

EAST WINDSOR REGIONAL SCHOOL DISTRICT, HIGHTSTOWN, NJ 08520

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION

March 7, 2011

The Board of Education of the East Windsor Regional School District held a Regular meeting on Monday, March 7, 2011 at 7:30 p.m. in the Hightstown High School Cafeteria , 25 Leshin Lane, Hightstown, NJ.

Members Present: Paul Connolly, Bruce Ettman, Suzann Fallon, Bonnie Fayer, Christine Harrington, Bob Laverty, Susan Lloyd, Kennedy Paul and Alice Weisman

Also Present: Dr. Edward Forsthoffer, Chief School Administrator
Kurt Stumbaugh, SBA/Board Secretary
David Coates, Board Legal Counsel

ITEM 1. WELCOME

Board President, Alice Weisman, called the meeting to order at 7:33 p.m. and read the Open Public Meeting Act Statement as follows: "Written advance notice of this meeting has been given in accordance with law. Minutes of this meeting are being kept by the Board Secretary and will be made available to any member of the public requesting them from the Board Secretary at the Administration building 25A Leshin Lane, Hightstown, NJ. Minutes will be provided at cost and in accordance with Board policy."

Ms Weisman asked: "Are there any Board members present who believe this meeting to be in violation of the Open Public Meeting Act?" No one objected. "There being none, we may proceed."

Fire Code Compliance: Ms. Weisman made the following announcement: "In compliance with the fire code of the State of New Jersey, I call your attention to the emergency exit for this room, which is located....." (Ms. Weisman pointed to the emergency exit.)

ITEM 2. PLEDGE OF ALLEGIANCE

ITEM 3.A APPROVAL OF AGENDA

Mr. Laverty moved, seconded by Mr. Paul to approve the agenda
On a roll call vote of the Board, motion to approve was carried unanimously.

ITEM 3.B RESOLUTION FOR CLOSED SESSION

Mr. Laverty moved, seconded by Ms. Lloyd to approve the following resolution:

BE IT RESOLVED, that the Board of Education of the East Windsor Regional School District will hold two closed sessions during its regular meeting on March 7, 2011. These closed sessions concern personnel matters, litigation, contract matters, and attorney/client privilege. Minutes will be available in accordance with Board policy when the need for confidentiality no longer exists.

On a roll call vote of the Board, Motion to approve was carried unanimously.

4. RECOGNITION: EMK GRAND PALS PROGRAM VOLUNTEERS

Noelle Muscolino – Coordinator

Genero Guyueta Carmen DeWindt Beverly Komoda Keith Sachs Renee Sachs

The Ethel McKnight Elementary School has a program called “Grandpals” which helps mentor their students. This year, the program was coordinated by one of their basic skills teachers, Noelle Muscolino, who visited the East Windsor Senior Citizens Center and signed up four volunteers. These volunteers, who were recognized at the March 7, 2011 Board of Education meeting, are working with several McKnight students in the areas of reading, writing, science, and social studies.

Mr. Genero Goyzueta volunteers in a third grade class, Mrs. Carmen Dewindt in a grade 1 and 2 Bilingual class, Ms. Beverly Komoda in a 4th grade class, and Mr. Keith Sachs in a 5th grade class. Mrs. Renee Sachs volunteered in last year’s bilingual kindergarten class.

The patience and reassurance that these Grandpals show to the students provides a comfortable and relaxing environment for learning and academic success. Having fun, playing games and developing word cards to learn new vocabulary words are some of the techniques used to stimulate learning. The Grandpals are eager to see our students succeed. The Ethel McKnight School is very pleased to have these volunteers as a part of their school, is grateful for the positive influence they are having on the students, and is extremely appreciative of the commitment, effort and talent these Grandpals bring to the educational process!

5. RECOGNITION: MHK FACULTY ADVISOR AND STUDENTS FOR AWARD WINNING ISSUE OF RED INK MAGAZINE

Richard Christiano - Advisor

Dr. Forsthoffer commenced the recognition with the following statement:

For the fourth year in a row, Kreps’ literary magazine, *Red Ink*, received a rank of “Excellent” by the National Council of Teachers of English (NCTE). This honor is especially impressive for us since the awards are given predominantly to magazines at the high school level. The Melvin H. Kreps School was one of only a few middle schools that were chosen.

Red Ink includes many different genres of writing from all members of the Kreps’ community. We are fortunate that so many students and teachers contribute their work. This honor speaks to the level of excellent writers in our school. We are proud to have the opportunity to recognize Mr. Christiano, the faculty advisor, and his staff of talented students tonight. We thank you for your hard work and dedication and for putting out a stellar publication every year!

