

## Invitation to Bid

Charleston R-I School District is accepting sealed bids for New Windows Laptops and Desk Docks

Specifications for Windows Laptops & Delivery: Windows 10 Pro, 14” 1920x1080 display, Intel Core i5 minimum, 8 GB RAM minimum, HDMI, VGA, USB 3.0, 3.1, and/or C (full specs are listed below) and a three (3) year next business day on site warranty. Prices are to include “White Glove Setup and Delivery” in relation to shipping and handling charges for inside delivery, asset tagging/configuration/set up at all schools. Vendor must install and setup with district supplied Microsoft Office 2019 Pro Plus, Adobe Reader, Java, all Windows and Office updated to current standards, removal of bloatware, on site delivery with connection to local wireless and joining of district domain, set up to 2 local and/or network printers, install and configuration with interactive displays, and full setup of email with Outlook. Any color choice is determined by Charleston R-I Schools.

Vendor shall provide labor to coordinate warranty related tasks with manufacture and provide round trip shipping, free of charge, throughout the entire warranty.

Sub-contractors **are not allowed to provide onsite services**, winning company should provide both the unit and install labor. Bids shall be good for a three (3) month period. Questions should be directed to Nate Burton, Technology Coordinator, at 573-233-6012 or email at [nburton@charleston.k12.mo.us](mailto:nburton@charleston.k12.mo.us).

Bid with specifications are online at: <https://www.charlestonbluejays.org>.

Sealed bids must be mailed or delivered to the Charleston R-I Central Office, 311 E. Tom Brown Street, Charleston, MO 63834 and clearly marked on the outside of the envelope "Chromebook Carts". Bids will be opened March 18, 2019 Board Office. The Charleston R-I School District reserves the right to accept or reject any and all bids or parts of bids and to waive any informalities that would prevent the acceptance of a better bid.

Bid Specifications for Laptops:

Dell preferred  
14" 1920x1080 screen  
8th Generation Intel Core i5 minimum  
8GB of RAM minimum  
256GB SSD minimum  
HDMI  
VGA  
USB 3.0 and/or 3.1  
USB C  
Ethernet Port  
Intel Dual-Band Wireless-AC 8265  
Bluetooth  
Windows 10 Pro  
Intergrated Graphics UHD 620

Bid Specifications for Desk Docks:

VGA  
HDMI  
Multiple USB 3.0, 3.1, and C ports  
Audio in

