

**LIVINGSTON UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
September 12, 2019**

Minutes

I. Public Session was called to order at 6:01 p.m. in the District Board Room by President Boyd.

II. Pledge of Allegiance

Members Present: Vernon Boyd, Rigo Espinoza, Anne Land, Yolanda Correia

Members Absent: Kanwaldeep Bains

Staff Present: Andrés Zamora, Superintendent
Kuljinder Sekhon, Assistant Superintendent, Instruction & Pupil Services
Tiffany Pickle, Director, Instruction, Testing & Accountability
Maria Torres-Perez, Director, Categoricals & Special Projects
Sara Crawley, Director, Fiscal Services
Nick Jones, Director, Maintenance/Operations/Transportation
Mayte Ramirez, Principal, Campus Park Elementary
Stella Montañez, Principal, Selma Herndon Elementary
Alma De Luna, Principal, Yamato Colony Elementary
Jorge Arteaga, Principal, Livingston Middle
Albert Gonzalez, Associate Principal, Livingston Middle
Lupe Maldonado, Recording Secretary

Visitors: Jose Moran, Teresita Andam, Arturo Sicairos

III. Public Comments

Jose Moran invited staff and the public to the Young Men's conference on September 28 at Livingston Middle School.

IV. Corrections to and Approval of Agenda

MOTION MADE BY/SECOND: Correia/Espinoza

APPROVAL OF AGENDA

To approve the agenda.

Motion carried by a vote of 4-0.

AYES: Correia, Land, Espinoza, Boyd

NOES: none

ABSENT: Bains

V. Reports, Special Presentations, Showcases, and Recognitions

A. Superintendent's Reports and Updates: Superintendent Zamora reported on the following: new Merced County Head Start opening soon, thanked school principals for a great start and enrollment is gradually improving.

VI. Consent Agenda

MOTION MADE BY/SECOND: Correia/Land

APPROVAL OF CONSENT AGENDA

To approve the consent agenda.

Motion carried by a vote of 4-0.

VI. Consent Agenda, continued

AYES: Correia, Land, Espinoza, Boyd
NOES: none
ABSENT: Bains

- A. Minutes of Regular Board Meeting: August 8, 2019
- B. Encumbered Purchase Orders
- C. Designated Personnel Items: Attachment A
- D. Contract(s): MOU between Merced County District Attorney's Office, the Merced County Superintendent of Schools and all Merced County School Districts for the employment of a county-wide truancy officer to implement the "Here to Learn" program to improve student attendance at schools. Two year term, effective July 1, 2019 – June 30, 2021. Cost per district is \$2.00 per ADA based on prior year's 2nd interim ADA report.
- E. Gann Limit Certification: Resolution No. 1—2019/2020
- F. School Fundraiser(s): Attachment B
- G. Gifts, Grants, and Donation(s): LifeTouch Studios Commission Program, \$295.19 donation to Yamato Colony for school site needs.

VII. New Business

- A. District LCAP Update: Student Achievement (Goals 1,3, and 4)
Assistant Superintendent, Kuljinder Sekhon, reported on state test results from the California Assessment of Student Performance and Progress (CAASPP) and other achievement indicators for all students including English Learners. There was further discussion on the area of math improvement efforts, support and expectations for this school year.
- B. 2018/2019 Unaudited Financial Statements
Fiscal Director, Sara Crawley, reported on the district's ending balance for 2018-2019 and changes with SB 90 STRS and PERS. Superintendent Zamora stated the district continues to plan conservatively in anticipation of the economic down turn. He reported 91% of the district's budget is for salary and benefits and is monitoring expenditures closely. The State's average for salary and benefits is approximately 86%.

MOTION MADE BY/SECOND: Correia/Espinoza
Motion to approve the filing of the 2018-2019 Unaudited Financial Statements.

**APPROVAL OF THE 2018-2019
UNAUDITED FINANCIAL STATEMENTS**

Motion carried by a vote of 4-0.

AYES: Correia, Land, Espinoza, Boyd
NOES: none
ABSENT: Bains

C. Public Hearing: Certification of Sufficient Instructional Materials for 2019/2020 Fiscal Year: Resolution No. 2—2019/2020

President Boyd opened the public hearing at 6:40 pm and immediately closed due to no comments. Superintendent Zamora provided some background for this requirement.

MOTION MADE BY/SECOND: Land/Espinoza

Motion to adopt Resolution No. 2 certifying that each student in the school district has or will have sufficient textbook/adopted instructional materials in each subject consistent with Board adopted curriculum for the 2019-2020 school year.

RESOLUTION NO. 2—2019/2020
“Certification of Sufficient Instructional Materials”

Motion carried by a vote of 4-0.

AYES: Correia, Land, Espinoza, Boyd
NOES: none
ABSENT: Bains

D. Public Review of Developer Fees for Fiscal Year 2018-2019

Staff reviewed the developer fees collected in 2018-2019 including a financial summary of revenues and expenditures over the last five years. Ending balance for 2018-2019 is \$4,053,038.27.