Mr. Christiano, *Red Ink* advisor, commented that it is a wonderful and rare opportunity to be involved with this magazine for the past four years in a row. He introduced the students involved and they were awarded with a certificate of recognition.

Hena Bajaj	Caroline Cardoso	Siddharth Challani
Hee Joon Choi	Anindita Das	Priyanka Gulati
Mairead Healy	Sanjana Inala	Clementina Jaramillo
Sneha Kamarajugadda	Grace Kang	Sonia Kelkar
Sara Mermelstein	Katie O’Shaughnessy	Ananya Srinivasan
Shivani Pandya	Priyancy Patel	Sristi Rai
Jasmin Thawani	Frank Tuzzolino	Nicole Tuzzolino

6. PRESENTATION: SCIENCE CURRICULUM GRADES K-12

Postponed for April 11th, 2011 meeting.

7. PRESENTATION OF TENTATIVE 2011-12 BUDGET AND AUTHORIZATION TO SUBMIT PRELIMINARY 2011 – 12 BUDGET TO THE COUNTY OFFICE FOR APPROVAL

The approval of a tentative budget for submission to the Mercer County Superintendent of Schools is the first of two actions the Board will take on the budget prior to the election. The Mercer County Superintendent of Schools will verify the budget in accordance with a check list prepared by the Department of Education and approve it for advertising. The Board will vote a second time on the budget after the public hearing. Changes can be made to the budget at that time.

School district policy and NJAC 6A:23B-1.2 (b) provide that the Board of Education shall establish in the annual budget a maximum expenditure that may be allotted for such travel and expense reimbursement for the 2011-12 school year. The 2011-12 budget includes a maximum of \$25,737 for this purpose.

RECOMMENDATION:

That the Board approve the attached 2011-2012 Tentative Budget and authorize the Chief School Administrator and the School Business Administrator to submit to the Mercer County Superintendent of Schools the attached 2011-2012 Tentative Budget which includes:

Total Operating Fund Budget of \$75,371,948 and a
Local Tax Levy of \$56,953,654
Total Special Revenue Fund Budget of \$1,707,914
Total Debt Service Fund Budget of \$3,627,408 and a
Local Debt Service Fund Tax Levy of \$3,477,380.

TRAVEL MAXIMUM

It is recommended that the Board of Education establish the school district travel maximum for the 2011-12 school year at the sum of \$25,737 and that the school business administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

Dr. Forsthoffer gave a presentation explaining in details of the tentative budget. The full presentation is posted and can be heard on the District website: eastwindsorregionalschools.com

Discussion:

Ms. Weisman thanked Dr. Forsthoffer for a clear and concise presentation.

Mr. Laverty said it is important to emphasize the priority in establishing the budget is for student achievement during these periods of reduced funding. He also commended Dr. Forsthoffer for the presentation.

Ms. Fayer commented that the amount of State aid allotted to school districts is an abomination. Education is a State issue and they should fund a larger share to relieve that burden on the local taxpayers.

Mr. Paul commended Dr. Forsthoffer on the budget presentation and asked about the outsourcing of the occupational therapist services.

Dr. Forsthoffer explained that we outsource this service now as needed. It would be cost effective to have a person come in on an hourly basis than pay for someone for the whole day. As of right now we do not have a need for a full time or full day therapist on staff.

Mr. Paul also asked if cutting stipend positions will have an impact on programs.

Dr. Forsthoffer responded that this would affect the two content specialists at Kreps and at the HS. Those content specialist responsibilities are to be assumed by a vice principal. The middle school athletic director's responsibilities would also be assumed by the middle school vice principal.

Mr. Paul asked about class size.

Dr. Forsthoffer replied that we will know more when registrations for kindergarten are analyzed and he has already started communication with the principals on this issue.

Ms. Lloyd asked about out of district placements.

Dr. Forsthoffer responded that our number of students in out of district placement has gone down, but the cost to educate these students has gone up.

8. ANNOUNCEMENTS

Dr. Forsthoffer made the following announcements:

- All four of our elementary schools had science fairs this past week.
- Doris Grellis, Science teacher at HHS, was selected as East Windsor Regional Teacher of the year. Next step is to go on to compete at county and state level.
- The College Boards would like to use our high school for a photo shoot. We feel it is a very nice honor to be selected.
- Attended the HHS drama club production of Annie and was very impressed and congratulated all involved for an excellent performance.
- Robotics Competition took place over the weekend at Sun National Bank Arena and for the first time we placed for the finals. This is very exciting news. Now onto Washington DC, and hopefully to the national competition in St Louis.
- The District Facebook page is up and running. District website items get automatically sent to the District Facebook wall.
- March 16, 2011 is the second annual High School Pops concert. The quality of our musicians is phenomenal.
- April 14, 2011 is our K-12 Curriculum Fair at the high school. It starts at 6:00 pm.

