

HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

MINUTES OF REGULAR BOARD MEETING

August 14, 2018

BOARD MEMBERS PRESENT: Dr. Bonnie Castrey
Dr. Duane Dishno
Susan Henry
Kathleen Iverson
Dr. Michael Simons

BOARD MEMBERS ABSENT: None

ADMINISTRATIVE PERSONNEL PRESENT: Dr. Clint Harwick, Superintendent
Dr. Carolee Ogata, Deputy Superintendent, Human Resources
Dr. Owen Crosby, Assistant Superintendent, Educational Services
Jeff Starr, Assistant Superintendent, Business Services
Carole Thomas, Executive Assistant

ADMINISTRATIVE PERSONNEL ABSENT: None

PLACE AND DATE OF MEETING: District Office
August 14, 2018

CALL TO ORDER: The meeting was called to order at 5:00 p.m. by the President, Dr. Castrey.

CLOSED SESSION: (I) The Board recessed to Closed Session at 5:01 p.m. to consider Public Employee Appointment/Assignment/ Reassignment/ Discipline/ Dismissal/Release – Government Code section 54957 and Education Code sections 44896 and 44951; Negotiations – Conference with Labor Negotiators concerning DEA, CSEA, HBPSA and non-represented contracts – Government Code section 54957.6; and Public Employee Evaluation: Superintendent – Government Code section 54957.

Present were Dr. Clint Harwick, Dr. Carolee Ogata, Dr. Owen Crosby, and Jeff Starr.

RECONVENED: The meeting was reconvened at 6:04 p.m. Dr. Castrey announced that taken no action was formally taken by the Board in closed session.

PLEDGE OF ALLEGIANCE: (II) Dr. Bonnie Castrey, led the Pledge of Allegiance.

APPROVAL OF MINUTES: (III-A) It was moved by Mrs. Henry, seconded by Dr. Dishno, to approve the minutes of the Regular Board Meeting held June 26, 2018.

Motion unanimously carried.

BOARD COMMITTEE REPORTS AND ACTIVITIES: (III-B) Board members representing the district on various committees presented reports and discussed activities.

Dr. Michael Simons announced that he had taken out papers for the Huntington Beach City Council and would be running for office in November. He assured the Board that he would continue to take his position on this board seriously and that it had been a difficult decision to make.

SUPERINTENDENT'S REPORT: (III-C) Dr. Harwick reported that all school sites are open and that classified staff are working hard to prepare the sites for the opening of school. Teachers and others are already working in their rooms.

Gen Naydo, Director of Educational Technology and Information Services, shared an update on the purchase of Chromebooks which were passed out the previous day at Westminster High School. These Chromebooks are to be used in the classroom but can also be taken home. The district prepared 2,900 Chromebooks to deploy over the summer. About half were reconditioned, the balance were new. The checkout process was the one used to check out textbooks. The district also provided a protective case. 1,700 Chromebooks have already been passed out, with the next group being the sophomores. Mr. Naydo recognized Dana Nicholson, the textbook technician at Westminster High School, who did an outstanding job of distributing the Chromebooks, and also Casey Harelson, Assistant Principal, who led the program. A handbook was prepared with translation into Vietnamese and Spanish. We also have Chromebook insurance.

Board members asked questions and were pleased with this program.

PRESENTATION – PERSONNEL COMMISSION ANNUAL REPORT: (III-D)	Mrs. Bonnie Bruce, Chairperson of the Personnel Commission, presented highlights of the annual Personnel Commission Report 2017-2018.
PUBLIC COMMUNICATION TO THE BOARD: (III-E)	Amirah Salem, Haneen Mohammed, Yara Monsour, students; Marwa Azab, parent; Ahmad Almutawa and Jessie Bravo, community members, spoke concerning Fountain Valley High School curriculum. Following the presentation, the Board asked staff to continue to meet with students to work this out.
CONSENT CALENDAR: (IV)	It was moved by Mrs. Iverson, seconded by Mrs. Henry, to approve the Consent Calendar as presented, with addendum to item IV-B, Personnel Report. Motion unanimously carried.
PURCHASE ORDERS: (IV-A)	Approval was granted for purchase orders as presented.
PERSONNEL REPORT: (IV-B)	Approval was granted for Personnel Report No. 1 as presented, with addendum.
PROFESSIONAL AND OFFICIAL BUSINESS ACTIVITIES: (IV-C)	Approval was granted for the Professional and Official Business activities as presented.
FIELD TRIPS: (IV-D)	Approval was granted for the field trips as presented.
CONTRACTS AND CONSULTING AGREEMENTS: (IV-E)	The Board determined that the listed individuals or contractors are specially trained, experienced, and competent to provide services and advice in the noted areas. Such services are not available free of charge from public agencies, and such services and advice are needed on a limited or occasional basis. Approval was granted for the consultants and/or contractors as presented.
NON-PUBLIC SCHOOL/AGENCY CONTRACTS/ ADDENDA - WOCCSE: (IV-F)	Approval was granted to enter into the non-public school/agency contracts/addenda as presented, and the West Orange County Consortium for Special Education was authorized to receive invoices and process payment.

