

EAST WINDSOR REGIONAL SCHOOL DISTRICT, HIGHTSTOWN, NJ 08520

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
February 7, 2011 7:30 p.m.

The Board of Education of the East Windsor Regional School District held a Regular meeting on Monday, February 7, 2011 at 7:30 p.m. in the Hightstown High School Cafeteria , 25 Leshin Lane, Hightstown, NJ.

Members Present: Paul Connolly, Bruce Ettman (arrived 8:20 pm with advance notice),
Suzann Fallon, Bob Lavery, Susan Lloyd, Kennedy Paul and Alice Weisman
Members Absent: Bonnie Fayer, Christine Harrington (with advance notice)
Also Present: Dr. Edward Forsthoffer, Chief School Administrator
Thaddeus Thompson, Assistant SBA/Board Secretary
David Coates, Board Legal Counsel
Also Absent: Kurt Stumbaugh, SBA/Board Secretary (with advance notice)

ITEM 1. WELCOME

Board President Alice Weisman called the meeting to order at 7:30 p.m. and read the Open Public Meeting Act Statement as follows:

“Written advance notice of this meeting has been given in accordance with law. Minutes of this meeting are being kept by the Board Secretary and will be made available to any member of the public requesting them from the Board Secretary at the Administration building 25A Leshin Lane, Hightstown, NJ. Minutes will be provided at cost and in accordance with Board policy.

Ms. Weisman asked “Are there any Board members present who believe this meeting to be in violation of the Open Public Meeting Act?” No one objected. “There being none, we may proceed.”

Fire Code Compliance: Ms. Weisman made the following announcement: “In compliance with the fire code of the State of New Jersey, I call your attention to the emergency exit for this room, which is located.....” (Ms. Weisman pointed to the emergency exit.)

ITEM 2. PLEDGE OF ALLEGIANCE

ITEM 3.A APPROVAL OF AGENDA with Addendum

Mr. Lavery moved, seconded by Ms. Lloyd to approve the agenda with the addition of an addendum to item 9A: Staffing, as submitted. On a roll call vote of the Board, motion to approve was carried unanimously.

ITEM 3.B RESOLUTION FOR CLOSED SESSION

Mr. Lavery moved, seconded by Ms. Fallon, to approve the following resolution:

BE IT RESOLVED, that the Board of Education of the East Windsor Regional School District will hold two closed sessions during its regular meeting on February 7, 2011. These closed sessions concern personnel matters, litigation, contract matters, and attorney /client privilege. Minutes will be available in accordance with Board policy when the need for confidentiality no longer exists.

On a roll call vote of the Board, Motion to approve was carried unanimously.

ITEM 4. RECOGNITION: TEACHERS CHOSEN FOR THE JAMES MADISON SEMINAR

Thirteen district social studies teachers have been selected to participate in the James Madison Seminar. This is an intensive five year professional development program on American Constitutional history. This seminar is led by highly regarded scholars and is funded thru the "Teaching American History Program" of the US Dept of Education. It is a very prestigious honor to be selected for this seminar and the following teachers have applied and been chosen for this award:

Itea Bell, William Kamps, Naura Sheehan, Daniel Chung, Stuart Wexler, Andrew Elko, Luann Masters, Danielle Langese, Carolyn Donnelly, Michael James, JoAnne Watson, Patrick D'Alessandro, Ross Gary.

ITEM 5. ANNOUNCEMENTS

Dr. Forsthoffer spoke briefly on the following topics:

- Our third allotted snow day has been used.
- Attended the Kreps school performance of "Cinderella" and complemented and congratulated all the students, staff and parents involved in this production for their hard work and talent.
- CSA lunchtimes with staff continue.
- Student/staff photos on the District website starting with next 2011-12 school year. There will be a onetime use permission form that must be submitted prior to the event.
- February 22 is the Governor's budget address. Potential reductions in State aid are expected.
- On February 24 districts will receive their budget "numbers" from the Department of Education. Suggestions and comments are welcome.
- A Facebook page has been created and now exists for EWRSD. District updates and presentations will be shared utilizing this tool.

ITEM 6. FIRST OPPORTUNITY FOR PUBLIC COMMENT - No one spoke.

ITEM 7. FIRST OPPORTUNITY FOR BOARDMEMBERS' COMMENTS

Ms. Weisman attended the play Cinderella and commented that it was a lovely production.

Ms. Fallon asked if there were any updates to share on the voucher system.

Dr. Forsthoffer commented that it is currently before a government committee; not voted on yet.

There are about 20 plus schools that are in most need of improvement where this option would be beneficial.

Mr. Laverty commented on the voucher system process and is concerned about use of public money to finance it.

ITEM 8. EXECUTIVE SESSION

The Board held its first executive session.

ITEM 9. MOTION TO APPROVE ROUTINE ITEMS

At each of the regular meetings of the Board of Education, the Board is requested to approve the list of routine agenda items in one action.

