First Day Reminders

We are so excited to see all our new students on Monday, 8/17. We wanted to provide some helpful 1st day reminders:

Welcome: Enjoy this VIDEO. We cannot wait to see you. Remember to wear your face masks!

Bell Schedule: Please click HERE to access CECI’s bell schedules.

Parking and Drop-off/Pick-up protocol: Please ensure you know the transportation protocol for Monday by click HERE.

Self-screening: CECI is mandating that all students and staff self-screen every morning prior to entering the CECI campus. Please self-screen every morning before arriving at school by clicking HERE. The information on this document will only be visible and accessible to our registered nurse, Head of School, and our Director of Health and Exceptional Student Services. Self-screening is only required once a day unless symptoms arise.

Lunch: URGENT UPDATE! Our vending machine will not be functional until 8/25. We apologize for this inconvenience. Students, please bring your own lunch until then. We appreciate your understanding and flexibility.

Infinite Campus (IC) and Microsoft Teams (MT): Click HERE for help on how to access IC and MT help.

Construction: Reminder that construction will be happening on levels 1 and 3 while we are teaching on level 2. All CECI students, families and visitors will enter from the south entrance and use the south stairwell only. Construction personnel are to only use the north entrance and north stairwell. No construction personnel are allowed on level 2 without the permission of the head of school. Construction personnel are required not to speak or engage with our students. We will have hall and outdoor monitors ensuring student safety.

Dress Code: Please read CECI’s dress code located on page 15 of the Student / Family handbook. Students’ not in accordance with CECI’s dress code will be referred to our Health and Safety office.

Schedule Concerns or Requests: Please bring your concerns to Mrs. Wendy Rhodes. Schedule change requests forms are due no later than Wednesday, 8/26 for all courses. See Mrs. Rhodes to request form.

Student Clubs: We will have three clubs to offer our students to start: 1) Robotics (Contact Mr. Mead), 2) Cyberpatriot: networking, security, & ethical hacking (Contact Mr. Mead), and 3) Debate (Contact Dr. Peppard). Students, if there is a club that you are interested in starting please reach out to Dr. Egger.

Student Council: We are looking for our first ever Student Council. We are looking for a President, Vice President, Treasurer, and Secretary. If interested please reach out to Dr. Morgenson.

Open Campus Permission Slip (located in Student Family handbook): Please ensure students who qualify for this privilege return a signed document to by either hand delivering, or emailing, it to Dr. Jay Egger. Students who do not have a parent signed document will not be able to leave campus.

Student Code of Conduct and Discipline Policy (located in Student Family handbook): Please ensure students who qualify for this privilege return a signed document to by either hand delivering, or emailing, it to Dr. Jay Egger.

Pictures: Are on Friday, 8/21, from 11:00 a.m. – 1:00 p.m.
Remote Learning Addendum

Hello, Remote Learners.

We are pleased to offer a remote, synchronous option, in addition to our full on-campus option, that serves as a safely distanced strategy for learning that is both interactive and rigorous. If you choose this option, we will continuously strive to ensure that your remote learning experience is as close to the on-campus environment as possible. We realize that this platform will take time to learn, but please remain flexible, respectful, and supportive as we work through the details. CECI is working hard to make this remote environment a rich space for learning for those who choose to participate.

Helpful information for those who choose the remote learning option

- Ensure you have the required technology components, as outlined below.
- Ensure you have downloaded Microsoft Teams and that you are able to log on.
- CEC is providing IT/Tech support for remote learning via email and phone. If students are having technical difficulties, they must reach out our tech support at:
  - Open a ticket - Email or Phone Support (M-F, 7:30-4:00) – 970-305-4303
  - Device purchasing advise is available by creating a ticket or calling IT support.
- Ensure you have located the weblink to join each of your classes online. Each class will have a weblink that students will use to access their course. This link will be provided by the teacher through a course announcement as well as being posted in the course syllabi (email your instructor if you are not able to locate this link).
- CECI will communicate dates and times for textbook pick-up— expect the week of 8/24.
- Click HERE to access a very helpful link to support you through this process.

Remote Learning Student Expectations

- Mandatory: Students are expected to engage in synchronous class meetings with their cameras on and with the ability to use the chat function. If students are having technical difficulties, they must reach out to our tech support.
- Student attendance/participation expectations: Please follow the policy outlined in our Student / Family Handbook. Also, refer to your instructor’s syllabus for specific attendance and participation expectations. Students are required to attend each course as outlined in their fall semester schedule. Instructors will take and report attendance in Infinite Campus approximately 10 minutes after the class starts.
- Tardiness is defined as the arrival of a student who does not have a proper excuse after the scheduled class start time. Student tardies will be entered in Infinite Campus. Students who are not in class for 50% or more of the class period will be counted absent for that class.

Use Your Own Device Expectations

- The UYOD may be a laptop or desktop. Using a Mac, PC, Chromebook, or iPad are all acceptable. The device must meet the following requirements:
  - WiFi Capable - The device must be able to connect to the Internet
  - Memory: 2 GB RAM or greater (8GB preferred), and at least 100 GB of storage
  - Operating System - Windows 10 or newer, Mac OS 10.8 or newer, Chrome OS.
  - Screen Resolution - 1024 x 768 resolution or better
  - Anti-virus software - Recommended
  - Input Device Requirements - Wired keyboard and Mouse or Touchpad
  - Battery life - The minimum recommended battery life is four hours.
  - The laptop must have a headphone input, and students must have headphones/earbuds.