9. FIRST OPPORTUNITY FOR PUBLIC COMMENT

Casey Weber, 5th grade, student council president at McKnight. Spoke on the importance of recycling. With support of her principal, Ms. Zircher, she was able to start a recycling program in the 4th and 5th grade. This year she is working to expand the program to the rest of the grades. She had several questions regarding the recycling procedure in the District.

Ms. Weisman commented that these are great questions, and will look into the situation.

Dr. Forsthoffer added that Casey also sent him a letter with her recycling concerns and promised to respond.

Stu Dolgon, East Windsor, and former Board member, commented on the excellent budget presentation. Found it very understandable and well done. Asked for clarification on the Kreps athletic director's position being cut.

Dr. Forsthoffer responded that the Athletic Director at the middle school is not a full time position and is paid by stipend.

Mr. Dolgon commented that the budget vote date was probably moved to a Wednesday (April 27), as the Tuesday before is the last day of Passover. He also suggested that the District put on its website a synopsis of the steps and process that goes into the decision to close or delay school due to inclement weather. It is important that the public be aware that the Superintendent does not come to this decision lightly or randomly and it involves conversations with the police department, other superintendents, the District transportation and facilities directors among other actions before a final decision is made.

Ellen Ogintz, EWEA President commented that since Dr. Forshoffer began as our Superintendent this year, the EWEA feels that there has been quite an increase in transparency and open dialogue. She then proceeded to explain the rationale behind the EWEA decision regarding concessions by reading from a prepared statement as follows:

The leadership team of the East Windsor Education Association had been working closely with the Superintendent since last fall to discuss the upcoming budget and possible concessions that the EWEA might be able to make. Unfortunately, things have changed and we feel that it would be a disservice to our members to make any commitments regarding concessions due to the current proposals about monetary contributions made by Governor Christie and Senate Majority Leader Sweeney.

Our members are facing the CERTAINTY of a significant reduction in their take home salary **starting next year** with an increase in pension contributions of anywhere from 3% - 5% of their salary (on TOP of the 5.5% we already pay). This comes out to anywhere from \$2,740 to at LEAST \$4,125 for teachers with a bachelor's degree. Obviously, it would be a higher contribution for those with advanced degrees. This will be happening regardless of our contract with the Board. We DID NOT cause this problem! We have been paying into the pension from the beginning and never missed a payment! The state, on the other hand, has ONLY made payments four out of the last seventeen years! Between that travesty, the state "raiding" the pension to take care of other obligations, and the current economic climate, our pensions will be broke in the very near future if no solution is found. And, as I stated, although we did not cause this problem, we agree to be part of the solution, and the solution for us has to be an increase in our contributions.

There are also health care contributions being proposed that we will have to endure when our contracts expire...exorbitant contributions! The governor is now asking for 30% of the cost of the health care and Senator Sweeney is proposing a graduated payment plan that will get us to 30% in seven years!

These two contributions will cost the average teacher over \$7,000 – a reduction in nearly 16% in take home pay. Our members will be bleeding money for the next eight years. Their salaries THIS year may well be the highest they will ever make! So again, it is unfortunate, but we cannot make any concessions this year. Thank you.

Stu Dolgon commented that the problem is that Trenton has reduced State aid to the schools, but our income taxes have not gone down. Reduced aid from the State makes the district look like the bad guy. If the State is not using income tax money for schools, it is the school districts that are forced come up with the revenue to provide a quality education to our students. This creates a property tax burden for the district community.

10. FIRST OPPORTUNITY FOR BOARD MEMBERS' COMMENTS

Ms. Harrington thanked all the volunteers, the Grandpals and the Red Ink staff. It was fabulous to celebrate their contributions to the District. She also thanked Dr. Forshoffer for putting together a very clear presentation of the budget. She spoke about the newly formed Special Education Advisory group, and noted that there will be a parent information workshop on March 31, 2011. The District website has the information and details.

