

LEMON GROVE SCHOOL DISTRICT
Regular Meeting of the Independent Citizens' Oversight Committee

Lemon Grove School District
District Office
8025 Lincoln Street
Lemon Grove, California 91945

March 20, 2019

5:00 p.m.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the office of the District Superintendent at (619) 825-5600. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability. Notification 72 hours prior to the meeting for Spanish translation services at the Board meeting may also be requested by contacting (619) 825-5600. (Si requiere servicio de traducción a español para la junta de la mesa directiva, necesita solicitar estos servicios 72 horas antes de la junta. Favor de llamar 619-825-5600.)

1. OPENING FUNCTIONS

- a. Call to Order
- b. Pledge of Allegiance
- c. Approval of Agenda **Action**
- d. Approval of the Minutes of the Regular Meeting of September 19, 2018 **Action**
(pp. 2-3)

2. HEARING OF CITIZENS FOR ITEMS NOT ON THE AGENDA

Citizens wishing to address the Independent Citizens' Oversight Committee on an agenda item are asked to fill out a card and submit it to the Assistant Superintendent of Business Services

- 3. BOND AUDIT BY CHRISTY WHITE ASSOCIATES (Auditor) (separate document) **Action**
- 4. PROJECT UPDATES (Balakian) **Information**
- 5. PROPOSITION W AND MEASURE R GENERAL OBLIGATION BOND EXPENDITURE REPORT (Flores) (pp. 4-8) **Action**
- 6. ESTABLISH COMMITTEE MEMBERS TO PREPARE ANNUAL REPORT AS SPECIFIED IN THE ICOC BYLAWS SECTION 3.(3.2) (Pettis) **Action**
- 7. FUTURE MEETINGS **Information**
 - Wednesday, April 24, 2019 at 5 p.m.
- 8. ITEM(S) FOR SUBSEQUENT MEETING
- 9. ADJOURNMENT

**Lemon Grove School District
Official Minutes of the Independent Citizens' Oversight Committee Meeting – September 19, 2018
Lemon Grove School District – District Office
8025 Lincoln Street, Lemon Grove, CA 91945**

CALL TO ORDER – The Chair called the regular meeting of the Independent Citizens' Oversight Committee of the Lemon Grove School District to order at 5:05 p.m.

Committee Members Present: Baber (left at 5:10 p.m.), Hanning (left at 5:35 p.m.), Miller, Pettis, Selby, Shaw

Committee Members Absent: None

Official Board Representative: Larry Loschen

Staff Members Present: Balakian, Flores, Stopper

PLEDGE OF ALLEGIANCE – Pettis led the Pledge of Allegiance.

AGENDA – It was moved by Hanning and seconded by Selby to approve the agenda changing agenda item 4 to an information item and agenda item 5 is an action item. The motion was called for with the following results: Ayes – Hanning, Miller, Pettis, Selby, Shaw; Nays – none; Absent – Baber . The motion carried.

MINUTES – It was moved by Selby and seconded by Hanning to approve the minutes as presented. The motion was called for with the following results: Hanning, Miller, Pettis, Selby, Shaw; Nays – none; Absent – Baber . The motion carried.

HEARING OF CITIZENS FOR ITEMS NOT ON THE AGEND – None

Ms. Balakian introduced the district's Director of Fiscal Services, Sheree Stopper.

PROJECTS UPDATE – (handout provided) – The district contracted with SDCOE JPA who gave the district over 20 years of ideas on how much money to spend and on what projects in a detailed report was provided to the Governing Board. There is approximately \$4 million left in bond funds and a four year projection of nearly \$9.4 million in projects. The district will also allocate deferred maintenance funds toward projects. If the district manages resources well and with deferred and routine maintenance funds added, Mr. Loschen shared as a Board Member, he would like to see the projects accomplished. Additionally, the Board had a facilities tour; not too many of the projects landed on a long range plan. The district's financial advisor, Dale Scott, will be putting together a presentation for the Board in the future to possibly place a new bond on the ballot for 2020 which will be at the discretion of the Board. Expenses are quite extensive at Monterey Heights (MH) due to DSA accessibility. Mr. Loschen added that the current Board would like to have MH resolved during their tenner similar to solar project and not leave to a new Board. Studies that were done were very costly and the district doesn't want to expend funds again.

