

Secaucus High School
Group Registration Password / Access Code

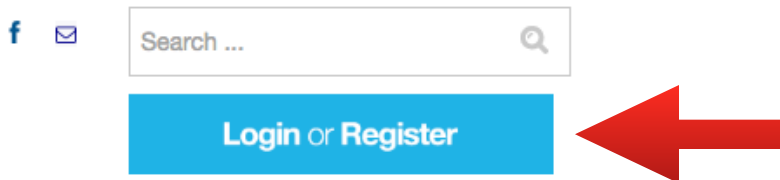
34829

You will need to refer to this number during
registration

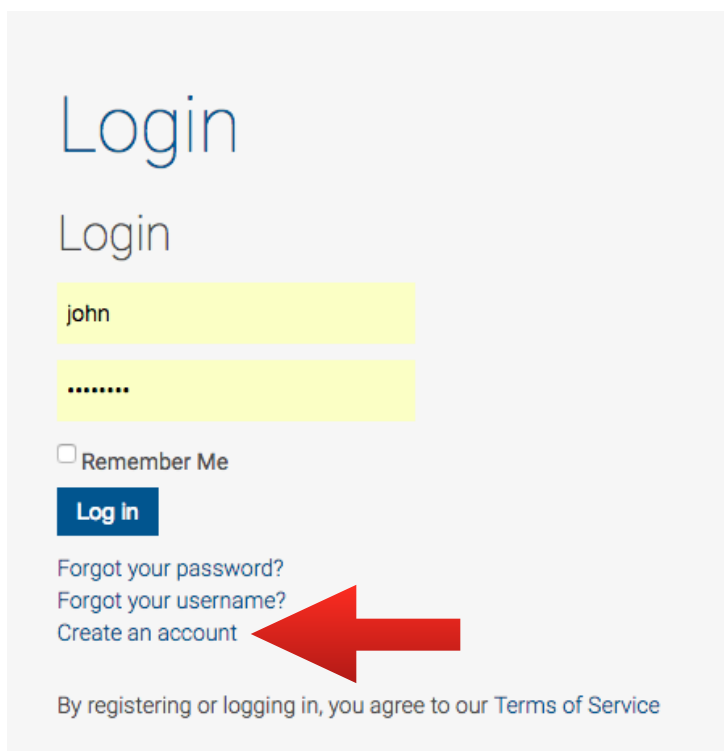
1. Visit Login.FlanaganProductions.com



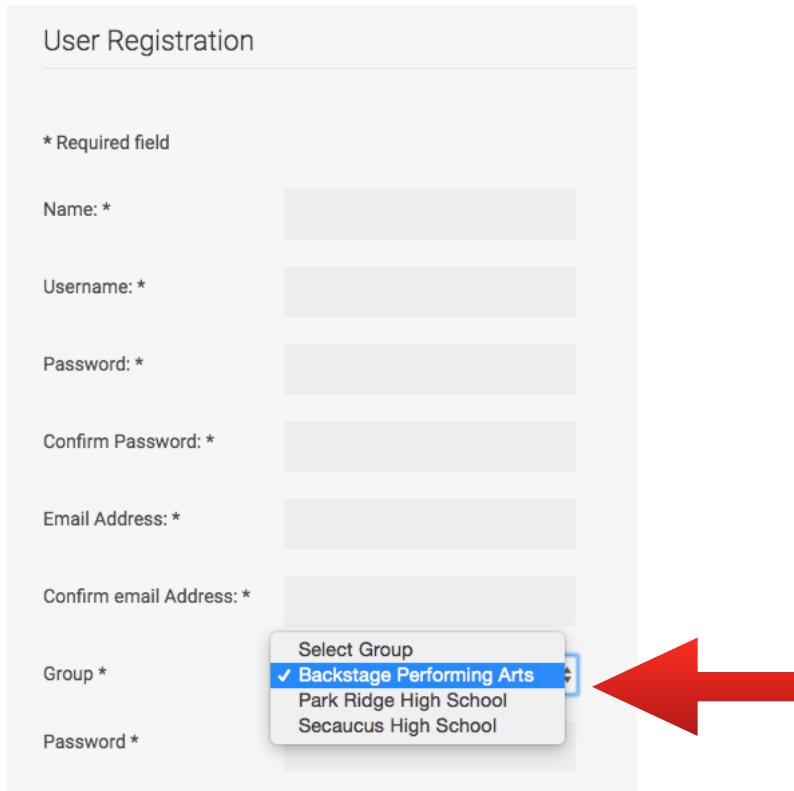
2. Click “Login or Register” on the top right