Mr. Laverty commented on the District science fairs. It is good to have students so interested and excited about science. The exhibits were very informative and some were very interactive. Mr. Laverty also commented on the Career Tracks option now included in the HHS Program of Studies. It will be fun and interesting to see how this is received by the students. Some of these programs include work at college level at Mercer County Community College, and exposure to different careers and fields of work. Congratulates the administration for coming up with the concept.

Mr. Ettman commended the HHS musical Annie and congratulated all participants.

He also commented that he hopes the animosity of last year will wane as we focus on what is good for us all. Teachers and the middle class community should bond together against our common enemy and recognize that our budget problems and pension issues stem from the powers that be at the state and national level.

Mr. Ettman added that our budget is the result of foiled statewide policies. The community should not be at war with other elements of our middle class. Public workers are not the enemy.

Ms. Fallon commented that the high school production of Annie was a sellout and congratulated all. The orchestra was excellent. The whole event was extremely professional. You can't put a price on what students gain from taking part in such a production from beginning to end. Ms. Fallon also thanked and gave tribute to Pat Bye, our retired transportation director and said she was a true professional who transformed our transportation department into one of the best in the county. She will certainly be missed and we wish her well.

Ms. Weisman also thanked and acknowledged Pat Bye and noted that she was a tremendous benefit to the District. She achieved many significant accomplishments as our transportation director.

Ms. Weisman added that she too attended the performance of Annie. The sets and music were fantastic. They always do a great job. She also commented on the Robotics competition. It is very exciting that they made the finals and wished the participants good luck. In addition, Ms. Weisman commended and thanked the staff at the high school who elect to get involved in nonpaying after school activities and clubs.

Ms. Harrington spoke regarding taking part in the selection process for teacher of the year. It was a phenomenal experience to read through very lengthy and incredible activities our teachers have been involved with and it was a very tough selection process. It is great to celebrate all the good work our teachers are doing.

ACTION: TENTATIVE BUDGET PRESENTATION (ITEM 7):

Mr. Lavery moved, seconded by Ms. Fayer to approve the 2011-2012 Tentative Budget and to authorize the Chief School Administrator and School Business Administrator to submit to the Mercer County Superintendent of Schools the attached 2011-2012 Tentative Budget which includes:

Total Operating Fund Budget of \$75,371,948 and a

Local Tax Levy of \$56,953,654

Total Special Revenue Fund Budget of \$1,707,914

Total Debt Service Fund Budget of \$3,627,408 and a

Local Debt Service Fund Tax Levy of \$3,477,380.

In addition, to establish the school district travel maximum for the 2011-12 school year at the sum of \$25,737 and that the school business administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

On a roll call vote of the Board, motion to approve was carried unanimously.

11. EXECUTIVE SESSION – OPTIONAL

12. MOTION TO APPROVE ROUTINE

At each of the regular meetings of the Board of Education, the Board is requested to approve routine agenda items in one action. The following items are recommended for Board approval:

- A. Staffing (with addendum)
- B. Emergent Hiring
- C. Approval of Teacher of the Year Winner
- D. Professional Services for Students
- E. Out-of-District Placement
- F. Opening of One Preschool Disabilities Program
- G. Travel Related Expenses
- H. Approval of Curriculum – 8th Grade Elective – Tournament Games
- I. NCLB Funded Salary
- J. NJEA Hipp Foundation for Excellence in Education
 - 1) Project Green: Transition Garden
 - 2) From Waste to Taste
- K. Volunteers
- L. Field Trips
- M. Overnight Field Trip - FIRST Robotics Team Competition

- N. Hightstown Rams Pop Warner Sports Award to Two HHS Seniors
- O. Non-Paid Club at HHS: Project Green
- P. Approval of Minutes for:
 - 1) January 24, 2011
 - 2) February 7, 2011
- Q. Renewal of Contract with First Student for Non Public Routes
- R. College Board Photo Shoot at Hightstown High School
- S. School Bus Emergency Evacuation Drill Report
- T. Agreement for Occupational Medicine Services Provider
- U. Resolution to Participate in Coordinated Transportation with Middlesex Regional Education Services Commission
- V. Establish a Special Education Program or Service Effective March 8, 2011
- W. *Revised* Board Secretary's Report for December, 2010
- X. *Revised* Treasurer's Report for December, 2010
- Y. *Revised* Transfer Report for December, 2010
- Z. Board Secretary's Report for January, 2011
- AA. Treasurer's Report for January, 2011
- BB. Transfer Report for January, 2011
- CC. Bill and Claims Reports for March 7, 2011

Motion: Mr. Lavery moved, seconded by Ms. Fayer, that the Board approves the routine agenda items as submitted. On a roll call vote of the Board, motion to approve was carried unanimously.