DSA will not approve any new projects until outstanding issues are cleared. At San Altos, there is an outstanding ramp issue to get to dirt field and will need to be completed before shade structures can be done.

Solar upgrades are complete and the district is beginning to realize a cost savings

As some equipment aged out; it didn't configure. The district is making a move to total network upgrade. The district settled on Meraki (Cisco product). Management of devices with security and has a (10) year shelf life with a (7) year full replacement warranty. Ms. Balakian shared that technology is unknown; with district devices 1:1; 80% capacity on 1 GB. A member asked if the books may go online in the future. This is unknown and that would be paid by curriculum funds. The bond funds paid for the equipment.

The new clocks and PA system will notify teachers visually, sound, strobe light features, two way talk, and will not need to talk or get to a phone; communication is done through the clock speakers and enhances safety and security of kids and staff. The PA systems are currently bad; there will be all new speakers throughout schools. Mr. Loschen added, this is digital communication rather than sound so perpetrator cannot hear.

Central kitchen staff moved from Palm back to Central Kitchen to have management and staff together. It would be an extensive cost to keep management at Palm. The district wants to use money for student achievement.

Last estimate for ADA work at MH was approximately \$2 million.

PROPOSITION W AND MEASURE R GENERAL OBLIGATION BOND EXPENDITURE REPORT – Member asked about the plan for ADA compliance. Ms. Balakian stated there is a plan over the next few months to identify an architect and put together assessment then it will go to the Board to prioritize. It was moved by Selby and seconded by Miller to approve the expenditure report as presented. The motion was called for with the following results: Miller, Pettis, Selby, Shaw; Nays – none; Absent – Baber, Hanning . The motion carried.

CARY DEMAREE RESIGNATION – Mr. Loschen noted the Board approved the process to post the vacancy.

ADJOURNMENT – It was moved by Selby and seconded by Miller to adjourn. The motion was called for with the following results: Miller, Pettis, Selby, Shaw; Nays – none; Absent – Baber, Hanning . The motion carried.

Meeting was adjourned at 6:08 p.m.

