

**Riverside Drive Charter School  
Governance Council Meeting Minutes 1/30/19**

**Attendance**

**Present:** Erin Haynes, Barbara King-Wilson, Nicole Harris-Johnson, Kris Nevills, Sybil Azur, Caryn Burkhart, Heather MacLeod, Julia Olsson, Robin Lamel-Adler, Jenifer Roosevelt, Teresa May, Pearl Brinkley

**Absent:** Jennifer Sawin-Gerdes

**Reading and Approval of Minutes of the Last Meeting**

Everyone reviewed the minutes from the November 2018 meeting. There was a motion to approve the minutes by Ms. King-Wilson, seconded by Ms. Brinkley.

All in favor: 10

All opposed: 0

Motion approved.

**Closed Campus**

Ms. Haynes reported that if implemented, it would be a multi-year roll-out that would have to be carefully planned.

**Kiss and Go**

Ms. Haynes reported that only one parent has volunteered.

**Tuesday Committee Meetings**

Ms. Haynes reported that we are looking to begin in February. Meetings would be from 1:40-2:40pm. Ms. Brinkley stated that it would be a good time for the teachers. Ms. MacLeod stated that working parents would likely be unable to attend. Ms. Haynes suggested a time of 2:40-3:40pm. Ms. Roosevelt stated that the science committee plans their meeting dates and times at the beginning of the year. Ms. Haynes requested that each committee get feedback from the parents in their committee. Ms. King-Wilson suggested that we give both times as an option. Potentially start the third week of March.

**New LAUSD Volunteer Policy**

Ms. Haynes distributed LAUSD handout (See attachment). There are volunteer tiers according to Megan's Law in play. TB test, no fingerprints for Tier 3 volunteers. (SEE PAGE 44 FOR DETAILS). Ms. Lamel- Adler asked about rebadging for continuing volunteers. Ms. Haynes stated that fingerprinting is no longer required, pushing parents already in queue forward.

**Budget Survey**

Ms. Nevills stated that she will be doing the budget survey, and asked for a deadline.

Ms. Haynes stated that it will be shared for transparency, and Governance discussed. Ms. Nevills requested a way to find out parent priorities. Ms. Haynes suggested including items funded in the past.

### **Charter Review**

Ms. Haynes doesn't have a date yet for when it will happen. LCAP (local control accountability) has to be done. They will be looking to see if we achieved our 3% increases on SBAC scores, suspensions, parent involvement. Governance discussed commitment to and current implementation of project-based learning.

### **Intervention**

Ms. Haynes stated that Ms. Wilkerson and Ms. Meyers are planning. Ms. Meyers stated that they are on the second round, and that three have been funded. First group of 3rd-5th graders who received after school intervention focused on ELPAC preparation (see attached document). The children need to reclassify need to work toward being reclassified as Well-Developed. Ms. Meyers reported that the second group will work on raising math scores, so after school intervention will focus on the 4th-5th grade SBAC math preparation. There will be two classes of around fifteen kids, after school, Wednesdays and Thursdays for one hour after school, likely classes of around twelve people each, using practice tests. Governance discussed potential reasons why some test scores are low. Ms. Meyers will focus on fractions and decimals. Ms. Haynes stated that we will need to vote on funding the intervention even though it is already funded.

There was a motion to approve by Ms. King-Wilson, seconded by Ms. Burkhart

All in favor: 10

All opposed: 0

Motion approved.

### **New LAUSD Contract**

Ms. Haynes stated that the new contract supersedes RDCS Charter. Ms. Nevills reported that we will have a nurse five days by 2021. Ms. Brinkley reported that class size cap is 39, and will eventually be reduced to 35 over the coming years. Governance discussed costs covered by LAUSD, versus those covered by our school site budget.

### **Restorative Justice**

Ms. Wilkerson shared that the RJ mandate #relationshipsmatter encompasses its goal. She explained that RJ is a philosophy that LAUSD has adopted for handling discipline (SEE ATTACHED). There are nine key RJ practices, and there will be a Parent U about it. There will be a team of seven from Riverside that are going to a training. Ms. Azur asked if there can be an

RJ circle in all twenty-five classrooms, and if all teachers are aware of the program. Ms. Haynes said they know, and Ms. Wilkerson is already implementing in multiple ways. Governance discussed which grades benefit most, and Ms. May put forth to implement as part of Riverside culture. Ms. Haynes said we can put into a future Charter.

### **School-Wide Schedules**

Ms. Haynes stated that family nights will continue with Literacy Night on March 7th. We have 6 NBC teachers that will spearhead Family Fitness Night on (April 24th), and in coming events. PTA would like to help with Art Night and Family Fitness night, in conjunction with NBC teachers. PTA will do online auction, and combine it with the Dance a Thon. Ms. Haynes said that we will no longer order Jersey Mike's due to children's preferences. Must choose Picture Day dates for next year, and suggested October 3rd, with a makeup date of November 14, 2019. Spring pictures will be March 19th, 2020. The 5th grade panoramic and culmination photos will be April 22nd, 2020.

There was a motion to approve by Ms. King-Wilson, seconded by Ms. Harris-Johnson.

All in favor: 10

All opposed: 0

Motion approved.

### **Committee Reports**

*Art Committee-* Ms. Burkhart stated that the Art Committee is defunct. Ms. King-Wilson offered to help figure out how to resurrect. Ms. Haynes stated she will talk to PTA about assisting.

*Budget-* Needs a quote for computer keyboards.

*Curriculum/Strategic Planning/Technology-* No report.

*Beautification-* Mrs. Macleod stated that it was time to manage the Lost and Found bin, and that she was leading the effort.

*ELAC-* No report.

*Grant Writing-* Ms. May submitted for a grant to the Honda Foundation, but was denied.

*Positive Behavior-* Ms. Haynes said they will be Monday. She also stated that an appeal form for attendance during the work stoppage was sent out. Governance discussed potential lost revenue for RDCS due to work stoppage. Ms. May noted that parents always need to provide a note when their child/children are absent.

*Safety-* Ms. Brinkley stated that there is no report.

*Science-* Ms. Roosevelt they have been communicating via email. They have received two hundred entries for the Science Fair, which is on February 8th. There will be an assembly for all grade levels. The Environmental Defenders will do an assembly. There are a handful of hard-won vendors. Decreasing in size each year, as it's difficult to get people to come for free. In addition, they must be covered by insurance, and approved via paperwork ahead of time. Will adjust in the future as necessary. Ms. Lamel-Adler asked if submissions are mandatory. Ms. Roosevelt stated no, but teachers must include as as part of class time when mandated.

*Strategic planning-* Ms. Nevills stated there was no report.

### **Public Comments**

Ms. Azur asked if the next Governance meeting take place in the Parent Center, due to the presence of young children of some of the Governance members. Ms. Haynes approved.

Ms. Azur asked if the RDCS psychologist that is already on campus two days a week is funded by LAUSD, and what the position's primary function and population served is. Ms. Haynes stated the position's average annual salary of \$120,000, and that it primarily constructs and manages IEP's (Individualized Education Plans). RDCS would have to fund the remaining three days if desired, but we would have to defund another line item.

The meeting was adjourned by Ms. King-Wilson at 4:53pm.