teacher notified 	<ul style="list-style-type: none"> Student's safety is ensured by calling parent, contacts, and if that fails, the police 2 day in-school suspension Guardian, student, teacher, and counselor conference Counselor follow-up Possible referral to SART/SARB Elopement Plan Evaluated Teacher notified
Defiance or Disruption			
- Minor: Student does not follow repeated directions or requests from staff; action momentarily interrupts instruction, event or program	<ul style="list-style-type: none"> 30 minutes of restorative work Guardian contact 	<ul style="list-style-type: none"> 60 minutes of restorative work 1-2 period suspension possible Restorative conference with student, teacher, and admin Guardian contact 	<ul style="list-style-type: none"> 90 minutes of restorative work 2-3 period suspension Restorative conference with student, guardian, teacher, and admin Counselor referral
- Major or repetitive: Student does not follow repeated directions or requests from staff; action interrupts or stops instruction, event or program; administrator or supervisor support required	<ul style="list-style-type: none"> After-school detention 1 day class suspension Restorative circle* Guardian + student conference 	<ul style="list-style-type: none"> 1-2 period suspension Restorative circle* Guardian + student reintegration conference Counselor referral 	<ul style="list-style-type: none"> Possible 1-3 day suspension Guardian + student conference Conflict circle* Counselor follow-up
Drugs and Controlled Substances			
- Selling, buying, distributing	<ul style="list-style-type: none"> Suspension pending expulsion process (Ed. Code required) Expulsion recommended Police report Guardian, student, counselor and admin conference 		
- Possession	<ul style="list-style-type: none"> 1 day in-school suspension (counseling embedded) Brief Intervention Sessions Guardian + student conference Item turned over to police Restorative circle* 	<ul style="list-style-type: none"> 2-3 day in-school suspension Guardian + student conference Item turned over to police Restorative circle* Counselor follow-up 	<ul style="list-style-type: none"> 1-5 day suspension Possible expulsion recommendation Guardian + student conference Item turned over to police Restorative circle* Counselor follow-up
- Under the influence	<ul style="list-style-type: none"> 1 day in-school suspension (counseling embedded) Brief Intervention Sessions Guardian + student conference Restorative circle* Counselor referral 	<ul style="list-style-type: none"> 2-3 day in-school suspension Guardian + student conference Restorative circle* Counselor follow-up Random bag checks possible 	<ul style="list-style-type: none"> 1-5 day suspension Possible expulsion recommended Guardian + student conference Counselor follow-up Random bag checks possible
Drug Paraphernalia			
- Possession	<ul style="list-style-type: none"> 1 day in-school suspension (counseling embedded) Brief Intervention Sessions Guardian + student conference Item turned over to police Restorative circle* 	<ul style="list-style-type: none"> 2-3 day in-school suspension Guardian + student conference Item turned over to police Restorative circle* Counselor follow-up Random bag checks possible 	<ul style="list-style-type: none"> 1-5 day suspension Guardian + student conference Item turned over to police Counselor follow-up Random bag checks possible
- Sale	<ul style="list-style-type: none"> 1 day in-school suspension (counseling embedded) 	<ul style="list-style-type: none"> 2-3 day in-school suspension Guardian + student conference 	<ul style="list-style-type: none"> Suspension pending expulsion process (Ed. Code required)