Chair

Account Technician



Consolidated Budget Status Report

Budgets versus Commitments and Expenditures for multiple Projects

Budget vs. Commitments and Expenditures

Project Name	Budget	Commitments			Expenditures	
	Total Budget	Total Commitments	% Budget Committed	Remaining Against Budget	Total Expenditures	% Budget Spent
000 (1W) Districtwide - Plumbing Infrastructure	8,747	8,747	100.0%	0	8,747	100.0%
501 (1R) Districtwide - Roofing	500,000	500,000	100.0%	0	500,000	100.0%
502 (2R) VLMA - Plumbing Infrastructure	750,000	750,000	100.0%	0	750,000	100.0%
506 (6R) Districtwide - Asphalt/Safety	250,000	250,000	100.0%	0	250,000	100.0%
507 (7R) Districtwide - Safety & Security/ADA	250,000	-	0.0%	250,000	-	0.0%
511 (11R) Districtwide - Playground Equipment	50,000	48,869	97.7%	1,131	48,869	97.7%
513 (6W/13R) Districtwide - Existing Solar Energy Photovoltaic Systems	1,725,000	1,725,000	100.0%	0	1,725,000	100.0%
514 (11R) LGAE - Turf Field Renovation	350,000	350,000	100.0%	0	350,000	100.0%
601 (1-ET) Districtwide - Devices & Technology Systems	1,263,737	1,191,256	94.3%	72,481	1,191,151	94.3%
602 (2-ET) Districtwide - Software	50,000	42,282	84.6%	7,718	42,282	84.6%
603 (3-ET) Districtwide - Fiber/Cabling, Networking	250,000	236,468	94.6%	13,533	225,718	90.3%
605 (1-ET) Districtwide - Phone System Replacement	400,000	400,000	100.0%	0	400,000	100.0%
901 (5W) Palm MS - Locker Rooms	40,311	40,311	100.0%	0	40,311	100.0%
901/903 (10W) VLMA - Locker Rooms/Front Office	63,383	63,383	100.0%	0	63,383	100.0%
904 (12W) Districtwide - Playground Equipment	791,718	791,136	99.9%	582	788,548	99.6%
905 (8-9W/9R) Lemon Grove Academy - STEM Conversion/Joint-Use Library	11,312,374	11,202,645	99.0%	109,730	11,202,645	99.0%
907 (6W) GA - Fire Hydrant	42,397	42,397	100.0%	0	42,397	100.0%
908 (13W) Districtwide - Safety/Security Communications	471,073	471,073	100.0%	0	376,033	79.8%
908 (13W) GA - Safety/Security Fence	13,000	13,000	100.0%	0	13,000	100.0%
908 (13W) MV - Safety/Security Fence	14,979	14,979	100.0%	0	14,979	100.0%
908 (13W) SA - Safety/Security Playground	21,433	21,433	100.0%	0	21,433	100.0%
908 (13W) VLMA - Safety/Security Fence	4,074	4,074	100.0%	0	4,074	100.0%
909 (W/R) Districtwide - Long Range Facility Master Plan	51,000	42,520	83.4%	8,481	42,520	83.4%
910 (10W) Districtwide - Promethean Boards	69,000	55,355	80.2%	13,644	55,355	80.2%
911 (7W) Districtwide - ADA Upgrades	540,450	487,052	90.1%	53,399	487,052	90.1%
912 (13W) Districtwide - Safety/Security Phone System Upgrade	83,885	82,158	97.9%	1,727	82,158	97.9%
913 (10W) VLMA - Athletic Field	319,540	319,540	100.0%	0	319,539	100.0%
914 (10W) Districtwide - Reconfiguration	7,534	7,534	100.0%	0	7,534	100.0%
915 (6W) VLMA - Playground Paving	6,915	6,915	100.0%	0	6,915	100.0%
917 (10W) LGMS - Network Electronics	47,890	38,819	81.1%	9,071	38,648	80.7%
918 (10W) LGMS - Dental Clinic	35,000	34,410	98.3%	590	34,410	98.3%
919 (10W) Central Kitchen - Central Kitchen	1,183,000	1,160,863	98.1%	22,137	1,160,863	98.1%
920 (10W) LGAM - DG Track	546,471	546,471	100.0%	0	546,471	100.0%
921 (6W) Districtwide - DSA Closeout	25,000	4,078	16.3%	20,922	4,078	16.3%
922 (13W) Districtwide - Safety & Security (Gates,Fences,School Offices)	472,141	471,542	99.9%	599	477,235	101.1%
923 (10W) Districtwide - Wireless Infrastructure	1,439,000	1,435,113	99.7%	3,887	1,435,113	99.7%
924 (1W) VLMA - Domestic Water System	389,000	380,374	97.8%	8,626	380,374	97.8%
925 (6W) MH - Window Systems	80,000	80,000	100.0%	0	80,000	100.0%
926 (10W) MV - Dual Immersion MS Expansion	129,388	129,388	100.0%	0	129,387	100.0%
927 (11W) Districtwide - Shade Structures	20,000	20,000	100.0%	0	19,996	100.0%
928 (4W) Districtwide - HVAC Systems	23,495	23,495	100.0%	0	23,495	100.0%
Measure R - Bond Management R	4,536,572	3,750	0.1%	4,532,822	750	0.0%
Measure R - Bond Management R EdTech	1,500	750	50.0%	750	750	50.0%
Prop W - Bond Issuance Expenses	739,624	739,624	100.0%	0	739,624	100.0%
Prop W - Bond Management W	691,865	675,280	97.6%	16,585	642,799	92.9%
Prop W COPs/Solar (14W) - Debt Repayment	4,263,259	4,263,259	100.0%	0	4,263,259	100.0%
Totals	34,323,755	29,175,336	85.0%	5,148,419	29,036,895	84.6%

EXPENDITURE WORKSHEET

Detailed Listing of Project Expenditures (SAB 184a)

