

## **October 16, 2017 Regular Meeting**

The Regular Meeting of the Board of Directors of the Norwin School District was called to order by Robert J. Perkins at 7:03 P.M. in the Board Room of the Administration Building.

Executive Sessions were held on Monday, October 9 2017, prior to the Workshop Session for personnel matters; on Monday, October 16, 2017 prior to the Workshop Session for personnel matters; and again on Monday, October 16, 2017 immediately after the Regular Meeting for personnel matters.

### **BOARD MEMBERS PRESENT:**

Tracey L. Czajkowski	Shawn N. Petrisko
Rebecca A. Gediminskas	Donald W. Rhodes, Jr.
Albert C. Lynn	Dennis J. Rittenhouse
Robert J. Perkins, President	Barbara A. Viola, Vice President

**BOARD MEMBERS ABSENT:** Darlene J. Ciocca.

### **ADMINISTRATION PRESENT:**

William H. Kerr	Thomas H. Wroblewski
Timothy J. Kotch	Stacey A. Snyder
Natalie A. McCracken	Ryan P. Kirsch

**SOLICITOR:** Michael L. Brungo, Esq.

**OTHERS PRESENT:** Hillcrest Intermediate School students A.J. Olshanski and Ms. Suhana Navalgund, and their parents and friends; Mr. Brian O'Neil, Principal, Hillcrest Intermediate School, and Mrs. Paula Giran, Hillcrest Teacher; Mr. Joe Napsha, Tribune-Review; Mrs. Anne Cloonan, Post-Gazette East; Student Board Representatives Ms. Allie Plassio and Ms. Ashley Svec; Ms. Nicole Doring of the American Heart Association; Ms. Lisa A. Chiesa, Esq., of Clark Hill; Ms. Jamie Doyle of Public Financial Management; Mr. Brandon Rapp, Director of Athletics and Student Activities; Mr. Sanford Bendix, representing the North Huntingdon Parks and Recreation Department; Mrs. Kathleen Heuer; and other members of the community.

### **STUDENT PRESENTATIONS:**

Hillcrest Intermediate School students Mr. A.J. Olshanski and Ms. Suhana Navalgund, both Grade 6, provided an update regarding school activities. They also led an interactive presentation and video under the direction of teacher Mrs. Paula Giran and Principal Mr. Brian O'Neil.

Ms. Nicole Doring, the youth market director for the American Heart Association, made a surprise presentation to A.J. Olshanski for his volunteer efforts with the American Heart Association. Ms. Doring presented A.J. with the American Heart Association “Young Heart” award. This award recognizes a young volunteer who has made valuable contributions to the American Heart Association mission.

Ms. Allie Plassio & Ms. Ashley Svec, Norwin High School Student Council Board Representatives, provided their monthly update regarding High School student activities, including a Homecoming retrospective, the October 20<sup>th</sup> Pink-Out Event / Football Game, the Haunted Trail, and a student spotlight.

**APPROVAL OF MINUTES:**

Director Rhodes moved and Director Rittenhouse seconded the motion to approve the Minutes from the September 18, 2017 Regular Meeting.

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

**PUBLIC COMMENT:** None.

**COMMITTEE REPORTS:** A report from each of the following committees were available for review:

- Elementary Advisory
- Safe Schools
- Secondary Advisory
- Special Education Advisory

**SUPERINTENDENT’S REPORT:**

Dr. Kerr provided the Monthly Administrative Reports. Dr. Kerr and Board President Mr. Robert Perkins also recognized three school board members who received the “2017 Honor Roll of School Board Service” award from the Pennsylvania School Boards Association. They included:

- Dr. Rebecca Gediminskas – 16 Years
- Mr. Donald Rhodes – 12 Years
- Mrs. Barbara Viola – 8 Years

**BOARD PRESIDENT’S REPORT:** Mr. Perkins provided the monthly report.

**FINANCE:**

Director Gediminskas moved and Director Czajkowski seconded the motion to approve the following financial reports for September 2017:

- General Fund Treasurer's Report (Attachment #1)
- Construction Fund Treasurer's Report (Attachment #1A)
- Athletic Official's Account (Attachment #1B)
- Payroll Report (Attachment #2)
- Cafeteria Fund - Treasurer's Report (Attachment #3)
- Cafeteria Fund - Profit and Loss (Attachment #4)
- Medical ACCESS Fund Balance (Attachment #5)
- School Activities Reports
  - High School (Attachment #6)
  - Middle School (Attachment #7)
- Hillcrest Intermediate (Attachment #7A)
- Gifted Student Activity Fund (Attachment #7B)
- Budget vs. Actual Report (Attachment #8)
- Actual vs. Budget Report (Attachment #8A)
- Capital Projects Fund / Available Cash Balance (Attachment #8B)
- Three-Year Capital Improvement Plan (Attachment #8C)

