

**AGENDA
BOARD OF TRUSTEES
ARCATA SCHOOL DISTRICT
REGULAR MEETING**

Monday, May 13, 2019

Closed Session: 5:30 p.m. - Open Session: 6:30 p.m.

Sunny Brae Middle School Multipurpose Room
1430 Buttermilk Lane, Arcata CA 95521

1.0 CALL TO ORDER - 5:30 pm

2.0 CLOSED SESSION

2.1 Announcement of Closed Session Items

2.2 Public Comment - Closed Session Agenda

2.2.1 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Gov. Code Paragraph (1) of subdivision (d) of Section 54956.9)

Name of Case: OAH Case No. 2019040630

2.2.2 PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code 54957)

Superintendent

2.2.3 CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code 54957.6)

Name of Agency Designated Representative: Superintendent Luke Biesecker

Name of Employee Organization: Arcata Elementary Teachers' Association (AETA)

2.2.4 CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code 54957.6)

Name of Agency Designated Representative: Superintendent Luke Biesecker

Name of Employee Organization: California School Employees Association (CSEA)

3.0 OPEN SESSION - 6:30 pm

4.0 REPORT FROM CLOSED SESSION

5.0 PUBLIC COMMENT

Members of the public may address the Board concerning any item of interest within the subject matter jurisdiction of the Board. No discussion or action shall be taken on any item not appearing on the Agenda. Each person will be allowed up to three (3) minutes per item. The Board shall limit the total time for public input on each item to twenty minutes.

6.0 APPROVAL OF AGENDA

The Board of Trustees reserves the right to change the order in which agenda items are discussed and/or acted upon at this meeting. Subject to further action by the Board, this meeting will proceed as provided in this agenda. Items may be added to this agenda for discussion or action only as permitted by law.

7.0 CONSENT CALENDAR

Items listed under the Consent Agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Agenda approved by the members of the Governing Board shall be deemed to have been considered in full and adopted as recommended.

- 7.1** Approval of Minutes
 - 7.1.1** April 8, 2019 - Regular Board Meeting
- 7.2** Approval of Warrants
- 7.3** 2019/2020 Charter School Facility Lease with Coastal Grove Charter School
- 7.4** Approval of New Hires (Certificated)
 - 7.4.1** Lynda Yeoman (IS Coordinator)
- 7.5** Approval of Staff Resignations (Certificated)
 - 7.5.1** Derek Rudolph (teacher)
- 7.6** Approval of Staff Resignations (Classified)
 - 7.6.1** Conner Austin (Aide); Eva Brena (Dance Specialist); Jennifer Coyle (FRC Director-Temp); Aleah Smith (Clerk)
- 7.7** Board Policy Updates
 - 7.7.1** March 2019 CSBA Policy Updates
BP/AR 1312.3 - Uniform Complaint Procedures; AR/E 1312.4 - Williams Uniform Complaint Procedures; AR 1340 - Access to District Records; BP/AR 3100 – Budget; BP/AR 3260 - Fees and Charges; BP/AR 3515.4 - Recovery for Property Loss or Damage; BP/AR 4030 - Nondiscrimination in Employment; AR 4161.1/4361.1 - Personal Illness/Injury Leave; AR 5125.2 - Withholding Grades, Diploma and Transcripts; BP 5127 - Graduation Ceremonies and Activities; E 5145.6 - Parental Notifications; AR 5148 - Child Care and Development; BB/E 9323.2 - Actions by the Board

8.0 DEFERRED CONSENT ITEMS

9.0 RECOGNITIONS

- 9.1** Student Recognitions
 - 9.1.1** AES After School band, The Banditz - Brian Lovell
 - 9.1.2** AES Science Fair Students - Victoria Parker
- 9.2** Staff Recognitions
 - 9.2.1** Service Awards - Luke Biesecker

10.0 LEADERSHIP TEAM REPORTS

- 10.1** Principals' Reports
 - 10.1.1** Arcata Elementary School - Victoria Parker
 - 10.1.2** Sunny Brae Middle School - Becky MacQuarrie
- 10.2** Director Reports
 - 10.2.1** Extended Day Program & Pre-School - Brian Lovell
 - 10.2.2** Family Resource Center - None
 - 10.2.3** Food Service Director - Brenda Turner
 - 10.2.4** Maintenance, Operations, & Transportation - Carol Grimes
 - 10.2.5** Technology Coordinator - Matt Rizkowsky
 - 10.2.6** Coastal Grove Charter School - Bettina Eipper
 - 10.2.7** Fuente Nueva Charter School - Beth Wylie
 - 10.2.8** Redwood Coast Montessori School - Bryan Little
 - 10.2.9** Union Street Charter School - Rea Erickson
- 10.3** AETA Leadership Report