	<ul style="list-style-type: none"> Brief Intervention Sessions Guardian + student conference Item turned over to police Restorative circle* 	<ul style="list-style-type: none"> Item turned over to police Restorative circle* Counselor follow-up 	<ul style="list-style-type: none"> Expulsion recommended Guardian + student conference Item turned over to police
Electronics			
-Possession or use	<ul style="list-style-type: none"> Device taken and logged in the office 	<ul style="list-style-type: none"> Device taken and logged in the office, guardian phone call to release 	<ul style="list-style-type: none"> 3rd - Device taken and logged in office, guardian pick up 4th - Device taken and logged in office, guardian/student/admin conference
-Recording a fight	<ul style="list-style-type: none"> 3 hours of community service Reflection assignment Guardian contact 	<ul style="list-style-type: none"> 6 hours of community service Reflection assignment Guardian contact 	<ul style="list-style-type: none"> 9 hours of community service Reflection assignment Guardian contact
Falsifying Records	<ul style="list-style-type: none"> Guardian + student conference Reflective assignment Warning of loss of privilege related to falsification/positions of trust 	<ul style="list-style-type: none"> Guardian + student conference Reflective assignment Loss of privilege related to falsification/positions of trust 	<ul style="list-style-type: none"> 1 day in-school suspension Guardian + student conference Reflective assignment Loss of positions of trust
- Falsely representing people or facts on school documents			
Fire Alarms	<ul style="list-style-type: none"> 1-2 day in-school suspension Reflective assignment Restorative circle 	<ul style="list-style-type: none"> 1-2 day suspension Reflective assignment Restorative circle 	<ul style="list-style-type: none"> 3-5 day suspension Reflective assignment Restorative circle
- Pulling			
Gambling	<ul style="list-style-type: none"> After-school detention Confiscation of equipment for guardian pick-up Restorative circle 	<ul style="list-style-type: none"> 1 period suspension Confiscation of equipment Guardian + student conference Restorative circle Counselor referral 	<ul style="list-style-type: none"> 1+ day in-school suspension Confiscation of equipment Guardian + student conference Restorative circle Counselor referral
Harassment & Bullying	<ul style="list-style-type: none"> After-school detention Guardian + student conference Conflict resolution or restorative circle* Educational/reflective assignment 	<ul style="list-style-type: none"> 1 day in-school suspension Guardian + student conference Conflict resolution or restorative circle* Educational/reflective assignment Harassment contract Counselor referral 	<ul style="list-style-type: none"> 1-5 day suspension Guardian + student conference Conflict resolution or restorative circle* Educational/reflective assignment Counselor follow-up Possible schedule change
- Unwelcome comments [spoken, written, electronic] or acts, which are ongoing, one-sided and make the recipient feel powerless and/or creates a hostile environment			
Hate Acts	<ul style="list-style-type: none"> See the consequence for each act plus any or all of the consequences for hate speech 	<ul style="list-style-type: none"> See the consequence for each act plus any or all of the consequences for hate speech 	<ul style="list-style-type: none"> See the consequence for each act plus any or all of the consequences for hate speech
- Harmful action against someone for their real or perceived identify.			
Hate Speech	<ul style="list-style-type: none"> Guardian contact Research and written reflection about the specific area of hate Restorative circle* Make amends with group impacted Counselor referral 	<ul style="list-style-type: none"> 1 day in-school suspension Guardian + student conference Research and written reflection Restorative circle* Make amends with group impacted Counselor referral 	<ul style="list-style-type: none"> 1-5 day suspension Guardian + student conference Research and written reflection Restorative circle* Make amends with group impacted Counselor follow-up
- Slur or derogatory comment about one's real or perceived identity. This includes body size, disability, gender, nationality, race, religion, or sexual orientation.			
Incendiary Devices (matches, lighters, etc.)			
-Possession	<ul style="list-style-type: none"> 30 minutes of restorative work Guardian contact Confiscation of Item Restorative circle 	<ul style="list-style-type: none"> 60 minutes of restorative work Guardian contact Confiscation of Item Restorative circle 	<ul style="list-style-type: none"> 1 day in-school suspension Guardian + student conference Confiscation of Item Restorative circle Random bag checks in morning
-Use (lighting something on fire)	<ul style="list-style-type: none"> 1 day suspension Guardian conference Confiscation of Item Restorative circle 	<ul style="list-style-type: none"> 2 day suspension Guardian conference Confiscation of Item Restorative circle 	<ul style="list-style-type: none"> 3 day suspension Guardian conference Confiscation of Item Restorative circle Random bag checks in morning
Offensive Comment	<ul style="list-style-type: none"> Behavior reflection form Conflict resolution Guardian contact 	<ul style="list-style-type: none"> 30 minutes of restorative work Behavior reflection form Conflict resolution Guardian contact 	<ul style="list-style-type: none"> 60 minutes of restorative work Behavior reflection form Conflict resolution Guardian contact Counselor referral
- Harmful or offensive comment that is not about a person's identify.			