A. STAFFING

B. EMERGENT HIRING

It is recommended that the Board approve the submission of applications for emergent hiring pending completion of the criminal history background check to the County Superintendent for the following individuals(s):

- 1. Sarah Mason - Teacher
- 2. Nadine Shannon - Teacher

C. APPROVAL OF TEACHER OF THE YEAR WINNER

On February 10, 2011, a committee consisting of teachers, administrators, parents, and a board member met to review applications for East Windsor Regional School District's 2011-12 teacher of the year. After careful consideration, the committee selected Doris Grellis, a science teacher at Hightstown High School.

D. PROFESSIONAL SERVICES FOR STUDENTS

The special education department requires services of consultants to provide children with disabilities a free appropriate public education as defined by The Individuals with Disabilities Education Act (IDEA).

Name	Type of Service	Rate
inlingua School of Languages & Translation Service	Foreign Language Interpreter	\$105 per hour, plus \$30 per hour travel time
Transperfect Translations	Foreign Language Interpreter	\$195 per hour, plus incurred travel expenses
Therapy Source	Speech, Occupational, and Physical Therapy	Per Contract

E. OUT OF DISTRICT PLACEMENT in Private & Public Schools

The Rugby School - Tuition March 9, 2011 through June 28, 2011

- 1. Student #501406 REG. \$ 57,713.40

Thomas J. Rubino Academy - Tuition September 1, 2011 through June 30, 2012

- 1. Holding 2 high school slots @ \$16,500 each REG. \$ 33,000.00
- 2. Holding 1 interim school slot @ 16,750 REG. \$ 16,750.00

F. OPENING OF ONE PRESCHOOL DISABILITIES PROGRAM

Approval is requested to open one Preschool Disabilities Program in the East Windsor Regional School District due to an increase in enrollment effective March 8, 2011.

- The office of Student Services will document the unmet student needs that will be addressed by the proposed program.
- Students will have access to opportunities to develop social, emotional, behavioral, and academic skills in an educational setting. Individual and small group activities will be planned and implemented based on the needs of the students.
- Age range of students is 3-5 year olds.
- The *Creative Curriculum* will be implemented to address the standards specific to the development of preschool aged students.
- Students will be educated in their neighborhood school with their age appropriate peers.
- When appropriate, students will attend scheduled school-based activities to include but not limited to assemblies, social functions, extended school experiences, etc., as well as interactions with peers during the delivery of related services.
- Teacher: .5 Educational assistant(s): 1

G. TRAVEL RELATED EXPENSES

<u>G. Bushelli</u>	HHS Mar. 14-17,2011 Wkshop. for Directors of Athletics Association, Atlantic City, NJ	350.00
<u>M. Dzwonar</u>	Admin Mar. 31, 2011 NJ Assoc of Federal Program Administrators Spring Training Conf, Atlantic City, NJ	149.00
<u>P. Phillips</u>	Admin Mar. 31,2011 NJ Assoc.of Federal Program Administrators Spring Training Conf., Atlantic City, NJ	149.00
<u>P. Hewins</u>	Bldg. & Grounds Mar. 8, 2011 NAETI Registration for EPA Lead Safe Renovation, Repair, and Remodeling Certified Renovator, Initial Training Course	200.00
<u>G. Abrezzi</u>	Bldg. & Grounds Mar. 8, 2011 NAETI Registration for EPA Lead Safe Renovation, Repair, and Remodeling Certified Renovator, Initial Training Course	200.00
<u>M. Ribeca</u>	Bldgs. & Grounds March 8, 2011 NAETI Registration for EPA Lead Safe Renovation, Repair, and Remodeling Certified Renovator, Initial Training Course	200.00
<u>J. Scarpetti</u>	Bldgs. & Grounds March 8, 2011NAETI Registration for EPA Lead Safe Renovation, Repair, and Remodeling Certified Renovator, Initial Training Course	200.00
<u>P. Hewins</u>	Bldgs. & Grounds March 29-30,2011Member Registration for NJ Bldgs. & Grounds 15th Annual Conference/Expo & Attendance at Chemical Cleanout Workshop, Atlantic City, NJ	100.00
<u>P. Malta</u>	Bldgs. & Grounds March 29-30,2011 Non-Member Registration for NJ Bldgs. & Grounds 15th Annual Conference/Expo & Attendance at Chemical Cleanout Workshop, Atlantic City, NJ	125.00
<u>P. Brescia</u>	HHS May 17, 2011 Registration for NJ Business/Technology Education Assoc. Spring Conference, Crowne Point Conf.Center , Monroe, NJ	110.00
<u>D. Stoby</u>	HHSMarch 16, 2011FCCLA State Leadership Conf. Registration, Edison, NJ	100.00
Total for Month		1,883.00
YTD Total		13,326.99

