



FRANKLIN TOWNE CHARTER ELEMENTARY SCHOOL

4259 Richmond Street ♦ Philadelphia, PA 19137 ♦ (215)-289-3389 ♦ (215) 288-4041 fax

October 1, 2018

Dear Franklin Towne Parents/Guardians,

PSSAs: Sent home from school this past Friday for students in grades 4 – 8 were results from last year's PSSA. While we are proud of their accomplishments and progress in the past, we are looking forward to what we will achieve together in the future both this school year and beyond as we all aim to BEE our best selves!



Towne Dress Down: We will hold our first \$1 Towne Dress Down Day of the 2018-2019 school year on Tuesday, October 9th! Students that would like to participate must wear a Towne shirt and pay \$1.00 to dress down instead of wearing their regular school uniform. Please consult the Student Handbook for Dress Down Day guidelines. Students in violation of dress down rules will not be permitted to class.

Picture Day: Barksdale Photography will be at Franklin Towne Charter Elementary School on Wednesday, October 3rd and Thursday, October 4th for Fall Portraits. Students must be in their school uniform for this round of pictures as these are the pictures that are used in our yearbook. Order forms and pricing information were sent home last week. Your child will need to hand in the order form and payment to Barksdale at the time their picture is taken. The schedule for pictures is as follows:

- Wed, Oct 3rd – **all grade K**; HRs 101/102, 301/302, 401/402, 501/502, 601/602, 701/702, 801/802
- Thur, Oct 4th – HRs 103/104, **all gr 2**, 303/304, 403/404, 503/504, 603/604, 703/704, 803/804

School Safety: Franklin Towne appreciates the patience shown by families in this first month of school as everyone has had to adjust to the changes to transportation and schedules this year. To ensure admission and dismissal are done safely and speedily, please be reminded of the following procedures and guidelines:

- **Gr 1-8**
 - When dropping off your child, students should be ready to exit the vehicle when you pull up to the door. Tasks such as packing bookbags or signing paperwork should be done ahead of time. If needed, please pull into the parking lot and then walk your child to the building after those items are completed.
 - If walking from the parking lot, please cross the drop off lanes only at the painted crosswalk.
 - To allow busses to exit our campus without issue, do not double park on Bristol Street nor block areas close to the driveway.
 - Parent Pickup cars should only enter the bus lanes after busses have picked up students.
- **Kindergarten Parents**
 - Please do not pull into the bus lanes to drop off your child until the door closes for 1st-8th grade student admission at 8:27.
 - Friday dismissal begins at 1:45pm at the earliest. Car riders should not enter the bus lanes for pickup any earlier. This dismissal occurs after grades 1-8. Entering early only congests our ability to dismiss older students, delays busses and parent pickup which then only further slows down K dismissal procedures.

“It may take a village to raise a child...but it takes a TOWNE to educate one.”

Sibling Applications/Preference: Families are reminded that applications to FTCEs are given sibling preference for currently enrolled FTCEs students at any time a lottery takes place. It is encouraged for families to ensure applications for siblings are on file as soon as possible. Applications are available on the school website. Applications for 2019-2020 kindergarten students are due by November 30th.

Breakfast & Lunch Accounts: Please remember to sign up for ScholarConnect through our school website so you can manage your child's meal account. Signing up for an account allows you to add money to your child's account from your debit or credit card, track what your child is buying at breakfast or lunch, and set up an email alert to notify you when the account has a low or negative balance.

Infinite Campus Parent Accounts: Having an established parent account in Infinite Campus linked directly to your child is helpful for awareness of your child's progress in school as well as communication from the school via newsletters, etc. Parents/Guardians who have never accessed Infinite Campus before can request an access key by completing the form found on the school website. Any parent/guardian who has already created an account but is experiencing difficulties accessing it should contact Franklin Towne's IT Department for assistance at 215-391-4592. We strive to maintain open lines of communication with families and access to your child's progress. Parent accounts are critical to this relationship. Please contact the school and IT support if you encounter any difficulty in establishing or accessing your account.

Upcoming Calendar Dates to Remember:

Wed-Thurs	Oct 3 rd -4 th	Picture Days
Fri	Oct 5 th	Staff Professional Development (no students)
Mon	Oct 8 th	School Closed – Columbus Day
Tues	Oct 9 th	\$1 Towne Dress Down Day
Week of	Oct 22 nd	Fall Book Fair
Wed	Oct 24 th	Family Book Fair Night
Fri	Oct 26 th	Fall Fest Dance 6pm
Fri	Nov 2 nd	End of 1st Marking Period
Tues	Nov 6 th	Report Cards Issued
Fri	Nov 12 th	School Closed – Veterans' Day

As always, thank you for your support of Franklin Towne and the education and opportunities we provide to students!



Eugenia Koo, Head of School

“It may take a village to raise a child...but it takes a TOWNE to educate one.”