

East Career and Technical Academy

School Organizational Team Minutes

January 19th, 2017 at 5:30 PM

The SOT meeting was called to order at 5:41 PM. The meeting was held in the Media Resource Center (Library) at East Career and Technical Academy

Members Present:

Members Absent: None

Old Agenda Items

None

New Agenda Items

- I. **Discussion of East Tech SOT Team Priorities**
 - a. Teachers, Support Staff, Parents and Student Team Members discussed their vision and priorities for East Tech both now and in the future.

- II. **Review of Functions of School Organizational Team**
 - a. Team reviewed the attached handout and held a brief discussion to ensure clarity regarding the SOT's purpose and function

- III. **General Discussion: *Motions and Confirmations to Set SOT Team Norms***

Please note: all items were moved, seconded and voted on by all voting members.

All results were reached by unanimous vote, with no abstentions or no votes.

- a. Parent Robert Rios will serve as SOT Chair
 - b. Teacher Jayme Rawson will serve as SOT Vice-Chair
 - c. Community voices will be welcomed on an as-needed basis
 - d. Jayme Rawson was chosen to take and keep meeting notes
 - e. Notes and Agendas will be posted on school website in English and Spanish
 - f. Official Meeting Quorum is set at 6 (6 of 8 voting members will be needed to vote on motions at any future regular meeting)
 - g. Members can vote whether they attend in person or via technology
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- IV. **Future Meeting Dates**
 - a. January 30th
 - b. February 6th
 - c. February 16th
 - d. February 21st

- i. All meeting at 4pm in the library
- ii. Items for future agenda will be sent to Lori Gatter

V. Binders and Videos for SOT Team Members

- a. All team members were provided with the necessary tools to help them understand school priorities and budget rules so that team members can make informed recommendations regarding the budget for the 2017-2018 school year

VI. Public Comment Period

- a. No comments were made

Meeting was adjourned at 7:08 PM. Next meeting will be held on January 30th at 4 PM in the school library.

Respectfully Submitted on January 19th, 2017