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

Director Gediminskas moved and Director Czajkowski seconded the motion to approve bills for the period September 19, 2017, through October 16, 2017, including:

- General Fund (Attachment #9)
- Cafeteria Fund (Attachment #10)
- Construction Fund (Attachment #11)

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

Director Gediminskas moved and Director Czajkowski seconded the motion to authorize the incurring of non-electoral debt by the issuance of general obligation bonds, in an aggregate principal amount not to exceed Twenty-Five Million dollars (\$25,000,000); covenanting to pay, and pledging unlimited taxing power for the payment of, the bonds; establishing a sinking fund and appointing a sinking fund depository; fixing the form, maximum interest rates, maturity dates, and other provisions for the payment thereof; covenanting to accept a proposal for the purchase of the bonds; authorizing a filing of required documents with the department of community and economic development; ratifying and directing certain actions of officers; and making certain other covenants and provisions in respect of the bonds. (Attachment #12)

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

Director Gediminskas moved and Director Czajkowski seconded the motion to approve the Winter Recreation Budget, Schedule, and Personnel List. (Attachment #12A)

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

**PERSONNEL:**

Director Rittenhouse moved and Director Viola seconded the motion to approve the resignation of Mr. Scott Hogben as Technology Education Teacher, effective retroactively at the close of the work day on Friday, October 13, 2017.

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Viola seconded the motion to approve the resignation of Mr. Daniel Kozak as Head 9th Grade Football Coach, effective retroactively on Saturday, September 16, 2017.

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Viola seconded the motion to approve the resignation of Ms. Julie Rose as Cafeteria Monitor, effective retroactively at the close of the work day on Friday, October 6, 2017.

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Viola seconded the motion to approve Ms. Alexandra Nickl, Certified Paraprofessional, for a Family & Medical Leave of Absence, beginning approximately Tuesday, November 28, 2017 for eight (8) weeks, for medical reasons.

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried. Director Rittenhouse moved and Director Viola seconded the motion to approve Ms. Rachel Argenta, Certified Paraprofessional, for a Family & Medical Leave of Absence, beginning approximately Friday, December 22, 2017 for twelve (12) weeks, for medical reasons.

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Viola seconded the motion to approve Mr. Mark Dumblosky, Custodian, for an Unpaid Leave of Absence beginning retroactively on Friday, September 22, 2017 through approximately Monday, October 30, 2017, for medical reasons.

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Viola seconded the motion to approve Ms. Kimberly Byers, Cafeteria Worker, for an Unpaid Leave of Absence beginning retroactively on Tuesday, September 5, 2017 through Friday, September 15, 2017, for medical reasons.

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Viola seconded the motion to approve Ms. Mary Morrone, Secretary, for an Intermittent Family & Medical Leave of Absence beginning immediately for up to the total time allotted for FMLA, for personal reasons.

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Viola seconded the motion to approve Mr. Trent Errett as a Long Term Substitute Technology Education Teacher, at a pro-rated Bachelor's Step 1 salary, effective upon release from his current position, for the remainder of the 2017-2018 school year, with salary and benefits as per the negotiated union contract, pending receipt and review of all required credentials and clearances.

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Viola seconded the motion to approve additions to the following Certified List(s) for the 2017-2018 school year: Substitute Teacher, Substitute School Nurse, Paraprofessionals, and Homebound Teacher List, pending receipt and review of all required credentials and clearances. (Attachment #13)

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Viola seconded the motion to approve Mr. Jay MacDonald as Custodian/Shop Utility Worker, effective Tuesday, October 17, 2017.

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Viola seconded the motion to approve Mr. Darren Cochran as Part-Time Security Worker, effective retroactively on Thursday, June 29, 2017.

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Viola seconded the motion to approve Ms. Stephanie Guyaux as a General Cafeteria Worker, effective Tuesday, October 17, 2017, with salary and benefits as per the negotiated union contract, pending receipt and review of all required credentials and clearances.