Retaliation - Harming someone because they caused or reported harm	<ul style="list-style-type: none"> See the consequence for each act plus any or all of the following: <ul style="list-style-type: none"> Guardian contact Restorative circle* Counselor referral 	<ul style="list-style-type: none"> See the consequence for each act plus any or all of the following: <ul style="list-style-type: none"> 1 day in-school suspension Guardian + student conference Restorative circle* Counselor referral Retaliation contract 	<ul style="list-style-type: none"> See the consequence for each act plus any or all of the following: <ul style="list-style-type: none"> 1-5 day suspension Guardian + student conference Restorative circle* Counselor follow-up Retaliation contract
Roughhousing (not fighting)	<ul style="list-style-type: none"> Verbal warning Teacher notifies asst. principal 	<ul style="list-style-type: none"> After-school detention Guardian contact Conflict resolution Counselor referral 	<ul style="list-style-type: none"> 1 + period suspension Guardian + student conference Conflict resolution Counselor follow-up
Selling, Buying, or Trading Items	<ul style="list-style-type: none"> Items, or \$ earned, are returned to original owner Items confiscated for guardian pickup Guardian contact + policy signed 	<ul style="list-style-type: none"> After-school detention Items, or \$ earned, are returned to original owner Items confiscated for guardian pickup Guardian contact 	<ul style="list-style-type: none"> 5 hours of community service Items, or \$ earned, are returned to original owner and guardian to pick up Guardian + student conference
Sexual Harassment - Verbal/visual (creating or displaying pictures, signs, gestures, inappropriate material or verbal statement) - Physical contact (of another in the act of harassment), includes pansting - Continual verbal, visual, or physical sexual harassment	<ul style="list-style-type: none"> 1 day in-school suspension Guardian + student conference Restorative circle* Counselor referral 	<ul style="list-style-type: none"> 1-3 day suspension Conference with student, guardian, and counselor Restorative circle* Restorative project or training Counselor referral Harassment contract 	<ul style="list-style-type: none"> 3-5 day suspension Conference with student, guardian, and counselor Restorative circle* Restorative project or training Possible schedule change Counselor follow-up
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Theft/Possession of Stolen Property	<ul style="list-style-type: none"> After school detention Restitution to individual(s) and community Guardian + student conference Restorative circle* Counselor referral 	<ul style="list-style-type: none"> 1-2 day in-school suspension Restitution to individual(s) and community Guardian + student conference Police contacted if necessary Restorative circle* Counselor follow-up 	<ul style="list-style-type: none"> 3+ day in-school suspension Restitution to individual(s) and community Guardian + student conference Police contacted if necessary Restorative circle* Counselor follow-up
Threats (student) - Witness intimidation using harassment and/or threat - Threat of death or grave bodily injury	<ul style="list-style-type: none"> 1 day suspension in or out-of-school Crisis Response Protocol Guardian + student conference Conflict resolution or restorative circle* Counselor referral Police report possible 	<ul style="list-style-type: none"> 2-3 day suspension Crisis Response Protocol Guardian + student conference Conflict resolution or restorative circle* Counselor follow-up Police report possible 	<ul style="list-style-type: none"> 3-5 day suspension Crisis Response Protocol Expulsion recommendation possible Guardian + student conference Conflict resolution or restorative circle* Counselor follow-up Possible report possible
Threats (staff) - Threat of death or grave bodily injury against school official, or against school property	<ul style="list-style-type: none"> 1-2 day suspension Crisis Response Protocol Guardian + student conference Police report Restorative conference* Counselor referral Consider class change 	<ul style="list-style-type: none"> 2-3 day suspension Crisis Response Protocol Guardian + student conference Police report Restorative conference* Counselor follow-up Consider class change 	<ul style="list-style-type: none"> 3-5 day suspension Crisis Response Protocol Expulsion recommendation possible Guardian + student conference Police report Restorative conference* Counselor follow-up Consider class change
Vandalism, Graffiti, Destruction of Property - Destruction or harm to school or personal property requiring clean up or resulting in financial loss	<ul style="list-style-type: none"> 1 day in-school suspension 30 minutes restorative work Guardian + student conference Police report possible 	<ul style="list-style-type: none"> 2 day in-school suspension 60 minutes restorative work Guardian + student conference Police report possible 	<ul style="list-style-type: none"> 3 day in-school suspension 90 minutes restorative work Guardian + student conference Police report possible

Verbal Abuse of a Staff Member	<ul style="list-style-type: none"> • Possible 1 day class suspension • Restorative conference • Restorative action 	<ul style="list-style-type: none"> • Possible 2-3 day class or in-school suspension • Restorative conference including guardian • Restorative action • Counselor referral 	<ul style="list-style-type: none"> • Possible 3-5 day class or out of school suspension • Restorative conference including guardian • Restorative action • Counselor follow-up
Weapons, Explosives, Dangerous Objects, Imitation Firearms			
- Possession of a knife or blade, real or imitation	<ul style="list-style-type: none"> • 1-2 day suspension • Guardian + student conference • Counseling referral 	<ul style="list-style-type: none"> • 3-5 day suspension • Guardian + student conference • Counseling follow-up • Possibility of expulsion recommended 	<ul style="list-style-type: none"> • Suspension pending expulsion • Expulsion recommended • Guardian + student conference • Counseling follow-up
- Possession or use of a weapons, explosives, dangerous objects or imitation firearms - Brandishing a knife			<ul style="list-style-type: none"> • Suspension pending expulsion (Ed. Code required) • Expulsion recommended • Police called • Guardian and student conference

*Note that school staff reserve the right to shift the nature of suspensions from in-school to out of school and vice versa when appropriate or necessary.

***Conflict resolution** – A meeting between 2-3 individuals that is mediated by an administrator, counselor or teacher using restorative questions and “I messages.” Resolutions will only be conducted when both parties agree.

Counseling referral – A referral to one of the school counselors will be made and counselor will determine length/duration of follow-up visits or interventions. Referrals to the mental health program maybe made through the counselors.

Defiance – Minor occurrences of defiance should be handled in the classroom using the existing classroom management system. Requests for restorative conferences can be made without completing a behavior referral.

***Restorative circle** – A practice of restorative justice in which those impacted by an action come together using a formal circle process to address the harm done and explore ways to move forward. Circles will only be conducted when both parties agree.

Restorative conference -- A practice of restorative justice in which those impacted by an action come together in a conference setting to address the harm done and explore ways to move forward.