H. APPROVAL OF CURRICULUM – 8TH GRADE ELECTIVE TOURNAMENT GAMES

Board approval is requested for the offering of Tournament Games as an 8th Grade elective at the Melvin H. Kreps School. This course is a one trimester elective course for 8th grade students. During this course, students participate in a variety of seasonal tournaments and games. Students will be exposed to an assortment of tournaments and receive instruction in the basic skills, rules, strategies and sportsmanship needed to participate in the activities.

The syllabus for the 8th Grade Tournament Games is attached. The entire curriculum is posted on Sharepoint.

I. COURSE TITLE: Tournament Games

II. CORE TEXTBOOK: Teen Health- Glencoe

III. COURSE DESCRIPTION:

This course is a one trimester elective course for 8th grade students. During this course, students participate in a variety of seasonal Tournaments and Games. Students will be exposed to an assortment of Tournaments and receive instruction in the basic skills, rules, strategies and sportsmanship needed to participate in the activities.

IV. COURSE CONTENT OUTLINE

- A. Design and develop Tournament seeding and brackets.
- B. Participate in a variety of Tournaments and Games.
- C. Demonstrate knowledge of terminology of various Tournaments and Games.
- D. Identify equipment used in various Tournaments and Games.
- E. Demonstrate knowledge of the rules of play.
- F. Exhibit sportsmanship and safety practices.
- G. Engage in a variety of sustained, vigorous physical activities to enhance each component of fitness.
- H. Demonstrate ability to perform skills related to various Tournaments and Games.
- I. Utilize offensive, defensive and cooperative strategies.

V. STUDENT ACTIVITIES

Students will participate in a variety of Tournaments, including, but not limited to: round- robin, ladder, play-back, single and double elimination. Students will participate in a variety of seasonal sports, including, but not limited to: team handball, soccer, flag football, volleyball, basketball, lacrosse, floor hockey.

VI. EVALUATION OF STUDENT LEARNING

This course will be a one trimester elective course. Grades will be available to view on a daily basis for students and parents via Genesis. Letter grades will be assigned at the conclusion of the marking period. A variety of alternative assessment methods are used for student evaluation. Evaluation may include, but is not limited to the following:

- Teacher observation
- Written tests and quizzes
- Class participation
- Skill testing
- Effort
- Prepared for class
- Rubric

VII. Technology

- Genesis
- United Steaming
- Digital/Video camera
- Various Web Sites
- DVD
- Video
- Computers
- Heart rate monitors

I. NCLB FUNDED SALARY

Approve salary for Title IA and Title IA ARRA funding for Melvin H. Kreps School after-school remedial teachers @ \$37 per hour starting March 8, 2011 and ending April 28, 2011.

Brittany Wertheimer	Barbara Rogers	Barbara Waldron	Kbecky Escribano
Kelly Archibald	Felicia Bennett	Nancy Fazzari	
Amber Wilno	Jennifer Volgel	Tamara Caceres	

Total amount not to exceed \$15,000.

Account #'s: 20-232-100-107-03-75-10, 20-232-100-107-10-75-10, 20-231-100-104-03-81-10

J. NJEA HIPP FOUNDATION FOR EXCELLENCE IN EDUCATION

Approval for the submission of two grant applications as follows:

1. Project Title: Project Green-Transition Garden.

This project would raise awareness of the current methods of agriculture by developing a permaculture garden adjacent to the high school which would include an outdoor classroom space.

The grant application is submitted by Gretchen Contreras, High School Science Teacher, in cooperation with William Wetherill, Graham Hielwell, Teresa Sullivan, Sherry Klein and Denise Stoby. Requested funds: \$10,000.

2. Project Title: From Waste to Taste.

This project would demonstrate to students the potential for building a healthy, sustainable environment by utilizing the food service department scrap and waste as a compost for an herb and vegetable garden adjacent to the high school. The grant application is submitted by Peg Van Patton, High School English teacher, in cooperation with Sam Barto, William Kamps and Diane Tomori. Requested funds: \$5,150.

K. VOLUNTEERS

The Board of Education approves all volunteers who serve in the East Windsor Regional School District. (Names of volunteers are on file in CSA's office, Board Secretary's office, and in the respective school's front office).

