

**Central Valley School District
Job Description #619**

TITLE **Elementary Assistant Cook**

GENERAL SUMMARY

The Elementary Assistant Cook supports the site Lead Cook assisting in preparation and serving as well as cleanup.

ESSENTIAL JOB FUNCTIONS

Depending upon the individual assignment, the Elementary Assistant Cook may perform all or a combination of the following:

1. Assist in food preparation, serving students and staff and cleanup of facilities.
2. May assist in maintaining accurate National School Lunch Program reporting procedures.
3. May function as Lead Cook when necessary.
4. Perform other related duties as required.

OTHER FUNCTIONS

REPORTING RELATIONSHIPS

This position reports to the Elementary Lead Cook (directly) and Supervisor of Food Service (indirectly).

MENTAL DEMANDS

PHYSICAL DEMANDS

Exposed to heat from ovens, burners and steam trays; exposed to cutting and slicing equipment and machines with moving parts; required to stand for prolonged periods; required to move heavy supplies and full pans of food weighing up to fifty (50) pounds; exposed to high noise levels from kitchen equipment and students at meals; required to wear protective clothing; may need to take precautions to avoid exposure to cleaners and fumes; potentially exposed to ordinary infectious diseases carried by students.

QUALIFICATIONS

1. Ability to follow verbal and written instructions.
2. Must be informed about individual student allergies and aware of each special circumstance for substitutions as necessary.
3. Ability to observe guidelines for serving of food in matters of temperature, appearance and portion sizes.
4. Possess a valid food handler's permit and meet regulations specified by the Department of Health.
5. Ability to observe safety rules and regulations.
6. Maintain a neat personal appearance and a pleasant attitude with students, staff and parents.
7. Must be in good physical health and possess adequate strength to lift up to 50 lbs. repetitively.

CONDITIONS

The preceding list of essential functions is not exhaustive and may be supplemented as necessary.

UNIT AFFILIATION

PSE - Food Service

CLASSIFICATION HISTORY

Revised 11/84
Revised 07/90
Revised 3/13/03