School District: Lemon Grove School District	County: San Diego	Project Number: Prop W - Bond Management W (Prop W Bond Man W)	Report Period: 9/1/2018 - 2/28/19
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Project Warrant Report (SAB 184a)

Date	Payee	Warrant Number	Fund Code	Object Code	Site (A)	Planning (B)	Construction (C)	Testing (D)	Inspection (E)	Fum' & Equip' (F)	Description / Purpose
09/01/18	Lemon Grove School District	Accrual June 2018	21-39	6200-050		1,734.60					June 2018 Account/Clerks
09/01/18	Lemon Grove School District	July 2018 W	21-39	6200-050		863.90					July 2018 Account/Clerks
09/01/18	Lemon Grove School District	Aug 2018 W	21-39	6200-050		868.03					August 2018 Account/Clerks
09/30/18	Lemon Grove School District	Sept 2018 W	21-39	6200-050		2,403.80					September 2018 Account/Clerks
10/31/18	Lemon Grove School District	Oct 2018 W	21-39	6200-050		2,415.19					October 2018 Account/Clerks
11/30/18	Lemon Grove School District	Nov 2018 W	21-39	6200-050		4,384.02					November 2018 Account/Clerks
12/31/18	Lemon Grove School District	Dec 2018 W	21-39	6200-050		4,833.54					December 2018 Account/Clerks
01/31/19	Lemon Grove School District	Jan 2019 W	21-39	6200-050		4,839.62					January 2019 Account/Clerks
02/28/19	Lemon Grove School District	Feb 2019 W	21-39	6200-050		4,926.31					February 2019 Account/Clerks
Totals					-	27,269.01	-	-	-	-	Total Project Costs: 27,269.01

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EXPENDITURE WORKSHEET

Detailed Listing of Project Expenditures (SAB 184a)

School District: Lemon Grove School District	County: San Diego	Project Numbr: Project Name: 908 (13W) Districtwide Safety/Security Communications	Report Period: 9/1/2018 - 2/28/2019
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Project Warrant Report (SAB 184a)

Date	Payee	Warrant Number	Fund Code	Object Code	Site (A)	Planning (B)	Construction (C)	Testing (D)	Inspection (E)	Fum' & Equip' (F)	Description / Purpose
2.22.18	DEVELOPMENT GROUP, INC.	14512391	21-39	6400-000						40,635.67	Integrated Clocks/PA Systems
Totals					-	-	-	-	-	40,635.67	Total Project Costs: 40,635.67

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EXPENDITURE WORKSHEET

Detailed Listing of Project Expenditures (SAB 184a)

School District: Lemon Grove School District	County: San Diego	Project Number: Project Name: 922 (13W) Districtwide - Safety & Security (Gates,Fences,School Offices)	Report Period: 9/1/2018 - 2/28/2019
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Project Warrant Report (SAB 184a)

Date	Payee	Warrant Number	Fund Code	Object Code	Site (A)	Planning (B)	Construction (C)	Testing (D)	Inspection (E)	Fum' & Equip' (F)	Description / Purpose	
01/17/19	JOHNSON CONTROLS	14498660	21-39	6200-076			7,047.99				VLMa New CPU & Power Converter Board	
					Totals	-	-	7,047.99	-	-	-	Total Project Costs: 7,047.99

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EXPENDITURE WORKSHEET

Detailed Listing of Project Expenditures (SAB 184a)

School District: Lemon Grove School District			County: San Diego		Project Number: 928 (4W) Districtwide - HVAC Systems				Report Period: 9/1/2018 - 2/28/2019		
Project Warrant Report (SAB 184a)											
Date	Payee	Warrant Number	Fund Code	Object Code	Site (A)	Planning (B)	Construction (C)	Testing (D)	Inspection (E)	Furn' & Equip' (F)	Description / Purpose
12/07/18	A.O. Reed & Co.	14485207	21-39	6400-000						23,495.00	HVAC replacement LG Library, LGAE Cafeteria, LG Tech Ctr.
Totals					-	-	-	-	-	23,495.00	Total Project Costs: 23,495.00

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