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Viola seconded the motion to approve Ms. Billie Jo Gilroy as a General Cafeteria Worker, effective Tuesday, October 17, 2017, with salary and benefits as per the negotiated union contract, pending receipt and review of all required credentials and clearances.

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Viola seconded the motion to approve Ms. Megan Gardner as a Cafeteria Monitor, effective Tuesday, October 17, 2017, with salary and benefits as per the Board established rates, pending receipt and review of all required credentials and clearances.

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Viola seconded the motion to approve additions to the following Non-Certified List(s) for the 2017-2018 school year: Substitute Health Room/Office Assistants, Substitute Secretary, Substitute Cafeteria Monitor, Substitute Non-Certified Paraprofessionals, Substitute Custodian, and Substitute Cafeteria Worker, pending receipt and review of all required credentials and clearances. (Attachment #13A)

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Viola seconded the motion to approve Mr. John Momeyer as Driver's Theory Instructor for Fall 2017, Spring 2018, and Summer 2018.

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Viola seconded the motion to approve Mr. Thomas Quealy as Substitute Head 9th Grade Football Coach, and Mr. Hayden Rice as Substitute 9th Grade Assistant Football Coach, retroactively beginning on Monday, September 18, 2017, for the remainder of the 2017-2018 football season only, with pro-rated salaries as per the negotiated union contract.

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Nay	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 7 yeas, 1 nay, and 1 absent, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Viola seconded the motion to approve the following Co-Curricular List(s) for the 2017-2018 school year: Additions to the Winter Sports Coach List, Additions to the Spring Sports Coach List, and Ski Club Volunteer List, pending receipt and review of all required credentials and clearances. (Attachment #13B)

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Viola seconded the motion to approve a Letter of Intent to re-appoint Dr. Natalie A. McCracken as Assistant Superintendent of Elementary Education, subject to mutually agreed upon terms and conditions of a formal agreement, effective July 1, 2018 for a term to be determined, and to be approved by the Board of Education no later than May 1, 2018.

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Viola seconded the motion to approve up to eight (8) teachers to teach SAT Boot Camp, for the 2017-2018 school year.

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

**CONFERENCES/WORKSHOPS:**

**(Conferences/Workshops noted with an asterisk (\*) are funded through Federal Funds and (\*\*) are funded through ACCESS. The District will cover the cost for substitute teachers.)**

Director Gediminskas moved and Director Viola seconded the motion to approve Dr. Constance Demore Savine, Secondary Teacher, to attend Pittsburgh World Language Day Tuesday, November 7, 2017 at Fox Chapel Area High School, Pittsburgh, PA. (Expenses will be approximately \$75 for registration.)

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

Director Gediminskas moved and Director Viola seconded the motion to approve Ms. Larissa Sturm and Ms. Ciminy St. Clair, Secondary Teachers, and approximately 21 high school students, to attend the Penn State Model United Nations Competition Friday, November 3, 2017 through Sunday, November 5, 2017 at Penn State, State College, PA. (The only expense to the District will be for the cost of one substitute in the afternoon for Ms. Sturm.)

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

Director Gediminskas moved and Director Viola seconded the motion to approve Mr. Douglas Aftanas, Secondary Teacher, to attend the Financial & Legal Bankruptcy Conference Friday, October 20, 2017 at the United States Bankruptcy Court, Pittsburgh, PA. (The only expense to the District will be for the cost of one substitute.)

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

Director Gediminskas moved and Director Viola seconded the motion to approve CMSgt Timothy Conley, Secondary Teacher, to attend the Educator Orientation, Monday, November 13, 2017 through Thursday, November 16, 2017 at the United States Navy Training Center, San Diego, CA. (There will be no expense to the District.)

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

Director Gediminskas moved and Director Viola seconded the motion to approve Ms. Ciminy St. Clair, Secondary Teacher, to attend the Pennsylvania Association for Gifted Education (PAGE) Conference, Thursday, November 16, 2017 through Saturday, November 18, 2017 at the Mohegan Sun Convention Center, Wilkes-Barre, PA. (There will be no expense to the District.)

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

\*Director Gediminskas moved and Director Viola seconded the motion to approve Mr. Brad Zundel and Ms. Anne Marie Morgante, Secondary Teachers, to attend Innovating Design Challenge – Educators & Corporation Collaborating on STEM Education Tuesday, November 21, 2017, Tuesday and Wednesday, December 12-13, 2017, Tuesday, January 30, 2018, and Tuesday, February 20, 2017 at the Allegheny Intermediate Unit #3. (Expenses will be approximately \$74 for mileage, plus the cost of substitutes and paid through Title II Funds.)

