



**SOUTH PASADENA HIGH SCHOOL  
STUDENT SERVICES OFFICE**

1401 Fremont Avenue South Pasadena, CA 91030  
Phone - (626) 441-5820 x2908 Fax - (626) 441-5825

## COMMUNITY SERVICE LOG SHEET

**INSTRUCTIONS:** For the student to receive credit for service hours, this form must be complete and must be signed by a supervisor/designee of the service organization. The student is to return the original form to the Student Services Office as soon as possible after the volunteer service hours are completed as this will allow for the proper crediting of hours. Service dates more than one (1) calendar year old will not be accepted.

**NOTE:** Community service credit must be earned with a non-profit or charitable organization. Evidence of non-profit status may be required.

**Please attach a business card for the organization.**

STUDENT'S NAME	ID#	CLASS OF
NAME OF ORGANIZATION:		

DATE	DESCRIPTION OF SERVICE	START TIME	END TIME	# OF HOURS

TOTAL # OF HOURS COMPLETED

**AUTHORIZED SUPERVISOR/DESIGNEE:**

PRINTED NAME	PHONE #
SIGNATURE	DATE

**COMMENTS:**

Please comment on your observation of the student's performance. Thank you.

*In addition to being a graduation requirement, community service is an opportunity for students to positively affect the community and to begin changing tomorrow's world, today. Not only are these services beneficial to the community, they also provide invaluable experiences for our students.*