3. Click ‘Create an account’

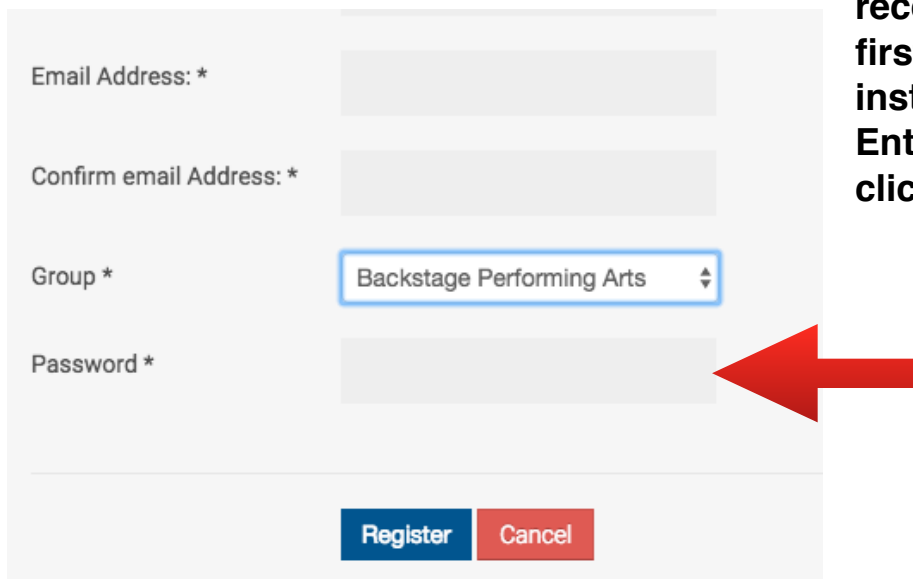


4. Fill in the the registration form, ensuring that you click the correct School / Organization from the drop down “group”



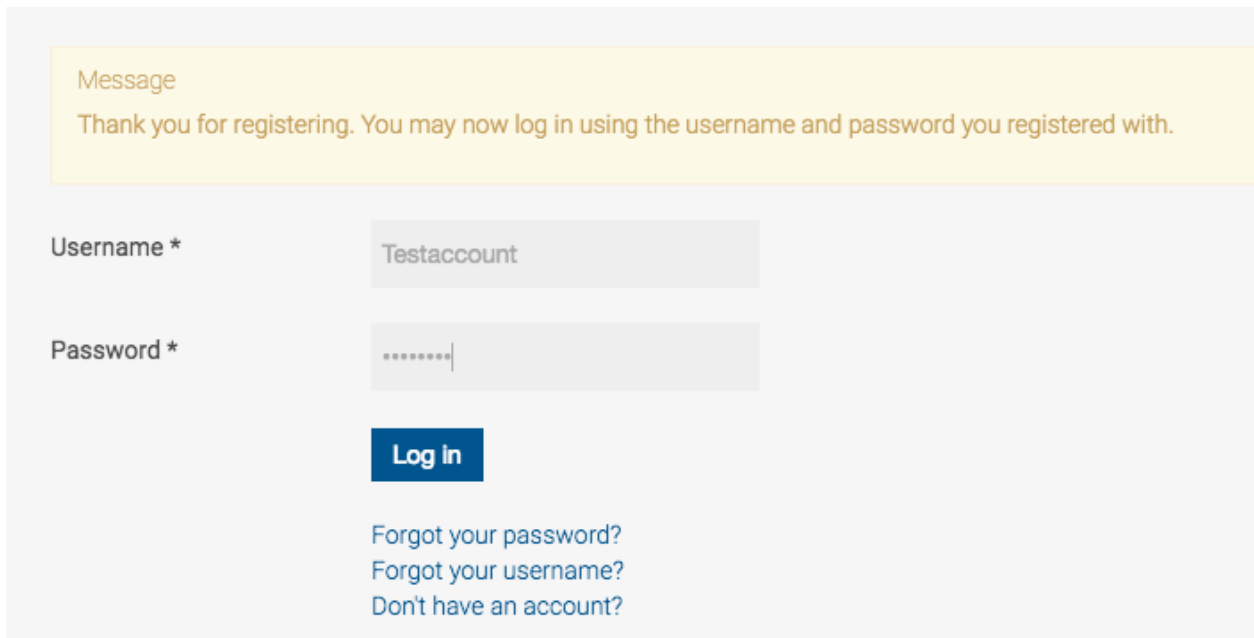
The screenshot shows a 'User Registration' form with the following fields: Name: *, Username: *, Password: *, Confirm Password: *, Email Address: *, Confirm email Address: *, Group *, and Password *. The 'Group' dropdown menu is open, showing options: 'Select Group', 'Backstage Performing Arts' (selected with a checkmark), 'Park Ridge High School', and 'Secaucus High School'. A red arrow points to the 'Backstage Performing Arts' option.