L. FIELD TRIPS

Field Trips planned for Hightstown High School:

3/10/11 FBLA – State Competition at Raritan Exposition Center 97 Sunfield Ave., Edison, NJ

3/15/11 FBLA – NJ Consumer Bowl at The Stone Terrace 2275 Kuser Road, Hamilton, NJ

4/27/11 Music Department to NY Philharmonic Educational Concert Series Avery Fischer Hall, NYC

Field Trips planned for Melvin H. Kreps School: 6th grade Chorus and Band Students

5/19 & 23/11 Drew and McKnight Schools

6/7 & 9/11 Black and Rogers Schools

6/8/11 8th grade picnic to Liberty Lakes 1195 Florence Columbus Road, Columbus, NJ

Field Trip planned for Ethel McKnight School:

4/5, 12, & 15, 2011 5th Grade The Metropolitan Museum of Art 1000 Fifth Ave., NYC.

M. OVERNIGHT FIELD TRIP – HHS FIRST ROBOTICS TEAM

The FIRST Robotics Team of Hightstown High School would like to participate in a regional competition being held at the Walter E. Washington Convention Center in Washington, DC from March 23 – 26, 2011.

N. HIGHTSTOWN RAMS POP WARNER SPORTS AWARD APPLICATION FOR TWO HIGH SCHOOL SENIORS

The Hightstown Rams Pop Warner Program would like to offer a one-time monetary award of \$100 each to two graduating seniors in the Hightstown High School Class of 2011 – one football player and one cheerleader. The award would be given to the two seniors who had been in the Pop Warner program for 2 or more years, remained active in sports during their entire HHS career, and will be going on to further their education after graduation.

The proposed scholarships will be presented at the Senior Awards Night in June 2011.

O. NON-PAID CLUB AT HHS PROJECT GREEN: ALTERNATIVES TODAY FOR A BETTER TOMORROW

Hightstown High School would like to start a new club entitled “Project Green: Alternatives Today for a Better Tomorrow” which would fall under the category of a non-paid extracurricular activity with a teacher advisor. The purpose of the club is to raise awareness of eco-friendly alternatives. The advisor will be Gretchen Contreras, one of the science teachers at HHS.

P. 1. APPROVAL OF MINUTES for JANUARY 24, 2011 MEETING
2. APPROVAL OF MINUTES for FEBRUARY 7, 2011 MEETING

Minutes are posted on District Website, and on file in Board Secretary's office.

Q. 2011-12 CONTRACT RENEWAL WITH FIRST STUDENT TRANSPORTATION INC.

The East Windsor Regional School District transports special education, non-public, and vocational school students to specific destinations. It is in the best interest of the District to renew its current contract with First Student Transportation Inc. (Non Public Route: NP-1) for the 2011-2012 school year for the following routes: Non Public Route: #408A – St. Gregory's School for the amount of \$48,319.20 and Non Public Route: #208A – Notre Dame High School for \$46,690.20
Total Contract amount for NP1: **\$95,009.40**

R. COLLEGE BOARD PHOTO SHOOT AT HHS

The College Board provides schools and students with major programs and services in college readiness, college admissions, guidance, assessment and financial aid. Among its best known programs are the SAT, PSAT and NMSWT tests and the Advanced Placement Program.

The College Board Marketing and Publication Department is interested in providing images of "real-life" students to add to their digital photo library for the College Board website, and for use in promotional materials. They have chosen Hightstown High School due to its diversified population of students and teachers as a potential venue for this purpose. A location fee will be paid to the participating school based on the administrative /custodial support needed. A signed photo release form is required from all students' parents and all participants prior to the photo shoot. It is recommended that the Board approves the staff and photographers of the College Board to use Hightstown High School facilities, students and staff as subjects for a photo shoot to be used as part of the College Board marketing and promotional materials.

S. SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School bus emergency evacuation drills must be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2). Drills were conducted for the first half of the school year with the entire student body participating in a rear door evacuation of the bus. School administrators/principals are responsible for organizing and overseeing the drills. Details of the Drills were provided to the Board for review and approval.

T. AGREEMENT FOR THE PROVISION OF OCCUPATIONAL MEDICINE SERVICES FOR TRANSPORTATION EMPLOYEES BY PRINCETON HEALTHCARE SYSTEM

The District transportation employees are required to have annual physicals per the negotiated agreement. It is in the best interest of the District to use the most cost effective medical service provider which can offer all the specialized medical tests required for these physicals at the same location. It is recommended that the Board approve the Princeton Healthcare System Occupational Medicine Services Health Program, located in Cranbury NJ, as the District's provider of occupational medicine services for transportation employees per attached agreement.