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

Director Gediminskas moved and Director Viola seconded the motion to approve Ms. Mollie Nicholas, Elementary Teacher, to attend the Pennsylvania Art Education Association (PAEA) 2017 Conference Friday, October 20, 2017 at Pittsburgh Sheraton Station Square Hotel. (Expenses will be approximately \$179.57: \$155 registration; \$12.57 mileage; \$12 parking, plus the cost of a substitute.)

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

Director Gediminkas moved and Director Viola seconded the motion to approve Mr. Patrick MacLaughlin and Mr. Kevin Chitester, Secondary Teachers, plus approximately ten (10) students, to attend the Pennsylvania Association of Student Councils (PASC) 2017 State Conference Thursday, November 2, 2017 through Saturday, November 4, 2017 at Red Lion Area Senior High School, Red Lion, PA. (The only expense to the District will be for the cost of substitute teachers.)

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminkas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

## **INFORMATION ITEMS**

**(Conferences/Workshops noted with an asterisk (\*) are funded through Federal Funds and (\*\*) are funded through ACCESS. The District will cover the cost for substitute teachers.)**

Dr. William Kerr, Superintendent of Schools, attended and presented at the Greater Pittsburgh Nonprofit Partnership (GPNP) Summit 2017 on October 6, 2017 at the David L. Lawrence Convention Center in Pittsburgh. Dr. Kerr had been invited to serve on a panel discussion about education funding and challenges facing school districts. The GPNP represents several hundred non-profit organizations in Allegheny, Westmoreland, Beaver, Butler and Washington Counties. Dr. Kerr was the only Superintendent who presented and was invited because the organizers were seeking an educational leader who understands the broader context of how public education fits into society as a whole. As a presenter, Dr. Kerr received complimentary registration. (Expenses were approximately \$21.67 mileage and \$12 parking.)

Dr. William Kerr, Superintendent of Schools, will be attending and presenting at the 2017 National League of Cities City Summit in Charlotte, N.C. on November 15 and 16, 2017. Discovery Education, a co-creator of the Operation Prevention opioid awareness curriculum being used at Norwin School District, has invited Dr. Kerr to attend and present as a representative of the education community at an upcoming "Solution Session" Panel Discussion at the Summit. During this session, panelists will discuss the opioid addiction epidemic, its impact on cities across the country and the importance of educating students, beginning in elementary school, as a means to disrupt the spread of the epidemic. The conference will be held at the Charlotte Convention Center, with Dr. Kerr's presentation occurring Thursday, November 16, 2017. As a presenter, Discovery Education has offered to cover Dr. Kerr's travel, registration and hotel expenses for the trip to Charlotte, N.C., so there will be no costs to the District.

Dr. William Kerr, Superintendent of Schools, will be attending the Western Pennsylvania Forum for School Superintendents Fall Conference Wednesday, November 29, Thursday, November 30, and Friday, December 1, 2017, at Nemaquin Woodlands Resort, Farmington, PA. The professional development theme is "Managing in an Era of Social Media: Threats and Opportunities." In one of the sessions, Dr. Kerr will provide opening comments and introduce the Director of the FBI Cyber STEM Program to highlight the Federal Bureau of Investigation / Norwin School District Cyber STEM partnership with the University of Pittsburgh. Norwin, the first school district in western Pennsylvania to pilot the program, has three Cyber STEM planned courses of study and serves as a model curriculum for six other school districts. (The only expense to the District will be approximately \$62 for mileage plus Thursday evening meal.)

Mr. Walter Lehman, Director of Facilities & Property Services, will be attending the Healthy Schools Summit, Friday, October 20, 2017 at the Hampton Inn, Homestead, PA. (Expenses will be \$34.69: \$15 registration; \$19.69 mileage.)

Mr. Joseph Shigle, III, Secondary Assistant Principal and Mr. Brandon Rapp, Director of Athletics and Student Activities, will be attending Safe & Secure Schools – Responding to 21st Century Threats Thursday, November

9, 2017 at the Courtyard by Marriott, Homestead, PA. (Expenses will be paid by Title II funds, and will be approximately \$402: \$384 registration; \$18 mileage.)

The Board reviewed Job Descriptions for School Nurse and Health Room/Office Assistant.

The Board reviewed revised Procedure No. 202 – Verification of Residency Status.