4. After clicking on the appropriate “Group” a second password box will appear to limit registration to those with the necessary security credentials. You will received this on the first page of this instruction manual. Enter the code and click “Register



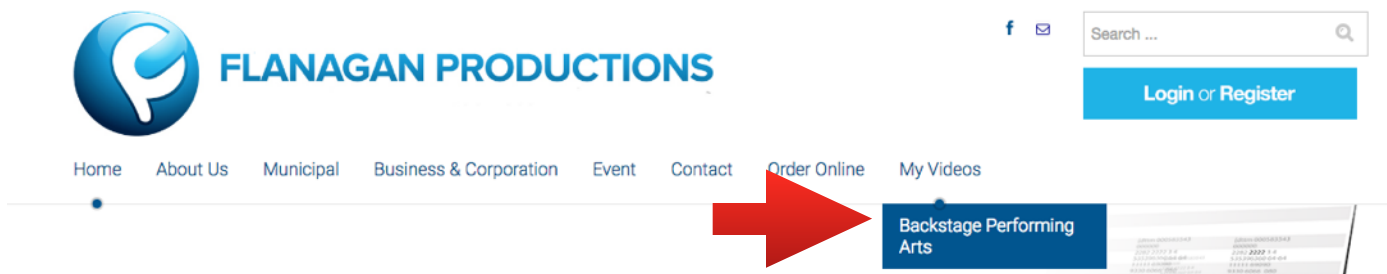
The screenshot shows the registration form after selecting a group. The 'Group' dropdown is now a text box containing 'Backstage Performing Arts'. A second 'Password *' field has appeared below it. A red arrow points to this second password field. At the bottom of the form are two buttons: 'Register' (blue) and 'Cancel' (red).

5. After clicking “Register” you will need to log in. The system will automatically bring you to the login screen where you can enter your username and password then click “Login”



The screenshot shows a login interface. At the top, a yellow message box contains the text: "Message Thank you for registering. You may now log in using the username and password you registered with." Below this, there are two input fields: "Username *" with the value "Testaccount" and "Password *" with masked characters ".....". A blue "Log in" button is positioned below the password field. At the bottom of the form, there are three links: "Forgot your password?", "Forgot your username?", and "Don't have an account?".

6. After you have successfully logged into the site, you will see a new tab on the menu entitled “My Videos”. Place your cursor over this menu item and your organization will drop down. Click on the drop down and you will be able to stream the videos, download to your hard drive, or order a DVD at a reduced rate.



Now that you are a registered user, you will receive an automatic email once your videos are ready for access. If you run into any trouble through the process, simply click on the chat button at the bottom of the website. If we are not available for chat, you may leave us a message and we will get back to you as soon as possible.