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| A. Staffing with addendum | I. HHS Overnight Field Trip |
| B. Professional Services | J. Annual Update to Uniform State Memorandum of Agreement |
| C. Out of District Placement | K. Approval of Minutes – January 10, 2011 |
| D. Travel Related Expenses | L. Interlocal Services Agreement with WWP School District |
| E. Spring Sports Schedule for HHS and MHK | M. 2011 Polling Locations for School Board Election and Budget Vote |
| F. Volunteers | N. Bill and Claims Reports for February 7, 2011 |
| G. Non-Paid Clubs at HHS | |
| 1) Biology Student Scholars | |
| 2) Raise Your Bark | |
| H. Field Trips | |

Mr. Lavery moved, seconded by Ms. Fallon, to approve the above routine agenda items as submitted. On a roll call vote motion to approve was carried unanimously.

A. STAFFING with ADDENDUM – as submitted.

B. PROFESSIONAL SERVICES

The special education department requires services of consultants to provide children with disabilities a free appropriate public education as defined by The Individuals with Disabilities Education Act (IDEA).

Name	Type of Service	Rate
Education, Inc.	Home/Hospital Tutoring Services	\$45.00 per hour

C. OUT OF DISTRICT PLACEMENT - Private & Public Schools

Lamberts Mill Academy at New Pointe

Tuition January 28, 2011 through June 28, 2011

1. Student #201055 REG. \$ 46,280.00

D. TRAVEL RELATED EXPENSES

G. Parker	GNR	Feb. 15-16, 2011	"Improve Your NJASK Scores in LA" Workshop, Foundation for Educational Administrators, Jamesburg, NJ	275.00	275.00
K. Stumbaugh	Bus. Office	March 10, 2011	Prof. Dev. Program "Legal & Employment Issues", Doubletree Hotel, Mt. Laurel, NJ	75.00	75.00
M. Dzwonar D. Feaster T. Sherrod S. Small	CTG, Personnel, Stu. Services	March 25 and April 8, 2011	The College of NJ Education Interview Day, TCNJ, Ewing, NJ	150.00	150.00
T. Sherrod	Stu. Services	April 11, 2011	"Legal Updates in Special Education with M. Jacobs, Esq., " Workshop, Ocean Place Conf. Center, Long Branch, NJ	149.00	149.00
J. Cotignola	HHS Guidance	April 11-12, 2011	"A Dream Deferred -1022: The Future of African American Education" Conference, Philadelphia Hilton	375.00	375.00
R. Morgan	HHS Guidance	April 11-12, 2011	"A Dream Deferred -1022: The Future of African American Education" Conference, Philadelphia Hilton	375.00	375.00

S. Zircher	EMK	Feb. 15-16, 2011	"Improve Your NJASK Scores in LA" Workshop, Foundation for Educational Administrators, Jamesburg, NJ	275.00	275.00
K. Stumbaugh	Bus. Office	Feb. 10, 2011	Professional Development Program, "Workers Compensation Law" at Doubletree Hotel, Mt. Laurel, NJ	75.00	75.00
	Total for Month				1,749.00
<u>YTD Total</u>					<u>11,443.99</u>

E. SPRING SPORTS SCHEDULE FOR HHS AND MHK

As submitted. (Available for review on District Website).

F. VOLUNTEERS

The following have offered to volunteer/chaperone at the Walter C. Black School:

Alba Cruz, Rajitha Nandhyala, AJ Pandina, Shalini Sankranthi, Sharanjit Singh

At Hightstown High School:

Sandee D'Abbraccio, Daniel Chung – HHS Assistant Golf Coach

G. NON-PAID CLUBS AT HHS

1 Biology Student Scholars

Hightstown High School would like to start a new club entitled "Biology Student Scholars Club" which would fall under the category of a non-paid extracurricular activity with a teacher advisor. The advisor will be Gretchen Contreras, one of the science teachers at HHS that currently teaches biology and AP Biology. This club is intended to be a preparation tool for the USA Biology Olympiad.

2. Raise Your Bark

Hightstown High School would like to start a new club entitled "Raise Your Bark Club" which would fall under the category of a non-paid extracurricular activity with a teacher advisor.

The advisors will be Helene Weintraub, a math teacher at HHS, and Harrison Horowitz, a music teacher at HHS. This club is intended to raise the awareness of puppy mills, help rescue dogs and raise donations for shelters.