## ADMINISTRATION

Director Rhodes moved and Director Rittenhouse seconded the motion to approve building use requests. (Attachment #14)

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

Director Rhodes moved and Director Rittenhouse seconded the motion to retroactively approve the Memorandum of Understanding between Norwin School District and Westmoreland Intermediate Unit for TransPerfect Translation Services, for the period of March 1, 2017 to March 1, 2018. (Attachment #15)

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

Director Rhodes moved and Director Rittenhouse seconded the motion to approve an Affiliation Agreement with Clarion University to place student teachers in Norwin School District classrooms for a five-year term ending June 30, 2022. (Attachment #16)

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

Director Rhodes moved and Director Rittenhouse seconded the motion to authorize the Norwin School District to participate in the Westmoreland Intermediate Unit Joint Purchasing Consortium for Fuel and Paper for the 2018-2019 fiscal year, naming Mr. Ryan Kirsch as the District's authorized representative and Mr. Walter Lehman as the alternate representative for the WIU Joint Purchasing Consortium. Norwin School District will advertise jointly as a member of the Westmoreland Intermediate Unit Joint Purchasing Consortium for the purchase of Multi-Purpose Paper and Unleaded Gasoline and Diesel Fuel. (Attachment #17)

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

Director Rhodes moved and Director Rittenhouse seconded the motion to terminate several inactive accounts within the Norwin High School Activity Fund which have a zero balance, and initiate two new accounts within the Norwin High School Activity Fund (Student Assistance Program and Chamber Singers), as described in the

attached. Termination and Initiation of these accounts is subject to Board approval in accordance with Policy No. 618 - Student Activity Fund. (Attachment #18)

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

Director Rhodes moved and Director Rittenhouse seconded the motion to retroactively approve the Letter of Agreement between Norwin School District and Western Pennsylvania School for the Deaf dated September 29, 2017 for a 1:1 Personal Care Attendant (PCA) for a student enrolled at the school at a cost of \$41,818.50 to be billed in eight equal payments of \$5,227. (Attachment#19)

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

Director Rhodes moved and Director Rittenhouse seconded the motion to approve addition(s) to the Student Teacher/Intern List for 2017-2018. (Attachment #20)

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

Director Rhodes moved and Director Rittenhouse seconded the motion to approve the purchase of 50 tons of sand from Best Sand Company/Boyd's at a cost of \$1,750 and approve Nedley Landscaping Inc. to aerify and top-dress both the baseball and softball outfields at a cost of \$5,000; and approve the purchase of 520 lineal feet of vinyl fence cap for the baseball outfield fence from Pioneer Athletics at cost of \$2,545 to be paid from the Capital Projects Fund.

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

Director Rhodes moved and Director Rittenhouse seconded the motion to approve participation in the Pennsylvania State Modern Language Association (PSMLA) Global Scholars Program at no cost to the District. The program recognizes Norwin High School students who participate in interdisciplinary studies and activities that are global in nature to develop global awareness or competency; and to better prepare them for personal and professional success in an increasingly global society. The Global Scholars Program will be adapted to Norwin School District's curricula and does not require any new courses. (Attachment #21)

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

Director Rhodes moved and Director Rittenhouse seconded the motion to authorize the Administration to move forward with the purchase of wrestling room mats from Resilite Sports Products, Inc., for \$23,650.05, based on the September 18, 2017, motion approved by the Board of Education; and further, accept a donation in a like amount from the Norwin Junior Wrestling Organization (NJW). A Memorandum of Understanding between the Norwin School District and the Norwin Junior Wrestling Organization will be finalized relative to Facility Use Fees within the next 60 to 90 days, subject to the approval of the District Solicitor. (Attachment #22)

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

#### **COMMENTS FROM THE PUBLIC:**

Mr. Sanford Bendix, representing the North Huntingdon Parks and Recreation Department, provided the monthly report of upcoming recreation activities, including an October 28<sup>th</sup> Halloween Scare Trail and a December 8<sup>th</sup> Evening with Santa from 6 to 8 p.m. at Norwin Middle School.

#### **ADJOURNMENT:**

Director Rhodes moved and Director Gediminskas seconded the motion to adjourn the meeting at 7:36 p.m.

Ciocca, Absent	Lynn, Yea	Rhodes, Yea
Czajkowski, Yea	Perkins, Yea	Rittenhouse, Yea
Gediminskas, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 8 yeas and 1 absent, President Perkins declared the motion carried.

Respectfully submitted,

Jonathan D. Szish, Board Secretary