10.4 CSEA Leadership Report

11.0 INFORMATION/DISCUSSION ITEMS

11.1 General Obligation Bond (SBMS Modernization Project) - Luke Biesecker

11.2 Second Interim Certification from HCOE - Travis West

12.0 ITEMS FOR REPORT, DISCUSSION, AND POSSIBLE ACTION

12.1 Review and Possible Action on Certificated Employee Leave of Absence Request

12.2 Local Control Accountability Plan Update - Luke Biesecker

12.3 Expansion of the AES Extended Day Program - Brian Lovell

12.4 Director of Student Services: Job Description - Luke Biesecker

12.5 Summer School Session for Special Education - Victoria Parker

12.5.1 July 29-August 1; August 5-8; August 12-15

12.6 Scheduling of June Board meetings (location and time) - Jen DaParma

12.6.1 June 17, 2019: Regular Board Meeting

12.6.2 June 20, 2019: Special Board Meeting

12.7 Schedule of Board Meeting Dates for 2019/20 - Jen DaParma

12.8 Board Policy BP/AR 5132 (Dress and Grooming) - Luke Biesecker

13.0 SUPERINTENDENT'S REPORT

14.0 REPORTS FROM MEMBERS OF THE GOVERNING BOARD

15.0 FUTURE AGENDA ITEMS

15.1 Staff Diversity and Sensitivity Training: Training Options - Luke Biesecker

16.0 ADJOURNMENT

UPCOMING BOARD OF TRUSTEES MEETING:

Board of Trustees Regular Board Meeting Date: Monday, June 17, 2019

- **Closed Session:** 5:30 pm (Arcata Elementary School Multipurpose Room)
- **Open Session:** 6:30 pm (Arcata Elementary School Multipurpose Room)
- *All are welcome to attend and provide input.*

Board of Trustees Special Board Meeting Date: Thursday, June 20, 2019

- **Closed Session:** 5:30 pm (Arcata Elementary School Multipurpose Room)
- **Open Session:** 6:30 pm (Arcata Elementary School Multipurpose Room)
- *All are welcome to attend and provide input.*

Accessibility Accommodations

If you require assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Jen DaParma at (707) 822-0351, extension 4. You are encouraged to provide as much advance notice as possible to better enable the Arcata School District to meet your accessibility needs in accordance with applicable law.

Public Records

In accordance with Government Code section 54957.5 and the Public Records Act, public records that are distributed to a majority of the Board of Trustees concerning the open session agenda will be made available upon request. Such records distributed less than 72 hours prior to a regular meeting are available for inspection at the Arcata School District office at 1435 Buttermilk Lane in Sunny Brae.

Agenda Posting and Public Record Distribution/Inspection Requirements

1. A regular meeting agenda must be posted 72 hours prior to the commencement of the meeting in a location freely accessible to the public. (If posted in a glass case, each page must be visible in full.) (Gov. Code 54954.2(a)(1))
2. After January 1, 2019, the agenda must be posted online on the District's primary internet website at least 72 hours prior to the commencement of the meeting. (Gov. Code 54954.2(a)(2))
3. A copy of the agenda and any other writings, except items excluded from disclosure under the Public Records Act (Gov. Code 6254), must be available to members of the public upon request without delay. (Gov. Code 54957.5(a)) The notice above is required by Government Code section 54957.5(b)(2) to direct interested persons to the correct staff/location. The writings also may be posted on the District website in a position and manner that makes it clear that they relate to an agenda item for an upcoming meeting.
4. If such writings are distributed to the Board *less than 72 hours prior to the meeting*, the writings must be made available for public inspection at the time the writing is distributed to all, or a majority of all, of the members of the Board. (Gov. Code 54957.5(b)(1-2))
5. If such writings are distributed *during a public meeting*, they must be available for public inspection at the meeting if prepared by the District or a Trustee, or after a meeting if prepared by some other person. (Gov. Code 54957.5(c))
6. Distinguish documents finally approved in closed session. Documents finally approved in closed session must be made available at the time the closed session ends to any person present at the meeting who has made a "standing request" for all documents as part of a request for notice of meetings pursuant to Government Code section 54954.1 or 54956, and to other persons on the next business day following the meeting. (Gov. Code 54957.1(b)-(c))