APPLICATION FOR FUNDING - GRANT APPLICATION – SPECIAL OLYMPICS SOUTHERN CALIFORNIA UNIFIED CHAMPION SCHOOL DISTRICT GRANT: (IV-G)	Approval was granted for the district to submit an application to the Special Olympics Southern California Unified Champion School District Grant for funding in the amount of \$15,000 for the 2018-2019 school year. The funds will be used to support the special education programs throughout the district. No matching funds were required. Authorization to expend funds upon receipt was granted.
APPLICATION FOR FUNDING - CARL PERKINS VOCATIONAL AND APPLIED TECHNOLOGY EDUCATION ACT: (IV-H)	Approval was granted to submit an application to the California Department of Education for continued funding under Section 131 of the Carl D. Perkins Vocational and Applied Technology Education Act. Preliminary funding allocation for the 2018-2019 school year is in the amount of \$269,886. Funds will be used to support business education, industrial technology, family and consumer sciences, and agricultural programs. No district matching funds were required. Authorization to expend funds upon receipt was granted.
NEW BASIC TEXTBOOK ADOPTION – FIRST LIST: (IV-I)	Approval was granted to adopt the new basic textbooks (first list) for the 2018-2019 school year. The 30-day review period had been completed according to district policy.
ANNUAL DEVELOPER FEE REPORT: (IV-J)	Approval was granted to accept the report on Developer Fees, prepared in compliance with the requirements of SB 1693. The report has been available to the public since July 30, 2018.
RECLASSIFICATION AND DESTRUCTION OF RECORDS: (IV-K)	Approval was granted for the records listed to be classified as Class 3 (disposable) and be destroyed.
RECLASSIFICATION AND DESTRUCTION OF RECORDS – RISK MANAGEMENT: (IV-L)	Approval was granted for the student accident, aged Risk Management and Workers’ Compensation records to be classified as Class 3 (disposable) and be destroyed.
PBK ARCHITECTS, INC., SELECTED FOR SWIMMING POOL ARCHITECT OF RECORD SERVICES: (IV-M)	Approval was granted to select PBK Architects, Inc., for architectural services to assist with designing a swimming pool, from the pool of qualified architectural firms.

PIGGYBACK BIDS AND CONTRACTS: (IV-N)	Approval was granted to utilize the public agency contracts as presented. Contracts to be used on an as-needed basis through the term of the contract.
EXTEND AWARD OF BID NO. 1159 – GYM FLOOR REFINISHING – UNIT PRICE CONTRACT: (IV-O)	Approval was granted to extend award of Bid No. 1159, Gym Floor Refinishing, Unit Price Contract, for the period August 8, 2018 through August 7, 2019 to Pacific Floor Company, Inc.
NOTICES OF COMPLETION: (IV-P)	Approval was granted to accept the following projects as complete and authorize the Notices of Completion to be filed with the County Recorder.
SALE OF SURPLUS AND OBSOLETE DISTRICT PERSONAL PROPERTY: (IV-Q)	Approval was granted to declare the following items as surplus and approve the disposition of these items in accordance with Education Code Section 17545 <i>et seq</i> and Board Policy 3270.
JUNE 2018 DISBURSEMENTS: (IV-R)	A recap of payments processed during the month of June 2018 was presented.
INSURANCE AND LIABILITY CLAIM: (IV-S)	Approval was granted to deny claim number MHS08142018 for general and personal liability damages. Claim information was available in the Insurance Office.
RESOLUTION NO. 1 - UPDATE OF AUTHORIZED SIGNATURES - COUNTY: (IV-T)	Approval was granted to adopt a resolution updating authorized signatures for the District, Cafeteria and/or WOCCE accounts as required by the County. Staff changes have made this update necessary.
RESOLUTION NO. 2019-1:	AYES: SIMONS, IVERSON, DISHNO, HENRY, CASTREY NOES: NONE ABSENT: NONE

Resolution unanimously adopted.

RESOLUTION NO. 2 - Approval was granted to adopt a resolution authorizing the ELECTRONIC designated district employees to approve vendor payments VENDOR electronically effective August 14, 2018. CLAIMS/ORDERS: (IV-U)

RESOLUTION AYES: SIMONS, IVERSON, DISHNO, HENRY, CASTREY NO. 2019-2: NOES: NONE ABSENT: NONE

Resolution unanimously adopted.

RESOLUTION NO. 3 - Approval was granted to adopt a resolution authorizing the district to AUTHORIZATION apply for and secure grant funding from the California Energy TO APPLY FOR AND Commission (CEC) School Bus Replacement Program. SECURE GRANT (GFO-17-607). FUNDING: (IV-V)

RESOLUTION AYES: SIMONS, IVERSON, DISHNO, HENRY, CASTREY NO. 2019-3: NOES: NONE ABSENT: NONE

Resolution unanimously adopted.

APPROVAL OF SALARY Per the recommendation from the Personnel Commission, it was SCHEDULE FOR moved by Mrs. Henry, seconded by Dr. Dishno, to add the CLASSIFIED WOCCSE General Counsel Special Education position at range 87 MANAGEMENT/ on the Classified Management/Confidential Employees' Salary CONFIDENTIAL Schedule, effective June 21, 2018. EMPLOYEES – 2017- 2018 SCHOOL YEAR: (V-A)

Motion unanimously carried.

PROFESSIONAL It was moved by Mrs. Henry, seconded by Mrs. Iverson, to award GROWTH STIPENDS: \$800 or \$1,600 to classified employees who earned 10 or 20 (V-B) approved growth points in accordance with article 12.11 of the CSEA contract and Board Policy 4331.5.

Motion unanimously carried.

SUPERINTENDENT'S It was moved by Mrs. Henry, seconded by Dr. Simons, to add an CONTRACT: (V-C) addendum extending Superintendent Dr. Clint Harwick's contract through June 30, 2022, unless terminated earlier pursuant to the provisions of the contract.

Motion unanimously carried.

NEW BUSINESS: (VI) There was no new business.

ADJOURNMENT: The meeting was adjourned at 6:47 p.m.



Clerk



Secretary