H. FIELD TRIPS

Ethel McKnight School:

5/20/11 5th Grade Safety Patrol Group to NJ State Police Museum and Learning Center,
River Road (Route 175), West Trenton, NJ

For Hightstown High School:

3/25/11 Humanities 12 – all day 8:00am to 8:00pm

Academic Symposium at Montclair State University, Valley Road, Upper Montclair, NJ, and
Metropolitan Museum of Art, NYC

2/12/11 FCCLA Club – Senior Citizen Development - 20 Lanning Blvd., East Windsor, NJ

2/19/11 FIRST Robotics – Tournament

NJIT, Zoom Fleischer Athletic Center 323 Martin Luther King, Jr. Blvd., Newark, NJ

3/3, 3/4 & 3/5/2011 FIRST Robotics – NJ Regional Competition

Sun National Bank Center, 81 Hamilton Ave., Trenton, NJ

3/1 & 3/2/2011

Red Cross Club to GNR, WCB, EMK & PLD for "Whales Tales" - to teach kindergarten
students about water safety

For Melvin H. Kreps:

3/3/11 MHK Life Skills Class to: R.I.S.E Food Bank of Hightstown; Shoe Buckle, Hightstown

Perkins Restaurant, East Windsor, NJ

*Previously approved Field Trip has a Change of Date:

3/25/11 Orientation for 5th graders from the four elementary schools to Melvin H. Kreps Middle School

I. HHS OVERNIGHT FIELD TRIP

The FCCLA Club of HHS would like to do an overnight trip to attend the 2011 NJ FCCLA State Leadership Conference. The Conference will take place on March 17 to 18, 2011 at the Crown Plaza Hotel, Cherry Hill, NJ.

J. ANNUAL UPDATE TO UNIFORM STATE MEMORANDUM OF AGREEMENT

The East Windsor Regional School District has agreements with the East Windsor Township Police Department and the Hightstown Borough Police Department regarding procedures to be followed by the police departments and the school district when a police presence is required or is requested by the school district.

Each year the chief school administrator and the two chiefs of police are required to meet to discuss the agreements to determine if any changes are needed. The meeting with the Chief of Police for East Windsor took place on Jan.24, 2011 and with the Hightstown Chief of Police on January 25, 2011. No changes are being recommended.

Board approval is requested to submit the updates to the Uniform State Memorandum of Agreement with East Windsor Township and Hightstown Borough to the Mercer County Superintendent of Schools stating that the agreements remain unchanged and procedures have been developed, with contact people identified, to implement specific provisions of the Memorandum of Agreement.

K. APPROVAL OF MINUTES – JANUARY 10, 2011 REGULAR MEETING

As submitted. Available for review on District website, and on file in Board Secretary's office.

L. INTERLOCAL SERVICES AGREEMENT WITH WWP SCHOOL DISTRICT

The West Windsor/Plainsboro Regional School District desires to enter into a joint agreement with the East Windsor Regional School District to rent transportation equipment and maintenance services for the 2010-11 school year. It is recommended that the Board approve the Interlocal Services Agreement with the West Windsor-Plainsboro School District as submitted.

M. 2011 POLLING LOCATIONS FOR SCHOOL BOARD ELECTION & BUDGET VOTE

*Polls will be open on April 27, 2011 from 2:00 p.m. to 9:00 p.m.

<u>School Election District</u>	<u>Regular Election District</u>	<u>School Election Location</u>
District 1	Hightstown 1, 2, 3	St Anthony of Padua Church - Gymnasium
District 2	East Windsor 1, 7	Melvin H. Kreps School - New Gym (rear)
District 3	East Windsor 10, 11	Ethel McKnight School - New Gym (rear)
District 4	East Windsor 5, 13, 14	Melvin H. Kreps School - New Gym (rear)
District 5	East Windsor 9, 12, 15, 16	Drew School - Instrumental Music Room
District 6	Hightstown 4	St. Anthony of Padua Church - Gymnasium
District 7	East Windsor 3	Meadow Lakes Auditorium
District 8	East Windsor 4, 8	Melvin H. Kreps School - New Gym (rear)
District 9	East Windsor 2, 6	East Windsor PAL Office

N. BILL AND CLAIMS REPORTS FOR FEBRUARY 7, 2011

RESOLVED: That the Board of Education approves the payment of bills and claims as submitted in the attached reports for the Grand total amount of \$720,332.25

Discussion:

Ms. Weisman recognized expressed appreciation to the teacher's who take their own time to head non paid clubs.

Staffing - separate action:

Mr. Laverty moved, seconded by Mr. Paul that the Board ratify the decision of the District's Sick Bank Committee in its denial of a donated leave request regarding an employee known to the Board.

On a roll call vote of the Board motion to approve was carried unanimously.

ITEM 10. SECOND OPPORTUNITY FOR PUBLIC COMMENT

No one spoke.

ITEM 11. SECOND OPPORTUNITY FOR BOARD MEMBERS' COMMENTS

Ms. Fallon wished to thank the teachers who donate their time and are willing to stay after school and take part in clubs and activities that support and enrich our students.

Mr. Lavery commented that the District Facebook page is a great way to reach out to the community, and is interested to see how the community responds to it and how much interest it receives.

ITEM 12. EXECUTIVE SESSION

ITEM 13. OPEN SESSION

ITEM 14. ADJOURN

Mr. Lavery moved to adjourn meeting at 9:48. pm

Thaddeus Thompson,
Assistant SBA/Board Secretary