U. RESOLUTION TO PARTICIPATE IN COORDINATED TRANSPORTATION WITH THE MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION

The East Windsor Regional School District needs to transport its special education, non-public, and vocational school students to specific destinations. It is in the best interest of the District to renew its transportation agreement with the MRESC for the purpose of organizing and scheduling routes to achieve the maximum cost effectiveness in this effort for the 2011-12 school year.

V. ESTABLISH A SPECIAL EDUCATION PROGRAM OR SERVICE

The request to establish a special education program is based on the needs of students with disabilities enrolled in the East Windsor Regional School District. It is recommended to establish a special education program at the Grace N. Rogers Elementary School as follows:

One (1) Pull-Out Resource Programs (Ages 7-10)

- The Office of Student Services will document the unmet student needs that will be addressed by the proposed program. Students will have access to opportunities to develop social, emotional, behavioral, and academic skills in an educational setting. Individual and small group activities will be planned and implemented based on the needs of the students.
- Age Range of Students: 7-10 years old
- The District's Curriculum will be implemented at the appropriate grade level. Accommodations and modifications will be implemented as required by the Individualized Education Program (IEP).
- Students will be educated in their neighborhood school with their age appropriate peers.
- Students are assigned to their age-appropriated grade level with their peers for their home-based classroom, fine arts and extracurricular activities. Pull-out services are provided for specific content areas as required by the IEP.
- Teacher: .5 Educational Assistants: 0

W. BOARD SECRETARY'S REPORT: DECEMBER, 2010 (REVISED)

WHEREAS, the Board of Education has received the revised report of the Board Secretary and Treasurer for the month of December, 2010 submitted pursuant to N.J.S.A 18A:17-9, and

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10 (d) the Secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education;

NOW, THEREFORE BE IT RESOLVED, the Board of Education accepts the above referenced reports and certifications and certifies that after review of the (revised) Secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation on N.J.A.C.6:20-2A.10 (a)(1),and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

X. TREASURER'S REPORT : DECEMBER, 2010 (REVISED)

The revised Report to the Treasurer of School Monies for the month of December, 2010 is submitted for approval. The revised Treasurer's Report is in agreement with the revised Board Secretary's report.

Y. TRANSFER REPORT: DECEMBER, 2010 (REVISED)

The East Windsor Regional School District submits to the County School Business Administrator an updated report of budget transfers and changes in revenue and appropriations on a monthly basis.

The EWRSD Board of Education certifies to the best of its knowledge that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLVED, that the Board of Education ratifies the attached *revised* transfers between budget line items that have been approved by the Superintendent of Schools and reported to them pursuant to Board policy and State regulation.

Z. BOARD SECRETARY'S REPORT – JANUARY, 2011

WHEREAS, the Board of Education has received the report of the Board Secretary and Treasurer for the month of January, 2011 submitted pursuant to N.J.S.A 18A:17-9, and

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10 (d) the Secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education;

NOW, THEREFORE BE IT RESOLVED, the Board of Education accepts the above referenced reports and certifications and certifies that after review of the Secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6:20-2A.10 (a)(1),and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

AA. TREASURER'S REPORT – JANUARY, 2011

The Report to the Treasurer of School Monies for the month of January 2011 is submitted for approval.

The Treasurer's Report is in agreement with the Board Secretary's report.

BB. TRANSFER REPORT – JANUARY, 2011

The East Windsor Regional School District submits to the County School Business Administrator an updated report of budget transfers and changes in revenue and appropriations on a monthly basis. The EWRSB Board of Education certifies to the best of its knowledge that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLVED, that the Board of Education ratifies the attached *revised* transfers between budget line items that have been approved by the Superintendent of Schools and reported to them pursuant to Board policy and State regulation.

CC. ORDERS OF PAYMENT/BILL LISTS FOR MARCH 7, 2011

The Bill and Claims Reports must be approved by the Board of Education before being submitted for payment.

RESOLVED: That the Board of Education approves the payment of bills and claims as submitted for the grand total amount of **\$16,091,066.52**

ITEM 13. SECOND OPPORTUNITY FOR PUBLIC COMMENT

No one spoke.

ITEM 14. SECOND OPPORTUNITY FOR BOARD MEMBERS' COMMENTS

No one spoke.

ITEM 15. EXECUTIVE SESSION

ITEM 16. OPEN SESSION

ITEM 17. ADJOURN

Kurt Stumbaugh, Board Secretary