E. National Attendance Awareness Month: Resolution No. 3—2019/2020

MOTION MADE BY/SECOND: Land/Espinoza

To adopt Resolution No. 3 in support of National Attendance Awareness Month.

RESOLUTION NO. 3—2019/2020
“National Attendance Awareness Month”

Motion carried by a vote of 4-0.

AYES: Correia, Land, Espinoza, Boyd
NOES: none
ABSENT: Bains

F. National Hispanic-Latino Heritage Month: Resolution No. 4—2019/2020

MOTION MADE BY/SECOND: Correia/Espinoza

To adopt Resolution No. 4 proclaiming September 15 to October 15 as National Hispanic-Latino Heritage Month.

RESOLUTION NO. 4—2019/2020
“National Hispanic-Latino Heritage Month”

Motion carried by a vote of 4-0.

AYES: Correia, Land, Espinoza, Boyd
NOES: none
ABSENT: Bains

G. Communication, Information, And Future Agenda Items

The next board meeting is set for Thursday, October 10, 2019 at 6:00 p.m.

VIII. Adjournment

The public meeting adjourned at 6:46 p.m.

Vernon Boyd, Board President

Anne Land, Board Clerk

Andrés Zamora, Board Secretary

ATTACHMENT A

**Livingston Union School District
Consent Agenda – Personnel Items
Board Meeting – September 12, 2019**

Public Employees: Certificated

Employment Approval:

Hilda Pimentel, Teacher, Selma Herndon, Employment, effective 8/8/19.

Public Employees: Classified

A. Employment Approval:

1. Harpreet Kaur, School Community Aide, Selma Herndon, Employment, effective 8/13/19.
2. Nayely Arroyo, Academic Tutor, Campus Park, Employment, effective 8/13/19.
3. Alejandra Martin, Dishwasher/Server, Yamato Colony, Employment, effective 8/13/19.
4. Maria Fuentes, Yard Duty/Cross Guard, Selma Herndon, Employment, effective 8/13/19.
5. Maribel Rodriguez Perez, Academic Tutor, Selma Herndon, Employment, effective 9/3/19.
6. Edith Duran-Robles, Academic Tutor, Selma Herndon, Employment, effective 9/3/19.
7. Margarita Ruiz, School Office Manager, Livingston Middle School, Employment, effective 9/9/19.

B. Resignations/Releases/Retirements:

1. Rosa Gomez, AM Cross Guard, Livingston Middle School, effective 8/12/19.
2. Gabriel Huerta, Campus Supervisor, Livingston Middle School, effective 8/30/19.
3. Sandra Moreno, Intramural Assistant, District, effective 8/12/19.
4. Margarita Ruiz, CDC Secretary, Walnut CDC, effective 9/6/19.

ATTACHMENT B

School Fundraisers for 2019-2020

Selma Herndon Elementary

1. Pulled Pork Dinner for student awards/incentives, Fall 2019, Goal \$5,000
2. Cherrydale Fundraising, catalog orders for student awards/incentives, Fall/Spring, Goal \$5,000
3. Student Store Sales for AR incentives, attendance awards & student clubs, all year, Goal \$1,500
4. End of Year Carnival for student incentives, Spring 2020, Goal \$1,000

Yamato Colony Elementary

1. Chocolate Dipper Catalog orders of assorted Caramel Apples for student incentives and school t-shirts, September 2019, Goal \$1,500
2. See's Candy catalog orders of assorted candy for student events and assemblies, March 2020, Goal \$3,000
3. Scholastics Book Fair for classroom library books, May 2020, Goal \$3,000

Livingston Middle

1. Sales of produce grown in LMS garden for LMS GROWS garden club, year round, Goal \$1,500
2. Merced College, Giant Pumpkin Contest for LMS GROWS garden club, October 2019, Goal \$750
3. Popcorn Sales for Student Clubs led by School Counselors, Oct.-Nov. 2019 Goal \$1,000
4. Amazon Smiles Enrollment, funds generated through community shopping for LMS Book Club & Gamers Club, year round, Goal \$1,000
5. Spaghetti Dinner for AVID program, Feb. 2020, Goal \$2,500
6. T-shirt Sales for AVID, year round, Goal \$300
7. Smencils for Art Club, year round, Goal \$500
8. Portrait Drawing Sales for Art Club, year round, Goal \$150
9. 8th Gr. T-Shirt Sales for 8th gr. class, Nov.-Dec. 2019, Goal \$200.00
10. Chicken Dinner for 8th gr. class, March 2020, Goal \$5,000
11. DLA T-shirt Sales for DLA, year round, Goal \$500
12. Theater Club T-shirts, concession snacks, & admission ticket sales for Theater Club, year round, Goal \$2,500
13. School Dance Tickets, Grams, & T-shirt Sales for School Spirit & Student Council Activities, year round, Goal \$1,800